



11-6-1997

## November 6, 1997

University of North Dakota

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The Chair recognized Sara Hanhan, thanked her for her leadership in 1996-97, and a round of applause.

# Minutes of the University Senate Meeting

November 6, 1997

The Chair made the following announcements:

1.

The University Senate now has a WWW page under the UMS home page. The November business meeting of the University Senate was held at 4:05 p.m. on Thursday, November 6, 1997, in room 7, Gamble Hall. Al Fivizzani presided. was for the November meeting.

2.

The November 25th Senate Forum topic will be: Flexible Faculty Roles and The following members of the Senate were present: progress of this initiative and lead discussion.

Baker, Kendall	Kolling, Brad	Prelis, Chaminda
Berger, Albert	Kweit, Mary	Pynn, Ronald
Braaten, Nick	Lee, Randy	Rakow, Lana
Brinkert, Ronald	Lewis, Robert	Robertson, Charles
Claesson, Annie	Lochner, Dianne	Sickler, Jonathan
DeMers, Judy	Lowe, D. Scott	Snortland, Steve
Dixon, Kathleen	Luebke, Chris	Stofferahn, Curtis
Docken, Marc	Marshall, David	Stone, Marc
Dockter, Sally	McCleary, Vikki	Stradley, Scot
Ettling, John	McCleery, Kathryn	Strathe, Marlene
Fivizzani, Albert	McKenzie, James	Suminski, Amanda
Foster, Justin	Munski, Douglas	Swisher, Wayne
Fuller, Mary Lou	Nichols, Elizabeth	Taken Alive, Ira
Gard, Betty	O'Donnell, Sheryl	Uherka, David
Hanhan, Sara	Owens, Thomas	Volden, Cecilia
Heitkamp, Thomasine	Perkins, Dexter	Wilde, Harold
Knull, Harvey	Petros, Thomas	
Knutson, Robyn	Poochigian, Donald	

The following members of the Senate were absent:

Anderegg, Jeanne	Harris, Mary	Moen, Janet Kelly
Antes, James	Henry, Gordon	Odegard, John
Beiswenger, Lyle	Hoffarth, Al	Olsen, Glenn
Boyd, Robert	Hume, Wendelin	Phillips, Monte
Clayburgh, Trish Blaise	Humphries, Charlotte	Poehls, Alice
D'Andraia, Frank	Jacobsen, Bruce	Richard, Don
Davis, W. Jeremy	Lang, Gretchen Chesley	Uhlenberg, Beverly
Elbert, Dennis	Lindholm, Lynn	Wilson, H. David
Gabrynowicz, Joanne	Markovich, Stephen	Zierdt, Candace

1. No member shall speak for more than two consecutive minutes, except by a majority vote of the Senate.

2. Expressing all the above, addresses to an issue should be impersonal and civility should prevail.



3.

The Chair recognized Sara Hanhan, thanked her for her leadership in 1996-97, and a round of applause followed.

The Chair asked if there were additions or corrections to the minutes of the October 2, 1997 meeting. There were none. The minutes were approved as distributed.

4.

The Chair made the following announcements:

1. The University Senate now has a WWW page under the UND home page-The Academics-Senate (<http://www.und.nodak.edu>). It will be used to disseminate materials pertinent to Senate business in the future as it was for the November meeting.
2. The November 20th Senate Forum Topic will be, Flexible Faculty Roles and Rewards. Carla Hess will report on the progress of this initiative and lead discussion.
3. There is a State of North Dakota open meeting notification requirement which pertains to University Senate and its committees. University Relations is the clearinghouse for announcing scheduled meetings.
4. The Task Force on Tenure and Promotion will report at the December Senate meeting.
5. The Interdisciplinary Degree Committee progress report will be submitted to administration to finalize specific details of recommendations before forwarding to Senate.
6. The NDUS Compensation Committee is developing recommendations for a long-term plan of enhancement of compensations. The Committee was formed at the request of the CCF. The preliminary report will be finalized in November with the final report sent to the SBHE in February in preparation for interactions with the Governor before his budget formulations in May. The committee is a combined faculty and staff committee and Diane Nelson, Director of Personnel, is UND's representative. They seek input from faculty and governance bodies during formulation of the final report. Early issues are the level of increases in the next six years, and consideration of increasing benefits versus salaries.
7. The Chair reminded members of the following Parliamentary Procedures and courtesies and standing rules of the UND Senate:
  - A. Senators sit in the first four rows.
  - B. Members must be recognized by the Chair before addressing the body.
  - C. Members who have not spoken on an issue have prior claim over others who have already addressed the issue.
  - D. Members speaking to an issue should be concise and address only that issue.
  - E. No member shall speak for more than two consecutive minutes, except by a majority vote of the Senate.
  - F. Encompassing all the above, addresses to an issue should be impersonal and civility should prevail.



