



4-8-2010

**April 8, 2010**

University of North Dakota

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Minutes of the University Senate Meeting  
April 8, 2010

1.

The April meeting of the University Senate was held at 4:10 p.m. on Thursday, April 8, 2010 in Room 7, Gamble Hall. Wendelin Hume presided.

2.

The following members of the Senate were present:

Anderson, Ernest	Hauschild, Grant	Pohlman, Shelley
Anderson, Suzanne	Higgins, James	Rakow, Lana
Barkhouse, Wayne	Hume, Wendelin	Rice, Daniel
Bass, Gail	Iiams, Michele	Schwartz, Rhonda
Bonner, Melissa	Kenville, Kimberly	Seddoh, Samuel
Bowman, Frank	Khavanin, Mohammad	Smart, Kathy
Boyd, Robert	Knight, Barbara	Smith, Bruce
Broedel, Hans	Lee, Ethan	Smith, Wesley
Dewar, Graeme	Lei, Saobo	Stolt, Wilbur
Elbert, Dennis	Liepold, Loren	Tyree, Elizabeth
Elsinga, Lillian	Lopez, Michael	Ullrich, Gary
Fershee, Josh	Marasinghe, Kanishka	Wang, Enru
Fincke, Adam	McBride, Rosanne	Widmer, Donovan
Flower, Ann	Munski, Doug	Worley, Deborah
Goodwin, Janice	Murphy, Eric	
Graziano, Rocky	Perkins, Dexter	

3.

The following members of the Senate were absent:

Anderson, Julie	Erickson, Daniel	Lawrence, David
Bakke, Matthew	Ferraro, Richard	LeBel, Paul
Bates, Sandi	Graham, Cody	Light, Steven
Benoit, Joseph	Guy, Mark	O'Keefe, Tim
Berry, Colleen	Hartman, Joseph	Pelton, Brady
Bibel, George	Haskins, James	Petros, Thomas
Blackburn, Royce	Heitkamp, Thomasine	Poochigian, Donald
Borgerson, Matthew	Hippen, Karyn	Potvin, Martha
Brekke, Alice	Houdek, Sherryl	Rand, Kathryn
Bridewell, John	Jeno, Sue	Riedy, Joshua
Christie, Isham	Johnson, Phyllis	Stofferahn, Curt
Crawford, Sean	Kelley, Robert	Werner, John
Drewes, Mary	Kenney, Lynda	West, Jordan
El-Rewini, Hesham	Kitzes, Adam	Wynne, Joshua

4.

The following announcements were made:

- a. Ms. Hume reminded senators of the University Council meeting on Wednesday, April 21 at 3:00 p.m. in Swanson 16-18 (location later changed to the Memorial Union Lecture Bowl).
- b. The last Senate meeting of the year will be on Thursday, May 6. Emphasis was made on attendance to insure quorum.
- c. There was an update from Mr. Boyd regarding the nickname/logo issue and the State Board of Higher Education. First, Mr. Boyd reminded the senators of the background on the issue. On May 14, 2009 the SBHE met and directed UND to retire the nickname and logo as of a specified date, but the decision would be suspended if there was

approval of use by the two tribal councils and for a period not less than 30 years. Those conditions were not met but the SBHE delayed. There was a lawsuit filed in District Court by Spirit Lake tribal members. The District Court ruled in favor of the State. The group appealed to the Supreme Court. The ruling came down today, April 8, that the State prevailed. The SBHE was affirmed to have the power to make the decision on the logo. The Board is meeting today but no official action has been taken as of yet. If there is a decision today to retire the nickname and logo, the President will have a University forum at noon tomorrow, Friday, April 9. There will also be a website regarding the matter.

- d. Grant Hauschild, the new student body vice president, was introduced.
- e. Ms. Hume reminded the senators of the Time Out Week and Wacipi taking place next week.
- f. There was an announcement regarding a draft proposal for parking fees. Anyone is welcome to attend the meeting of the Parking Committee on April 21 in Swanson 16-18 regarding the proposal.

