## UND

# University of North Dakota UND Scholarly Commons

**University Senate Meeting Minutes** 

**UND** Publications

2-6-2014

### February 6, 2014

University of North Dakota

How does access to this work benefit you? Let us know!

Follow this and additional works at: https://commons.und.edu/und-senate-minutes

#### **Recommended Citation**

University of North Dakota. "February 6, 2014" (2014). *University Senate Meeting Minutes*. 482. https://commons.und.edu/und-senate-minutes/482

This Minutes is brought to you for free and open access by the UND Publications at UND Scholarly Commons. It has been accepted for inclusion in University Senate Meeting Minutes by an authorized administrator of UND Scholarly Commons. For more information, please contact und.commons@library.und.edu.

#### Minutes of the University Senate Meeting February 6, 2014

1.

The February meeting of the University Senate was held at 4:05 p.m. on Thursday, February 6, 2014 in Room 113, Education. Chair Ryan Zerr presided.

2.

The following members of the Senate were present:

Anderson, Ernest Anderson, Suzanne Antonova, Slavka Barkdull, Carenlee Brekke, Alice Casler, James Cherry, Emily Combs, Barbara Creamer, Nick De Long, Loretta Dewar, Graeme DiLorenzo, Thomas Doze, Van Elbert, Dennis El-Rewini, Hesham Fazel-Rezai, Reza Gedafa, Daba Geiger, Jonathan Gjellstad, Melissa Hanson, Lexi Harsell, Dana

2 .

Hill, Robert Hillebrand, Diane Hume, Wendelin Jackson, Jon Johnson, Phyllis Kalka, Joseph Keeley, Kim Kelley, Robert Khavanin, Mohammad Kuntz, Susan Kurtz, Sharley Laguette, Soizik Lemire, Steve Marasinghe, Kanishka Masko, Meganne Maury, Debra McGinniss, Michael McHenry, Laurie Munski, Doug Noghanian, Sima Oberg, Alan

Poochigian, Donald Ray, Linda Reesor, Lori Reissig, Brad Rice, Dan Shafer, Richard Smart, Kathy Smith, Bruce Stolt, Wilbur Stone, Jan Sturges, Denyse Suleiman, Nabil Swisher, Wayne Thorson, Kyle Towne, Gary Urlacher, Brian Walker, Anne Young, Tim Zerr, Ryan

3.

The following members of the Senate were absent:

Allmer, Alison	Johnson, Brett	Rami, Manish
Baker, Mary	Keengwe, Jared	Rand, Kathryn
Berg, Kate	Lawrence, Shaina	Schultz, Kasey
Burke, Molly	Lien, Ross	Storrs, Debbie
Campbell, Katherine	Light, Steven	Sum, Paul
Dennis, Steven	Mikulak, Marcia	Walton, Susan
Ernst, Julia	Mitzell, John	Weber, Brett
Halgren, Cara	Petros, Thomas	Worley, Paul
Hoffert, Rachel	Porter, Kim	Wynne, Joshua
Jeno, Sue	Rakow, Lana	

4.

The following announcements were made:

a. Mr. Zerr called on Provost DiLorenzo to present on the Program and Services Prioritization initiative. Mr. DiLorenzo first explained that he chose to come to UND due to collaborative governance and good relationships between faculty and administration. At the same time, there are changes in higher education across the country. The intent is to be vigilant about the future. This initiative is to discuss budgeting and prioritization. Generally, no one is satisfied with the historical budget model. There has been investigation into other models with the plan to create a transparent budget model; additionally, the process to create this model will be used to help make decisions for the future. The decision-making process is not within the actual budgeting tool. UND has hired a consultant, Larry Goldstein, to help with this process. He will be on campus next week and many have signed up for his sessions. No one above the position of chair will be involved. This process will look at the whole University, not just the academic side. Mr. DiLorenzo indicated that there are no cuts planned. He said we are looking at a proactive approach to where we want to be in the next five to ten years. Mr. DiLorenzo responded to questions.

