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**University Senate Meeting Minutes** 

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May 1, 2008

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Minutes of the University Senate Meeting May 1, 2008

1.

The May meeting of the University Senate was held at 4:05 p.m. on Thursday, May 1, 2008 in Room 7, Gamble Hall. Jon Jackson presided.

#### 2.

The following members of the Senate were present:

Anderson, Suzanne Axtman, Benjamin Bass, Gail Benoit, Joseph Berne, Jane Broedel, Hans Buhr, Jordan DeMers, Judy Doze, Van Drewes, Mary Elsinga, Lillian Faruque, Saleh Ferraro, Richard Ghribi, Othman Grant, Emanuel Haskins, James

Hoffarth, Janice Hume, Wendelin Hunter, Susan Iiams, Michele Iverson, Joneen Jackson, Jon Jeno, Sue Jerath, Sukhvarsh Khavanin, Mohammad Kitzes, Adam Kupchella, Charles Lawrence, David LeBel, Paul Mamaghani, Iraj Marshall, David Mayzer, Roni

Mertz, Tara Moen, Jan Murphy, Eric Perkins, Dexter Poochigian, Donald Potvin, Martha Reza, Hassan Rice, Daniel Rieke, Judy Rosenberger, Thad Schwartz, Rhonda Sun, Jeffrey Wettersten, Kara Widmer, Donovan Wittgraf, Michael

#### 3.

The following members of the Senate were absent:

Anderson, Collin Anderson, Katherine Baker, Mary Behrmann, William Beneda, Nancy Berwald, Olaf Boyd, Robert Bradley, April Campbell, Katherine Covington, Chandice Cripe, Haylee Elbert, Dennis Fisher, Jay Gallager, Robert Gordon, Gregory Gourneau, Bonni Grandstrand, Tyrone Graves, Corey Halvorson, Isaac Jackson, Margaret Johnson, Gary Kaler, Amanda Light, Steven Little, Michael Lothspeich, Jason Melland, Helen Mortinson, Matthew Myrick, Matthew Nelson, Susan Petros, Thomas Rendahl, Stephen Richards, Thomas Riedy, Joshua Schnellert, Gary Smith, Bruce Stolt, Wilbur Tepper, Nadine Weisenstein, Greg Wilson, H. David Wu, Min

The following announcements were made:

a. Mr. Jackson announced that since the last Senate meeting, Rugao Liu, associate professor from the Anatomy and Cell Biology department, passed away. He stated that Mr. Liu had been very proud to be a member of University Senate. A moment of silence was held in honor of Mr. Liu.

- b. Mr. Jackson reminded Senators that a reception, hosted by the President and Mrs. Kupchella, would be held after the meeting at the Lloyd Stone Center.
- c. Mr. Jackson introduced UND's new Athletic Director, Brian Faison.
- d. Joan Hawthorne reported on the visit from the Higher Learning Commission. The site visit was completed and UND is in the process of reviewing and responding to report drafts. The process is nearly complete and the final report will be available in fall 2008. There is no further follow-up required by the Higher Learning Commission. They praised work by several UND committees, especially the University Assessment and General Education Requirements Committees. Ms. Hawthorne indicated that we are doing well now and need to maintain the progress that we have made. She thanked the Senators for work done across campus. The Senate recognized Ms. Hawthorne for her good work on Assessment and the HLC visit.
- e. Ms. Potvin announced the posting of the new Essential Studies Director part-time position.
- f. Mr. Munski reported on the Parking Task Force and shared the group's charge. There is a wide range of campus constituencies represented on the Task Force, which began meeting March 28<sup>th</sup> at its established meeting time of 12-1:30 p.m. Mondays in the Prairie Room. Anyone interested in attending the meetings is welcome.
- g. Rick Tonder, Facilities, shared information regarding the UND master plan. He explained that the State Board requires an institutional master plan every six years with two-year updates. Since this year is the six-year request period, UND can submit three projects for funding. The School of Medicine has also been permitted to submit three projects. There is a campus process that ends with a list of prioritizations. The campus number one project is renovation and addition to the Education building which would link to Gillette and include some renovation as well. Number two is a similar project in the Law School. Third is replacement of the coal fire boilers which are beyond their life span. The School of Medicine submitted as their number one priority an allied health facility for various health science majors not currently located in the Medical facility. Number two is a new Bismarck family practice facility. Number three is elimination of the debt for the Minot family practice center. In addition, there are a large number of requests for non-appropriated funding. The entire plan will be posted on the Facilities web page. The process is that the projects go to the State Board, Management and Budget, and then Governor. There was a question on funds for the O'Kelly renovation. Mr. Tonder indicated that the project is progressing and will be started this summer. There was a question on replacement of coal fire boilers and investigation of other renewable energy sources. Mr. Tonder explained that the request will also be for a feasibility study to make the facility a research opportunity to look at clean coal technology. In addition, we are looking at partnering with corporations to look at renewable energy and clean coal.
- h. Lori Robison reminded the Senate that the new Essential Studies program will start next fall. Materials are updated for students coming in this summer. The Essential Studies website will be up next week. The Office for Instructional Development has additional model project funds. The Essential Studies Transition Committee is again offering to talk with departments for help with courses or understanding the new program. Ms. Robison expressed thanks for the help and support of Senate. She recognized the General Education Requirements/Essential Studies Committee, and especially Ryan Zerr. Finally, she thanked Suzanne Anderson and the Registrar's Office for their work with the Essential Studies website.
  i. Mr. Perkins reported on the Tenure and Promotions Task Force that was
- appointed by the Provost. He updated the Senate and explained that a

report and recommendations will come to the Senate in the fall. He shared preliminary findings that many departments do not have written procedures for promotion and tenure. As a heads up, he indicated that they will probably need to be completed and this summer may be an opportunity to work on it. Many departments indicated that they rely on the Faculty Handbook. He stated that the Faculty Handbook needs review, correction, and updating. The proposed changes to the Faculty Handbook will also be brought to Senate in the fall.

- j. President Kupchella thanked all who worked on assessment and the University Assessment Committee. He especially noted the work of Joan Hawthorne. The Higher Learning Commission was impressed with the General Education Requirements Committee and our new Essential Studies program. The new Essential Studies program shows how assessment was used to improve what we are doing at UND. He expressed thanks to those working on the Essential Studies program and indicated that he is proud to be a part of an institution that has created an Essential Studies program.
- k. Mr. Kupchella presented a plaque to recognize Tom Petros for his service as chair of University Senate. Accepting on behalf of Chair Petros was Mr. Jackson. The Senate gave a round of applause in appreciation of Mr. Petros.
- Mr. Kupchella indicated that this was his last Senate meeting and he thanked the Senators, stating that through the years the Senate has been thoughtful and civil as it worked through many thorny issues. He invited the Senators to an appreciation reception following the meeting. The Senate gave Mr. Kupchella a round of applause.

The chair asked for corrections or additions to the April 3, 2008 minutes. Hearing none, the minutes were approved as distributed.

6.

5.

The question period was opened at 4:43 p.m.

Mr. Murphy asked about employee tuition waivers. He asked about the process for admission and whether it is spelled out clearly. Ms. Anderson explained the difference for degree seeking versus non-degree seeking options for undergraduates. Mr. Benoit explained the process for graduate degree and nondegree admissions. Mr. Murphy suggested that it needs to be emphasized that it is a simple process and staff should be encouraged to participate. Ms. Anderson indicated she will take the suggestion back to appropriate individuals.

The question period was closed at 4:48 p.m.

7.

A motion was made by Mr. Marshall, and seconded by Ms. Jeno, to accept and file the Senate Scholarly Activities Committee annual report. The motion was approved.

8.

Mr. Jackson presented the General Education Requirements/Essential Studies Committee ballot explaining that Adam Kitzes was inadvertently omitted from the election ballot. There was a motion by Mr. Buhr and a second by Mr. Poochigian to approve the ballot. The motion passed unanimously. There was a motion by Mr. Poochigian and a second by Mr. Haskins to accept Adam Kitzes on the General Education Committee. The motion was approved by acclamation. Mr. Jackson then asked that the Senate ratify the Committee. There was a motion by Mr. Axtman and a second by Mr. Buhr to ratify the Committee. The motion was approved unanimously. Finally, Mr. Jackson requested that the entire ballot for Senate Committees be ratified now that it is complete. It was moved by Ms. DeMers and seconded by Mr. Buhr. The entire slate of election results was approved unanimously.

9.

Mr. Jackson presented the list of May candidates for degrees. Mr. Haskins moved approval and Ms. Elsinga seconded. The May graduates were approved unanimously.

10.

The Senate Curriculum Committee report and an addendum were presented. Mr. Marshall moved approval. It was seconded by Mr. Perkins. The curriculum report and addendum were approved unanimously.

11.

The proposed changes to the University Assessment Plan were presented by Renee Mabey. She explained that the changes in the document are predominantly due to the new Essential Studies program and a few minor clean-up items. It was moved by Ms. Bass and seconded by Mr. Axtman to accept the updated plan. The revised plan was approved unanimously. Ms. Mabey thanked the Senators for their campuswide work. There was applause of appreciation for Ms. Mabey.

12.

There was a motion to adjourn that died for lack of a second.

13.

Mr. Marshall made the following motion:

"The Senate of the University of North Dakota thanks President Kupchella for his nine years of excellent leadership of UND." The motion was seconded by Mr. Wittgraf. Student and staff senators expressed support for the motion and extended their gratitude to President Kupchella as well. The motion passed unanimously and there was applause of appreciation for President Kupchella.

14.

Adjournment was moved by Mr. Murphy and seconded by Mr. Haskins. The meeting adjourned at 5:01 p.m.

Suzanne Anderson Secretary to the Senate

Attachment #1

SENATE SCHOLARLY ACTIVITIES COMMITTEE

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RESEARCH DEVELOPMENT AND COMPLIANCE TWAMLEY HALL ROOM 105 264 CENTENNIAL DRIVE GRAND FORKS ND 58202-7134 SENATE SCHOLARLY ACTIVITIES COMMITTEE 2007-2008 PHONE (701) 777-4278 FAX (701) 777-6708

#### THE COMMITTEE MEMBERSHIP

#### 2006-2007

B. P. Bandyopadhyay (Mechanical Engineering), '08 Patrick A. Carr (Anatomy and Cell Biology), '09 Sandra M. Donaldson (English), '07 Margaret M. Jackson (Law), '08 Kimberly A. Kenville (Aviation), Vice President for Academic Affairs and Provost Designee, ex officio Glenda N. Lindseth (Nursing), '07 Jun Liu (Computer Science), '08 Barry I. Milavetz (RD&C), Vice President for Research Designee, ex officio Seong-Hyun Nam (Management), '09 Timothy D. Schroeder (Counseling/Recreation and Leisure), '09 Clifford L. Staples (Sociology), '07

#### 2007-2008

B. P. Bandyopadhyay (Mechanical Engineering), '08 Patrick A. Carr (Anatomy and Cell Biology), '09 Frank P. Cuozzo (Anthropology), '10 Dee A. Ellingson (Accountancy), Vice President for Academic Affairs and Provost Designee, ex officio Bette A. Ide (Nursing), '10 Margaret M. Jackson (Law), '08 D. Lawrence (Philosophy and Religion), '10 Jun Liu (Computer Science), '08 Barry I. Milavetz (RD&C), Vice President for Research Designee, Ex Officio Seong-Hyun Nam (Management), '09 Timothy D. Schroeder (Counseling/Recreation and Leisure), '09

#### FUNCTIONS AND RESPONSIBILITIES

The purpose of the Senate Scholarly Activities Committee (SSAC) is to stimulate and encourage scholarly activities and develop relevant institutional policies. The membership of the Committee is composed of nine faculty members, two from the College of Arts and Sciences (one from the Division of Fine Arts and Humanities, the other from the Division of Natural Sciences and Social Sciences) and one representative from each of the other colleges; the Vice President for Academic Affairs or designee, and the Vice President for Research or designee. One-third of the faculty members are elected by the University Senate at the April meeting each year.

The Committee assumes the following responsibilities for the University Senate:

- Address general issues of importance to establishing and maintaining strong research and development programs on campus.
- Stimulate interaction between disciplines and take a proactive role to establish centers of excellence at UND.
- Allocate available research funds based on pre-established policies and guidelines.
- Review its own policies in even years.
- Maintain Committee website.