5.

The March Senate minutes were reviewed. Approval was moved by Mr. Munski and seconded by Ms. Bass. The minutes were approved as distributed.

6.

The question period was opened at 4:22 p.m.

1. Mr. Ullrich asked about parking fees that have to be paid annually rather than monthly for some employees. Mr. Munski shared that there is an attempt to not disadvantage anyone and the committee will work toward that end.
2. Ms. Kenville requested recognition and thanks to Lillian Elsinga for her many years of service on this, her last Senate meeting before retiring. The Senate gave her a round of applause in recognition of her efforts.
3. Mr. Murphy requested a report on the athletic move to DI: advantages, disadvantages, and financial impact. Ms. Hume indicated that she will work on getting a report for the fall semester.
4. Mr. Graziano asked about Essential Studies and Spanish not being approved for ES. Ms. Anderson reported that Spanish 101 and 102 were approved in, and effective for, fall 2009.

The question period closed at 4:30 p.m.

7.

The annual reports for the Academic Policies and Admissions Committee, Administrative Procedures Committee and Student Academic Standards Committee were reviewed. Mr. Perkins moved approval of all three reports. The motion was seconded by Ms. Kenville and the reports were approved to be filed.

8.

The Senate committee election ballot for 2010-11 was presented by Ms. Goodwin. She explained that the senators need to approve and sign the ballot to make it official. Approval was moved by Mr. Ullrich and seconded by Ms. Kenville. The ballot was approved unanimously.

9.

The Curriculum Committee report and addendum were reviewed. Ms. Tyree, chair of the Committee, indicated willingness to answer questions. There were no questions. Ms. Kenville moved approval, Mr. Munski seconded and the motion was approved unanimously.

10.

The Academic Policies and Admissions Committee presented a proposal to add wording to the Final Exam section of the academic catalog. Mr. Munski, a committee member, was available for questions since the chair, Mr. Bridewell, was not able to attend. The proposal was to add language for clarity and consistency regarding timing of final exams for all classes including on-line classes. Mr. Munski moved approval. The motion was seconded by Mr. Perkins. Discussion ensued. Ms. Goodwin requested that the committee give more direction for resolution for three or more finals. Mr. Munski indicated he would pass that request on to the committee. The motion passed unanimously.

11.

Mr. Munski moved to adjourn. The motion was seconded by Mr. Murphy and the meeting adjourned at 4:42 p.m.

Suzanne Anderson  
Secretary to the Senate

**TO:** Members of the University Senate

**FROM:** John Bridewell, Chair, Academic Policies and Admissions Committee

**RE:** 2008-09 Annual Report of the Academic Policies and Admissions Committee

**DATE:** March 18, 2010

The Academic Policies and Admissions Committee met regularly during 2009, and will continue to meet through the 2010 spring semester.

**Membership – 2008-09**

Colleen Berry (Chair)  
 Douglas Munski  
 Judy DeMers  
 John Bridewell  
 Alexi Novikov  
 Heather Zimmerman, student  
 Harald Brevick, student  
 Suzanne Anderson, ex-officio  
 Deb Melby, Director, Admissions

**Membership – 2009-10**

John Bridewell (Chair)  
 Doug Munski  
 Judy DeMers  
 Alexi Novikov  
 Marcellin Zahui  
 Adam Fincke, student  
 position not filled, student  
 Suzanne Anderson, ex-officio  
 Deb Melby, Director, Admissions

Policies submitted to University Senate in 2008-2009:

- Changes to the University Catalog concerning the use of a College Level Examination Program (CLEP) exam to repeat a course
- Changes to the University Catalog concerning the use of special examinations for credit as the means to repeat a course
- Additions to the University Catalog concerning the deadline for the submission of grade changes
- Changes the University Catalog concerning the GPA requirement for a major and minor

Topics addressed during the fall of 2009:

