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February 5, 1998

University of North Dakota

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The Chair was the
 Minutes of the University Senate Meeting

February 5, 1998

1.

The February business meeting of the University Senate was held at 4:05 p.m. on Thursday, February 5, 1998, in room 7, Gamble Hall. Al Fivizzani presided.

2.

The following members of the Senate were present:

Anderegg, Jeanne	Humphries, Charlotte	Poehls, Alice
Antes, James	Jacobsen, Bruce	Poochigian, Donald
Berger, Albert	Kweit, Mary	Prellis, Chaminda
Boyd, Robert	Lang, Gretchen Chesley	Pynn, Ronald
Brinkert, Ronald	Lee, Randy	Richard, Don
Claesson, Annie	Lochner, Dianne	Robertson, Charles
Davis, W. Jeremy	Lowe, D. Scott	Sickler, Jonathan
Docken, Marc	Markovich, Stephen	Stone, Marc
Downey, Vicki	Marshall, David	Strathe, Marlene
Ettling, John	McCleary, Vikki	Swisher, Wayne
Fivizzani, Albert	McKenzie, James	Taken Alive, Ira
Fuller, Mary Lou	Moen, Janet	Uherka, David
Gabrynowicz, Joanne	Munski, Douglas	Uhlenberg, Beverly
Grant, John	Nichols, Elizabeth	Volden, Cecilia
Hanhan, Sara	O'Donnell, Sheryl	Wilde, Harold
Harris, Mary	Olsen, Glenn	Zierdt, Candace
Heitkamp, Thomasine	Petros, Thomas	
Hume, Wendelin	Phillips, Monte	

The following members of the Senate were absent:

Baker, Kendall	Henry, Gordon	Odegard, John
Beiswenger, Lyle	Hoffarth, Al	Owens, Thomas
D'Andraia, Frank	Knull, Harvey	Perkins, Dexter
DeMers, Judy	Knutson, Robyn	Rakow, Lana
Dixon, Kathleen	Kolling, Brad	Snortland, Steve
Dockter, Sally	Lewis, Robert	Stofferahn, Curtis
Elbert, Dennis	Lindholm, Lynn	Stradley, Scot
Foster, Justin	Luebke, Chris	Suminski, Amanda
Gard, Betty	McCleary, Kathryn	Wilson, H. David

3.

The Chair made the following announcements:

1. The February mid-month Senate Forum will discuss the Per Credit Tuition Model being considered by the State Board of Higher Education. It is scheduled for Tuesday, February 17, 1998, at 4:05 p.m., in Gamble Hall, Room 7. Basic aspects of the model and financial and enrollment consequences will be presented based upon the most recent information compiled by the Tuition Restructuring Committee. This Forum is scheduled two days earlier than normal to allow student leaders and UND Council of College Faculties representatives to participate before their interactions at the State Board of Higher Education's meeting on February 19-20, 1998.
2. President Baker sends his regrets for not being able to attend this meeting. He is on his way to an alumni reunion. He asked that this message be conveyed to the Senate:

Regrettably, though, I will not, because of my absence, be able, as I had planned, to personally thank the University Senate for the extraordinarily kind, helpful, and supportive resolution it passed at its last meeting. I could never adequately express what this resolution meant to me. In my view, there is nothing more important than the confidence of one's colleagues, whether those colleagues are the faculty and staff who make the superb quality we celebrate daily possible, or whether they are the students to whom all of us are dedicated and for whom this institution exists. The Senate's resolution, therefore, was more special to me than I could ever express.

5.

The Chair asked if there were additions or corrections to the minutes of the January 15, 1998 meeting. There being none, the minutes were approved as distributed.

6.

The Chair announced the Question Period. Hearing no questions, the Chair stated that the Senate should proceed to the Business Calendar because there were no items on the Consent Calendar.

7.

Elizabeth Hampsten presented a nomination from the Honorary Degrees Committee. It was moved and seconded by Mr. Poochigian that the Senate recommend the nominee to the Board of Higher Education for an honorary degree. The motion was voted upon and carried unanimously. (nominee, Theodore V. Galambos; see Attachment #1.)