#### MEETINGS

The Senate Scholarly Activities Committee met five times in 2007-2008 (one more meeting will be held in May, 2008) for the primary purpose of evaluating UND faculty proposals for New Faculty Scholar, Research and Creative Activity, Travel, and/or Publication awards.

#### **FUNDS**

During the first nine months of the 2007-2008 fiscal year, the Senate Scholarly Activities Committee awarded \$95,487 to 96 faculty members in 43 departments. Awards were made as follows: \$32,633 for New Faculty Scholar awards, \$3,974 for Publication, \$18,490 for Research and Creative Activity, and \$40,390 for Travel (approximately \$34,000 will be awarded for travel in May 2008). The Committee received a supplemental award of \$50,000 from the President and several awards or portions of awards were returned to the Committee; thus, award amounts exceed the Committee's \$57,217 annual budget.

#### **OTHER ACTIVITIES**

- New Faculty Scholar Awards were given to: Amanda C. Boyd (Modern and Classical Languages and Literatures), \$4,500; Dane A. Crossley, II (Biology), \$1,600; Joel R. Jonientz (Art), \$4,989; Krista L. Minnotte (Sociology), \$4,965; Cynthia Culver Prescott (History), \$4,979; Steven G Ralph (Biology), \$5,000; Rebecca J. Romsdahl (Earth Systems Science and Policy), \$1,600; and Marcus B. Weaver-Hightower (Educational Foundations and Research), \$5,000. This represents an increase in the number of awards from Fiscal Year 2007 because the Committee received less funding for Fiscal Year 2007.
- Professors Patrick A. Carr (Anatomy and Cell Biology) and Margaret M. Jackson represented the Senate Scholarly Activities Committee in the selection of recipients of the Fellows of the University Award for Departmental Excellence in Research and the UND Foundation Thomas J. Clifford Faculty Achievement Award for Excellence in Research for 2008.
- 3. The SSAC Chair was designated as a representative for the University Research Council.
- 4. The Committee website was updated and maintained by RD&C staff.

Respectively submitted,

Patrick A. Carr, Ph.D. Chair, Senate Scholarly Activities Committee

#### Nominations for Senate General Education Requirements (Essential Studies) Committee Committee on Committees - May 2008

Signature: \_

COMMITTEE	CONTINUING MEMBERS	TERM EXPIRES (FALL)	NOMINEES	TERM EXPIRES	VOTE
General Education	Requirements (Essential Studie	es)	Elect 3 until 2011		
	S. Jerath (SEM)	2009	Adam Kitzes (A&S)	2011	
	T. Reese (A&S)	2009	Mary Coleman (MED)	2011	X
	D. Hansen (A&S)	2009	Lori Robison (A&S)	2011	X
	G. Gagnon (A&S)	2010	The second s	2011	A State
	D. Poochigian (A&S)	2010		2011	S. Sta
	C. Moretti (SEM)	2010		2011	

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Sara Jo Aberle (BS) Amanda Lynn Achter (BA) Jory James Adam (MPAS) Ryan Robert Adamic (BSA) Jeffrey David Adams (BSA) Nathan Paul Adams (BBA) Karla Marie Afshari (BACC) Kristopher George Ahmann (BBA) Florija Ajdari (BSOSEH) Abdul Fatah Aman Ali (BSCLS) Tamera R. Alkire (MED) Gayle Elizabeth Almen (BSN) Lisa Lynn Alphson (BSPXW) Lisa Lynn Alphson (BA) Monther M. Al-Tawail (MBA) Andrew James Altepeter (BBA) Elouise Ejeomo Alufohai (BBA) Joseph Paul Amato (MS) Kacy Lynn Ambrosius (CERT) Rochelle Lynn Ament (MA) Angela Raye Amundson (BSED) Diana Lee Anders (MPAS) Lana Kathryn Andersen (CERT) Bjorn David Anderson (BSA) Christen Joy Anderson (BBA) Christopher Edward Anderson (MD) Collin David Anderson (BSCSCI) Collin David Anderson (BA) Corey James Anderson (BBA) Elizabeth Christine Anderson (BSCHE) Jayden Lee Anderson (BSME) Jessica Lyn Anderson (BS) Kimberly Joy Anderson (BSCJS) Kyle Craig Anderson (BSA) Nathan Paul Anderson (BSEE) Paige Frances Anderson (BBA) Rebecca Jo Anderson (MOT)

Roben Gregory Anderson (BBA) Taryn Leigh Anderson (BSCJS) Toni Rae Anderson (BA) Griselt Coral Andrade (JD) Rebecca Anhorn (PHD) Neal Archambault (BSA) Ian Thomas Arlow (BSA) Bethany LeighAnne Arnason (BA) Maren Elizabeth Askim (JD) Daniel William Aspelund (BSME) Adam Raymond Atherton (JD) Aaron James Audet (BS) Holly Jo Augustine (DPT) Adonica Schultz Aune (PHD) Justin Elroy Aune (BA) Rachel Jean Aune (BSN) Renee Marie Aune (BSPT) Anna Marie Austin (BA) Bryan Jeffery Avery (DPT) Christine Sharon Avikainen (MOT) Boris A. Avramski (JD) Paul William Aydt (BSA) Tegan Aymond (MOT) Erica Marie Azure (MS) Leah Michelle Azure (MED) Lucas Alexander Baarlaer (BSPXW) Paul Charles Bachand (BSA) Ryan Scott Bachand (BSME) Jesse Lee Bader (BSA) Emily Lee Baer (JD) Heather Ann Baerwald (MSAE) Heather Ann Baerwald (BS) Kevin Donald Bailey (MPAS) Andrew Anthony Balata (BBA) David James Barbee (BBA) Megan Elise Barbot (BS) Kyle Richard Barker (MD)

Sara Elizabeth Barnard (BA) Paula Ann Barry (BSPT) David Andrew Barta (BA) Lindsey Dawn Bartholomew (MOT) Chelsea Ann Bartlett (BSA) Grant Anthony Basko (MOT) April Elizabeth Batcheller (MD) Jeffrey Donald Bates (MA) Brandon T. Bates (BA) Bryan James Beals (MD) Jennifer Lynn Beals (MD) Sarah Elizabeth Beasley (MBA) Megan Jo Beattie (BS) Brandon Christopher Becker (BSME) Mellonna Mary Beckermann (MOT) Joseph Michael Beckman (BSA) Nicola Elizabeth Beckman (BSED) Jolene Ann Beeson (MS) Lyndsay Erin Behm (BBA) Nicholas Ryan Beiswenger (BSPT) Allison Mae Belanus (BSSW) Michelle Ann Belbas (BACC) Jess William Belling (BS) Kristy Leigh Bellinger Swanson (BA) Michael Anthony Bellio (BSA) Brandy Jo Benson (BA) Kevin Eric Benson (BA) Marni Jo Benson (BSPXW) Sara Marie Benson (BSCJS) Bryan David Bentz (BSA) Ashley Marie Benz (BGS) Cole Ryan Benz (BA) Danielle Kay Berg (BSN) Kelsey Jean Berg (MOT) Debra Ann Berger (MA) Jessica Lynn Berger (BSCJS) Antonia Rose Bergman (BBA)

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Antonia Rose Bergman (BSA) Brian James Bergner (BSME) Megan Maureen Bernardson (BA) Matthew Alan Berosik (BS) Diana Christine Bertrand (BS) Tali Elizabeth Best (JD) Bethany Joanne Beyer (BS) Pratik Nandan Bhandari (MS) Shari B. Bilden (MED) Robert Joseph Bina (BA) Amanda Nichole Birch (BSA) Amanda Nichole Birch (BBA) Kaley Rose Birkholz (BACC) Charles W. Bisek (BA) Matthew John Bistodeau (BACC) Michael Adam Bitz (EDD) Allison Marie Biwer (DPT) Jessica Helen Bjerke (BA) Jessica Helen Bjerke (BSED) Aaron Fredrick Bjugstad (BS) Joseph David Black (BBA) Tiffany Rochelle Black (DPT) Amber Marie Blair (BA) Justine Anne Blair (BSRLS) Alison Rae Blake (MS) Catie Jo Blanchard (BSCJS) Wesley Travers Blanton (BSA) Stephanie Ann Bless (BSEE) Darren Bleth (MBA) Joseph Daniel Bloemke (BSA) Colin Lee Boatwright (BSA) Zeljka Bobicic (BSED) Robin Suzanne Boe (BA) Chad J. Boehm (BSGDT) Chad J. Boehm (CERT) Marlys Joy Bohn (PHD) Amy Marie Bohnsack (BSPT)

Nevin Shae Bolander (MD) Andrew Anthony Bongard (BSEG) Rachel Margaret Bonk (BSN) Nicholas Vonn Bonneman (BA) Peter Nicholas Bonnema (BBA) Amy Lynn Bookless (DPT) Terry Wayne Boone (MPAS) Aaron Render Boonstra (BSCE) Carlotta Elaine Booth (MOT) Samantha M. Bopp (BA) Samantha M. Bopp (BBA) Todd David Borchardt (BBA) Crystal Ann Bostow (MA) Sarah Kate Bostow (BSCJS) Katelyn Marie Bottelberghe (DPT) Kalyn Marie Botz (MED) Medora Therese Bouck (BSN) Kristina Rose Bouley (MOT) Alec John Boutin (BSA) Kyle Douglas Bowman (BA) Elizabeth Alice Bradshaw (JD) Mitchell Paul Braegelmann (BSCHE) Joshua M. Brandsted (BBA) Rylan James Brantl (MD) Jason T. Braun (BSME) Tyler Joseph Bredeson (BA) Paula Alexandra Brehmer (BSME) Andrea Marie Brekke (BA) Brooke Savannah Brekke (BSN) Matthew Scott Brekke (BBA) Robert J. Bremer (BBA) Sondra Marie Brenk (DPT) Christopher D. Brenner (BGS) Christine Ann Brentrup (BS) Derek Michael Brickner (MD) Justin David Brisson (BSA) Patrick Mitchell Britton (BS)

Jeramie Wayne Broadway (BSME) Timothy Michael Brockman (PHD) Tanner Curtis Broderick (BSME) Sarah Jean Brooks (BSN) Joshua Michael Brosten (MS) Brian Jacob Brown (BSA) Deon DeMond Brown (MS) Wendy Irene Brown (MPAS) Jason Todd Browning (MOT) Camille Rose Bruggeman (BS) Adam Michael Brun (BSA) Kelly E. Bryn (CERT) Kayla Jo Bucher (DPT) Kara Alyssa Buchhop (BSED) Robyn Christine Knutson Bueling (MD) Jennifer Ann Buelt (DPT) Matthew Benjamin Bullisco (MS) Trevor Steven Bunkers (BSA) Alexandra Marie Burbach (BA) Allison Joan Burck (BA) Allen Aloys Burgad (EDD) Brandon J. Burger (BSA) Benjamin Paul Burns (BGS) Darrell Martin Burton (BSME) Edwin Ray Bush (BGS) Joseph Dwain Bussey (BFA) Ahson Butt (BSME) Emily Jo Bydal (MS) Jared Adam Bye (BBA) Kristin Elizabeth Byington (BSED) Alexander James Cadwell (BBA) William Dailey Calkins (BSME) Christopher Alan Terrel Campbell (BS) Melissa Kaye Campbell (BA) Patricia Ann Campbell (MPAS) Jacqueline Marie Cariveau (BSSW) Tamara Carlson Langerud (MBA)

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Cassandra Lane Carlson (BSCLS) Cassandra Lane Carlson (BS) Eric Robert Carlson (MBA) Jacqueline Kay Carlson (CERT) Jacqueline Kay Carlson (BSGDT) Jason Charles Carlson (BA) Jennifer Lynn Carlson (BSPXW) Kayla Marie Carlson (BSED) Susan Gail Carlson (MS) Joseph Edward Carnahan (MS) Angela A. Carpenter (MA) Anna Elizabeth Carpenter (BA) Brittany Sue Carter (DPT) Taylor Robert Casadonte (BA) Taylor Robert Casadonte (BSPA) Michael Daniel Casavant (BSCJS) Robert M. Caulkins (BA) John Christopher Cawley (MD) Shelley Laura Cervantes (MA) Jason Christopher Chabot (BSEE) Sarah Joy Chalmers (BS) Lisa A. Chandy (MS) Jenna Lynn Charbonneau (BSED) Nicholas George Chatham (BBA) Nicholas George Chatham (BACC) Abir Chatterjee (MS) Andrew John Cherney (BSCJS) Lauren Alexis Chilian (BS) Layne Melissa Chiodo (JD) Kelsey Marie Christensen (BSA) Kyle Richard Christensen (BBA) Trent Michael Christensen (BS) Chase Joseph Christenson (BSGEOL) Brandon James Churchman (MPAS) Marc Adam Cierzan (BSME) Craig D. Cihlar (BBA) Neil D. Cimo (BSEE)

