



10-6-2016

October 6, 2016

University of North Dakota

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Recommended Citation

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Minutes of the University Senate Meeting
October 6, 2016

1.

The October meeting of the University Senate was held at 4:05 p.m. on Thursday, October 6, 2016 in Room 113, Education. Chair Dana Harsell presided.

2.

The following members of the Senate were present:

Andert, Blake	Halgren, Cara	Neubert, Jeremiah
Balgamwalla, Sabrina	Harsell, Dana	Nguyen, David
Bateman, Connie	Henderson, Pam	Nickum, Annie
Beyer, Brandon	Hong, Doojin	Petros, Tom
Betting, Laurie	Jendrysik, Mark	Petschen, Chris
Blackburn, Royce	Jeno, Susan	Poochigian, Don
Borboa-Peterson, Stacey	Johnson, Peter	Ray, Linda
Casler, James	Jorgenson, Terra	Storrs, Debbie
Christopherson, Anne	Juntunen, Cindy	Tang, Clement
Correll, Scott	Kalbfleisch, Pamela	Todhunter, Paul
DiLorenzo, Thomas	Kennedy, Mark	Vogeltanz-Holm, Nancy
Du, Guodong	Laguette, Soizik	Walch, Tanis
Dunnigan, Gerri	Lindseth, Glenda	Weaver-Hightower, Rebecca
Faruque, Saleh	Lindseth, Paul	Williams, Margaret
Fazel-Rezai, Reza	McGinniss, Mike	Wood, Robert
Ferraro, Richard	Miller, Charles	Zerr, Jessica
Gabriel, Holly	Munski, Doug	Zhao, Julia
Gedafa, Daba	Murphy, Eric	Zimmerman, Sonia
Grijalva, James	Nelson, Blair	

3.

The following members of the Senate were absent:

Barbu, Simona	Higgins, James	Quinn, Andrew
Brekke, Alice	Hill, Shane	Rand, Kathryn
Doze, Van	Hyder, Muneeb	Roux, Gayle
El-Rewini, Hesham	Kenville, Kim	Schindler, Gary
Enger, Tracy	Lerma, Sam	Sens, Donald
Flynn, Amber	Liang, Lewis	Souvannasacd, Eric
Flynn, Seth	McGimpsey, Grant	Stofferahn, Curt
Gjellstad, Melissa	Mikulak, Marcia	Tanaka, Tomohiro
Glidden, Ethan	Noghanian, Sima	VanderBush, Ashley
Gupta, Surojit	Ocken, Jake	Walker, Stephanie
Hanson, Nicholas	Ostadhassan, Mehdi	Wynne, Joshua

4.

The following announcements were made:

- a. It was announced that there was a change to the Curriculum Report that was attached to the agenda. It involved changing the title of the Division of Sports Medicine to the Department of Sports Medicine.
- b. Rob Stupnisky provided an update on the work of the SETIC committee, which included reviewing the original charge, selecting a tool, and modifying the tool through feedback to come up with a new tool. The new tool is called SELFI (Student Evaluation of Learning and Feedback for Instructors). The evaluation tool is in an electronic form via Explorance Blue. The Committee has a communication plan in

place via University Senate, CILT and OID fora. There is also a need to communicate to the student community via the student paper. Mr. Harsell opened the floor to questions.

