



11-7-1996

## November 7, 1996

University of North Dakota

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# Minutes of the University Senate Meeting

November 7, 1996

## 1.

The November meeting of the University Senate was held at 4:05 p.m. on Thursday, November 7, 1996, in room 7, Gamble Hall. Vice Chair Wayne Swisher presided in Chair Sara Hanhan's absence.

## 2.

The following members of the Senate were present:

Antes, James	Hunter, Susan	Perkins, Dexter
Baker, Kendall L.	Knudsvig, Scott	Phillips, Heather
Berger, Albert	Knoll, Harvey	Poehls, Alice
Boyd, Robert	Kweit, Mary	Poochigian, Donald
Brant, Mary	Lambeth, David	Pynn, Ronald
Carlson, Chris	Lang, Gretchen Chesley	Rakow, Lana
Crawford, Richard	Lindholm, Lynn	Robertson, Charles
D'Andraia, Frank	Lloyd, Brian T.	Schlinger, Tammy
Dockter, Sally	Lowe, D. Scott	Sheridan, Daniel
Engwicht, Rebecca	Markovich, Stephen	Spain, Larry
Ettling, John	Mickelson, Chris	Stradley, Scot
Gard, Betty	Miller, E. John	Strathe, Marlene
Gjovik, Kari	Moen, Janet Kelly	Swisher, Wayne
Grosz, Mike	Nichols, Elizabeth	Uherka, David
Hampsten, Elizabeth	Nwoke, Ben U.	Varvel, Andrew
Harris, Mary	O'Donnell, Sheryl	Volden, Cecilia
Heitkamp, Thomasine	O'Kelly, Marcia	Wacker, DuWayne
Hess, Carla Wulff	Olsen, Glenn	
Humphries, Charlotte	Owens, Thomas	

## 3.

The following members of the Senate were absent:

Anderegg, Jeanne	Henry, Gordon	Perry, David
Beiswenger, Lyle	Hoffarth, Al	Petros, Thomas
Claesson, Annie	Jacobsen, Bruce	Phillips, Monte
Dahl, Kris	Karner, Frank	Richard, Don
Davis, W. Jeremy	Lawrence, W. Fred	Richards, Tina
Frein, George	Lewis, Robert	Uhlenberg, Beverly
Fuller, Mary Lou	McKenzie, James	Williams, John A.
Hanhan, Sara	Odegard, John	Wilson, H. David



4.

The Vice Chair introduced Ron Pynn and Carla Hess who had announcements. Mr. Pynn announced the NDUS Faculty Conference will be held on the UND campus on November 22 and 23, 1996. All faculty are to register but no fee will be charged for registration or meals. Discipline-related activities are being organized by UND faculty. A reception will be held for all participants on Friday at 4:30 p.m. in the ND Museum of Art. At 7:00 p.m., Friday evening, Vito Perrone, Harvard University and former Dean of the Center for Teaching and Learning, will speak.

Carla Hess, Chair of the Senate Restructuring and Reallocation Committee, announced that a formal written report from the SRRC will be presented to the Senate in December. The Senate may consider recommendations at that time and may forward a response(s) with the report. The SRRC's primary activity has involved the study of low enrollment programs. The last meeting prior to the submission of the report is scheduled for November 19. The President will receive the report at the end of December and forward his report to the ND Board of Higher Education in January.

Wayne Swisher announced that the Senate Executive Committee recommends the Task Force on Eligibility for Membership on the Senate be comprised of the following: one faculty from each college with Senate experience, appointed by the Dean; two administrators appointed from the Senate ex-officio members by the Executive Committee; and two student senators with University Senate experience, appointed by the Student Senate.

5.

The Vice Chair announced the Question Period. Mr. Sheridan asked if the Senate Executive Committee will commit the entire December agenda to the discussion of the report from the Senate Restructuring and Reallocation Committee. Mr. Swisher said the Executive Committee would consider the recommendation.

Mr. Baker stated that he has received many questions about the University position regarding the Aurora. He stated that the University is strongly supportive of this community project, and he has written to Mayor Pat Owens to reconfirm that support. He encourages all UND personnel to participate in the forum on the Aurora to be held on November 14, from 7 to 9 p.m., in the River Valley Room in the Memorial Union.

Mr. Berger asked Mr. Baker to report on the progress in discovering the perpetrators of two <sup>crimes</sup> incidents of uncivil behavior last year on the UND campus. Mr. Baker responded that the incidents have been pursued vigorously by campus police and other agencies. He will ask Police Chief Czapiewski to telephone Mr. Berger with additional information.

6.

The Vice Chair asked if there were additions or corrections to the minutes of the October 1996 Senate meeting. Mr. Berger stated that he is listed incorrectly as the individual who made the motion in item 11 of the October minutes. The minutes were approved as corrected.



7.

Alex Tyree, Chair of the Faculty Instructional Development Committee, presented the committee's Annual Report. Ms. Hess moved to receive and file the report. Mr. Nwoke seconded the motion; it was voted upon and carried unanimously. (Attachment #1)

8.