Kristin Ann Citterman (DPT) Lucas Alan Clair (BSA) Allison Jean Clapp (MD) Richard Girard Clark (BSA) Jon A. Clausen (BSCJS) Ryan Miles Clauson (MD) Mary Ellen Clinton (BA) Jennifer Lyne Coddington (BSCJS) Christopher Jon Cofell (BSA) Jayson Lee Cofell (BBA) Michael Craig Collison (BSPT) Travis Lee Colsen (BBA) Christopher Ray Conley (BSA) Andrew Davis Cook (JD) Andrew Francis Cook (BA) Clay Cullen Cook (JD) Kathryn Elizabeth Cook (BBA) Margaret Kay Cook-Shimanek (MD) Michelle A. Cooley (CERT) Sean Alexander Cooley (BSPXW) Christopher John Cooper (JD) Kelly Ann Corbo (BA) Ryan Paul Cornelison (JD) Bartholomew John Cortez (MPAS) Carli Jade Cota (BSN) Lance Colton Cousineau (BBA) Megan Jo Cox (BBA) Anne Marguerite Coyle (PHD) Seth James Craig (BBA) David L. Crawford (PHD) Dawn Nicole Crespin (JD) Joel Reade Crooke (BS) Michelle Ann Crosby (BSN) Kristina Rose Crowley (BSED) Haley Joy Cummings (BSN) Jenna Grace Cusic (BS) Klarissa Kay Czys (CERT)

Brian Phillip Dahl (MD) Shannon Renee Dahl (BA) Wendy Sue Dahlberg (BSRHS) Joseph Thomas Dailing (BSA) Brittany Ann Daley (JD) Amanda Sue Danielson (BSIT) Rachel Lynn Dauksavage (MS) Chelsy Diane Davey (BA) Ashley Michelle Davidson (BACC) Alaina Elizabeth Davis (BBA) Christine Marie Davis (BBA) Collette Marie Davis (BA) Crista L. Davis (MED) Misti Flora Davis (MED) Deborah Joanne Dawley (MS) Michael Patrick Dean (BBA) Ashley Marie DeBoer (BACC) Terry Lee DeCoteau (MS) William Dane DeKrey (BA) Jamael Theresa Delgado (MD) Cynthea L. DeMars (BGS) Joshua James DeMorrett (BA) Shaun Thomas Desmond (BGS) Brian Gregory DeVillers (BA) Christopher Allen DeWall (BSEE) Alex Brandon Dexter (BSME) Kelly Lyn Dezell (BS) April Blossom Dickens (BA) Whitney Lynn Dickson (BS) Nikki Jo Dillmann (CERT) Laurel Ann Dimler (MS) Dustin Scott Dimmler (BSA) Susan Annette Dionne (MED) Ashley Elizabeth DiPuma (BA) Patrick Timothy Dixon (JD) Lacy Mae Dockter (BACC) Ruth Ann Dockter (BS)

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Travis Martin Dockter (BA) Daniel Albert Doepker (BBA) Branica Kave Doll (CERT) Richard Kenneth Dombovy (BA) Cal A. Domingue (BGS) Steven Alan Donaldson (BSEE) Christopher Michael Donlon (BSA) Kira Lynne Dordal (BSATSC) Ryan Jay Dorman (BSA) Madonna Danielle Dorsher (BSPXW) Jennifer Lynn Dosch (BSED) Anne Elizabeth Dostal (BSPXW) L. Truman Douglas (JD) Cassie Noelle Douglass (BA) Kyle Christopher Downs (BBA) Joshua William Dovle (BS) Stephen Michael Doyle (BSATSC) Weston M. Dressler (BBA) Nancy Ann Driscoll (MA) Sherri Beth Dryburgh (BSED) Kong Daniel Dual (BA) Amanda Kay Dukart (BS) Daniel Edward Dulany (BBA) Collin Wayne Dunnigan (BSIT) David F. Dunphy (BSEE) Brittany Durfee (CERT) Laura Marie Duty (MD) Marjorie J. Dvorak (MOT) Gerald William Eckardt (MD) Matthew James Eckert (BSA) Ryan Jon Edwards (MOT) Amy Leigh Egbert (BS) Dallas Evan Egbert (BGS) Dave E. Egerdahl (BSD) Jesiah Caleb Ehrhorn (BSME) Benjamen Bryan Ehrichs (BS) Kelley Nicole Eickenbrock (BSED)

Edmund Frank Eilbacher (BSA) Sara Nicole Einarson (BA) Maria Ann Eineke (BGS) Emily Rebecca Elbom (MA) Noah Robert Ellingson (BBA) Ashley Lynn Ellsworth (BSED) Hidavo Adan Elmi (BSCLS) Elizabeth A. Elsberry (JD) Rachele J. Emineth (BSME) Jody Rae Enerson-Sharp (MS) Dacia Camille Engberg (MPAS) Colin Cov Engebretsen (BSME) Christopher Michael England (BA) Andrew Timothy Englen (MS) Rodney Joseph Enno (BSCJS) April Jean Erickson (BS) Arthur Jon Erickson (BBA) Cassandra Ann Erickson (BBA) Cory E. Erickson (BA) Danielle Ellen Erickson (BSED) Ethan Lowell Erickson (BSME) Lisa Marie Erickstad (BSN) Luke Randall Ermer (BSCJS) Troy William Ertelt (MA) Heidi Jo Evans (BSPXW) Todd A. Fahrni (MA) Alissa Rae Farol (BSCJS) Daniel James Fasteen (BS) Grace Fayant (MED) Lucas Daniel Feehan (BSA) Alexander Philip Feil (CERT) Alexander Philip Feil (BSGDT) Amy Anna Feist (MS) Brittany Ann Feist (BA) Brittany Ann Feist (BBA) Gwen Elizabeth Feist (BS) Danielle Allyson Feland (BBA)

Eric Rvan Fenstad (MD) Rodrigo Melo Ferreira (BA) Matthew James Fetsch (MED) Amanda M. Fettig (BS) Patrick Fey (BSA) Matthew John Fick (BBA) Aubrev Jo Fiebelkorn-Zuger (JD) Thomas Eugene Finneman (BSCHE) Brian Kirk Fipps (MPAS) Renae Jovce Fischer (BSAT) Daniel Dean Fish (BS) Rachel Renee Fish (BSA) Jay Stephen Fisher (BS) Jay Stephen Fisher (BA) Colin Brett Fitterer (BS) Jennifer Lynn Flach (BSAT) Jared Jay Fladeland (BFA) Michael Patrick Flaherty (BSA) Jacob Riley Flanagin (MBA) Kristina Leane Fleck (BSED) Amber May Flickinger (BBA) Matthew Gerald Flikka (BSED) Jessica Jean Flink (BBA) Matthew James Flom (BS) Stephanie Marie Flyger (BA) Melissa Sarah Flynn (BSN) Tracy Lynn Foltz (DPT) Melissa Ann Foster (MS) Scott Verley Foyt (BACC) Donna Mae Frank (BA) Jacob Harrison Franklin (BACC) Brian J. Fransen (BBA) Jason Charles Franzen (BBA) Rebecca Lee Frates (MFA) Ryan Alan Frates (MFA) Carrie L. Fredrickson (BSCN) Brent Patrick Freese (BSCE)

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Andrew James Freidt (MBA) David E. French (BSME) Lindsev Ann French (BSD) Tyler J. Frenzel (BA) Tina Kay Frisch (BSN) Joy Ann Froelich (MD) Alison Julia Fuhrman (BSPXW) Joseph Dale Fuhrman (BACC) Nathan Thomas Gabor (BSEE) Tejas Vinayak Gadgil (MS) Rene Mauricio Gallardo (BA) Zhaochun Gao (MBA) Ryan James Gardner (BSFWB) Luke Garner (BSA) Andreas Marlynn Garness (BA) Ashlee Kaye Garnett (BA) Sofokli Garo (PHD) Teuta Garo (BSN) Mary Lena Gattis (MPA) Seth Michael Gaugler (BSFWB) Surendra Gautam (MS) Senait Arava Gebrehiwot (CERT) Eric Peter Gedde (BSA) Irminne Gelderloos (MD) Teresa Kay Gengler (DPT) Leanne Elizabeth Gere (DPT) Holly Lynn Gever (MD) Dominic Jerome Giallombardo (MPAS) Van Thi-Bich Giang (BSEE) Jill Lynette Gill (MOT) Rebecca Lee Gill (BSCHE) Jacob Zachary Gissendanner (BA) Luke Mylo Glasoe (BS) Stephanie Marie Glass (BA) Kate Marie Glawe (BBA) Kristen R. Glover (CERT) Megan Marie Glynn (BSCJS)

Lindsav C. Gode (JD) Daniel Edward Goebel (BSIT) Jared Lee Goebel (BA) Brenda Kay Goeddertz (MS) Craig Joseph Goeden (BSA) Beth Ann Goetz (BFA) Alvssa Mary Gohdes (BSN) Matthew John Golz (MS) Hunter Glenn Gordon (BA) Christopher Thomas Gorman (BSA) Erin Leigh Goughnour (BS) Jade Clemence Gourneau (BSCJS) Michael Allen Gourneau (BS) Michael Allen Gourneau (BSPT) Derek Mark Gowan (BSCE) Mindy Marie Graham (BACC) Mindy Marie Graham (BBA) Erin Marie Grahn (BS) Mark A. Grainger (JD) Lacey Gayle Gramstad (MOT) Christopher Michael Granlund (BACC) Abby Terese Gratz (BA) Nicole Marie Green (MSW) Deidre Marie Greene (BFA) Eeva M. Greenley (JD) Kyle Allan Gregerson (BSPT) Michele Marie Gregg (BA) Shauna ReNae Gregoire-Norrie (MOT) Jamie Louis Greicar (BSN) Lacey Jo Groninger (BSAT) Dominique Louise Gross (BSME) Nicole Marie Gullickson (MD) Christopher James Gulsvig (BBA) Derek R. Gunter (BGS) Richard Conrad Gurney (BSA) Justin Allen Gusaas (BACC) Adam Gordon Gustafson (BSCJS)

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Kaleb Wade Hartje (BS) Roxanne Lee Hartje (MOT) David Adam Hartzell (MS) Amanda Sarah Harvey (BBA) Amber Lynn Harvey (MOT) Scott William Harvey (MBA) Tanya Kay Hase (BACC) Anne Michele Haskins (PHD) Joshua Michael Hassell (BSCE) Mary Ann Hastings (BSSW) Preston Joshua Hatlestad (MD) Katie Jo Hatt (BSN) Jordon Lee Hauge (BSCHE) Chad Andrew Haugen (BSCHE) Sarah Elizabeth Haugen (MOT) Clark Arvid Hauger (BSED) Stephanie R. Hayden (JD) **Richard Paul Hechter (PHD)** Candyce Kay Hecker (MS) Jacob Ramsey Hedberg (BSA) Joseph David Hedlin (BBA) Michael Allan Hegg (BBA) Ryan Kelly Hegge (MD) Theresa Anne Hegge (MD) Cameron Terrill Heim (BA) Kelsey Erin Heinemann (MS) Daniel Dean Heitzman (BSCE) Christia Ann Heil (BSPXW) Scott Alan Helgesen (MPAS) Chad Alan Helmstetler (BA) Shannon Amy Helseth (BA) Danny Wayne Henderson (DPT) Lindsey Lee Henderson (BS) Kimberly Ann Hendrickson (BA) Mary Elizabeth Hendrickson (BACC) Danielle Marie Henke (BSED) Kelli Jo Henke (MS)