- Options for English language proficiency
- Clarifying University Catalog language concerning the College Level Examination Program as it relates to the repetition of courses
- Clarifying University Catalog language concerning examinations for credit as they relate to the repetition of courses
- Revised catalog language concerning Final Exams
- Additions to the University Attendance Policy

The Committee continues to work on the following topics:

- Revised catalog language concerning Final Exams
- Changes to the University Policy on Repeated Courses
- Additions to the University Attendance Policy

TO: University Senate  
 FROM: Suzanne Anderson, Chair, Administrative Procedures Committee  
 DATE: March 18, 2010  
 RE: 2008-09 Annual Administrative Procedures Committee Report to the University Senate

I. The Administrative Procedures Committee met on 9 occasions to review student petitions for deviations from university-wide academic requirements and policies related to registration deadlines, grade changes, and all other administrative procedures not reserved to the jurisdiction of the Deans, except for general education requirements. The summary table below reports the activity of the committee from February 29, 2008 through January 15, 2009.

II. Membership:

Spring 2009

James Higgins  
 Tim Schroeder  
 Hans Broedel  
 Elizabeth Bjerck  
 Janet Jedlicka  
 Dan Rice, Dean  
 Martha Potvin, Dean  
 Nikki Wirth, Student Representative  
 Suzanne Anderson, ex officio, non-voting chair  
 Marci Mack, Recorder

Fall 2009 and Spring 2010

James Higgins  
 Tim Schroeder  
 James Haselton  
 Kim Kenville  
 Leslie Martin  
 Dan Rice, Dean  
 Martha Potvin, Dean  
 position not filled, Student Representative  
 Suzanne Anderson, ex officio, non-voting chair  
 Marci Mack, Recorder

III. ADMINISTRATIVE PROCEDURES COMMITTEE REPORT FOR 2008-09

A. Petitions by type:	<u>Approved</u>	<u>Denied</u>	<u>Total</u>
1. Drops after deadline	55	62	58
2. Other drops	0	1	0
3. Grade changes	241	6	108
4. Change to/from S/U	0	8	4
5. Change to/from Credit to Audit	2	2	2
6. Remove "W" from record	2	4	4
7. Withdraw after deadline	13	20	5
8. Permanent Incomplete	0	0	0
9. Accept transfer credit	0	0	0
10. Grade Forgiveness	3	0	1
11. Repeat 1 course with another course	0	0	0
12. Remove transfer credit	0	0	0
13. Mark Exam credit as a repeat	0	0	0
14. Change number of credits after deadline	0	0	0
15. Add a major to record after degree granted	0	0	0
16. Remove withdrawal statement from record	0	0	0
17. Accept credits from 2-yr. College to satisfy 60-credit requirement from 4-yr. institution	0	2	0
18. Mark repeat after degree was granted	0	0	0
19. Remove indicator "I" from record	0	2	2
20. Honor status at graduation	0	0	0
21. Add after deadline	0	0	0
22. Change registration	1	0	1
23. Extend incomplete deadline	<u>4</u>	<u>1</u>	<u>5</u>
	321	108	190

B. Personal re-considerations after denials: 7 Approved, 8 Denied

C. Referred for additional information: 15

IV. A. Fall 2009 (1010) grade changes (instructor error) approved administratively by the Office of the Registrar for the Administrative Procedures Committee.

College of Arts and Sciences	64
School of Engineering and Mines	9
School of Law	3
College of Nursing	4
College of Business & Public Administration	29
Graduate School	3
School of Medicine	5
Center for Aerospace Sciences	14
College of Education and Human Development	10
Military Science	<u>0</u>
	141

B. Summer 2009 (0940) grade changes (instructor error) approved administratively by the Office of the Registrar for the Administrative Procedures Committee.