- c. Mary Askim-Lovseth provided an update from the MIRA Space Management Committee. The Committee has an interim policy in place. It is on the VPFO website and will be available for campus feedback for six months. There are three key focus areas, which include office space, classroom scheduling, and research space. There is a feedback link on the site. The basic tenants of this document align with the Campus Master Plan. The Committee has been sharing the information and will continue with the chairs leadership group, a University Senate fora, and training sessions for unit space coordinators.
- d. Ms. Jenö provided an update from the Intercollegiate Athletics Committee. They have gathered a great amount of information such as conference alignment, NCAA divisions, funding, profiles by sport, costs per sport, graduation rates, and academic achievement rates. The Committee passed a motion to explore all conference options and a motion to get scenarios on the number of sports. The next meeting will include a chance for the coaches of each sport affected to discuss their specific program.
- e. Ms. Betting provided an update on the Strategic Planning Group. Core values have been drafted and strategic initiatives have been identified. There will be a large variety of "world cafes" to involve the campus community. The information gathered will be disseminated for additional comments. Two working groups have been formed: 1) a data group; and 2) an engagement group. Our comparison institutions are the University of South Dakota, the University of Montana, the University of Idaho, and the University of Wyoming. Our aspirational peers are the University of Minnesota- Twin Cities and the University of Nebraska-Lincoln.
- f. Ms. Weaver-Hightower announced the inauguration of President Mark Kennedy. She encouraged all to attend and/or come to the reception.
- g. Ms. Henderson announced that the Staff Senate Denim and Diamonds event will be held on October 28, 2016. All proceeds go to "Seeds for Staff Success."
- h. Mr. Harsell provided information on the 2016 Open Education Resources (OER) Summit. It is encouraged to integrate OER into classrooms. The initial training has saved students over \$1 million in textbook costs. Grants are available and due on October 15. Please contact Dean Walker about grant possibilities.
- i. Mr. Harsell provided an update on upcoming forums, whose topics include USAT and SELFI, Strategic Planning Committee, Space Management, Admission and Retention Efforts, a Provost forum, and Diversity and Inclusion.
- j. Mr. Murphy gave a Council of College Faculties (CCF) update. Faculty sick leave and vacation are being discussed. A subcommittee has been formed to begin to study sick leave policy and practices. The CCF will draft a policy to submit to the system office. Special appointments are being reviewed; currently, they do not have the right to grieve. If a new contract is not offered, there is no grievance allowed. A policy is being drafted. NDUS employees have a system-wide discount for all institutions. It is being investigated why system employees get this benefit, but employees at individual campuses do not. There have also been discussions at four-year institutions to have a J-term or a 4-1-4 calendar.

5.

Mr. Harsell called attention to the minutes of the September 1, 2016, meeting. There were no additions or corrections to the minutes. There was a motion of approval by Mr. Munski. Mr. Jendrysik seconded and the minutes were approved as distributed.

6.

The question period was opened at 5:00 p.m.

Mr. Poochigian read a letter directed to President Kennedy recent racially-charged incidents on campus. He asked the President about his perspective on our cultural diversity initiatives. The President responded.

Mr. Murphy inquired about the Strategic Planning Group's selection of our institutional peers. He wanted to know why we picked institutions that did not have medical and law schools? President Kennedy responded.

David Lawrence was recognized by Ms. Laquette and was allowed to speak. He inquired about the difference between U.S. and global diversity. He talked the appreciation of humanities and social sciences. President Kennedy responded. Ms. Zerr announced that the Essential Studies Committee is hosting an event on diversity on October 18.

Ms. Vogeltanz-Holm voiced concerns about the draft Space Management policy. She also inquired why the Hyslop pool is now charging for using the pool.

The question period closed at 5:20 p.m.

7.

Mr. Murphy motioned to extend the meeting by 15 minutes. Mr. Munski seconded and the motion carried.

8.

Mr. Harsell called attention to the annual report of the Senate Honors Committee. Mr. Murphy moved to approve and file the report. The motion carried.

9.

Mr. Harsell called attention to the University Curriculum Committee Report. Mr. Munski moved to approve and Ms. Ray seconded. Discussed ensued. The motion carried.

10.

Mr. Harsell called attention to the ballot for election of a replacement Senate Executive Committee member. The nominees were introduced. Jeremiah Neubert was elected.

11.

Mr. Harsell called attention to the proposed revisions to the Senate University Assessment Committee charge. Mr. Murphy moved to approve and Ms. Christopherson seconded. Discussion ensued. Mr. Murphy moved to withdraw his motion, and it was seconded by Ms. Christopherson. It was decided to wait on any action until more information was received.

12.

The meeting adjourned at 5:43 p.m.