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Joshua J. Knudson (MD) Richelle Melanie Knudson (MD) Tamara Lynn Knudsvig (BACC) Amy Lynn Knutson (MS) Heather Lee Knutson (BSD) Klint David Knutson (BSA) Tyler Scott Koenia (BSPXW) Steven Richard Koeritz (BSA) Brandon Mark Koeser (BACC) Brandon Mark Koeser (BBA) Brooke Fraase Kohler (MOT) Rvan William Kohler (BGS) Misti Dawn Koop (MA) Rachel Kay Evenson Kopp (BFA) Katie Ann Kouba (MSW) Katie Ann Kouba (BA) Mia Marie Kozoied (MS) Clayton David Kraby (BSGDT) Clayton David Kraby (CERT) Brittany Leigh Kraft (BFA) Megan Rebecca Kraft (BS) Sarah Kristine Kraft (BA) Anthony Dennis Kramer (BS) Kelly Marie Kramlich (BSATSC) Brooke Erin Kremer (BA) Caitlin Ann Krenz (BA) Caitlin Ann Krenz (BSPA) Elizabeth K. H. Krogstad (JD) Kimberly Jean Krueger (BA) Robert Lowell Kruger (BACC) Carolyn JoAnn Krum (MOT) Tammy L. Krzoska (BSCLS) Brett Allan Kubat (BSEE) MicKallyn Lee Kudrna (BBA) Mary Ellen Kuhlke (BA) Andrea Lynn Kuhn (MOT) Aniruddha Kulkarni (MS)

Ashlev Marie Kulland (BS) Fabrice Kunzi (BSME) Melissa L. Kurtz (BSEE) James Merrill Kuster (BA) Corrine Lynette Kyamme (MD) Brandon Scott Kvidt (BS) Jenna Lvnn Kyllo (BBA) Daniel John Labo (BSCE) Alan David Lacovetsky (MFA) Nichole Maria LacQuay (BSCLS) Jerilyn Lee Laducer (MED) Rvan R. LaFountaine (DPT) Eric Wavne Lahren (BA) Tracie Lee Laine (MS) Heather Nichole Lammers (BSGE) Stacey Lynn Lanctot (BSED) Cameron Don Landenberger (BSCJS) Jessica Bette Lang (BSED) Kristina Michelle Langlie (MOT) Andrew Thomas LaPlant (BA) Nicolas LaPouiade (BA) Sarah Elaine Lappegaard (BBA) Timothy Cleary LaRoche (BSA) Amanda Lee Larson (MOT) Beverly Ann Larson (BSCJS) Brian Robert Larson (BBA) Jeffrey Roy Larson (MED) Kelly Ryan Larson (BSCE) Laura Catherine Larson (BBA) Mary F. D. Larson (PHD) Geneva Ann LaVallie (BSSW) Andrew Michael Law (BSPXW) Melissa F. Law (MOT) Ashley Marie Lawson (BA) Eric Gregory Learing (BSPT) Jonathon Ray Leddige (BA) Amanda Marie Lee (BA)

Erin Elizabeth Lee (MS) Jacob Neil Lee (BSCHE) Sarah Jo Lee (BBA) Stephanie Ann Lee (BS) Kelsev Dale Leedahl (BBA) Dean C. Lefor (MPA) Rebecca Anne Legatt (BSATSC) Javme Lehman (CERT) Nathan Paul Leidholm (BA) Alvson Leah Leighton (BSED) David Anthony Leiphon (BSIT) Nathaniel Paul Leiphon (BA) Erin Leigh Lembke (BSN) Kalli E. Lemley (BSED) Matthew David Lendway (BSEE) Laura Anne Lentz (BSPT) Alexi Boedker LeQuire (BSCJS) David Daniel Leslie (BSA) Alvssa Brooke Lester (CERT) Alvssa Brooke Lester (BSGDT) Brandon Davis Lewis (BA) Jessica Rae Liden (BSCJS) Tami Jo Lieberg (MA) Connie Jean Lilleiord (MOT) Ashley Lauren Lind (BA) Christopher G. Lindblad (JD) Christopher Paul Lindgren (MD) Matthew Boyd Lindquist (BS) Andrea Keogh Lindsay (BSED) James C. Lindstrom (MS) Rachel Marie Line (BSED) William Charles Roger Line (BSCHE) Arian Robert Linscott (BA) Andrea M. Liptac (BSCLS) Tallena Rose Lisell (BS) Ruihua Liu (MA) Jennifer Jae Lobdell (BSA)

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Adam John Martin (BA) Kate Emily Martin (BBA) Nathan Ross Martindale (BBA) Alicia R. Martinez (MD) Melissa Marx (CERT) James Steven Massen (BBA) Kayla Ann Mattfeld (BACC) Elizabeth A. Matthees (CERT) Marlin Richard Mattice (BBA) Justin Thomas Mauch (BS) Steven Robert Mauk (BSA) John Dean Maus (MED) Jeffrey Ronald McBeth (BSGEOL) Amber Tennile McCall (CERT) Michelle Lynn McCann (MD) Sarah J. McCann (BSN) Daniel Paul McCargar (BA) Cameron Michael McClenahan (BSCJS) Cameron Michael McClenahan (BA) Jana Carroll McCormick (PHD) Stuart Lynn McDaniel (BBA) Cassandra J. McDonald (BBA) Kristin Marie McFadden (BS) Megan Erin McGee (BS) Stacy Lynn McGill (BSSW) Kevin Daniel McGillicuddy (BBA) Vivian Jennifer McKewin (BSSE) Kaye R. McLain (MPAS) Matthew Roy McLean (BSPT) Michael McLoughlin (EDD) Cynthia Renee McMillan (BSSW) Daniel Rollin McShane (BACC) Robert Vern Meek (BBA) Christopher John Meier (BBA) Nathan Eric Meissner (BSED) Marty Dustin Melland (MOT) Kari B. Mellone (MBA)

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Jeffrey Scott Moe (BS) Jordan Thomas Moe (BA) Nathan Christopher Moen (BSCJS) Ryan James Moen (BA) Sagal Abdurahman Mohamed (BSCLS) Madeleine E. Moise Cassetta (JD) Brenton Alan Moland (BSME) Michelle Marie Molash (MED) Chad A. Moldenhauer (JD) Stacy Mae Moldenhauer (JD) Kyle Thomas Monson (BA) Steven Robert Montonye (BA) Allison Jill Moore (MS) Tara Anne Morin (BFA) Robby Mitsuo Morita (BBA) Karli Jo Morman (MOT) Wade Michael Morman (BSCHE) Elsie Morningstar (MED) Cindy Lyn Morstad (BSCLS) Cindy Lyn Morstad (BS) Lindsay Ann Mortensen (BBA) Jeff Daniel Mostad (BBA) Jessica Lynn Mostad (JD) Jason Charles Mott (BSIT) Joshua Craig Moulds (BSME) Amanda Joy Muehlberg (MBA) Corey Jason Muehlber (BSA) Jared Robert Mueller (BS) Jessica Ruth Mugge (MA) Trevor David Mullen (BSA) Jessica Jean Mullins (BFA) Tonya Lee Mulvaney (BSCN) Aaron James Munter (BS) Jordan Paul Muro (BSCJS) Peter Joshua Musselman (BA) Sheikh Seratul Mustakim (MS) Terri Jo Mutscher (BSCJS)

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Nathan Bruce Nordlund (BSFWB) James William Norelius (BSA) Daniel Evan Norgard (BS) Daniel Evan Norgard (MSAE) Stacy Marie Norquist (BS) Jessica Ann Norsten (BA) Trevor Duane Northagen (BS) David William Nowatzki (MED) Darrel Albert Nuech (MS) Mary Margo Nybakken (MD) Kyle R. Nyquist (BSPT) Rebecca Lynn Obrecht (MS) Jordan Robert O'Brien (BA) Jordan Travis Ochsner (BA) Andrea Marie Odegaard (JD) Kevin Joseph O'Grady (BBA) Brandon Jorgen Vincent Oland (BA) Jordan Scott Olean (BSPT) Andrea Danielle Olson (BSSW) Britt Marie Olson (BA) Britt Marie Olson (BBA) Dustin David Olson (BSEE) Dustin Wayne Olson (CERT) Dustin Wayne Olson (BSGDT) Karen Janelle Olson (BS) Katy Ann Olson (BSATSC) Lisa M. Olson (JD) Teresa Marie Olson (MS) Timothy Allan Olson (MEM) Mohamed Abdi Omar (BSCLS) Brian Christopher O'Neal (DPT) Leigh Ann O'Neil (BSN) Megan Kiyomi Piilani Onishi (BA) Sally Dolores Opp (BA) Amy Leigh Orchard (BSN) Michael Cody Ortman (BA) Kyle Jon Orwick (BBA)

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#### University Curriculum Committee Report Spring Semester 2008 May 2008

#### **Change in Department Title**

Current: Department of Art Proposed: Department of Art and Design

<u>Program Terminations</u> Vocational Education – Major Vocational Education - Minor

#### New Academic Programs with new courses

Engl 425	I Writing and Editing Introduction to Editing and Publishing	3 crs
Engl 426	Professional Writing and Editing	3 crs
Engl 427	Scholarly Editing	3 crs
Engl 428	Digital Humanities	3 crs
Engl 429	Studies in Writing and Editing	3 crs

Minor in Leadership

LEAD 101	Learning Leadership	3 crs
LEAD 400	Advanced Leadership	4 crs

#### New Courses

Anth 120	Introduction to the Forensic Sciences	3 crs
Art 304	Intermediate Ceramics	3 crs
Art 408	Technical Ceramic Applications	3 crs
CSD 534	Advanced Management of Articulation and Phonological	
	Disorders	2 crs
Ling 535	Enthnographic Methods in Field Linguistics	3 crs
Nurs 353	Nursing Test Taking Strategies	1 cr
PT 528	Clinical Education I	9 crs
PT 529	Clinical Education II	9 crs
PT 553	Clinical Education IV	9 crs
Psyc 210	Human Sexuality	3 crs
Psyc 362	Psychology and Law	3 crs
Psyc 366	Conflict Management	3 crs
Psyc 441	Case-Based Applied Statistics	3 crs
Psyc 475	Psychological Helping Skills	3 crs
SpSt 310	Introduction to Dinosaurs	3 crs
T&L 559	MS Sci.Eng-2: Earth, or Life, or Physical Science	3 crs
T&L 566	Brain in Memory and Learning	3 crs
T&L 574	MS Sci.Eng-4: Earth, or Life, or Physical Science	3 crs
T&L 576	MS Sci.Eng-6: Earth, or Life, or Physical Science	3 crs
Course Dele	tions	
CSD 553	Swallowing Disorders	2 crs
IT 301	Microelectronic Circuits	3 crs
IT 404	Materials Testing	3 crs
IT 411	Integrated Mechanical Fluid Systems	3 crs

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IT 411	Integrated Mechanical Fluid Systems	3 crs
IT 412	Design/Drafting	3 crs
Ling 460	Ethnographic Methods in Field Linguistics	3 crs
Nurs 555	Role Dimensions	3 crs
PT 520	Clinical Internship I	18 crs

