



11-3-2011

November 3, 2011

University of North Dakota

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Minutes of the University Senate Meeting
November 3, 2011

1.

The November meeting of the University Senate was held at 4:05 p.m. on Thursday, November 3, 2011 in Room 7, Gamble Hall. Curt Stofferahn presided.

2.

The following members of the Senate were present:

Anderson, Ernest	Gapp, Jacob	Mosher, Sarah
Bahl, Landon	Gerbert, Shane	Munski, Doug
Baker, Mary	Gorney, Kjiesta	Murphy, Eric
Bass, Gail	Harsell, Dana	Oommen, Abraham
Berger, Albert	Haskins, Jim	Oversen, Kylie
Bibel, George	Hillebrand, Diane	Pederson, Randy
Bradley, April	Jehlicka, Brenden	Poochigian, Donald
Bridewell, John	Jeno, Sue	Reissig, Bradley
Casler, James	Kallio, Brenda	Rice, Daniel
Cherry, Emily	Khavanin, Mohammad	Robison, Lori
Christian, Stephanie	Koepke-Nelson, Yvette	Safratowich, Michael
Drechsel, Paul	Korniewicz, Denise	Smart, Kathy
Drewes, Mary	Langstraat, Jeffrey	Smith, Bruce
Dunlevy, Jane	McGinniss, Mike	Stofferahn, Curt
Elbert, Dennis	Mikulak, Marcia	Suleiman, Nabil
Elness, Nathan	Mitzell, John	Walker, Anne
Emmons, Kristin	Mochoruk, James	
Evanson, Tracy	Moen, Joseph	

3.

The following members of the Senate were absent:

Anderson, Suzanne	Kitzes, Adam	Shafer, Richard
Antonova, Slavka	Laguette, Soizik	Stolt, Wilbur
Badahdah, Abdallah	LeBel, Paul	Swartz, Kristi
Beck, Pamela	Oncel, Nuri	Swisher, Wayne
Brekke, Alice	Onchwari, Grace	Tiemann, Kathleen
Doze, Van	Petros, Thomas	Tompkins, John
El-Rewini, Hesham	Rakow, Lana	Volkov, Boris
Halgren, Cara	Rand, Kathryn	Watne, Eric
Jackson, Jon	Ray, Linda	Wynne, Joshua
Johnson, Phyllis	Reesor, Lori	Wynne, Lucas
Keengwe, Jared	Riedy, Joshua	Young, Patricia
Kelley, Robert	Schwartz, Rhonda	
Kenville, Kimberly	Seddoh, Amebu	

4.

Mr. Stofferahn made the following announcements:

- a. The Academic Policies and Admissions Committee reviewed the University Attendance Policy. The Committee did not see a compelling need to revise the current policy.
- b. The fall University Council meeting and the President's State-of-the-University address will be held on Tuesday, November 22, at 3:00 p.m. in the Lecture Bowl of the Memorial Union.
- c. James Porter, Associate Professor of Pharmacology, Physiology and Therapeutics, will represent University Senate on the UND Tobacco Free Campus Task Group.

- d. Senator Tom Petros will chair the ad-hoc USAT Review and Revision Committee. The twelve-member committee includes faculty, a Student Government representative, and representatives from OID and IR.
- e. The Faculty Seed Money Research Grant Committee comprised of faculty representatives and associate deans from each college has met. The Associate Vice President for Research is organizing the Committee. Past Senate Chair and University Senator Kathy Smart is the University Senate representative on the Committee.
- f. Senator John Bridewell is preparing an explanation of university and faculty governance for use in the new faculty orientation and Alice Clark Mentoring program.
- g. The Senate Continuing Education Committee has been given a revised charge to include review of the USAT form in regard to its use in evaluation of teaching of online courses as well as to review the promotion and tenure sections of the Faculty Handbook in regard to online teaching.

5.

Mr. Stofferahn called attention to the minutes of the October 1, 2011 meeting. He asked if there were any corrections; hearing none, the minutes were approved as distributed.

6.

The question period was opened at 4:12 p.m. There were no questions.

7.

Attention was called to the annual reports for the Senate University Assessment Committee and the Senate Standing Committee on Faculty Rights. Mr. Munski moved to receive and file the reports. Mr. Mochoruk seconded the motion and the reports were filed.

8.

The Curriculum Committee report for October was presented. Mr. Stofferahn introduced Senator Paul Drechsel as the Curriculum Committee representative. Mr. Drechsel addressed questions regarding the report. Mr. Mochoruk moved approval of the report. Mr. Gerbert seconded the motion and the report was approved unanimously.

9.