- b. Carrie Herrick, U2 coordinator, spoke about the new U2. She is looking for ways for U2 to support and collaborate with the academic side. They are changing their curriculum to a skills-based approach. The Career Advancement Program (CAP) will be specific to job categories and certifications. They have partnered with departments for new programs in leadership development, mentoring, service excellence training and compliance. She indicated that it will take some time to implement all the changes she shared, along with additional initiatives in the planning.
- c. Mr. Zerr reported that the work of the Shared Governance and Leadership Interest Group continues. There was a joint meeting of the reading group. Out of this there is expected to be a recommendation for a new Senate Committee. There may be funding for travel grants for the new committee as well.
- d. Mr. Zerr stated that the online process will be used for the upcoming elections for University Council.
- e. Mr. Zerr reported that tenure and promotion process input is being sought. SEC has had discussion on this along with the Shared Governance group. SEC decided to reach out to tenure and promotion committees in the colleges. The results will be compiled and reviewed for possible action by SEC.
- f. Mr. Zerr indicated that there will soon be a survey related to the Ombuds Office and position. He stressed that participation is very important.
- g. Mr. Zerr reported that the changes to the Intellectual Property Committee, Committee on Committees, Senate Executive Committee, Legislative Affairs Committee, and Honors Committee that were passed at the November and December Senate meetings have been approved by the President.

5.

Mr. Zerr called attention to the minutes of the December 5, 2013 meeting. There were no additions or corrections to the minutes. There was a motion of approval by Mr. Munski and a second by Mr. Oberg. The minutes were approved as distributed.

6.

The question period was opened at 4:37 p.m. There were no questions.

7.

Mr. Zerr called attention to the annual reports from the Academic Policies and Admissions Committee and the Senate Summer Sessions Committee. Mr. Dewar moved to accept and file the two annual reports. There was a second by Mr. Stolt, and the motion was approved. 8.

The Curriculum Committee report was presented. There was a motion to approve by Mr. Munski and a second by Mr. Kalka. The motion was approved unanimously.

9.

Mr. Jackson was called on to represent the Honorary Degrees Committee. Mr. Zerr first shared NDUS policy 430.1.4 which requires that the information presented is to be kept confidential. Mr. Jackson presented the requirements to award an honorary degree. He presented the four candidates. Mr. Munski moved approval of candidate one. The motion was seconded by Mr. Stolt, and candidate one was approved unanimously. Mr. Poochigian moved approval of candidate two, Ms. Stone seconded the motion and candidate two was approved unanimously. Mr. Munski moved approval of candidate three, Ms. Smart seconded the motion and candidate three was approved unanimously. Ms. Smart moved approval of candidate four, Mr. Creamer seconded the motion and candidate four was approved unanimously.

10.

The recommendations from the Academic Cabinet for the Faculty Handbook which were tabled at the last Senate meeting were reviewed. The motion at the last meeting was to approve. One change is to remove the Dean of Graduate Studies from the process. The second is adding item II.8.2.p, which addressed alternatives for where an assistant professor who must achieve promotion and tenure at the same time does not. There was no further discussion and the vote was taken. The motion was approved with a vote of 51 for and 2 abstentions.

11.

Mr. Zerr presented the change to the UND Constitution, Section ii.1.b, regarding membership in University Council that was approved at the last meeting. This matter requires a vote at two meetings. Mr. Poochigian moved approval and Mr. Munski seconded the motion. There was no discussion. The motion was approved with a vote of 50 for, 1 against, and 1 abstention.

12.

The meeting adjourned at 5:00 p.m.