Susan Hunter presented the following recommendation on behalf of the Task Force on Eligibility for Membership in the Senate: That the UND Constitution (II.1.b.) be changed so that Clinical Instructors, Clinical Assistant Professors, Clinical The Chair asked if there were additions or corrections to the minutes of the October 2, 1997 meeting. There being none, the minutes were approved as distributed. Ms. DeMers moved to amend the motion by deleting the words, "who are employed primarily on the Grand Forks campus." 6. Stradley seconded the motion which was

voted upon and carried by a vote of 11 for, 12 against, and 1 abstaining. The Chair announced the Question Period. Mr. Berger asked Mr. Baker if the State Board of Higher Education would place an advertisement for all colleges in *Time* magazine similar to the recent one for Bismarck State. Mr. Baker responded that the advertisement was not placed by the Board and that each college is given opportunities to place these types of ads, but they are very expensive. Mr. Berger also asked what money was used to take care of the debt in athletics, and Mr. Baker said that money to retire the remainder of the athletic deficit came from a reserve fund developed about 15 years ago that was invested for interest and mainly used for matching funds as needed, and that these were not appropriated funds. The motion was moved and seconded by Ms. DeMers and discussion followed. Mr. Perkins moved to table the Mr. Stradley asked about the IRS claim against the University, and Mr. Baker responded that we are very optimistic since the University of Minnesota won a similar suit in court for a larger claim.

Ms. Rakow asked about the Board changes in the appeals and grievance procedures and the status of the update of the Faculty Handbook. Mr. Fivizzani said that the Handbook is currently under revision and that if University working procedures are undergoing modification, the procedures which are more lenient to faculty members would be followed until the new Handbook is available. Ms. Strathe said that the present State Board policy is the rule, but that the institution may modify the implementation procedures to become consistent with Board policy. Mr. Perkins asked the Chair to investigate this process and report back at the next Senate meeting.

7.

Susan Hunter presented the following recommendation on behalf of the Task Force on The Chair presented the Consent Calendar. Mr. Lewis moved that the Senate receive and file the following annual reports: General Education Requirements Committee; Honorary Degrees Committee; and the Honors Committee (attachments #1, #2, and #3). The motion was seconded, voted upon and carried. Mr. Perkins moved to amend the motion to add "and student members," to the end of the motion. Mr. Perkins seconded the motion to amend. Mr. Perkins moved to adjourn the meeting until completion of the item. The motion was seconded and the motion which was voted upon and

8.

In the absence of the Chair, Monte Phillips, Susan Hunter presented the following recommendation on behalf of the Task Force on Eligibility for Membership on the Senate: That the UND Constitution (II.1.b.) be changed so that lecturers with full-time appointments, who are employed primarily on the Grand Forks campus, will be members of the Council. The motion was moved and seconded by Ms. Nichols and discussion followed. The motion was voted upon and defeated by a vote of 11 for, 34 against, and 1 abstaining.

Alice Nichols, Secretary



9.

Susan Hunter presented the following recommendation on behalf of the Task Force on Eligibility for Membership on the Senate: That the UND Constitution (II.1.b.) be changed so that Clinical Instructors, Clinical Assistant Professors, Clinical Associate Professors and Clinical Professors with full-time appointments, who are employed primarily on the Grand Forks campus, will be members of the Council. The motion was moved and seconded by Ms. Nichols and discussion followed. Ms. DeMers moved to amend the motion by deleting the words, "who are employed primarily on the Grand Forks campus." Mr. Stradley seconded the motion which was voted upon and carried by a vote of 31 for, 12 against, and 1 abstaining. The motion, as amended, was voted upon and defeated by a vote of 18 for, 24 against, and 1 abstaining.

10.

Susan Hunter presented the following recommendation on behalf of the Task Force on Eligibility for Membership on the Senate: That the UND Constitution (II.1.b.) be changed so that Program Directors, Coordinators, Assistant and Associate Deans, who concurrently hold faculty rank and who are employed primarily on the Grand Forks campus, will be members of the Council. The motion was moved and seconded by Ms. DeMers and discussion followed. Mr. Perkins moved to table the motion for further information. Ms. McCleery seconded the motion which was voted upon and carried unanimously.

11.