College of Arts and Sciences	4
School of Engineering and Mines	0
School of Law	0
College of Nursing	0
College of Business & Public Administration	0
Graduate School	2
School of Medicine	6
Center for Aerospace Sciences	2
College of Education & Human Development	1
Other (Military Science, Honors)	<u>0</u>
	15

C. Spring 2009 (0930) grade changes (instructor error) approved administratively by the Office of the Registrar for the Administrative Procedures Committee.

College of Arts and Sciences	80
School of Engineering and Mines	3
School of Law	3
College of Nursing	5
College of Business & Public Administration	36
Graduate School	14
School of Medicine	6
Center for Aerospace Sciences	3
College of Education & Human Development	11
Other (Military Science, Honors)	<u>0</u>
	160

D. Fall 2008 (0910) grade changes (instructor error) approved administratively by the Office of the Registrar for the Administrative Procedures Committee.

College of Arts & Sciences	14
School of Engineering & Mines	1
School of Law	2
College of Nursing	0
College of Business & Public Administration	1
Graduate School	1
School of Medicine	2
Center for Aerospace Sciences	3
College of Education & Human Development	0
Other (Military Science, Honors)	<u>0</u>
	24

TO: University Senate  
FROM: Suzanne Anderson, Chair, Student Academic Standards Committee  
DATE: March 18, 2010  
RE: 2008-09 Annual Student Academic Standards Committee Report to Senate

The Student Academic Standards Committee, an appeals board, meets upon demand. The Committee functions within the guidelines approved by the Senate on February 3, 1983, as revised in April, 1985, and again as revised on March 4, 1999. A summary of the year's Probation/Suspension/Dismissal, Reinstatement, Academic Grievance and exceptions to admission standards activities is indicated below.

Because of the confidential nature of the information about the students, the committee keeps no written minutes other than a statement about the action taken with respect to each student seeking reinstatement. When a grade grievance is the issue before the committee, minutes are kept of the entire proceedings.

The committee meets as needed, with the greatest demand usually occurring at a time immediately preceding the beginning of a term.

Fall 2008-Spring/Summer 2009, members held 16 meetings between the dates of September 23, 2008 and August 31, 2009. Fall 2009 to present, members began meeting on October 20, 2009 and have held 6 meetings to date.

Membership:

Spring, 2009

- Tina Anderson
- Marcellin Zahui
- Shuzo Takahashi
- Sonia Zimmerman
- Michael Wittgraf
- Bruce DiCristina
- Michael Mann - VPAA designee
- Brook Gerner - student member
- Ken Dieser-Granle - student member
- Suzanne Anderson - ex-officio non-voting chair

Fall, 2009

- Tina Anderson
- Sonia Zimmerman
- Bruce DiCristina
- Michael Wittgraf
- Victor Lieberman
- Mary Riske
- Michael Mann - VPAA designee
- Jordan West - student member
- Ryan Howard - student member
- Suzanne Anderson - ex-officio non-voting chair

STUDENT ACADEMIC STANDARDS COMMITTEE SUMMARY REPORT FOR 2009:

A. Students suspended:		
1.	Suspended after Spring Semester 2009 (0930)	276
2.	Suspended after Summer Session 2009 (0940)	29
3.	Suspended after Fall Semester 2009 (1010)	<u>174</u>
	Total suspended for year	479
B. Students dismissed:		
1.	Dismissed after Spring Semester 2009 (0930)	20
2.	Dismissed after Summer Session 2009 (0940)	4
3.	Dismissed after Fall Semester 2009 (1010)	<u>22</u>
	Total dismissed for year	46
C. Students reinstated by Deans		
1.	Reinstated Spring Semester 2009 (0930)	111
2.	Reinstated Summer Session 2009 (0940)	27
3.	Reinstated Fall Semester 2008 (1010)	<u>153</u>
	Total reinstatements by Dean for the year	291



D. Requests for Reinstatement by Committee	
1. Approved	18
2. Denied	9
3. No Action	0

E. Personal Appeals of Denied Reinstatements	
1. Approved	0
2. Denied	0

F. Academic Grievance Reviews	0
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## G. Students Admitted for Spring Semester 2009

