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**October 7, 1999**

University of North Dakota

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## Minutes of the University Senate Meeting

October 7, 1999

1.

The October meeting of the University Senate was held at 4:05 p.m. on Thursday, October 7, 1999, in room 7, Gamble Hall. Dan Rice presided.

2.

The following members of the Senate were present:

Antes, James	Hansen, Kenneth	O'Kelly, Marcia
Bass, Gerald	Hilmer, John	Petros, Thomas
Berger, Kristy	Jeno, Susan	Phillips, Monte
Birdsall, Jason	Kweit, Mary	Rakow, Lana
Bott, Alexander	Kweit, Robert	Rankin, Elizabeth
Boyd, Robert	Lang, Gretchen Chesley	Rice, Daniel
Bridewell, John	Lee, Randy H.	Richards, Thomas
Cameron, Beth	Lowe, D. Scott	Schatz, Sarah
Cutler, Mary	Lucke, Peggy	Semrau, Chris
D'Andraia, Frank	Markovich, Stephen	Shaeffer, James
Detke, Siegfried	Marshall, David	Sheridan, Daniel
Drewes, Mary	McDonald, Jeff	Stevens, Wes
Elbert, Dennis	Melland, Helen	Till, Robert E.
Elsinga, Lillian	Moretti, Charles	Tschacher, Walter
Fivizzani, Albert	Munski, Douglas	Wiggen, Thomas P.
Gagnon, Gregory	Nelson, Berly	Williams, Carmen
Gendreau, Keith	Nichols, Elizabeth	Woehle, Ralph
Goodwin, Janice	Norman, Katherine	

3.

The following members of the Senate were absent:

Bernhardt, Jason	Houn, Jodey	Olsen, Glenn
Christianson, Tim	Hume, Wendelin	Perry, David
Davis, W. Jeremy	Khavanin, Mohammad	Richard, Don
DeMers, Judy	Knull, Harvey	Shabb, Cynthia
Diez, Ray	Kupchella, Charles	Torson, Ned
Ettling, John	Lovelace, Kent	Wilson, H. David
Gabrynowicz, Joanne	Nelson, Richard J.	
Harris, Mary	Oliver, Laura	

4.

The Chair made the following announcements:

1. The Senate Executive Committee approved the following: Mr. Bridewell moved that the Senate Executive Committee recommend support for the search for a new Registrar, but that the search members keep in mind the Senate vote from last spring (return the Admissions Office to Academic Affairs and to re-establish the Office of Admissions and Records). This recommendation should be reported to the Senate as an announcement.
2. The revised *Faculty Handbook* may now be accessed through the University of North Dakota Web page. Paper copies will be available at the Chester Fritz Library and the offices of the Deans of the colleges and schools.
3. The following Senate committee chairpersons were asked to convene their respective committees: Mr. Kweit was asked to convene the Legislative Affairs Committee while Ms. Gabrynowicz was asked to convene the Committee on Committees.
4. Keith Gendreau, Student Body Vice President, informed the Senate of the following actions taken by the Student Senate:
  - a. A program awarding eight \$500 scholarships was established. These scholarships will be awarded to incoming first-year students based on leadership qualities.
  - b. The Student Senate passed a resolution stating they will no longer pay for extending library hours, as they have done in the past.
  - c. Renovation of the Memorial Union offices for student activities is complete. The funding for the renovations came from Student Senate.
  - d. The AIDS quilt will be displayed starting Sunday, October 10, 1999. This year the quilt includes sections completed by people from the University of North Dakota.
  - e. Student Government provided funding for t-shirts for prospective students through the Enrollment Services Office.
5. Mr. Lee agreed to act as Parliamentarian for the Senate.