Scott Correll, Secretary
University Senate

Honors Committee University Senate Report; June 10, 2016

Voting Members:

Faculty

Joe Vacek (Chair)
Amanda Boyd
April Bradley
Danielle Condry
Ric Ferraro
Sherrie Fleshman
Peter Meberg
Kim Porter
Rebecca Rozelle-Stone

Students

Macy Anderson
Elisabeth Bender
Zeinab El-Rewini
Joseph Kalka
Carleigh Lider
Matthew Lorenz
Erika Moderow
Brady Roemmich

Non-Voting Members (Honors Program Faculty and Staff):

Sally Pyle, Director
Robin David, Associate Director
Emily Hill, Student Life Coordinator
Brian Schill, Undergraduate Research Coordinator
Diane Kinney, Administrative Secretary

The Honors Committee met three times during the 2015-2016 Academic Year. Honors Committee members work throughout the academic year with the Sophomore Honors Portfolio process and with Senior Honors Thesis students. These tasks are ongoing and require Honors Committee members to meet individually with thesis committees and students.

September 11, 2015 Meeting Summary

Action Items:

Approval of minutes from December 2014 meeting.

Other Business:

Discussion on Recruiting, Program size, and selectivity;
Discussion on the process for replacement of Director, Sally Pyle, stepping down June 30, 2016. Steve Light discussed the search process and setting up 'Listening Sessions' to determine what students and faculty want in a new Director;
Discussion of Honors as a "Support Service" designated department under the new MIRA Budget model.

December 15, 2015 Meeting Summary

Action Items:

Approval of minutes from the September 2015 meeting;
Approval of December 2015 graduates and Departmental Scholars.

Other Business:

- Discussion of Honors Report submitted by the Director;
- Discussion of the SHP review process;
- Update by Steve Light on Budget matters and the Director search.

May 11, 2016 Meeting Summary

Action Items:

- Election of Chairperson for 2015-2016 Academic Year: Joseph Vacek;
- Approval of minutes from September 18, 2014;
- Approval of May 2015 graduates.

Other Business:

- Outgoing committee members were recognized and incoming committee members were introduced;
- Recognition of the Student Award Winners from the Undergraduate Research Awards Ceremony, April 2016;
- Update on the Director Search;
- Discussion of the Honors Report, submitted by the Director.

September 6, 2016 Update:

The Honors Director Search Committee named Dr. Amanda Boyd the new Honors Director, and she assumed the position July 1, 2016. Over summer Dr. Boyd and the Honors staff worked to ready the space, finalize class syllabi, and prepare for Fall. The Honors Committee is working closely with Dr. Boyd to ensure a smooth transition.

**University Senate Curriculum Committee Report
October 6, 2016**

I New Course

- SOC 400 : Internship in Sociology

II Misc Request

- Division of Sports Medicine
 - Request to change the prefix of courses within the department of sports medicine from Family Medicine "FMed" to Sports Medicine "SMed".
 - Request to change the current title of "Division of Sports Medicine" to "Department of Sports Medicine".

Senate Approval is not required for the following report items

III Program Changes

- CSD-BA : BA with Major in Communication Sciences & Disorders
 - Change in program requirements
- GEOG-BA-EnvirSt : BA with a Major in Environmental Studies
 - Change in program requirements
- GEOG-BS-EnvirSt : BS with a Major in Environmental Studies
 - Change in program requirements

IV Course Changes: Undergraduate

- GEOE 427 : Groundwater Modeling
 - Terms offered: On Demand
 - Revise course description
- GEOL 303 : Selected Topics in Geology
 - Prerequisite change
 - Terms offered: On Demand
- GEOL 322 : Geology, Society, and the Environment
 - Revise course description
 - Terms offered: Spring Even Years
- GEOL 342 : Environmental Conservation Hydrology
 - Title change to Conservation and Environmental Hydrology
 - Terms offered: Spring Odd Years
- HT 360 : Histopathology Laboratory Theory
 - Prerequisite change
- HT 362 : Histotechniques I
 - Prerequisite change