## Freshmen:

1. Admitted as Exceptions	3
2. Admitted as Exemptions (not meeting HS core)	14
3. Denied	<u>3</u>
	20

## Transfers (with fewer than 24 transferable credits):

1. Admitted as Exceptions	9
2. Admitted as Exemptions (not meeting HS core)	7
3. Denied	<u>6</u>
	22

## H. Students Admitted for Fall Semester 2008

## Freshman:

Admitted as Exceptions	56
Admitted as Exemptions (not meeting HS core)	92
Denied	<u>104</u>
	252

## Transfer (with fewer than 24 transferable credits):

Admitted as Exceptions	24
Admitted as Exemptions (not meeting HS core)	15
Denied	<u>14</u>
	53

Nominations for Senate Committees  
Chosen by Preference Vote of the Senate, March 2010  
**For Information only: official ballot will be distributed at meeting**

COMMITTEE	CONTINUING MEMBERS	TERM EXPIRES (FALL)	NOMINEES	TERM EXPIRES	VOTE
<b>1. Academic Policies and Admissions Committee</b>					
	J. Bridewell (JDO)	2011	Amanda Boyd (A&S)	2013	X
	A. Novikov (A&S)	2011	Bruce DiCristina (A&S)	2013	
	M. Zahui (ENGR)	2012	Shuzo Takahashi (A&S)	2013	
			Brenda Kallio (EHD)	2013	
			Sonia Zimmerman (MED)	2013	X
<b>2. Administrative Procedures</b>					
	J. Haselton (MED)	2011	Tim Schroeder (EHD)	2012	X
	K. Kenville (JDO)	2011	Daniel Malott (JDO)	2012	X
	L. Martin (JDO)	2011	Brett Venhuizen (JDO)	2012	
<b>3. Budget, Restructuring and Reallocation</b>					
	K. Kenville (JDO)	2011	Michael Meyer (A&S)	2013	X
	M. Wittgraf (A&S)	2011	Matthew Cavalli (SEM)	2013	X
	E. Bjerke (JDO)	2012	Julia Zhao (A&S)	2013	
	D. Pierce (A&S)	2012		2013	
<b>4. Compensation</b>					
	W. Hume (A&S) (T)	2011	Glenda Lindseth (NUR) (tenure)	2013	
	D. Marshall (JDO) (T)	2011	Sheryl Houdek (EHD) (tenure)	2013	X
	J. Vitton (BPA) (T)	2011	need non-tenure nominee	2013	
	J. Sun (TT)	2012		2013	
<b>5. Conflict of Interest/Scientific Misconduct</b>					
	D. Poochigian (A&S)	2011	Bonnie Selzler (NUR)	2013	X
	R. Ferraro (A&S)	2011	Gary Ullrich (JDO)	2013	X
	J. Jackson (MED)	2011	Hossein Salehfar (SEM)	2012	X
	B. Myers (LAW)	2012	Antony White (EHD)	2013	X
	K. Hansen (BPA)	2012	Jared Keengwe (EHD)	2013	
	(to replace E. Yurkkovich)	2012	Rosanne McBride (MED)	2013	X
<b>6. Continuing Education</b>					
	R. Van Eck (EHD)	2011	Barbara Combs (EHD)	2013	
	R. Paur (MED)	2011	Susan Offutt (EHD)	2013	
	K. Chiasson (EHD)	2012	James Haselton (MED)	2013	X
	G. Vandeberg (A&S)	2012	Kathy Smart (EHD)	2013	X
<b>7. Curriculum</b>					
	K. Campbell (BPA)	2011	Anne Walker (EHD)	2013	
	J. Neubert (SEM)	2011	Sandra Short (EHD)	2013	X
	R. Millsbaugh (A&S)	2012	Frances Sailer (MED)	2013	X
	P. Drechsel (JDO)	2012	Jan Goodwin (NUR)	2013	X