8.

Ms. Humphries moved and Mr. Petros seconded a motion to pass the following resolution from the Senate Executive Committee:

Whereas, the North Dakota State Board of Higher Education is considering and has assigned a committee to study a per-credit tuition model, and

Whereas, the impacts of per-credit tuition are not well understood, and

Whereas, the University communities have not had opportunity to discuss formally the "Tuition Model Status Report."

Therefore, be it resolved that the University of North Dakota Senate requests the North Dakota State Board of Higher Education to postpone a decision concerning per-credit tuition until the issue can be thoroughly studied and it can be determined that the benefits clearly outweigh the negative impacts of such a change.

Be it further resolved that campus forums be scheduled so that campus communities have opportunity to discuss the report and provide input to the State Board of Higher Education on this issue.

Discussion followed.

Mr. Pynn moved to amend the resolution by adding the following:

Be it further resolved that copies of this resolution be transmitted to the Chancellor and to the members of the State Board of Higher Education.

Mr. Jacobsen seconded the motion which was voted upon and carried by a vote of 50 for and 1 abstaining. The main motion, as amended, was voted upon and carried unanimously.

9.

Mr. Petros moved approval of the recommendation from the Senate Executive Committee that the Bylaws of the UND Senate (Membership, 2.,3.,5.) be changed so that the Senate election procedures shall be completed before May 1 of each year. In the event that a Senator, elected at-large, leaves the University prior to August 15, the person receiving the next highest number of votes shall serve. College representatives who leave the University prior to August 15 shall be replaced using procedures determined by the college. The pool of eligible candidates will be those individuals entering at least their second year on August 16 of the next academic year. Ms. Strathe seconded the motion. Discussion followed. The motion was voted upon and carried by a vote of 43 for and 10 against.

10.

Mr. Petros moved approval of the recommendation from the Senate Executive Committee that the Bylaws of the UND Senate (Committees, 1.) be changed so that the Senate Executive Committee shall consist of these members of the Senate: the Chairperson; the Vice Chairperson; the immediate past Chairperson; ~~two~~ three faculty representatives, one to be elected each year for a two-year term; and one, a member of the Council of College Faculties (normally one serving the third

year of a three-year term); the Vice President for Academic Affairs; one student, elected annually; and the Director of Admissions and Records. Ms. Hanhan seconded the motion and discussion followed. Mr. Poochigian moved to amend the motion by substituting the following language:

and one, the member of the Council of College Faculties serving the third year of a three-year term (if this individual is unable to serve, then a substitute will be chosen from the remaining UND Council of College Faculties by the UND Council of College Faculties delegation).

Mr. Jacobsen seconded the motion to amend. It was voted upon and carried by a vote of 51 for and 1 against. Discussion continued.

The following amended recommendation was voted upon:

That the Senate Executive Committee shall consist of these members of the Senate: the Chairperson; the Vice Chairperson; the immediate past Chairperson; three faculty representatives, one to be elected each year for a two-year term, and one, the member of the Council of College Faculties serving the third year of a three-year term (if this individual is unable to serve, then a substitute will be chosen from the remaining UND Council of College Faculties by the UND Council of College Faculties delegation); the Vice President for Academic Affairs; one student, elected annually; and the Director of Admissions and Records.

Mr. Pivizani moved approval of the recommendation from the Task Force on Tenure. The motion carried unanimously.

Mr. Petros moved approval of the recommendation from the Senate Executive Committee to change the Standing Rules of the University of North Dakota Senate as follows:

Mr. Pivizani Agenda items brought for Senate action shall be divided into three separate "calendars."

- a. Senate calendar: items reported to the Senate by the Senate Executive Committee, including action taken by the Executive Committee that the Senate must ratify or reverse; announcements; review of minutes; and a question period. The question period shall not exceed 20 minutes.
- b. Consent calendar: non-controversial items such as committee reports that are read by title and voted upon without debate or discussion. One objection from any member removes the item from the consent calendar.

c. Calendar of business: normal action items requiring the attention of the Senate; debatable.