- HT 363 : Histotechniques II
 - Prerequisite change
- HT 367 : Histology Practicum I
 - Prerequisite change
- HT 368 : Histology Practicum II
 - Prerequisite change
- HT 399 : Special Topics
 - Prerequisite change
- SOC 110 : Introduction to Sociology
 - Revise course description
- SOC 250 : Diversity in American Society
 - Prerequisite change
 - Revise course description
- SOC 252 : Criminology
 - Revise course description
- SOC 253 : Juvenile and Juvenile Justice
 - Title change to Delinquency and Juvenile Justice
- SOC 301 : Basic Sociological Theory
 - Prerequisite change
 - Terms offered: Fall and Spring
- SOC 306 : Social Change
 - Title change to Social Change and Social Movements
 - Terms offered: On Demand
 - Revise course description
- SOC 323 : Sociological Research Methods
 - Revise course description
- SOC 326 : Sociological Statistics
 - Revise course description
- SOC 331 : Community Sociology
 - Prerequisite change
- SOC 335 : The Family
 - Title change to Families in a Changing Society
 - Revise course description
- SOC 340 : Sociology of Gender and Sex Roles
 - Title change to Sociology of Gender
 - Prerequisite change
 - Revise course description
- SOC 352 : Aging
 - Title change to Aging and Society
 - Revise course description
- SOC 354 : Medical Sociology

- Prerequisite change
- Terms offered: On Demand
- Revise course description
- SOC 361 : Social Psychology
 - Prerequisite change
- SOC 431 : Organizations and Behavior
 - Title change to Workplace Dynamics
 - Prerequisite change
 - Revise course description
- SOC 450 : Deviant Behavior
 - Prerequisite change
- SOC 492: Practicum in Sociology
 - Title change to Research Experience in Sociology
 - Prerequisite change
 - Revise course description
- SOC 494 : Readings in Sociology
 - Change total credit allowed from 20 to 10
 - Terms offered: Fall and Spring
 - Revise course description

SENATE UNIVERSITY ASSESSMENT COMMITTEE

Purpose:

The Senate University Assessment Committee provides faculty guidance and oversight in developing and implementing the University Assessment Plan, analyzing and interpreting assessment results, developing appropriate reports, and disseminating assessment results to the Office of Vice President for Academic Affairs and Provost, the Faculty Senate and the University community.

Membership:

shari.nelson

Sticky Note

Add "Essential
Studies, Director
(voting)"

Vice President for Academic Affairs and Provost or designee
(two, one voting and one non-voting)

Vice President for Student Affairs or designee

School of Graduate Studies Representative

Faculty (eight, one from each college)
Students (two)

Vice President for Academic Affairs and Provost or designee -
concurrent with office

Vice President for Student Affairs or designee -
concurrent with office

School of Graduate Studies Representative - one year

Faculty - three years with approximately one-third elected each year
Students - one year

shari.nelson

Sticky Note

Add "Essential
Studies, Director -
concurrent with
office"

Vice President for Academic Affairs and Provost or designee - ex-
officio

Vice President for Student Affairs or designee - ex-officio

School of Graduate Studies Representative appointed by Graduate
Committee in consultation with Graduate Dean

Faculty - About one-third are elected every year by the Senate in April
and assuming responsibilities May 1.

Students - approximately one-third elected by the Student Senate in
April and assuming responsibilities May 1

shari.nelson

Sticky Note

Add "Essential
Studies, Director -
ex-officio"

Acting of its own volition, upon the request of the Senate and/or
others, the Committee shall assume the following
responsibilities:

1. Address all issues regarding assessment of student achievement and development.
2. Develop, review and evaluate the University Assessment Plan in conjunction with the Assessment Director.
3. Oversee the implementation of the University Assessment Plan, evaluate assessment activities and the interpretation of assessment results, and evaluate the overall effectiveness of the Plan.
4. Make recommendations regarding how to address any deficiencies that are revealed by assessment activities.
5. Review University Accreditation Report when issued and advise the Senate regarding the Report and its implications.
6. Work with Institutional Research to keep the assessment website current.

Report to Senate:

Prepare an annual report which addresses each function and responsibility and submit it to the Senate secretary two weeks before the October Senate meeting.

Source of
Information:

University Senate Minutes - May 6, 1999
University Senate Minutes - February 7, 2002
University Senate Minutes - May 4, 2006
University Senate Minutes - February 7, 2013
University Senate Minutes - November 7, 2013