COMMITTEE	CONTINUING MEMBERS	TERM EXPIRES FALL OF	NOMINEES	TERM EXPIRES	VOTE
8. Essential Studies		<b>Elect 3 until 2013 (1 from each category)</b>			
	M. Coleman (MED)	2011	Brett Goodwin (A&S-M NS)	2013	
	A. Kitzes (A&S)	2011	Dorothy Keyser (A&S- FA)	2013	X
	L. Robison (A&S)	2011	April Bradley (A&S-Soc. Sci)	2013	
	S. Fleshman (A&S)	2012	Daphne Pedersen (A&S Soc. Sci)	2013	
	J. Hall (NURS)	2012	Pauline Stonehouse (EHD)	2013	
	P. Hardersen (JDO)	2012	Richard Kahn (EHD)	2013	
			Stuart Schneider (BPA)	2013	X
			Yeo Howe Lim (SEM)	2013	X
9. Faculty Instructional Development		<b>Elect 2 until 2013</b>			
	K. Sukalski (MED)	2011	Alena Kubatova (A&S)	2013	
	T. Steen (EHD)	2011	Abdallah Badahdah (A&S)	2013	
	J. Bridewell (JDO)	2012	Lynda Kenney (BPA)	2013	X
	M. Cavalli (ENGR)	2012	Robin Runge (LAW)	2013	X
10. Honorary Degrees		<b>Elect 1 until 2015 (from EHD, JDO, BPA, NUR or SEM)</b>			
	M. Moore Jackson (LAW)	2011	Elizabeth Tyree (NUR)	2015	
	S. Jerath (SEM)	2012	Kimberly Kenville (JDO)	2015	X
	E. Scharf (A&S)	2013	Barbara Combs (EHD)	2015	
	J. Jackson (MED)	2014		2015	
11. Honors		<b>Elect 3 until 2013</b>			
	J. Vacek (JDO)	2011	Burt Thorp (A&S)	2013	
	A. Hultquist (BPA)	2011	Mary Riske (MED)	2013	X
	V. McCleary (MED)	2011	Alycia Cummings (A&S)	2013	
	H. Czerwiec (A&S)	2012	Jodi Holen (EHD)	2013	X
	K. Porter (A&S)	2012	Carl Barrentine (A&S)	2013	X
	K. Sukalski (MED)	2012		2013	
12. Intellectual Property		<b>Elect 1 until 2013</b>			
	C. Combs (MED)	2011	Eric Murphy (MED)	2013	X
	A. Boyd (A&S)	2012	Elizabeth Harris-Behling (A&S)	2013	
	M. Gilmore (JDO)	2012	Douglas Marshall (JDO)	2013	
	CCF Representative		Matthew Gilmore (JDO)	2013	
				2013	
13. Intercollegiate Athletics		<b>Elect 3 until 2013</b>			
	J. DeMers (MED)	2011	Jon Jackson (MED)	2013	X
	G. Ingwalson (EHD)	2011	Susan Nelson (BPA)	2013	X
	G. Gagnon (A&S)	2011	need nominee	2013	
	S. Houdek (EHD)	2012		2013	
	B. Rundquist (A&S)	2012		2013	
	P. Todhunter (A&S)	2012		2013	
14. Legislative Affairs		<b>Elect 2 until 2013</b>			
	J. Fershee (LAW)	2011	Albert Berger (A&S)	2013	
	J. DeMers (MED)	2012	Charles Hosford (MED)	2013	X
	CCF Representative		Beth Muehlberg (EHD)	2013	X