Mr. Davis seconded the motion. It was voted upon and carried unanimously. (See Attachment #2 for an amended copy of the Standing Rules.)

12.

Mr. Fivizzani moved approval of the recommendation from the Task Force on Tenure and Promotion to modify the section (II-5) of the Faculty Handbook on characteristics of faculty ranks to refer to both male and female faculty members (his or her). The motion was seconded and discussion followed. Mr. Lee moved addition of the following phrase to the first sentence of II-5:

To the extent each characteristic is called for by the promotion candidate's contract and tenure plans,

Mr. Brinkert seconded the motion. The motion to amend was voted upon and carried unanimously. (See attachment #3 for the amended version of Section II-5 of the Faculty Handbook.)

13.

Mr. Fivizzani moved approval of the recommendation from the Task Force on Tenure and Promotion to incorporate references to the variability of tenure plans for university faculty as specified in State Board of Higher Education Policy 605.1 and Policy 605.3 into the tenure and promotion procedures at multiple places of the Faculty Handbook. The motion was seconded, voted upon and carried unanimously.

14. *Bohls, Secretary*

Mr. Fivizzani moved approval of the recommendation from the Task Force on Tenure and Promotion to change the timing of the mandatory consideration for promotion from Assistant to Associate Professor from "the beginning of the fifth year in rank" to "the beginning of the sixth year in rank". The motion was seconded and discussion followed. The motion was voted upon and carried by a vote of 48 for, 1 against, and 2 abstaining.

15.

Mr. Fivizzani moved approval of the recommendation from the Task Force on Tenure and Promotion to include the statement "a faculty member may, in writing, withdraw a consideration of a promotion at any administrative level of review." The motion was seconded and discussion followed. Mr. Davis moved to amend the motion by deleting the word "administrative." The motion to amend was seconded by Mr. Pynn, voted upon and carried by a vote of 49 for, 1 against, and 2 abstaining. The amended motion, to include the statement, "A faculty member may, in writing, withdraw a consideration of a promotion at any level of review." The main motion was seconded, voted upon and carried by a vote of 51 for and 1 abstaining.

16.

Mr. Fivizzani moved approval of the recommendation from the Task Force on Tenure and Promotion to insert a clarification that "for persons hired at mid-year, the half year of service shall count as a full year toward promotion." The motion was seconded by Ms. Volden and discussion followed. The motion was voted upon and carried by a vote of 41 for, 4 against, 6 abstaining, and 1 other.

17.

Mr. Fivizzani moved approval of the recommendation from the Task Force on Tenure and Promotion to synchronize the review processes for promotion and tenure decisions in the same academic year by inclusion of the following separate statements: "Promotion reviews (p.4) and tenure reviews (p. 9) will take place in the Fall semester. When a faculty member is being reviewed for tenure and promotion during the same academic year, recommendations at all levels are to be made simultaneously but on appropriate forms, and care is to be taken that appropriate forms are forwarded to the various advisory bodies. The faculty member being reviewed for promotion and tenure in the same academic year may submit the same supporting materials for both processes." Ms. Strathe seconded the motion. Discussion followed. Mr. Fivizzani moved to table the item until the next Senate meeting and to return it to the committee for discussion and review prior to that time. Mr. Pynn seconded the motion. It was voted upon and carried by a vote of 47 for and 1 abstaining.

18.

Mr. Berger moved to adjourn. It was seconded, voted upon, and carried unanimously. The meeting adjourned at 5:25 p.m.

2. Achievement of distinction in (A) scholarship or (B) comparable professional or creative contributions.

Alice Poehls, Secretary

The nominee began a career analyst for Belknap and Wilson in Ohio upon his graduation from UND in 1934. In 1936 he attended the graduate school at Lehigh University where he earned a Ph.D. in Civil Engineering in 1939. He continued his teaching and research at Lehigh until 1961 when he joined Washington University as a Professor of Civil Engineering. He served as the Chair of the Civil Engineering Department at Washington from 1970 to 1978 and was the first Harold B. Jolley Professor of Civil Engineering from 1968 to 1981. He accepted the appointment as J. Rorard Professor of Structural Engineering at the University of Minnesota in 1981.