Susan Hunter presented the following recommendation on behalf of the Task Force on Eligibility for Membership on the Senate: That the UND Constitution (II.1.c.1.) be changed so that neither Program Directors nor Coordinators shall be ex-officio members of the Senate. The motion was moved and seconded by Mr. Lowe and discussion followed. Mr. Lee moved to postpone consideration of this item until the next meeting. Mr. Perkins seconded the motion which was voted upon and carried by a vote of 38 for and 1 abstaining.

12.

Susan Hunter presented the recommendation on behalf of the Task Force on Eligibility for Membership on the Senate: That the UND Constitution (II.1.c.2.) be changed so that the total number of elected Council members of the Senate shall be two and one-half times the number of ex-officio members. The motion was moved and seconded. Mr. Berger moved to amend by adding the words, "and student members," to the end of the sentence. Mr. Perkins seconded the motion to amend. Mr. Perkins moved to extend the 5:30 adjournment time of the meeting until completion of the item. Mr. Petros seconded the motion which was voted upon and defeated by a vote of 12 for, 14 against, and 1 abstaining.

13.

The Chair adjourned the meeting at 5:31 p.m.

Alice Poehls, Secretary



UNIVERSITY OF NORTH DAKOTA  
UNIVERSITY SENATE  
GENERAL EDUCATION REQUIREMENTS COMMITTEE  
ANNUAL REPORT  
1996-1997

## FUNCTIONS AND RESPONSILITIES

The General Education Requirements Committee is an active committee created under the auspices of the University Senate. The Committee meets regularly (once a week on the average) to conduct its business. The University Senate Committee Manual states the following functions and responsibilities:

1. Heighten University-wide interest in general education and its purposes
2. Foster interdisciplinary discussion about general education
3. Encourage experimental courses including an integrated alternative program in general education
4. Approve courses for inclusion within the general education requirements
5. Establish guidelines for implementation of GER policies by the Deans
6. Serve as an appeal board regarding determinations of the applicability of transferred work to meet the general education requirements
7. Act on student petitions for exceptions to general education requirements

## COMMITTEE ACTIVITY

In response to the above stated responsibilities, the actions taken by the committee this year are as follows. The Committee:

1. Conducted open sessions to acquaint all faculty/advisors of the changes in GER Requirements mandated by the State Board of Higher Education. Sent various memorandum to advisors acquainting them with the new policies and procedures.
2. Supported the activities of the GER Task Force. Encouraged participation from faculty in discussions related to GER requirements at three GER Committee sponsored faculty/advisor sessions. Commented upon and implemented the University of North Dakota University System Transfer Agreement.

Doug Munk (A&S)  
Gary Towns (FAC)



3. Encouraged the development and approval of Integrated Studies as acceptable courses for GER credit. Discussed the appropriateness of American Sign Language as an acceptable GER course.
4. Approved several courses for designation as GER courses. Approved courses for the new World Cultures designation. Approved courses for the new Writing Intensive designation under the new Communications category. Having completed one full round of GER course revalidations, the process was suspended for one year in order to re-evaluate the GER course criteria, and to have the time needed to adequately implement the GER changes mandated by the State Board of Higher Education. These changes occurring during the middle of a UND Catalog sequence would require special consideration.
5. Revised the Student Petition Form. Revised the Application for General Education Status Form. Developed criteria for the courses seeking a new World Cultures designation. Developed criteria and forms for Writing Intensive and Speaking Intensive courses to be approved under the new Communications category for GER courses. Created a new Revalidation Schedule for GER courses. Many thanks go to Sara Hanhan, Libby Rankin, Gary Towne, and Tom Rand for their special efforts in developing these criteria and forms.
6. Discussed and voted upon several student appeals for GER credit for transfer credits.
7. Discussed and voted upon several petitions from students concerning GER credits for various courses. Continued the position of "expediter" (developed by the previous committee) to more effectively handle the student requests for approval. This was most aptly directed by Mary Wilhite.

Please see related documents and forms attached to this annual report.

## MEMBERS OF THE COMMITTEE

Vice-President of Academic Affairs

Marlene Strathe

Academic Dean

John Ettling, later replaced by Tom Rand

Faculty

John Bridewell (CAS) – Chair

Mary Wilhite (NUR)

Tom Mohr (MED)

Scott Lowe (A&S)

James Antes (A&S) – later replaced by Nagy Bengiamin (E&M)

Sara Hanhan (EHD)

Birgit Hans (A&S)

Doug Munski (A&S)

Gary Towne (FAC)



SEPTEMBER 23, 1997

**Students**

There has been difficulty in recent years in getting students to participate in the activities of the GER Committee. This year was no exception. There were no students on the committee this year.

**Other**

Mary Bergstrom represented the Office of Records and Admissions at each meeting, and served as the committee secretary. Although she was not a voting member of the committee, her comments and support were highly valued, and were critical to the efficient conduct of business. Her participation is highly commendable.