COMMITTEE	CONTINUING MEMBERS	TERM EXPIRES FALL OF	NOMINEES	TERM EXPIRES	VOTE
15. Library			<b>Elect 3 until 2013 (1 NUR, 1 MED, 1 SEM)</b>		
	M. Baker (EHD)	2011	Marcellin Zahui (SEM)	2013	X
	X. Zhang (JDO)	2011	Richard Wilsnack (MED)	2013	X
	J. Vitton (BPA)	2011	Brij Singh (MED)	2013	
	G. Dewar (A&S)	2012	Susan Hunter (NUR)	2013	X
	J. Weinstein (A&S)	2012		2013	
	R. Schwartz (LAW)	2012		2013	
16. ROTC			<b>Elect 2 until 2013</b>		
	A. Berger (A&S)	2011	David Whalen (JDO)	2013	X
	C. Carlson (JDO)	2011	Olaf Berwald (A&S)	2013	X
	D. Pearson (EHD)	2012		2013	
	T. Rosenberger (MED)	2012		2013	
17. Scholarly Activities			<b>Elect 3 until 2013 (2 A&amp;S &amp; 1 NUR)</b>		
	M. Hill (JDO)	2011	Cliff Staples (A&S)	2013	X
	G. Gordon (LAW)	2011	Harmen Abrahamson (A&S)	2013	X
	M. Cavalli (SEM)	2011	Nuri Oncel (A&S)	2013	
	L. Pate (BPA)	2012	Cindy Anderson (NUR)	2013	X
	M. Weaver-Hightower (EHD)	2012		2013	
	M. Wu (MED)	2012		2013	
18. Student Academic Standards			<b>Elect 2 until 2013</b>		
	T. Anderson (JDO)	2011	Peter Schumacher (JDO)	2013	X
	M. Wittgraf (A&S)	2011	Kanishka Marasinghe (A&S)	2013	
	V. Lieberman (LIBR)	2012	Janna Schill (MED)	2013	X
	M. Riske (MED)	2012	Hans Broedel (A&S)	2013	
19. Student Policy			<b>Elect 2 until 2013</b>		
	G. Ullrich (JDO)	2011	Casey Ozaki (EHD)	2013	X
	B. Kallio (EHD)	2011	Eugene DeLorme (MED)	2013	X
	J. Jedlicka (MED)	2012	Boris Volkov (MED)	2013	
20. Summer Session			<b>Elect 2 until 2013</b>		
	M. Khavanin (A&S)	2011	Wendelin Hume (A&S)	2013	X
	S. LeMire (EHD)	2011	Sherrie Fleshman (A&S)	2013	
	M. Johnson (JDO)	2012	Mark Guy (EHD)	2013	X
	S. Nam (BPA)	2012		2013	
21. University Assessment			<b>Elect 3 until 2013 (1 NUR, 1 LAW, 1 A&amp;S)</b>		
	D. Perkins (SEM)	2011	April Bradley (A&S)	2013	
	F. Remer (JDO)	2011	Krista Minnotte (A&S)	2013	X
	M. Askim-Lovseth (BPA)	2012	Eric Johnson (LAW)	2013	X
	B. Combs (EHD)	2012	need Nursing nominee	2013	
	R. Paur (MED)	2012		2013	

University Curriculum Committee Report  
March 2010

**New Courses**

Avit 226	Introduction to UAS Operations	2 crs
Avit 310	Public Safety Aviation	3 crs
Avit 320	Airline Career Planning	2 crs
Avit 331	Unmanned Aircraft Systems	3 crs
Chem 470	Thermodynamics & Kinetics	3 crs
Chem 471	Quantum Mechanics & Spectroscopy	3 crs
CSD 530	Audiology for SLPs	1 cr
PXW 101	Introduction to Public Health	3 crs
PXW 102	Epidemiology in Public Health	3 crs
POLS 351	Women and Politics	3 crs
TECH 396	Field Experiences in Technology	1-6 crs

**Course Deletion**

Chem 464	Physical Chemistry I	3 crs
Chem 465	Physical Chemistry II	3 crs
CSD 531	Clinical Audiology I	3 crs