6. The following early graduation applications were approved by the Senate Executive Committee:

- Justin Spence Lewis, B.S. in Aeronautics, with major in Commercial Aviation, September 8, 1999
- Allison Pate, Ph.D. with major in Clinical Psychology, September 23, 1999
- David Jason Shattls, B.S. in Aeronautical Studies, with major in Aeronautical Studies, September 10, 1999
- Brenda Kay Thurlow, M.D., August 7, 1999
- Matthew Ryan Weisner, B.S. in Aeronautical Studies, with major in Aeronautical Studies, September 8, 1999

7. Mr. Lee moved to recognize Scot Stradley, a University representative on the Council of College Faculties, in order to discuss the CCF conference held September 17 and 18, 1999, in Fargo. The motion was seconded, voted upon and carried unanimously. Mr. Stradley asked all faculty members to review the North Dakota Board of Higher Education proposed policy changes and forward any questions or responses to him. Mr. Stradley specifically asked all faculty members of the School of Medicine and Health Sciences to review changes to policies regarding their area.

The BHE proposed policy changes may be found at [www2.dsu.nodak.edu/users/blaman/ccf-con.htm](http://www2.dsu.nodak.edu/users/blaman/ccf-con.htm). Policy Governance was also discussed at the CCF conference. Information regarding this issue may be found at [www.carvergovernance.com](http://www.carvergovernance.com).

Mr. Stradley noted that Janet Kelly Moen, Professor of Sociology, was named secretary to the Council of College Faculties, and Mr. Rice is also a UND CCF representative. Any responses should be sent to [stradley@prairie.nodak.edu](mailto:stradley@prairie.nodak.edu) with the notation "CCF Business" in the subject line. Responses are requested by mid November.

8. President Kupchella invited Chancellor Larry Isaak to visit with the University Senate at some time during the academic year. Mr. Rice suggested that there be a structure set for the meeting prior to inviting Mr. Isaak for a specific time and that any questions for Mr. Isaak be submitted in advance to the Senate Chair.

5.

The Chair asked if there were additions or corrections to the minutes of the September 2, 1999 meeting. Wes Stevens and Ralph Woehle requested that they be noted as being in attendance at that meeting. The minutes were approved as changed.

6.

The Chair announced the Question Period. Ms. Rakow wondered if President Kupchella had a time frame for the University Council to become a business meeting for the University. As President Kupchella was not in attendance, there was no response from him. The Chair urged Ms. Rakow to raise her question at the next meeting of the Senate.

7.

Mr. Lee moved to receive and file the Annual Report of the Faculty Instructional Development Committee. The motion was seconded, voted upon and carried unanimously. (See attachment.)

8.

The meeting adjourned at 4:30 p.m.

Mary Bergstrom, for Carmen Williams, Secretary

During the academic year 1998-99, the FISC made grant awards and funded three Instructional Development Fellowships. Forty-five proposals totaling \$27,104.94 for grants were received, 100% of the previous year, and 36 were funded for a total expenditure of \$23,986.19.

The Committee received 31 proposals, up from 19 the previous year, for summer, sabbaticals and 40% of 15 four-week professorships for a total expenditure of \$67,162.58.

Information about FISC business is included on the FISC web page, and is updated on a monthly basis.

## M E M O R A N D U M

**TO:** University Senate

**FROM:** Faculty Instructional Development Committee  
Sonia Zimmerman, Chair

**RE:** Annual FIDC Report to the Senate

**DATE:** August 23, 1999

**Committee Membership AY 1998-99:**

Birgit Hans (Indian Studies)  
Mavis Kelley (Teaching & Learning)  
Dexter Perkins (Geology & Geological Engr.)  
Robert Till (Psychology)  
Walter Techacher (Languages)  
Sonia Zimmerman (Occupational Therapy)  
Libby Rankin (Office of Instructional Development)  
John Ettling (VPAA and Provost) - ex officio

**Committee Activities AY 1998-99:**

During the academic year 1998-99, the FIDC made grant awards and funded Summer Instructional Development Professorships. Forty-five proposals asking for \$37,184.96 for grants were received, down from 61 the previous year, and 34 were funded for a total expenditure of \$23,881.18.

The Committee received 31 proposals, up from 19 the previous year, for Summer Professorships and awarded 16 four-week professorships for a total expenditure of \$47,362.98.

Information about FIDC business is included on the OID web page, and is updated on a monthly basis.