The 1996-97 Honorary Degrees Committee was composed of the following members:

**STUDENT PETITIONS**

Einar Einarson (FAC)	1997
Raymond Fischer (FAC)	1998
Elizabeth Hampsten (A&S)	1999
Richard Shefer (FAC)	2000
	2001

The October 18 University Letter published a call for nominations for the committee received and through the course of four meetings, approved the following five candidates for

**COURSE VALIDATION**

Comm 161 as Communications GER - approved  
 Lang C161 as Arts and Humanities GER - approved  
 Honors 101, 102, 103, 291, 292, 293, and 301, and Psy 101 (Honors section only) as Communications (Writing Intensive ) GER - approved  
 Music 220 as Arts and Humanities GER - approved  
 Lang C362, C363, C364 as Arts and Humanities GER - approved  
 Rel 116, 228, 238, and 309 as Arts and Humanities GER - approved  
 IS 151, 352 as Arts and Humanities GER - approved  
 EE 482 as Writing Intensive Course - conditional approval  
 Lang C161, C362, C363, C364 as World Cultures Courses - approved  
 Anth 100, 172, 379 as World Cultures Courses - approved  
 Rel 116, 228, 238 as World Cultures Courses - approved  
 EE 482, Music 227, 330, 331, 332, and Hist 240 as Communication GER (Writing Intensive)  
 Nurs 490 as Social Science GER and World Cultures - approved  
 Phil 283 and Rel 315, 320, 390, 410 as Arts and Humanities and World Cultures - approved

Einar Einarson  
 Chair, 1996-97



Honors Committee Annual Report SEPTEMBER 23, 1997

To: University Senate, September 1997  
From: Jane Berne, Honors Committee Chairperson, 1996-1997.

Faculty Members: UNIVERSITY OF NORTH DAKOTA  
Henley, Patricia Kelley, Mary Kest, Charles Moretti, Dexter Perkins,  
Scott Stradley  
HONORARY DEGREES COMMITTEE

Student Members: Chris Carlson, Maria Hamilton, Liz Hanson, Lesley Laub,  
Sarah Link, S. ANNUAL REPORT FOR 1996-97 Taiskis.

The full committee met three times this year: October 8, 1996, February 25, 1997 and June 10, 1997. A meeting scheduled for December was canceled due to a blizzard and a meeting scheduled for May was postponed until June because of the flood. The committee's primary responsibility is to review and approve the Honors Program policies and to recommend students for acceptance into or graduation from the program. A special meeting of the Honors Committee, which met on November 5, 1996, was held to discuss the impact of restructuring and the Honors Program. During the course of the year, the committee reviewed the Honors Program upon such issues as the Honors Program and the Honors Program. Another meeting of the committee was held on November 5, 1996, to discuss the Honors Program and the Honors Program. The committee's primary responsibility is to review and approve the Honors Program policies and to recommend students for acceptance into or graduation from the program.

The 1996-97 Honorary Degrees Committee was composed of the following members:

Jane Berne (A&S)	1997
Einar Einarson (FAC)	1998
Raymond Fischer (FAC)	1999
Elizabeth Hampsten (A&S)	2000
Richard Shafer (FAC)	2001

The October 18 University Letter published a call for nominations for honorary degrees. The committee received and through the course of four meetings, approved the following five candidates for recognition:

James R. Carrigan  
Patricia Wallace Ingraham  
Arthur A. Link  
Clara A. Pederson  
Vito Perrone

On March 6, 1997, I presented these nominees to the University Senate. They were all approved by the senate and their materials were forwarded to President Baker.

Respectfully submitted,

*Einar Einarson*

Einar Einarson  
Chair, 1996-97



## Honors Committee Annual Report

To: University Senate, September 1997  
 From: Jane Berne, Honors Committee Chairperson, 1996-1997

Faculty Members: Jeanne Anderegg, Jane Berne, Tami Carmichael, Sue Henley, Patricia Kelley, Mary Kweit, Charles Moretti, Dexter Perkins, Scot Stradley, Burt Thorp

Student Members: Chris Carlson, Maria Hamilton, Liz Hanson, Lesley Laub, Sarah Link, Suzanna Styles, Mary Wiper, Jennifer Yatskis.