Senate approval is not required for the following report items

Art 201	Sculpture II – change course number to 301
Art 201	Jewelry and Metalsmithing II – change course number to $305$
Art 272	Timebased Media I-Time Design and Digital Media – change in course description
Art 380	Timebased Media II-Digital Video – change in course description
Art 381	Timebased Media III-Digital Compositing – change title to Timebased Media III-Motion Graphics; change in course description
Art 383	Timebased Media IV-Digital Effects – change title to Timebased Media IV-Animation; change in course description
Art 404	Advanced Ceramics – change in course description
Art 483	Advanced Timebased Media-Alternative Presentation of Media - change title to Advanced
Returned to D B.S. te Civil I	Timebased Media-Advanced Animation and Alternative Presentation of Media; change in course description
CSD 532	Neurogenic Communication Disorders I – change credits from 4 to 3
CSD 552	Neurogenic Communication Disorders II – change credits from 2 to 3; add CSD 542 to prerequisites; change in course description
IT 122	Computer Aided Design/Drafting – change in course description
IT 201	Electromechnaical Fundamentals – change in course description; add "or equivalent" to corequisites
IT 202	Technical Drawing - change title to Advanced Application of CADD Techniques; add or
	consent of instructor to prerequisites; change in course description
IT 203	Production Processes: Manufacturing – delete prerequisite
IT 204	Industrial Materials – change title to Industrial Materials and Testing; change credits from 3 to 4; change in course description
IT 211	Electric Circuits and Devices - change in course description
T 212	Principles of Graphic Design and Print Production - change in course description
T 311	Microcomputer Hardware - change title to PC Hardware - change in course description
T 332	3D Design – add prerequisite of IT 122 or consent of instructor; change in course description
T 442	Desktop Publishing – change in course description
T 450	Senior Capstone – change in course description
T 451	Control Systems – change title to Computer Application Control Systems; change in
	prerequisites from IT 211 to IT 201, 311 and 341; change in course description
ME 290	Special Laboratory Problems – change title to Laboratory Problems
Musc 133	Keyboard Skills I – add prerequisites of Music majors only or permission of department
Muse 136	Keyboard Skills II - add prerequisites of Music majors only or permission of department
Muse 233	Keyboard Skills III - add prerequisites of Music majors only or permission of department
Muse 236	Keyboard Skills IV - add prerequisites of Music majors only or permission of department
Nurs 550	Global Public Health Issues – change in credit from 4 to 2
Nurs 567	
	Teaching Strategies – change in credits from 2 to 3; change prerequisites from N566 or consent of instructor to pre or co requisite N566
PT 552	Clinical Internship – change title to Clinical Education III; change credits from 18 to 9; change in course description
T&L 310	Introduction to Early Childhood Education - remove corequisite
F&L 333	Methods and Materials Pre-Kindergarten - add corequisite of T&L 486; change in course

#### **Program Requirements Change Requests**

Communication Science and Disorders – changes to program reflects course changes Computer Science – change in admission requirements

I T undergraduate program - changes to reflect course deletions as listed above

B.A. in Music – Add an option to take 20 credits in a single, supplementary field to the MA in Music in addition to the current option of 16 credits of language; add language that clarifies additional credits needed to complete the required 125

B.A. in Music – require an additional credit of keyboard skills classes (Musc 136) in addition to the one credit now required (Musc 133); or give students the option to pass level II of the keyboard proficiency skills test B.S. in Nursing – adding a Baccalaureate Accelerated Curriculum option

MS in Nursing: Specializations of Family Nurse Practitioner; Nurse Anesthesia; Nurse Education; Psychiatric and Mental Health Clinical Nurse Specialist and Psychiatric and Mental Health Nurse Practitioner; Gerontology NP and CNS; and Public/Community Health CNS – course changes to the programs

Physical Therapy – changes to program: delete 520; add PT 528, 529 and 553; title change and credits for PT 552

M.S. Space Studies - change GPA admission requirement from 3.0 to 2.75

#### Returned to Department

B.S. in Civil Engineering change in program requirements request; CIEN 431 course change request Dance Minor New Academic Program

Minor in Ethics

Number correction on May report Nursing 353 should be Nursing 363 Nursing Test Taking Strategies

Support State Course Bookoal, Office of the Parisient

Contractor Montract

From August 30, 2007 65 April 17, 2006 for Usiversity Considiant Committee net a total of 11 former.

Sammer of Activities of the Cithennet

The University Contraction Constraints it area id and arted upon the following undergraduate, drawing, and brokening proposition

TO: Tom Petros, Chair, University Senate FROM: Matt Cavalli, Chair, University Senate Curriculum Committee RE: Annual Report 2007-2008 Date: April 22, 2008

Membership of the University Curriculum Committee:

Name	Term Ends	College
Matt Cavalli	2008	SEM
Assion Lawson-Body	2008	BPA
Devon Hansen	2009	A&S
Charlie Robertson (Chair-elect, 2008-2009)	2009	JDO
Bonni Gourneau	2010	EHD
Mary Riske	2010	MED
Liz Tyree	2010	NUR

#### **Ex-Officio** Members:

Connie Gagelin, Provost's Office Suzanne Anderson, Registrar Mary Drewes, Chester Fritz Library Representative

<u>Support Staff:</u> Connie Borboa, Office of the Registrar

Committee Meetings:

From August 30, 2007 to April 17, 2008 the University Curriculum Committee met a total of 11 times.

#### Summary of Activities of the Committee:

The University Curriculum Committee reviewed and acted upon the following undergraduate, graduate, and program proposals:

Program Terminations	2
New Academic Programs	9
Department Title Changes	2
New Courses	80
Course Changes	142
Course Deletions	31
Course Suspensions	0
Course Deletions after Suspension	0
Program Changes	32

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# UND The University of North Dakota

## PLAN FOR THE ASSESSMENT OF STUDENT LEARNING AND DEVELOPMENT

MAY 2006 REVISED MAY 2008

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#### UNIVERSITY PLAN FOR ASSESSMENT OF STUDENT LEARNING AND DEVELOPMENT

#### I. INTRODUCTION

The University of North Dakota provides a statement of its institutional identity and goals in its Mission Statement. This statement, which was created and adopted through legislative process, includes goals for student learning and development in their most fundamental form. The statement provides:

The University of North Dakota, as a member of the North Dakota University System, serves the state, the country and the world community through teaching, research, creative activities, and service. State-assisted, the University's work depends also on federal, private, and corporate sources. With other research universities, the University shares a distinctive responsibility for the discovery, development, preservation, and dissemination of knowledge. Through its sponsorship and encouragement of basic and applied research, scholarship, and creative endeavor, the University contributes to the public well-being.

The University maintains its legislatively-enacted missions in liberal arts, business, education, law, medicine, engineering and mines and has also developed special missions in nursing, fine arts, aerospace, energy, human resources, and international studies. It provides a wide range of challenging academic programs for undergraduate, professional, and graduate students through the doctoral level. The University encourages students to make informed choices, to communicate effectively, to be intellectually curious and creative, to commit themselves to lifelong learning and the service of others, and to share responsibility both for their own communities and for the world. The University promotes cultural diversity among its students, staff, and faculty.

In addition to its on-campus instructional and research programs, the University of North Dakota separately and cooperatively provides extensive continuing education and public service programs for all areas of the state and region.

Thus, the overall goals for student learning and development, as identified by the University's Mission Statement, are:

- 1. making informed choices,
- 2. communicating effectively,
- 3. being intellectually curious and creative,
  - 4. committing oneself to lifelong learning,
  - 5. committing oneself to the service of others, and
  - 6. sharing responsibility for one's own community and for the world.

As the University provides a wide range of challenging academic programs at various levels (including bachelor's, certificate programs, master's, specialist, professional, and doctoral levels) and within many different areas of specialty (including liberal arts, business, education, law, medicine, engineering and mines, nursing, fine arts, aerospace, energy,

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human resources, and international studies), each department, college, and program has also formally adopted its own mission statement. Each of those mission statements, in turn, includes more particularized student learning goals that relate back to the broader goals defined in the University's Mission Statement. In addition, and as an umbrella for the undergraduate programs, the University also provides student learning goals for its Essential Studies (ES) program (the general education program at UND). These goals, stated below, correlate with the student learning goals in the University Mission Statement:

- 1. Thinking and Reasoning: You should be able to use a variety of thinking and reasoning skills, apply these skills as appropriate in various situations, and move among them depending on purpose.
- 2. Communication: You should be able to write and speak in civic, academic, and professional settings with a sense of purpose and audience.
- 3. Information Literacy: You should be able to access and evaluate information for effective, efficient, and ethical use in a variety of contexts.
- 4. Diversity: You should be able to demonstrate understanding of social-cultural diversity and use that understanding to address issues; solve problems; and shape civic, personal, and professional behavior.

As an important part of its effort to meet these goals, the University engages in ongoing assessment of student learning and development. Assessment evaluates student learning and development on a number of levels, from individual department, college, and program assessment, to broader general education and institutional assessment. This process is reaffirmed by the University's 2005 Strategic Plan, which identifies student learning and development as its first aim, and then expressly requires assessment both on a university-wide level and within each department. The Strategic Plan also calls for a mechanism for redirecting method or strategy when goals are not being achieved.

Faculty guidance and oversight is provided to the Office of the Vice President of Academic Affairs and Provost (VPAA/Provost) in developing and implementing the University Assessment Plan, analyzing and interpreting assessment results, developing appropriate reports, and disseminating assessment results to the university community. The University provides administrative support through the position of the Assistant Provost. Further, each department, college, and program is responsible for developing, implementing, and evaluating its own individual assessment plan. This process becomes part of the annual report of the department, college, or program to the university President and Provost. The Senate University Assessment Committee (UAC) collects and periodically reviews these individual assessment plan development and implementation. In addition, the committee monitors the broader-based assessment tools used by the university, and regularly evaluates these tools for effectiveness in measuring student learning and development.

A more detailed overview of the assessment process, responsibilities, and levels of assessment is provided in Part II below. Part III provides an overview of the responsibilities of the Senate University Assessment Committee as well as the institutional assessment tools evaluated by that committee.

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#### **II. OVERVIEW OF ASSESSMENT PROCESS**

The following reflects a more detailed description of the overall assessment process at the University of North Dakota. By way of overview, Section A summarizes the entire process, while Sections B, C, and D further elaborate on the process at three more particularized levels – Institution, Essential Studies, and Program, respectively.

#### A. Overview of Process, Responsibilities, Levels of Assessment

Assessment begins with defining student learning goals and objectives. Once those goals are defined, the process of assessment can be carefully planned. Such planning includes identifying the educational experiences through which the student achieves learning and within which the goals can be assessed; the methods with which to make that assessment; the timeline for data collection; the parties responsible for the data collection, analysis, and reporting; and the anticipated use of the data analysis. Table A below identifies these six essential components of the overall assessment process at the University of North Dakota. Each of those components is further defined by questions to be answered in that stage of the assessment process. Tables B, C, and D then reflect how these six components are defined within the assessment process at the three institutional levels (i.e., Institution, Essential Studies, and Program).

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Educational Experiences	Assessment Methods	Timeline	Responsibilities	Use of Results and Process for Documentation &
How will the goals and objectives be met? What program experiences (courses, seminars, research, etc.) help students achieve the desired outcomes?	What assessment methods will we use to collect data about what our students have learned? What are our criteria for success? How will we know the objectives have been met? What level of performance meets each objective? How will we interpret and evaluate the data?	When will we collect data? How often?	Who will be responsible for collecting, interpreting, and reporting the results?	Decision-Making How will the results of assessment be used? Who needs to know the results? How can we convince them that the goals and objectives have been met? How can we improve our program and assessment process?

Table A

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<ol> <li>Informed choices</li> <li>Communicate effectively</li> <li>Intellectual curiosity, creativity</li> </ol>				<ol> <li>Commitment to lifelong learning</li> <li>Service to others</li> <li>Shared responsibility for communities and world</li> </ol>			
Educational Experiences	Assessment Methods	Timelin	ies	Responsibilities	Use of Results and Process for Documentation & Decision-Making		
Essential Studies Course Work (Goals 1, 2, 3, and 6)	Direct assessment data compiled by the Essential Studies Committee during re- validation. Direct assessment of Essential Studies outcomes among seniors.	Report from Ess Studies Committ Fall Semester an reviewed by Ass Committee. Direct assessmer Essential Studies analysis of data f capstone courses yearly, with analy completed over t summer for subm the Assessment C in Fall.	the filed in d essment the of via from , done ysis he nission to	Essential Studies Committee responsible for overseeing direct (embedded) assessments of Essential Studies and compiling year- end report. Assistant Provost and Director of Essential Studies program responsible for coordinating analysis of direct outcomes assessments of Essential Studies goals.	The Assessment Committee reviews summaries of the various sorts of data to see what the compilation can tell about student learning outcomes at UND. The committee feeds findings back to all academic and student support units (plus the Essential Studies Committee), as findings are relevant and trends are noted. The Assessment		
Major programs of study in all UND academic departments (All Goals)	Yearly review of one third of departmental annual reports to describe and summarize findings.	Annual reports fi October. One thi academic annual reviewed by Asse Committee in Spi Semester.	rd of the reports essment	Chair of each individual department responsible for direct assessments of student learning goals, including the goals which derive from the Institutional Goals.			
Residential experiences (Goals 1, 2, and 6)	Review of Residence Services annual report findings every 3 <sup>rd</sup> year.	Annual reports fr Residence Servic Student Services/ curricular Program reviewed in Fall S	es and Co- ms Semester	Director of Residence Services and Department Heads of each Student Service/Co-curricular Unit (e.g., Center for Community Engagement, Career Services, International Programs, Cultural Centers) responsible for annual report.	Committee oversees the assessment process, recommending changes in processes as needed and updating the Institutional Assessment Plan. The Assistant Provost receives input directly from the Assessment Committee and forwards/reports to		
Student Services/Co- curricular Programs (All Goals)	Yearly review of one third of annual reports from Student Services/Co-curricular Programs (e.g. Student Wellness Center, Memorial Union, Student Success Center, International Programs).	(approximately of of unit reports rev each year).					
Office of nstitutional Research (OIR) All Goals)	Surveys administered to collect student perception data regarding learning goals (see attached chart linking tools with goals).	Surveys done on a basis as per the O Institutional Resea schedule (attached Survey outcomes by the UAC durin Semester.	ffice of arch d). reviewed	Director of the Office of Institutional Research responsible for delivery and analysis of institutional surveys.	the Provost.		
JAC Reviews of the above.		Summary and compilation of outcome findings by UAC in late Spring.		UAC oversees assessment across the departments and units and feeds information to departments and units where it might not otherwise be seen.			