David Marshall, Admissions Committee representative, presented the committee's recommendation and rationale for approval of an Undergraduate Non-Degree Admission status. Ms. Poehls moved approval of the following admission policy:

**Undergraduate Non-Degree Admission.** Students who graduated from high school prior to 1993 and are deferring regular admission while they enroll in a course(s) for purposes other than the completion of a degree may enroll as Undergraduate Non-Degree students. Students enrolling with this status are not eligible for federal financial aid and may not exceed a total of twelve semester hours of credit as Undergraduate Non-Degree students. Enrollment in courses beyond twelve semester credits will be contingent upon Regular Admission after satisfying all entrance requirements.

Ms. Hess seconded the motion. Discussion followed. It was voted upon and carried by a vote of 52 for and 1 abstaining.

9.

Ms. Poehls moved approval of the recommended changes to the Code of Student Life by the Student Academic Standards Committee. Mr. Stradley seconded the motion. Discussion followed. Mr. Poochigian moved to amend the recommended words, "tape record its proceedings" by substituting "to establish a transcript of the proceedings in the form of a tape recording." The motion failed to receive a second. Discussion continued. Ms. Poehls amended the motion by adding, "All submitted documents will be made a permanent part of the student's educational record" following the words "... has been filed." The amended motion was seconded, voted upon and carried unanimously (see Attachment #2).

10.

Ms. Poehls moved to approve the recommendation from the Academic Policies Committee to change the last day to change to or from S/U grading and to or from audit to the day of the term that coincides with the last day to drop that course. Mr. Robertson seconded the motion. Discussion followed. The motion was voted upon and carried by a vote of 51 for and 1 against.

11.

Mr. Berger moved to adjourn. Mr. Perkins seconded the motion. There being no further business, the meeting adjourned at 5:10 p.m.

Alice Poehls, Secretary



## RECOMMENDED CHANGES TO THE 1996-97 CODE OF STUDENT LIFE

SUBMITTED BY THE STUDENT ACADEMIC

COMMITTEE, OCTOBER 19

OFFICE OF INSTRUCTIONAL DEVELOPMENT

P.O. BOX 7104

GRAND FORKS, NORTH DAKOTA 58202-7104

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## M E M O R A N D U M

Section 3: Academic Concerns

TO: University Senate

FROM: Faculty Instructional Development Committee  
Alex Tyree, Chair

RE: Annual FIDC Report to the Senate

DATE: September 19, 1995

## Committee Membership AY 1995-96:

Alex Tyree, Chair (Secondary Education)

Glinda Crawford (Sociology)

Roy Rodenhiser (Social Work)

Ronald Schaefer (Visual Arts)

Keith Stenehjem (Biomedical Communications)

Wayne Swisher (Communication Disorders)

Dan Rice (Office of Instructional Development)

Marlene Strathe (VPAA and Provost) - ex officio

## Committee Activities AY 1995-96:

During the academic year 1995-96, the FIDC made grant awards and funded Summer Instructional Development Professorships. Fifty proposals for grants were received, down from 61 the previous year, and 42 were funded for a total expenditure of \$32,544.11.

The Committee received 21 proposals, up from 13 the previous year, for Summer Professorships and awarded 14 four-week professorships for a total expenditure of \$47,250.

The Committee reviewed six requests for Developmental Leave Supplements and made recommendations to the Director who actually grants the awards. Five were funded for the 1996-97 academic year for a total expenditure of \$10,000.



RECOMMENDED CHANGES TO THE 1996-97 CODE OF STUDENT LIFE  
SUBMITTED BY THE STUDENT ACADEMIC STANDARDS  
COMMITTEE, OCTOBER 10, 1996

Section 3: Academic Concerns (3-2-B.1&2)

1. Each undergraduate, graduate, and professional school or college shall have written procedures for academic grievances. Unless a school or college has specified a shorter time, a student must initiate a grievance within 120 calendar days from the recording of the final grade (including an "Incomplete") in the course in which the grievance arose. These procedures are to begin with discussion between the grieving student and the faculty member, committee, or administrator with whom the student has a grievance. If the grievance is not resolved at this stage, then the student may advance the grievance through the procedures of the college or school in which the grievance originated. (In grievances brought by Graduate School students that involve Graduate School policies, the relevant school is the Graduate School.)
2. Grievances not resolved at the level of the academic unit may be brought by any of the parties to the Student Academic Standards Committee. If the grievance results from an action of a committee not associated with a specific college, it may be taken directly to the Student Academic Standards Committee. Grievances must be presented in writing to the chair of the committee. This written statement should describe the grievance, indicate how it affects the individual or unit, and include the remedy sought from the committee. It will be the committee's charge to review the academic grievance, consult with all parties significantly involved in the grievance, document its findings, tape record its proceedings, and make a final decision within a reasonable length of time (not to exceed 20 school days, except upon agreement of the parties or the inability of the committee to make a quorum) after the grievance has been filed. All submitted documents will be made a permanent part of the student's educational record. A copy of the decision will be sent to the originator of the grievance, the dean of the unit involved, and those against whom the grievance originated. This committee has the authority to resolve the grievance by such actions as upholding an earlier decision, requiring a re-examination or re-review, and, in extreme cases, changing a grade. The committee, however, has no authority to take or recommend disciplinary action in these cases either with faculty, administrators, or students or to require permanent changes in classroom, administrative, or committee procedures. The decision of this committee is the final step in the University Academic Grievance process.