Senate approval is not required for the following report items

**Course Change Requests**

Chem 115	Introductory Chemistry – delete co-requisite; change in course description
Chem 116	Introduction to Organic and Biochemistry – delete co-requisite; change in course description
Chem 122	General Chemistry II – delete co-requisite; change in course description
Entr 395	Special Topics – delete prerequisites
SPED 583	Internship: Autism Spectrum Disorders - change in credits from 2 to 1-6
SPED 586	Internship: Emotional Disturbance – change in credits from 2 to 1-6
SPED 587	Internship: Developmental/Cognitive Disabilities – change in credits from 2 to 1-6
SPED 588	Internship: Learning Disabilities – change in credits from 2 to 1-6
TECH 322	Fundamentals of Photography – change in course description

**Program Requirements Change requests**

Aviation Management and Airport Management – change AtSc 110 from 4 credits to AtSc 110 lecture for 3 crs and AtSc 110L for 1 cr

Chemistry Minor – change to exclude the use of 100 or 200 level courses to satisfy the “2 semester hours beyond the chemistry courses required for the major”

B.S. in Chemistry – replace Chem 465 with Chem 470; replace Chem 464 with Chem 471

B.S. w/major in Chemistry; Option A. Physical Science Emphasis – replace Chem 465 with Chem 470; replace Chem 464 with Chem 471

Graphic Design Technology – Add TECH 396 as an elective course

Industrial Technology – Add TECH 396 as an elective course

M.S. in Speech-Language Pathology – delete CSD 531 and add CSD 530

**Returned to Department**

ESSP 530 new course request

Addendum  
University Curriculum Committee Report  
March 2010

**New Program Request with New Courses**

Master of Public Health degree  
Certificate in Public Health  
MPH 998 Thesis

**Program Terminations**

Minor in Business Education Teaching  
Minor in Secretarial Administration  
UND and VSCU Joint Master of Science in Technology Education

**New Course requests**

Engr 100 Introduction to Engineering 1 cr

**Course Change requests**

Engr 100 Professional Assessment and Evaluation – change course number to 102  
Engl 426 Professional Writing and Editing – change frequency from F to S/2  
Engl 427 Scholarly Editing – change frequency from S to S/2  
Engl 428 Digital Humanities – change frequency from F to F/2  
Engl 429 Studies in Writing and Editing – change frequency from S to F/2  
M E 426 Mechanical Vibrations – add Engr 200 to prerequisites  
M E 429 Introduction to Finite Element Analysis – change in course description

**Program Requirements Change requests**

M.A. in History – clarification of admission requirements; thesis option program requirements change requiring Hist 501 and working to allow the student, through their interaction with their advisor, to create a program of study that fits their needs; and adding a non-thesis option  
Certificate in Writing and Editing – deleting statement “making it possible to complete the work in two semesters.”

### FINAL EXAMINATION POLICY

An examination is held at the end of most courses according to the published examination schedule. Alternate evaluation methods and schedules may be used when recommended by the departmental faculty and approved by the dean of the college offering the course. Any change in time from the published schedule requires the recommendation of the chairperson of the department and approval of the dean of the college offering the course. Any student who would be disadvantaged by such a change should report this in advance to the dean of the college offering the course, who will ensure that satisfactory alternate arrangements will be made by the instructor. Final exams for all courses, on-campus and semester based online, will conclude on or prior to the end of the final exam period. No final exams shall extend beyond the final exam period.

A student who is absent from a regularly scheduled examination without an excuse considered valid by the instructor is normally given an F for the course. If the excuse is valid, the policy on incompletes will apply.

No undergraduate student should be obliged to write three or more finals on the same day. If the student has three or more finals scheduled the same day, the student wishing an accommodation regarding final exams should contact his/her instructors to establish a mutually acceptable time to reschedule one or more of the exams. Any student request for the rescheduled final exam must be presented to the instructor before the end of the tenth week of the semester, otherwise, the student's rescheduling right is forfeited. If an accommodation cannot be reached, he or she should contact the department chair(s) to find a mutually agreeable time. If no agreement is reached, the appropriate dean(s) should be contacted. The final appeal, if no mutually convenient time has been found, will be to the Vice President of Academic Affairs.