Table C

	<ol> <li>Thinking and Reas</li> <li>Communication</li> </ol>	soning	<ol> <li>Information Literacy</li> <li>Diversity</li> </ol>			
Educational Experiences	Assessment Methods	Timelines		Responsibilities	Use of Results and Process for Documentation & Decision-Making	
Essential Studies (ES) Course Work (All Goals)	ES re-validation data from assessments conducted and analyzed by faculty teaching ES courses; submitted to the ES Committee for each re- validated course. Review of student- generated papers, presentations, and projects from capstone courses.	Re-validation data collected and analyzed for one-fourth of Essential Studies courses yearly. Direct outcomes assessment reviews conducted yearly but each of the four goals are addressed on a rotating basis.		ES Committee collects, analyzes, and reports findings from ES revalidation. Assistant Provost and Director of Essential Studies collect and report on outcomes of assessment reviews from capstones.	All findings regarding Essential Studies are reported within or to the ES and reported by them to the ES faculty, t Faculty Senate, Director of ES, Provost's office, and to any other offices or individuals where the findings might be relevant. ES Committee members report back on their findings to departments during the re-validation process. The ES Committee	
Major department courses (All Goals).	Assessments conducted by departments but linked with ES goals, with findings culled from annual reports.	Annual reports are filed in October. One-third of the academic annual reports are reviewed by UAC in Spring semester		Department chairs responsible for completing annual reports; UAC reviews and culls relevant data.		
Residential Experiences and Student Services/Co- curricular Programs (All Goals, especially 1, 2, 4).	Assessments conducted by Residence Services and Student Services/Co-curricular Programs, with findings culled from annual reports.	Residence Services and Student Services/Co- curricular units' annual reports submitted yearly; one-third of unit reports reviewed to cull relevant data each year.		Heads of Residence Services and Student Services/Co- curricular Programs submit annual reports; UAC reviews and culls relevant data.		
Office of Institutional Research (OIR) (All Goals)	Indirect data collected via OIR-conducted surveys (see attached chart linking tools with goals; all goals).	Surveys done on a basis as per the Ol schedule (attached Survey outcomes by the UAC durin Semester.	IR I). reviewed	OIR staff disseminates surveys, and analyzes and reports survey data.	Changes in assessment methods or procedures, as needed, are determined by the	
Student Records (All Goals)	Transcript analysis to match ES goals addressed (as documented in course revalidation data) with courses actually taken on a randomly selected sample of graduating students' transcripts.	Transcript analysi conducted every th year.		Assistant Provost and ES Director conduct, analyze, and report on transcript analysis.	ES Committee with input from the ES Director, the Assistant Provost, and the UAC.	

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#### Table D

#### **Program Student Learning Development Goals**

All goals for programs and academic courses of study are determined by faculty within the program and vary from program to program. All programs are expected to fit within and support the institution's goals, reworded to be consistent with program priorities and mission; in addition, each academic program will have program-specific or profession-specific goals. All program-specific goals are included in the program's assessment plan and posted on the University Assessment Committee (UAC) website set up for that purpose.

Educational Experiences	Assessment Methods	Timelines	Responsibilities	Use of Results and Process for Documentation & Decision-Making
The Essential Studies (ES) program is expected to support and feed into the student's major program of study, often providing initial exposure to departmental learning goals. The Program's or Department's courses and other academic requirements are the primary source of educational experiences relevant to its own goals. Student Services/Co- curricular Programs and Residential Experiences sometimes feed into certain departmental goals, especially goals that are skill-oriented general goals (e.g., critical thinking) and affective goals (e.g., ethics and professionalism).	Most methods for assessing program- specific learning goals are developed by the departments and embedded in their academic programs or (in the case of indirect evidence) collected through department- administered surveys, focus groups, et cetera. For more detail on methods, see each individual department's plans for assessing student learning on the UAC website. Departments can draw on assessment data collected through institutional sources (e.g., findings regarding ES outcomes, findings from the Office of Institutional Research [OIR] surveys, findings from Student Services/Co-curricular or Residential Experiences) where relevant.	Departments develop their own timetables for data collection, analysis, and use. See plans for assessment of student learning posted on the UAC website.	Each program/department chair is responsible for overseeing the development of that unit's plan for the assessment of student learning and development. In many cases, Assessment Committees are selected to carry out that work. (See the plans, posted on the UAC website, for more detail.) The Assistant Provost is responsible for overseeing the work of departments. The UAC is responsible for working with the Assistant Provost to oversee the assessment process, including reading, reviewing, and culling relevant information from departmental reports, as described above, and to conduct a review of the departments' work as a component of the institutional assessment process.	Departments use findings for internal decision-making, as described in plans for assessment of student learning. Decision-making at the college or institutional level may draw on findings from departmental assessments as documented in annual reports or as brought to the attention of relevant committees and administrators, when the findings warrant.

## **B.** Overview of Institutional Assessment

As an accompaniment to Table B above, the following narrative further articulates assessment of student learning at the institutional level in terms of restating (a) the institutional student learning goals, (b) the sources of data for assessment of those goals, (c) the analysis and interpretation of the data collected, and (d) the response to that analysis and interpretation. Following this narrative, Chart 1 depicts where the component actors fall within this assessment process, and where the information flows in relation to these actors and within each stage of the assessment process.

#### Goals:

- 1. Students will be able to make informed choices.
- 2. Students are expected to communicate effectively.
  - 3. Students will be intellectually curious and creative.
  - 4. Students will commit themselves to lifelong learning.
  - 5. Students will be engaged in the service of others.
  - 6. Students will share responsibility for their own communities and for the world.

#### Data Sources:

Data regarding achievement of institutional goals are collected at multiple levels. Four of these goals (1, 2, 3, and 6) are closely aligned with Essential Studies goals. Data collected by the Essential Studies Committee as part of the revalidation process provide direct evidence of the degree to which these goals are being achieved for students. Additional direct assessment is being conducted by reviewing student-generated materials from capstone courses under the leadership of the Assistant Provost and the Director of Essential Studies. Those efforts will become more systematized over time providing information about institutional outcomes by the time of graduation to supplement information about outcomes achieved during Essential Studies courses.

Many of UND's institutional goals are held in common with individual programs and departments. In those cases, the goals are assessed at the departmental and/or program level. Regular review of departmental annual reports by the Assessment Committee allows data and findings to be collected and applied at an institutional level. Institutional goals are also similar to those of many units within Student Services (e.g., Student Success Center, Multicultural Student Services, TRIO Programs, and others) and Residence Services (residence halls and associated programming). Assessment Committee members regularly review reports from all relevant programs to collect and apply data relevant to institutional goals.

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Finally, the Office of Institutional Research administers a number of surveys, many of which provide indirect evidence relating to achievement of institutional goals. Data from those surveys are analyzed by OIR and reviewed by members of the Assessment Committee to elicit information relevant to institutional goals.

The advantage of this decentralized system of data collection is that it allows the reviewers snapshots of student outcomes at different points in students' academic careers (e.g., while taking lower division Essential Studies courses vs. near the time of graduation) through various sorts of data, both indirect and direct, collected using a variety of methodologies. In a university offering a wide range of possible majors and a broad range of possible university experiences, it would be an oversimplification to rely too heavily on a single sort of data or a single point of collection. The diversity of tools and methods used by UND gives a clearer and more useful picture of student learning than would be possible through a more streamlined approach.

#### Analysis and Interpretation:

Data for institutional goals that align closely with Essential Studies goals will be collected, reviewed, and analyzed by the Essential Studies Committee in conjunction with the revalidation process. That committee has instituted a system for collecting and compiling data from revalidation applications so that data can quickly be analyzed to determine the degree to which various Essential Studies goals are addressed in courses and met by students taking those courses. Findings are submitted both to the Essential Studies Committee and the Assessment Committee. Members of the Essential Studies Committee analyze the data for use in program refinements, while Assessment Committee members make recommendations regarding assessment procedures and needs.

Data collected by programs and departments are analyzed, interpreted, and reviewed at the program or department level. Each year, Assessment Committee members compile relevant data taken from a sample of annual reports (33% of reports to be reviewed yearly). These data, often including direct assessment findings, are combined with data culled from reports generated by various offices in Student Services/Co-curricular Programs and Residence Services. The Assessment Committee reviews and summarizes the cumulative data for applicability to institutional goals.

Instruments administered through OIR are analyzed by staff in that office. The analysis summaries are brought to the Assessment Committee for interpretation and review.

The Assessment Committee is responsible for ensuring that all of these data sources continue to be collected as planned, that tools used are appropriate, that reporting mechanisms are adequate for determining student outcomes in relation to institutional goals, and for analyzing and interpreting the accumulated data.

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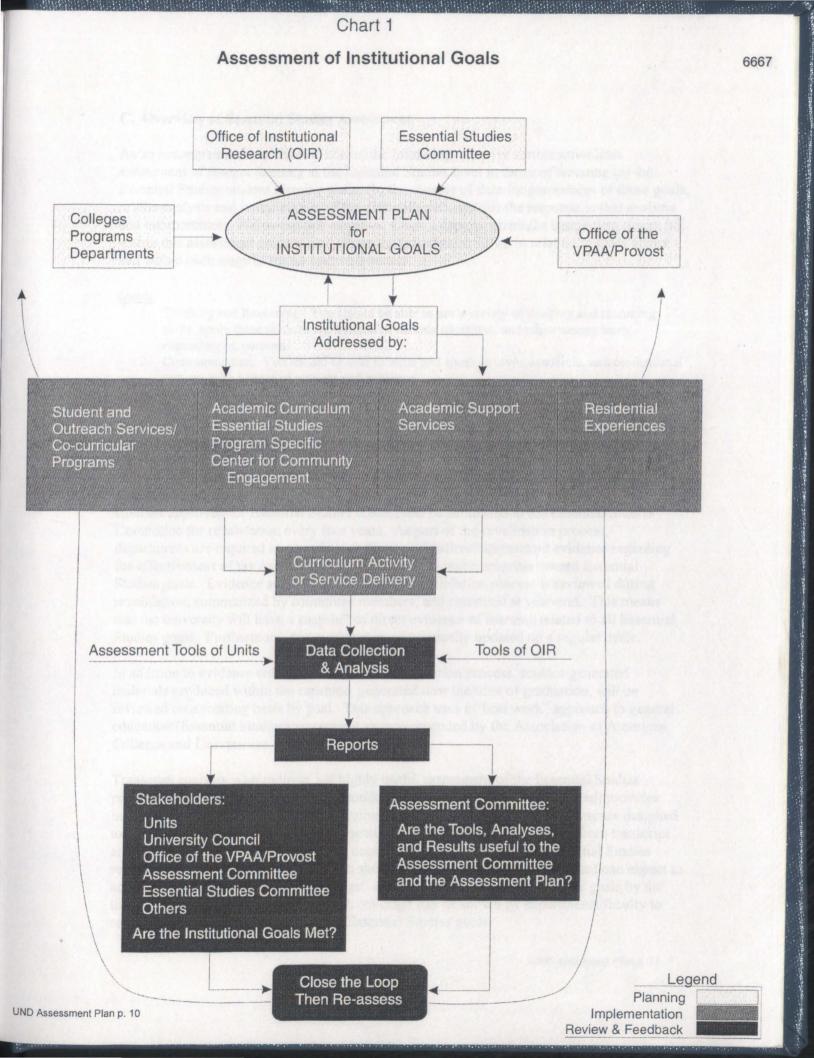
#### **Closing the Loop:**

Based on the analysis, review, and interpretation of data as described above, Assessment Committee members recommend any changes needed in institutional assessment procedures. The committee also forwards relevant information to stakeholders (e.g., the Provost's Office, the Deans' Council, the University Council, the Curriculum Committee, the Essential Studies Director, department chairs, et cetera).