Suzanne Anderson Secretary to the Senate

### UNIVERSITY OF UND NORTH DAKOTA

DEPARTMENT OF MECHANICAL ENGINEERING UPSON II ROOM 266 243 CENTENNIAL DRIVE STOP 8359 GRAND FORKS, NORTH DAKOTA 58202-8359 PHONE (701) 777-2571 FAX (701) 777-2271 engineering.und.edu/mechanical/

To: Lori Hofland, Administrative Assistant, Office of the Registrar

From: Matt Cavalli, Chair, Academic Policies and Admissions Committee, 2013-2014

Re: APAC Annual Report, 2012-2013

Date: January 20, 2014

The only issue that was placed in the minutes for 2012-2013 was related to academic integrity. In May, 2012, several suggestions were discussed by the committee regarding potential policies/procedures in the event of an investigation of academic misconduct. These included:

- Can't drop course during investigation
- Policy should be printed as part of the syllabus
- Repository across campus. Who should keep the record?
- How does this work under FERPA in sharing with other department & colleges?
- What software is out there that would help faculty identify academic integrity on the front end?

In November, 2012, the APAC committee adopted the following policy (to be added to the Scholastic Honesty portion of the Academic Catalog – page 38):

"Instructors choosing to treat the case as a scholastic matter have the authority to decide how the incident of dishonesty will affect the student's grade in the course. If, before the drop date, an instructor is considering such action (or still investigating a possible case of dishonesty), the instructor may, with the concurrence of the dean of the course, place a hold on the student's registration to prevent the student dropping the course. If the student has already dropped the course, the student's dean of the course may void that drop and have the Registrar re-enroll the student in the class."

The Registrar noted that the hold referred to above would not affect a student's ability to enroll in future terms. The actual process for any investigation would be left up to the College/School. The APAC committee recommends that each department have a policy in place that has been approved by the College/School.

No other items were place in the minutes for 2012-2013.

#### MEMORANDUM

TO: University Senate, Ryan Zerr, Chair

FROM: Diane Hadden, Senior Associate for Academic Affairs

DATE: January 22, 2014

RE: Annual Report of the Senate Summer Session Committee for AY 2012-13

The Senate Summer Session Committee met on October 9, 2012. At this meeting summer enrollment numbers were discussed. Enrollment continues to grow and online increases while on campus decreases.

Summer Programs and Events, which had reported to the Director of Summer Session, Diane Hadden, now reports to Lynette Krenelka, Director of the Office of Extended Learning. That office moved to Gustafson Hall. Brenda Dufault continues as the Coordinator.

No further meetings were held in this academic year which was largely due to the starting date of the new Provost being moved up and Diane's new role as his assistant.

This committee will be reviewed as part of U Senate's review and because of how decentralized Summer Session has become.

#### University Senate Curriculum Committee Report February 2014

#### New Course

- > ENGL 130: Composition II: Writing for Public Audiences
- HIST 105: World Civilization I
- > HIST 106: World Civilization II
- ➢ HIST 347: Seminar
- CSD 550: Motor Speech Disorders
- > CSD 551: Dysphagia
- > PTRE 593: Selected Topics in Petroleum Engineering
- MRKT 433: Negotiation for Sales and Relationship Managements
- > ATSC 345: Remote Sensing of the Atmosphere

#### II <u>Course Deletions</u>

- N&D 491: Dietetic Seminar
- ▶ HIST 340: Women in Early Modern Europe
- > HIST 341: Women in European History Since 1750
- HIST 326: The American West Since 1890
- CSD 552: Neurogenic Communication Disorders III
- ATSC 340: Introduction to Radar Meteorology
- ATSC 331: Aviation Meteorology II
- ENGL 120: College Composition I
- ENGL 125: Technical and Business Writing pending

#### III Program Suspension

MS Education: General Studies

#### Senate approval is not required for the following report items

#### IV Program Changes

- Master of Education
  - Change of wording from "The degree also is available in departments offering a secondary teaching major" to "The degree is also available in the Mathematics Department."
- > Environmental Geoscience
  - Drop GEOL 101/101L, GEOL 102/102L, GEOL 340, and GEOL 410 from the core requirements.