The nominee is a Fellow of the American Society of Civil Engineers and is a member of the American Society for Engineering Education, International Association of Bridge and Structural Engineers, National Society of Professional Engineers, and Structural Stability Research Council. He is also a member of the Honorary Societies of Sigma Tau, Sigma Xi, and Tau Beta Pi. He was elected as a member of the National Academy of Engineering on March 1, 1979—one of the highest honors for an engineer in the US.

The nominee has an outstanding record of publications: 11 books of which two are textbooks; he has more than 100 publications in conferences, digests, journals, proceedings, special publications, and symposia. He has made major contributions that have been recognized nationally and internationally in the areas of plastic design, structural stability, and the load and resistance factor design (LRFD). The LRFD method of designing steel structures is his most notable contribution.

The nominee has taught many subjects including statics, elastic stability, structural analysis and design, plastic design and steel structures, structural frames, and structural reliability. He directed 30 doctoral dissertations at Lehigh, Washington University, and the University of Minnesota.

Standing Rules of the University of North Dakota Senate

CONFIDENTIAL

RECOMMENDATION OF THE HONORARY DEGREE COMMITTEE*

Nominee Number: 1

The Committee recommends Senate approval of this nominee for an honorary degree. This nominee meets the following criteria, as stipulated by the University Senate (March 5, 1981) and the North Dakota Board of Higher Education (Policy No. 430.1, June 17, 1982):

1. An association with the State of North Dakota.

The nominee came to the University of North Dakota, Grand Forks, as an undergraduate student in 1949 and earned the B.S. in Civil Engineering in 1953. He continued at the University as a graduate student earning the M.S. in Civil Engineering in 1954. His sister graduated from the UND Medical School in 1954. One brother graduated from UND with a B.S. in Civil Engineering in 1957. Another brother also attended UND and graduated with a degree in Geology in 1958.

2. Achievement of distinction in (A) scholarship or (B) comparable professional or creative contributions.

The nominee became a stress analyst for Babcock and Wilcox in Ohio upon his graduation from UND in 1954. In 1956 he attended the graduate school at Lehigh University where he earned a Ph.D. in Civil Engineering in 1959. He continued his teaching and research at Lehigh until 1965 when he joined Washington University as a Professor of Civil Engineering. He served as the Chair of the Civil Engineering Department at Washington from 1970 to 1978 and was the first Harold D. Jolley Professor of Civil Engineering from 1968 to 1981. He accepted the appointment as J. Record Professor of Structural Engineering at the University of Minnesota in 1981.

The nominee is a Fellow of the American Society of Civil Engineers and is a member of the American Society for Engineering Education, International Association of Bridge and Structural Engineers, National Society of Professional Engineers, and Structural Stability Research Council. He is also a member of the Honorary Societies of Sigma Tau, Sigma Xi, and Tau Beta Pi. He was elected as a member of the National Academy of Engineering on March 1, 1979—one of the highest honors for an engineer in the US.

The nominee has an outstanding record of publications: 11 books of which two are textbooks; he has more than 100 publications in conferences, digests, journals, proceedings, special publications, and symposia. He has made major contributions that have been recognized nationally and internationally in the areas of plastic design, structural stability, and the load and resistance factor design (LRFD). The LRFD method of designing steel structures is his most notable contribution.

The nominee has taught many subjects including statics, elastic stability, structural analysis and design, plastic design and steel structures, structural frames, and structural reliability. He directed 30 doctoral dissertations at Lehigh, Washington University, and the University of Minnesota.