In addition, organizations and units collecting, analyzing, and interpreting the various sorts of data (individual departments, the Essential Studies Committee, etc.) are responsible for closing the loop on their own data within their own programs; reporting within their Annual Reports their assessment efforts, conclusions, and responses; and forwarding analyzed data to other offices on campus as appropriate. Finally, the Assistant Provost serves as a member of the Assessment Committee, providing a direct connection for feeding information forward into institutional planning as well as feeding it back to individual campus units.

The Assessment Committee oversees efforts to periodically review the value of current sources of data as well as seek out new sources of data. The committee also oversees efforts to periodically review the methods used for data collection, analysis, and interpretation, and seeks out new and more effective methods for such collection, analysis, and interpretation. Finally, the committee oversees efforts to periodically review the methods and effectiveness of feeding data analysis back to the appropriate institutional units for decision-making.

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#### C. Overview of Essential Studies Assessment

As an accompaniment to Table C above, the following narrative further articulates assessment of student learning at the Essential Studies level in terms of restating (a) the Essential Studies student learning goals, (b) the sources of data for assessment of those goals, (c) the analysis and interpretation of the data collected, and (d) the response to that analysis and interpretation. Following this narrative, Chart 2 depicts where the component actors fall within this assessment process, and where the information flows in relation to these actors and within each stage of the assessment process.

#### Goals:

- 1. Thinking and Reasoning: You should be able to use a variety of thinking and reasoning skills, apply these skills as appropriate in various situations, and move among them depending on purpose.
- 2. Communication: You should be able to write and speak in civic, academic, and professional settings with a sense of purpose and audience.
- 3. Information Literacy: You should be able to access and evaluate information for effective, efficient, and ethical use in a variety of contexts.
- 4. Diversity: You should be able to demonstrate understanding of social-cultural diversity and use that understanding to address issues; solve problems; and shape civic, personal, and professional behavior.

#### Assessment Methods:

Courses approved for Essential Studies credit must be submitted to the Essential Studies Committee for revalidation every four years. As part of the revalidation process, departments are required to provide both direct and indirect assessment evidence regarding the effectiveness of the course in enabling students to make progress toward Essential Studies goals. Evidence submitted as part of the revalidation process is reviewed during revalidation, summarized by committee members, and compiled at year-end. This means that the university will have a snapshot of direct evidence of learning related to all Essential Studies goals. Furthermore, that evidence is automatically updated on a regular cycle.

In addition to evidence collected through the revalidation process, student-generated materials produced within the capstone, generated near the time of graduation, will be reviewed on a rotating basis by goal. This approach uses a "best work" approach to general education (Essential Studies) assessment as recommended by the Association of American Colleges and Universities.

Transcript analysis is an indirect, yet highly useful assessment of the Essential Studies program. Regular transcript analysis (conducted every three years or as needed) provides information about the degree to which university graduates are enrolling in courses designed to aid learning related to the various Essential Studies goals. Although data from transcript analysis cannot verify that learning has occurred, when combined with Essential Studies revalidation data, transcript analysis can show whether (a) an individual student can expect to achieve a reasonable degree of "coverage" of all the various Essential Studies goals by the time of graduation and (b) whether such coverage can be shown by departments/faculty to result in student learning related to the Essential Studies goals.

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Other sources of data regarding student learning related to Essential Studies goals can be collected from the annual reports of academic departments and campus offices like those in Student Services (e.g., Student Success Center, Disability Services for Students, Cultural Centers, Wellness Center, Memorial Union, et cetera) and Residence Services (residence halls and associated programming). Finally, surveys administered by the Office of Institutional Research provide indirect evidence regarding many of the Essential Studies goals.

Collecting data from these varied sources, and at these varied times in a student's academic career, will provide a comprehensive picture of students' achievement of the Essential Studies goals.

#### Analysis and Interpretation:

Revalidation data are collected by individual faculty teaching Essential Studies courses, and analyzed and interpreted by that faculty in conjunction with other faculty within their home departments. Once submitted to the Essential Studies Committee, evidence is collected and compiled into a comprehensive summary of goal achievement. Committee members analyze the information collected at the end of each revalidation cycle.

Materials obtained through the capstone requirement, collected near the time of graduation, are analyzed and interpreted by faculty teams under the oversight of the Assistant Provost for Assessment and the Essential Studies Director. Findings and the data to support the findings are submitted to members of the Assessment Committee and the Essential Studies Committee for further review and interpretation as well as for consolidation into overall review of the Essential Studies program.

Data collected by individual departments and by various Student Services/Co-curricular program units and Residence Services are analyzed, interpreted, and reported by faculty and staff within those organizations. Findings relevant to Essential Studies goals are culled by members of the Assessment Committee and forwarded to the Essential Studies Committee for further interpretation and possible use by the organization collecting the data. Relevant data collected from OIR surveys are similarly analyzed by OIR, interpreted by the Assessment Committee, and forwarded to the Essential Studies Committee for further study as the data appear to be relevant.

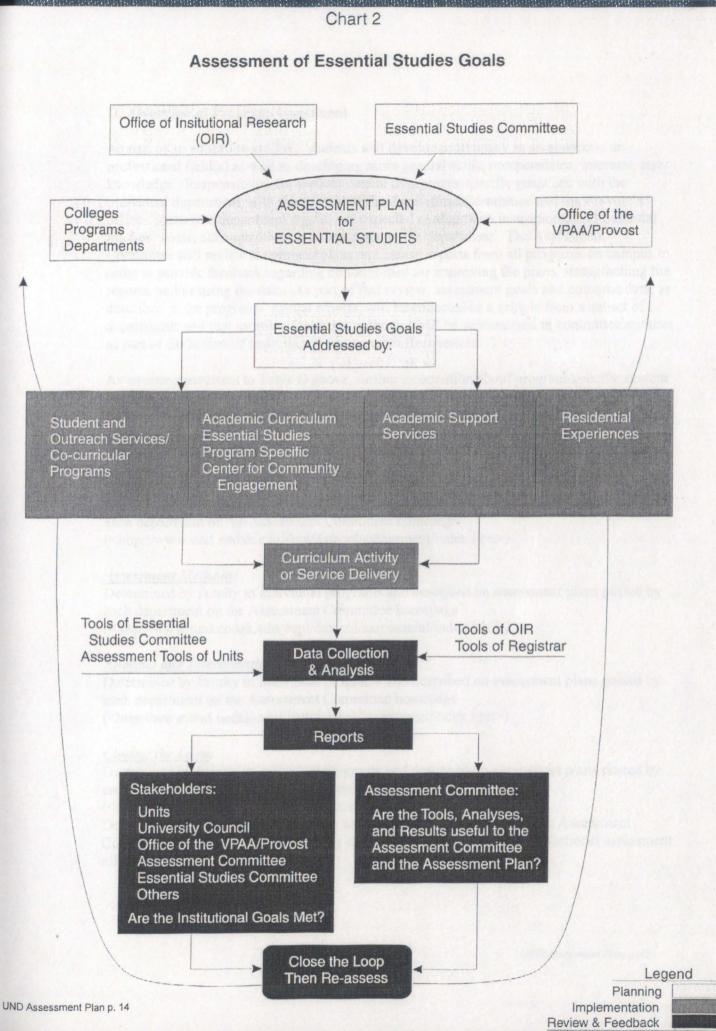
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### **Closing the Loop:**

All findings relevant to Essential Studies are reviewed by the members of the Essential Studies Committee. As needed, findings are reported back for discussion at larger campus forums, including meetings of the ES faculty, or forwarded to the Provost's Office, Council of the Deans, University Council, department chairs, or other appropriate audiences. The Assistant Provost serves as a liaison to both the Assessment Committee and the Essential Studies Committee ensuring that sharing of findings among committees and across the larger campus takes place as appropriate.

The underlying organizations, departments, and units collecting, analyzing, and interpreting the various sorts of data are responsible for closing the loop on their own data within their own programs; reporting within their Annual Reports their assessment efforts, conclusions, and responses; and forwarding analyzed data to other offices on campus as appropriate.

The Assessment Committee will oversee efforts to periodically review the value of current sources of data as well as seek out new sources of data. The committee will also oversee efforts to periodically review the methods used for data collection, analysis, and interpretation, and seek out new and more effective methods for such collection, analysis, and interpretation. Finally, the committee will oversee efforts to periodically review the methods and effectiveness of feeding data analysis back to the appropriate institutional units for decision making.



### D. Overview of Program Assessment

As part of an education at UND, students will develop proficiency in an academic or professional field(s) as well as developing more general skills, competencies, interests, and knowledge. Responsibility for the assessment of program-specific goals lies with the individual department, with the support of the Assessment Committee and the Provost's office. Some of a department's goals are expected to align with institutional and Essential Studies' goals, although others will be unique to the department. The Assessment Committee will review assessment plans and annual reports from all programs on campus in order to provide feedback regarding opportunities for improving the plans, strengthening the reports, and/or using the data. As part of that review, assessment goals and outcome data, as described in the programs' annual reports, will be collected as a sample from a subset of departments and that sample of program outcomes will be summarized in committee minutes as part of the review of institutional assessment effectiveness.

As an accompaniment to Table D above, further information about program-specific student learning goals, sources of data for assessment of those goals, analysis and interpretation of the data collected, and response to that analysis and interpretation is provided below. Chart 3 depicts where the component actors fall within this assessment process and where the information flows in relation to these actors and within each stage of the assessment process.

#### Goals:

Determined by faculty in individual programs and described on assessment plans posted by each department on the Assessment Committee homepage (<a href="http://www.und.nodak.edu/dept/datacol/assessment/index.htm">http://www.und.nodak.edu/dept/datacol/assessment/index.htm</a>).

#### Assessment Methods:

Determined by faculty in individual programs and described on assessment plans posted by each department on the Assessment Committee homepage (<a href="http://www.und.nodak.edu/dept/datacol/assessment/index.htm">http://www.und.nodak.edu/dept/datacol/assessment/index.htm</a>).

#### Analysis and Interpretation:

Determined by faculty in individual programs and described on assessment plans posted by each department on the Assessment Committee homepage (<a href="http://www.und.nodak.edu/dept/datacol/assessment/index.htm">http://www.und.nodak.edu/dept/datacol/assessment/index.htm</a>).

#### Closing the Loop:

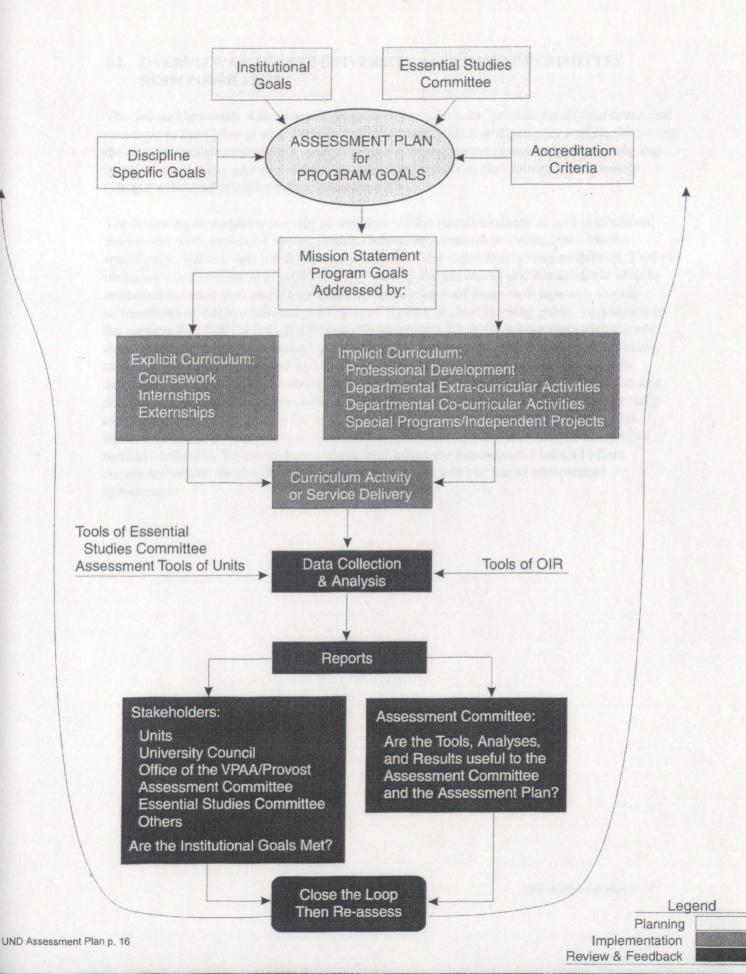
Determined by faculty in individual programs and described on assessment plans posted by each department on the Assessment Committee homepage

(<http://www.und.nodak.edu/dept/datacol/assessment/index.htm>).