The full committee met three times this year: October 8, 1996, February 25, 1997 and June 10, 1997. A meeting scheduled for December was canceled due to a blizzard and a meeting scheduled for May was postponed until June because of the flood. The main purposes of these meetings were discussing issues related to Honors Program policies and approving students' applications for acceptance into or graduation from the program. A special meeting of the Honors Committee, which most members attended, was held on November 5, 1996. The focus of this meeting was to discuss issues related to the impact of restructuring and reallocation on the Honors Program (see below). During the course of the year, 12 students were advanced to full membership in the Program upon successful completion and review of their Sophomore Honors Portfolios. Another 15 Sophomore Honors Portfolios were under review at the time of the flood. In addition, 23 students successfully completed Senior Honors Theses, 8 of whom graduated as Scholars in the Honors Program and 15 of whom graduated with Senior Honors in various programs. The Honors Committee feels that the number of graduates was lower than usual this year due to the flood fighting effort and to the flood itself, both of which occurred during the time when most students complete their theses and defend them. The Honors Program continues to enjoy increased interest and enrollment. For AY 1997-1998, there are 206 students enrolled in the Honors Program.

The Honors Committee is pleased to recognize the significant support it received during AY 1996-1997 from a large and diverse group of faculty members who gave of their time to teach in the Honors Program or to serve as guest lecturers in a variety of courses. Those faculty members who taught in the Program include Jeanne Anderegg (Honors; English), Jeff Carmichael (Biology), Tami Carmichael (Honors; English), Sharon Carson (English), Joyce Coleman (English), Glinda Crawford (Sociology), John Ettling (Dean of Arts and Sciences), George Frein (Philosophy and Religion), Roger Green (Political Science), Ken Hall (Languages), Pattijean Hooper (Communications), Anne Kelsch (History), Susan Koprince (English), Lisa Lewis-Spicer (English), Ron Pynn (Political Science), Tom Rand (Humanities; Associate Dean of Arts and Sciences), Rob Till (Psychology), and Burt Thorp (English). Those faculty members who served as guest lecturers include: Michael Anderegg (English), Jeff Carmichael (Biology), Sharon Carson (English), Richard Crawford (Biology), Elizabeth Hampsten (English), Birgit Hans (Indian Studies), Colin Hughes (Biology), Anne Kelsch (History), Gretchen Lang (Anthropology), Scott Lowe (Philosophy and Religion), Barry Milavetz (Biochemistry), Janet Moen (Sociology), Rebecca Moore (Philosophy and Religion), Don Poochigian (Philosophy and Religion), and David Wiener (English).



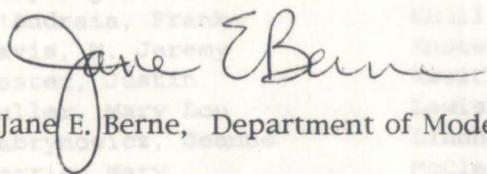
As indicated above, one of the main issues that concerned the Honors Program, and hence, the Honors Committee, was the impact that restructuring and reallocation would have on the Program. A proposal was put forth in which the Honors Program would have joined with other interdisciplinary programs (Integrated Studies, Humanities, Peace Studies, Women Studies) in creating a Center for Interdisciplinary Studies. It was thought that by joining together as a single unit, the position of each member program might be strengthened in subsequent discussions of restructuring and reallocation. After much thoughtful discussion and soul-searching, the Honors Committee decided not to participate in the proposed Center for Interdisciplinary Studies. It was felt that the Honors Program, with its selective, limited enrollment, was different from the other programs, which allow open enrollment. Throughout its discussions, the Honors Committee indicated its commitment to preserving the unique role and character of the Program.

The Honors Committee also dealt with issues related to the quality of Honors students' writing. The Honors Program received a grant from the Writing Across the Curriculum program to initiate a study to examine writing preparation that students receive in first year Honors courses and then recommend changes in how writing is taught in those courses. There was also some concern about the quality of Senior Honors Theses. A subcommittee was organized to collect and analyze information from committee members regarding their expectations with respect to Honors Theses. It was also suggested that a representative from the Psychology department be invited to address the Honors Committee on this issue since the largest number of theses being submitted for Departmental Honors are from Psychology students.

The Honors Program was among the programs most impacted by the April flood. The Honors House was lost, along with much of its contents, including a portion of the collection of Honors Theses. After much discussion with the Administration during the summer of 1997, a new location for the Honors Program was found in Robertson Hall. These facilities are still undergoing renovation, which has caused significant disruption in the Program. Despite all of the upheaval in recent months, faculty and students remain as committed to and excited about the Program as ever.

The Honors Program welcomes input and support. Contact Jeanne Anderegg or Tami Carmichael for more information. The Honors Program is proud of its efforts to offer unique experiences and opportunities for students seeking an academically demanding, interdisciplinary education.

Respectfully submitted,



Jane E. Berne, Department of Modern and Classical Languages and Literatures.