Standing Rules of the University of North Dakota Senate

1. The University of North Dakota Senate meets regularly on the first Thursday of each month from October to May. Meetings begin at 4:05 p.m. and adjourn not later than 5:30 p.m.
2. The meeting room is determined by the Executive Committee of the Senate (normally Gamble Hall, room 7, where the first four rows are reserved for Senate members).
3. Visitors may occupy seats not reserved for Senate members; when all seats in the visitors' area are occupied, no other visitors will be admitted. Electronic recording of Senate meetings, either by audio or video means, is permitted. However such recording and the positioning of equipment and personnel shall not interfere with the scheduled business of the Senate. The presiding officer of the Senate is empowered to relocate such recording equipment or personnel in order to facilitate the business of the Senate.
4. Visitors may speak with the consent of the Senate membership.
5. No member shall speak for more than two consecutive minutes, except by a majority vote of the Senate.
6. Minutes of Senate meetings shall be distributed to Senate members.
7. Notices and agenda of Senate meetings and a summary of the minutes of the Senate shall be included in the University Newsletter, including a list of those present and absent. The Senate will publish attendance records at the end of each semester, both a summary by categories (ex-officio, elected council members, students) and individual statistics.
8. Items on the agenda shall be identified with the name of the person who either reports it to the Registrar or who will present it to the Senate. Reports of university committees may be presented to the Senate by committee chairs who are not members of the Senate.
9. Agenda items brought for Senate action shall be divided into three separate "calendars."
 - a. Senate calendar: items reported to the Senate by the Senate Executive Committee, including action taken by the Executive Committee that the Senate must ratify or reverse; announcements; review of minutes; and a question period. The question period shall not exceed 20 minutes.
 - b. Consent calendar: non-controversial items such as committee reports that are read by title and voted upon without debate or discussion. One objection from any member removes the item from the consent calendar.
 - c. Calendar of business: normal action items requiring the attention of the Senate; debatable.
10. All votes of the Senate are open, public votes.
 - a. Procedural votes, including votes on motions to receive reports, may proceed without roll call, by voice or hand according to the direction of the chair; the chair shall announce the result of the vote, which result shall be recorded in the minutes and, unless challenged by a senator prior to the commencement of the next item of business. Upon a challenge, the chair may proceed to a re-vote, or may call a roll call vote.
 - b. All non-procedural votes shall be roll call votes, with the votes of each member present being made public at the meeting and recorded in the minutes. Voting may be by signed ballot. The secretary's announcement of the result shall be the official vote of the Senate on the matter unless challenged by the senator before the next item of business is begun. Roll call votes need not be used when the vote is unanimous or when an individual or a small number of individuals vote in the negative or abstain and are willing to identify themselves and have their votes recorded. If the number is such that the issue is in doubt, or the process becomes cumbersome, the chair may request a roll call vote. Any member may request a roll call vote on any vote taken in the Senate.
11. At the October Senate meeting the Committee on Committees shall present a ballot for the offices of Chair and Vice-Chair of the Senate and the Executive Committee Member At Large. Individual Senators may submit nominations for these offices to the Committee on Committees prior to the Committee's preparation of the ballot. Such nominations will be accepted up to one week prior to the October meeting the Senate. Nominations will also be accepted from the floor.

Approved by the UND Senate, February 5, 1998.

cc:\wpdocs\senate\standing.tf

II-5

5 PROMOTIONS

5.1 ACADEMIC RANKS OF UND FACULTY

To the extent each characteristic is called for by the promotion candidate's contracts and tenure plans, the ranks in faculty of the University of North Dakota, and the characteristics of each rank are

PROFESSOR

Recognition for teaching excellence
 Recognition for scholarly and/or creative accomplishment
 Recognition for leadership within his or her profession
 Recognition for demonstrated spirit of concern for society

ASSOCIATE PROFESSOR

Marked teaching effectiveness
 Scholarly and/or creative accomplishment
 Substantial contribution to his or her profession
 Demonstrated spirit of concern for society

ASSISTANT PROFESSOR

Effective as a teacher
 Scholarly and/or creative endeavor
 Active in his or her profession
 Spirit of concern for society

INSTRUCTOR

Promise as a teacher
 Interest in his or her profession

Approved: UND Senate, 01-08-70; amended 02-05-98