- Add GEOL 101/101L or GeoE 203/GeoE 203L, GEOL 103, GEOL 420 to the core requirements.
- Drop MATH 166 from "required in other departments".
- Add "28 hours required in other departments".
- Drop "Program Electives (three courses from the following) (8-10 cr.)" GeoE 418, GeoE 419, GEOG 475.
- Add "Program Electives (four courses from the following list) (12-14 cr.)" GeoE 323, GEOG334, GEOG 374/L, GEOL 410, PHIL 253, Statistics (PSYC 241, BIOL 470, ECON 210, or MATH 321) to program electives
- Add "Other approved electives (24-26cr.)"
- > Electrical Engineering
  - Remove ME 306 the Engineering Science Electives.
  - Remove ENGR 100 as a substitute for EE 101.
- Psyc Mental Health CNS Track
  - Remove the PHM (psych mental health) CNS (clinical nurse specialist) specialty.
- Ph.D./Ed.D in Teaching and learning
  - Add an interview to the application process.
- History
  - Change in required courses: Students are required to take 3 of the following: HIST 101, 102, 103, 104, 105, and 106.
  - Add new course HIST 347
  - New distribution requirement added: 6 credits of North American History, 6 credits of European History, 3 credits of World History, 6 credits from the any of these categories.
  - Change in Option B: replace the selection of classes with the requirement that the student either have a minor, second major, or teaching certification.
  - History minor change to require minors to take HIST 240 and at least 9 credits of 300 and/or 400 level classes.
- Master of Science: Communication and Sciences & Disorders
  - Remove required course: CSD 552
  - Add required courses: CSD 550 and CSD 551
- Marketing
  - Add MRKT 433 to the Marketing curriculum electives
- Minor in Atmospheric Sciences
  - Change wording from "All other atmospheric Sciences course will satisfy the minor excluding the following" to "The following courses may not count towards the Atmospheric Science Electives for the minor".
  - Remove ATSC 331 from the list of courses that will not count toward the ATSC minor.
  - Add ATSC 100 to the list of courses that will not count towards the ATSC minor.

#### II Course Change

- EE 480: Senior Design I pending
  - Remove consent of instructor and add perquisites: EE 309 and EE 421 and two out of the four classes: EE 401, EE 405, EE 409, EE 452.
- > AVIT 504: Research Methods
  - Add prerequisite: AVIT 501
- HIST 325
  - Title change to: American West
  - Revise course description
- HIST 440
  - Add prerequisite: HIST 347
- POLS 495
  - Grading basis change from SU to Regular.
- ATSC 353
  - Add prerequisite: ATSC 345
  - Remove prerequisites: ATSC 110 and PHYS 252
  - Revise course description
- ➤ ATSC 405
  - Add prerequisite: ATSC 360
  - Remove prerequisite: ATSC 360
- ➤ TECH 433
  - Add prerequisite: TECH 330 or TECH 340
- TECH 330
  - Term typically offered from alternate Fall semesters to alternate Spring semesters in the odd numbered years.
- TECH 332
  - Term typically offered from every Spring to every Fall.
- ➤ TECH 340
  - Term typically offered from alternate Fall semester to alternate Spring semesters in the even numbered years.

#### II. THE UNIVERSITY LEGISLATURE

#### 1. Legislative Bodies

a. The University Legislature shall consist of the Council and its Senate. The faculty's legislative powers shall reside in the Council and its University Senate.

b. The Council consists of the following: The President; the Vice Presidents; Associate Vice Presidents who concurrently hold faculty rank; the Registrar; the Director of Libraries; all deans; all department chairpersons; all of the full-time benefited faculty of any rank, including lecturer, instructor, assistant professor, associate professor, and professor of the rank of instructor, assistant professor, associate professor, and professor; program directors, coordinators, assistant and associate deans who concurrently hold faculty rank; professional librarians; and such other academic personnel and administrative officers as the Council may designate.