Mr. Mochoruk introduced a resolution in support of the President's request to repeal NDCC 15-10-46, the legislation mandating the use of the current nickname and logo. Various senators voiced their support or non-support of the resolution. Some minor typos were pointed out. A motion was made to approve the resolution with the minor edits. The motion passed with a vote of 37 for, 7 against and 2 abstentions.

10.

Mr. Stofferahn asked if there was any other business; hearing none, the meeting was adjourned at 4:24 p.m.

Lori Hofland, for Suzanne Anderson, Secretary to the Senate

**Senate University Assessment Committee
Annual Report for
Academic Year 2010-2011**

The Senate University Assessment Committee (UAC) provides faculty guidance and oversight to the Office of the Vice President of Academic Affairs and Provost in developing and implementing the University Assessment Plan. In addition, the committee analyzes and interprets assessment results, develops appropriate reports, and disseminates assessment results to the Office of Vice President of Academic Affairs and Provost, the Faculty Senate, and the University community.

The University Assessment Committee was able to accomplish the tasks and responsibilities charged to it by the University Senate, in part due to the support provided by Joan Hawthorne, Director of Assessment & Regional Accreditation. The Committee is grateful for her support and expertise.

Much of the work of assessment has been, and is, conducted outside the University Assessment Committee. The UAC wishes to thank the Essential Studies Committee, the Office of Institutional Research (OIR), and the University community. Every contribution is vital to the assessment process at the University of North Dakota. Special thanks are also offered to Carmen Williams, Sue Erickson, and Nancy Krom who willingly shared their research expertise and UAC experience with the University Assessment Committee on an ongoing basis.

The Senate University Assessment Committee for the 2009-2010 academic year consisted of the following individuals:

Roxanne Hurley (Nursing)
Mary Askim-Lovseth (BPA)
Barbara Combs, Chair (EHD)
Eric Johnson (Law)
Shane Gerbert (Student Representative)
Cassie Gerhardt (VPSOS designee)
Joan Hawthorne (Director of Assessment & Regional Accreditation)
Krista Lynn Minnotte (A&S)
Ruth Paur (MED)
Dexter Perkins (SEM)
Fred Remer (JDO)
Raina Urton (Student Representative)
Tom Steen (Director, Essential Studies)
Wayne Swisher (Graduate School designee)
Jo-Anne Yearwood (VPF&O designee)
Carmen Williams (VPAA Designee; Institutional Research)
Sue Erickson (Visitor/Consultant; Institutional Research)
Nancy Krom (Recorder; Institutional Research)

Functions and Responsibilities of the University Assessment Committee

The Committee is charged by the University Senate to perform a thorough review of committee policies in even numbered years as preparation for any issues arising in the State legislative session in odd-numbered years. This review is to be submitted to the Senate Executive Committee and the Senate Legislative Affairs Committee.

The University Assessment Plan was reviewed in 2010-2011. Departmental programs and certificates that undergo review were updated to accurately reflect the university's offerings.

The University Senate has identified six areas of responsibility for the University Assessment Committee. The responsibilities of the Committee and its accomplishments during the 2010-2011 academic year are addressed as follows:

I. Address all issues regarding assessment of student achievement and development.

The University Assessment Plan recognizes the role of the Academic Curriculum (implicit and explicit) in student learning and development. Through a review process of departmental Annual Reports, assessment plans, previous assessment reviews, and departmental documents, the assessment activities of departments and programs within the College of Arts and Sciences were reviewed in 2010-2011 and the results communicated to the department chairs through the Assistant Provost.

In addition, the University Assessment Committee conducted reviews of six non-academic units including: Career Services, Continuing Education, the Memorial Union, Student Health, the Women's Center, and the University Children's Center. The Committee recognizes their contributions in the achievement of Institutional, General Education/Essential Studies, and Program goals relative to student learning and development.

Finally, the committee reviewed six of the OIR (Office of Institutional Research) tools regularly used by various University stakeholders. These include: the Cooperative Institutional Research Program (CIRP) Freshmen Survey, the Cooperative Institutional Research Program (CIRP) Senior Survey, the Sophomore Satisfaction Survey, the Placement Survey, the Collegiate Learning Assessment (CLA), and the Essential Studies Student Evaluation tool (USAT).

II. Develop, review, and evaluate the University Assessment Plan in conjunction with the Assistant Provost.

The University Assessment Plan was reviewed in 2010-2011. No revisions were made to the plan itself but the list of departmental programs and certificates was updated. The University Assessment Plan can be found online at:

<http://www.und.edu/dept/datacol/assessment/CommitteePlan/Final%20Report%202008.pdf>

III. Oversee and evaluate the implementation of the University Assessment Plan, evaluate assessment activities and the interpretation of assessment results, and evaluate the overall effectiveness of the Plan.