Departmental annual reports, including assessment data, also feed into the Assessment Committee's overall process of looking at institutional outcomes and institutional assessment effectiveness.



# Assessment of Program Goals



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# III. OVERVIEW OF SENATE UNIVERSITY ASSESSMENT COMMITTEE RESPONSIBILITIES

The Senate University Assessment Committee's purpose is to "provide faculty guidance and oversight to the Office of Vice President of Academic Affairs in developing and implementing the University Assessment Plan, analyzing and interpreting assessment results, developing appropriate reports, and disseminating assessment results to the University community" (<a href="http://www.und.edu/dept/datacol/assessment/">http://www.und.edu/dept/datacol/assessment/</a>).

The following three tables provide an overview of the responsibilities of, and institutional assessment tools evaluated by, the Senate University Assessment Committee. More specifically, Table E sets out the annual schedule of the committee's responsibilities, Table F identifies the institutional assessment tools used by the university and the schedule of data collection for each tool, and Table G identifies how each of these tools assesses student achievement of the Institutional and Essential Studies student learning goals. In addition to the surveys listed in Table G, the Office of Institutional Research administers instruments designed to provide other kinds of information for monitoring and improving departments, programs, and services offered by UND. The committee reviews these on occasion to determine any potential applicability to student learning and development. In addition, the committee occasionally reviews other externally produced instruments (e.g., commercially available standardized exams) for possible inclusion in the University Assessment Plan. Based on regular review of current assessment tools and occasional review of alternative methods and tools, the committee updates the University Assessment Plan and offers recommendations for possible changes in assessment tools and use of commercial instruments.

	August	September	October	November	December	January	February	March	April	May
Responsibilities Denoted by Sena	ite	*								X
Review University Assessment Plan		X			X					
Evaluate University Assessment Plan								- X		X
Make Recommendations Regarding Assessment	X			×					X	X
Annual Report to the Senate			Х		1			X		X
Maintain Committee Website	X	Х	X	X	Х	X	X	X	X	X
<b>Responsibilities Denoted by Asse</b>	ssment	Plan			-	1	30	1		
Review 1/3 of Academic Department Assessment Plans & Annual Reports	X					X	X	X		
Review of Academic Support Services Assessment Plans and Annual Reports			Х		(Berlin		1			
Review of Residence Life Assessment Plan & Annual Report		-	х							
Review of 1/3 Student Services/Co- curricular Assessment Plans & Annual Reports			x							
Review of OIR Surveys and Analyses		X		X	Х	X				-
Exploration of Additional Assessment Tools		X					-		x	

# Table E Assessment Committee Annual Schedule of Responsibilities

	2005- 06	2006- 07	2007- 08	2008- 09	2009- 10	2010- 11	2011- 12	2012- 13	2013- 14
OIR Surveys and Ana	alyses	12		-			X		12.1
ACE-CIRP	X		X			X	1		X
Sophomore Satisfaction			Х			X			X
ACE-Senior			Х	·		Х	1	-	X
Graduating Seniors	allers	X	1.00		X			X	
Placement	X	X	Х	X	X	Х	X	X	X
ES Student Evaluations	X	X	Х	Х	Х	Х	X	Х	X
Alumni	Х		Х		X	X	X		X
First Year Experience	with a		Х	. X .		5	Х		1
Faculty Survey			Х			1.77		1.80	
NSSE		Х		Х	1 X A	Х		Х	
Environmental Assessment Survey	Х		X		х		Х		Х
Academic Departmen	ts: Asse	essment	Review	vs					
John D. Odegard School of Aerospace Sciences (4)	X			X			x		
School of Engineering and Mines (5)	X			X			X		
College of Business and Public Administration (8)	Х			X			Х		
College of Arts and Sciences (22)			x			х			Х
College of Education and Human Development (6)		х			x			x	
College of Nursing (2)		X	1		X			X	
School of Law		X			X			X	
School of Medicine (13)		X			X			X	

 Table F

 Projected Schedule of Institutional Assessment Tool Use

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<i>Table F, continued</i> Projected Schedule of Institution Assessment Tool Use	2006- 07	2007- 08	2008- 09	2009 -10	2010- 11	2011- 12	2012- 13	2013- 14
Non-Academic Units: Asses	sment	Review	s					
American Indian Student Services	13		х			Х		
Career Services		Х		3.4	X	+ 2 2	1.8 19/1	X
Continuing Education	1.18	X		1	X			X
Counseling Center			Х			Х	*	
Disability Services for Students	Х			X			Х	
Housing	1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1	1000	Х			Х		
McNair Program (TRIO)	Х			X		1	Х	
Memorial Union		X			X			X
Multicultural Student Services			X			Х	-	
Student Health Services		Х			X	1		Х
Student Success Center	X			X			Х	
Student Support Services (TRIO)			X			Х		
Student Wellness Center	Х			X			Х	
University Children's Center		Х			X			Х
Women's Center	X			X			X	

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Table G	
Correlation between Institutional Assessment Tools and	
Student Learning and Development Goals	

	Assessment Tools											
Goals	ACE-CIRP Freshman	ACE-CIRP Seniors	NSSE	FSSE	Sophomore Satisfaction	Graduating Students	ISS	ACT Alumni Outcomes	ACT Non- Returning	ES Student Evaluations	GER Longitudinal	Placement
Institutional Goals	Ab. Bis	ska, /	1									
Students will be able to make informed decisions.	X*	X	Х	1010	X	X	-	X	-	X	X	-
Students are expected to communicate effectively.	X*	X	х	-	X	X	-	X	-	X	X	-
Students will be intellectually curious and creative.	X*	X	х	-	X	X	-	X	-	X	X	-
Students will commit themselves to lifelong learning.	X*	-	х	-	X	X	-	x	-	X	X	-
Students will be engaged in the service of others.	X*	100	х	-	X	x	-		- 1	x	X	-
Students will share responsibility for their own communities and the world.	X*	x	X	-	x	x		x	-	x	x	-
Essential Studies Goals												
Thinking and Reasoning: You should be able to use a variety of thinking and reasoning skills, apply these skills as appropriate in various situations, and move among them depending on purpose.	X*	x	x		x	x		x		х	X	-
Communication: You should be able to write and speak in civic, academic, and professional settings with a sense of purpose and audience.	X*	x	x	-	x	x	-	x	-	x	x	
Information Literacy: You should be able to access and evaluate information for effective, efficient, and ethical use in a variety of contexts.	X*	x	х	-	x	x	-	x	-	x	x	-
Diversity: You should be able to demonstrate understanding of social-cultural diversity and use hat understanding to address ssues, solve problems, and hape civic, personal, and professional behavior.	X*	x	x	-	x	x	-	x	-	x	x	-

X\* Since this survey is used with new freshman prior to starting their education at UND, these results could be used as a baseline for further development.

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# SENATE UNIVERSITY ASSESSMENT COMMITTEE

2007-2008

Darla Adams, Nursing Mary Askim-Lovseth, BPA Elizabeth Bjerke, Aviation Gaye Burgess, Arts & Sciences Barbara Combs, EHD Kirsten Dauphinais, Law Cassie Gerhardt, VPSOS Designee Joan Hawthorne, Assistant Provost, VPAA Jon Jackson, MED Renee Mabey, Graduate School Representative; Chair Sharlette Seelan, VPF&O Designee Nabil Suleiman, E&M Carmen Williams, Director, Institutional Research Sue Erickson, Research Analyst, Institutional Research Nancy Krom, Administrative Assistant, Institutional Research James Miles, Student Collin Anderson, Student

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# UNIVERSITY OF NORTH DAKOTA SENATE MEETING ATTENDANCE RATES\* SENATE MEMBERSHIP\*\*, SPRING SEMESTER 2008

Ex-Officios	% of Meetings Attended	At-Large Senators	% of Meetings Attended	College Representatives	% of Meetings Attended	Student Representatives	% of Meetings Attended	Staff Representatives	% of Meetings Attended	SUMMARY	% of Meetings Attended
Suzanne Anderson	80	Katherine Anderson	60	Nancy Beneda	0	Collin Anderson	60	Corey Graves	40	Ex-Officios (18)	58
Joseph Benoit	60	Mary Baker	60	April Bradley	40	Benjamin Axtman	100	Janice Hoffarth	100	At-Large Senators (30)	72
Robert Boyd	80	Gail Bass	100	Hans Broedel	100	William Behrmann	40	Joneen Iverson	100	College Reps (24)	71
Chandice Covington	40	Jane Berne	100	Saleh Faruque	80	Jordan Buhr	100			Student Reps (14)	59
Dennis Elbert	60	Olaf Berwald	40	Othman Ghribi	60	Haylee Cripe	40			Staff Reps (3)	80
Lillian Elsinga	80	Katherine Campbell	60	Gregory Gordon	40	Jay Fisher	60	13 8 2 1		Total Senators (89)	67
Robert Gallager	60	Judy DeMers	80	Emanuel Grant	80	Tyrone Grandstrand	80	1 1 1 1 1 1 1			01
Gary Johnson	60	Van Doze	80	Susan Hunter	100	Isaac Halvorson	0				
Charles Kupchella	60	Mary Drewes	20	Margaret M. Jackson	80	Amanda Kaler	20				10000
Paul LeBel	60	Richard Ferraro	100	Mohammad Khavanin	80	Mike Little	80				-
Martha Potvin	80	Bonni Gourneau	80	David Lawrence	100	Jason Lothspeich	60			A	
Dan Rice	80	James Haskins	80	Iraj Mamaghani	60	Tara Mertz	100			12	
Joshua Riedy	20	Wendelin Hume	100	Helen Melland	60	Matthew Mortinson	20		-	Person of Gala	
Bruce Smith	40	Michele liams	80	Jan Moen	80	Matthew Myrick	60				-
Wilbur Stolt	60	Jon Jackson	80	Susan Nelson	60			1 - C - A - S - A			
John Watson	60*	Susan Jeno	60	Hassan Reza	100		1992 - 199				
Greg Weisenstein	60	Sukhvarsh Jerath	100	Thomas Richards	80			Charles and Charles	1.1.1		
H. David Wilson	0	Adam Kitzes	80	Judy Rieke	100					1 S & A &	
		Steven Light	20	Thad Rosenberger	80					824	
		Rugao Liu	60	Gary Schnellert	0						
		David Marshall	100	Rhonda Schwartz	60						
		Roni Mayzer	100	Kara Wettersten	60		1.				
		Eric Murphy	80	Donovan Widmer	100	a si sa sa sa					
		Dexter Perkins	60	Michael Wittgraf	100					1. S. S. 10	
		Thomas Petros	80			1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1	and the second				
		Donald Poochigian	80						1		
		Stephen Rendahl	20	NE PERSON	1.5	1		. La Same			
		Jeffrey Sun	100	A State State			1.		1		
		Nadine Tepper	40		1						
		Min Wu	60	1 Section 1		STATISTICS IN THE ST	1997	and the second second			
*Retired 3/31/08	18.0.5	22 10 0 0		O BARA	Not an inter	A CONTRACTOR OF	1				1

\* Percentages based on five meetings in Spring, 2008 (1/10, 2/7, 3/13, 4/3, 5/1)
\*\* Official Senate membership is 89

Source: Office of the Registrar (5-5-08) h:\wpfiles\Senate\SenateAttendSpring 2008

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