Assessment of Student Learning and Development: Program Level

As noted above, the UAC reviewed the assessment documents for the departments and programs within the College of Arts & Sciences. Fifty programs were reviewed during the spring of 2011. Findings were documented and forwarded to departments through the Assistant Provost.

The Assistant Provost and the UAC continue to provide guidance to departments as they develop, implement, and make use of their assessment plans. Taken collectively, the reviews help determine the state of assessment for the University as a whole. It is noted that progress has been made in the following areas: a specific plan is in place, student learning goals are well-articulated and assessment methods are well-described. Areas where the committee sees needed improvement are as follows: a single type of assessment method predominates, no results are reported and results are not clearly tied to closing the loop (decision-making is not tied to evidence).

Assessment of Student Learning and Development: Institutional Level

The University has many assessment tools at its disposal. As noted in section I above, six tools were reviewed this past year.

Many of the tools delivered and analyzed by the Office of Institutional Research are mandated by the North Dakota University System (NDUS). Others have been developed by UND for internal purposes. Many of the surveys do not directly measure student learning; they do address the infra-structures and environments that promote and enhance student learning. Thus, while survey findings are of special importance to administration, academic departments may also find results noteworthy in understanding the students' experiences.

Full reports of the survey findings are relayed to the appropriate departments by the Office of Institutional Research. UAC reviews were also forwarded to the respective administrative or academic departments via the Assistant Provost and/or the OIR. Departmental chairs and individual faculty are encouraged to access survey results through communications by the Assistant Provost via the University Newsletter and/or the On Teaching publication.

Assessment of Non-Academic Units

It is recognized that many non-academic units have a direct involvement in student learning and development. As noted in section I above, six non-academic units were reviewed during the 2010-2011 academic year. UAC reviews were forwarded to the respective units via the Assistant Provost.

- IV. Make recommendations regarding how to address any deficiencies that are revealed by assessment activities.

A process for providing feedback from the Committee to administrators and departments continues to be provided via the Assistant Provost. Changes in the process continue as appropriate.

Additionally, a luncheon for Chairs and Deans of reviewed programs was held in May, 2011. Most members of the Assessment Committee attended. The Assistant Provost facilitated a discussion in which committee members highlighted the results of the reviews and responded to questions and concerns.

- V. Review University Accreditation Report when issued and advise the Senate regarding the Report and its implications.

The 'Report of a Comprehensive Evaluation Visit,' as written by the North Central Association Higher Learning Commission (NCAHLC) in October 2003, helps drive and motivate much of the activities of the University Assessment Committee. A focused visit by the HLC was completed in April 2008 with very favorable results.

The University Assessment Committee provided representation to UND's Steering Committee preparing for the HLC Focused Visit. Documents from the Assessment Committee, including meeting minutes, the University Assessment Plan, templates, procedures, and completed reviews were made available to the Steering Committee upon request.

The Assistant Provost, the University Assessment Committee, and the General Education Requirements Committee/Essential Studies Committee continue to work together to address the assessment of student learning and development throughout the campus.

- VI. Work with Institutional Research to keep the Assessment Committee's website current.

Institutional Research continues to update the content of the website. Assessment resources (procedures, forms, templates, contact persons, and model plans) are posted. The Assessment Plans of Academic Departments and non-academic units that attend to student learning and development are available to the campus and public. The Committee website can be found at: <http://www.und.edu/dept/datacol/assessment/index.htm>

Summary: During 2010-2011, the University Assessment Committee fulfilled its purpose, function and responsibilities including annual reviews of academic and non-academic assessment activities, OIR (Office of Instruction Research) tools, the Assessment Plan and related assessment templates.

Respectfully Submitted,
Barbara Combs
Chair, University Assessment Committee

September 2011

Respectfully submitted,

David Perry, Chair

Standing Committee on Faculty Rights 2010-2011

Annual Report of the Standing Committee on Faculty Rights

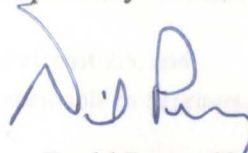
University of North Dakota 2010-2011

Committee members (2010-2011):**Chair: Dr. David Perry****Members: Dr. Dexter Perkins; Dr. Douglas Munski; Dr. John Bridewell; and Dr. Donald Poochigian**

In the academic year of 2010-2011, the Standing Committee on Faculty Rights (hereafter SCoFR) met in committee sessions to confer on three requests for hearings. One request was withdrawn before a final hearing with the committee. Two reviews were conducted and recommendations were forwarded to the President who made the final decision.

No grievance policies from colleges and departments were submitted to the committee for review. Colleges and departments are urged to do so if they feel so compelled.

Respectfully submitted,



David Perry, Chair
Standing Committee on Faculty Rights 2010-2011

**University Curriculum Committee Report
October 2011**

I. New Courses

- Biology 320
- EDL 545
- Social Work 307
- Business and Public Administration 105 – Disapproved
- Business and Public Administration 205 – Disapproved
- Business and Public Administration 305 – Disapproved
- Business and Public Administration 405 – Disapproved

II. Program Suspension

- Graduate Certificate in Mathematics for Middle School Teachers - Disapproved

Senate approval is not required for the following report items.

III. Course Change Requests

- Atmospheric Sciences 100 – *Title Change*: to “Atmospheric Sciences Orientation”
- Atmospheric Sciences 397 – *Credits*: Remove “with a maximum of 4 credits toward major electives.”
- Atmospheric Sciences 497 – *Prerequisites*: Change to “Overall GPA of at least 2.5, and approval of an Atmospheric Sciences advisor”; *credits*: change to 1-8, repeatable to 12; *course description change*.
- Biochemistry & Molecular Biology 521 – *Course description change*: Repeat for credit for a total of 2.00 units.
- Communication Sciences & Disorders 425 – *Prerequisites*: Remove CSD 440, CSD 353; *Corequisite*: Add CSD 440. *Course description change*.
- Computer Science 544 – *Prerequisite*: Remove CSCI 543, add “Consent of Instructor”
- Chemistry 116 – *Prerequisite*: Add “and 115L”, “and Chem 121L”; *course description change*
- Chemistry 116L – *Prerequisite*: Add “and Chem 115L OR Chem 121 and Chem 121L”
- Chemistry 121/121L – *Course description*: remove “Required for all chemistry majors.”
- Chemistry 122 – *Prerequisite*: Add “and Chem 121L”; *course description*: remove “Required for all chemistry majors.”
- Chemistry 122L – *Prerequisite*: Add “Chem 121 and”; *course description*: remove “Required for all chemistry majors.”
- Chemistry 240/240L – Course number changes to Chem 340/340L (common course numbering)
- Chemistry 454 – *Prerequisites*: Remove Chem 465 or 466 & add Chem 254 and Chem 342; *Corequisite*: Add Chem 470 and 454L.
- Chemistry 455 – *Corequisite*: Remove
- Chemistry 462 – *Prerequisites*: Remove Chem 464 or 465 & add Chem 470 and Chem 471

Course Change Requests - Continued

- Linguistics 451 - *Prerequisites*: Remove "or corequisite" and add "or permission of instructor".
- Linguistics 590 - *Course description change*: add "4 credits in Ling 590 and 594".
- Linguistics 594 - *Course description change*: add "Supervised individual research." "A maximum of 4 credits in Ling 590 and 594 may be applied to the M.A. in linguistics." Change from 6 to 4 credits.
- Music 203 – *Title Change to*: "Music and Culture"; *Course Description Change*
- Nutrition & Dietetics 335 – Change course offering from spring to fall semester.

IV. Program Requirements Change Requests

- Graduate Certificate in Geographic Information – *Requirement Change*: Remove "B" grade or better in all core and elective courses. Add "A minimum grade point average of 3.00".
- Master of Science in Educational Leadership – Add new course EDL 545; increase credits from 34 to 37.
- Master of Public Administration – Increase total of minimum credits from 32 to 35; increase minimum credits in public administration from 23 to 26; remove undergraduate courses POLS 308, POLS 404, POLS 405, and POLS 433 as preapproved for graduate credit.
- BA in Music – Required course MUSC 203 has new title "Music and Culture".
- BM in Music Education- Required course MUSC 203 has new title "Music and Culture".
- BM in Music Performance - Required course MUSC 203 has new title "Music and Culture".
- BM in Music Therapy - Required course MUSC 203 has new title "Music and Culture".
- BS in Atmospheric Sciences – AtSc 120 cannot be used as an Atmospheric Sciences elective; five credits of technical electives must be taken from an approved list of classes.
- Minor in Atmospheric Sciences – AtSc 120 cannot be used as an Atmospheric Sciences elective.
- Forensic Science – *Evidence Technician Track*: Add 3 credit elective, new course BIOL 320; *Evidence Analyst Track*: add 3 credit new course BIOL 320, increase required credits for track from 86 to 89 and increase credits for major from 95 to 98.

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Resolution from University Senate

Regarding Repeal of NDCC 15-10-46

Approved November 3, 2011

Whereas President Kelley recently urged the state legislature to repeal NDCC statute 15-10-46 (HB 1263) – the legislation mandating the use of the current nickname and logo – at the upcoming special session of the North Dakota Legislature

And whereas this body has repeatedly expressed its view that the nickname and logo should be retired,

Be it resolved that University Senate supports President Kelley's call to have the current law rescinded and joins the UND Student Senate in urging the North Dakota Legislature to repeal NDCC statute 15-10-46.