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University Letter

January 16, 1998

Volume 35, No. 29

UNIVERSITY LETTER
University of North Dakota at Grand Forks
Vol. 35, Number 29, January 16, 1998

UNIVERSITY LETTER IS ALSO AVAILABLE ELECTRONICALLY in the Events and News section of UNInfo, the University's menu system on the Internet. The address is: <http://www.und.nodak.edu/dept/our/uletter.htm>

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CALENDAR OF EVENTS

PRESIDENT BAKER'S NEXT BRIEFING SET FOR JAN. 22

The January "9 O'Clock" briefing by President Baker will be held Thursday, Jan. 22, in the Memorial Union Fred Orth Lecture Bowl. The February "9 O'Clock" briefing is scheduled for Wednesday, Feb. 18, also in the Lecture Bowl. Date are still being determined for March and April, but you may want to mark your calendar for Wednesday, May 20, 9 a.m. in the Lecture Bowl.

PULITZER PRIZE WINNER WILL DELIVER PRESIDENTIAL LECTURE

Two-time Pulitzer prize-winning playwright August Wilson will deliver the Presidential Lecture Friday, March 27, at 8 p.m. in the Chester Fritz Auditorium.

Wilson will also participate in the 29th Annual UND Writers Conference, March 24-27.

Wilson first won the Pulitzer in 1986 for the play "Fences." He won again in 1992 for "The Piano Lesson," a tale of an African-American family in Depression-era Pittsburgh struggling with the decision to sell their family piano, a symbol of the family's survival and identity in America. It recently was performed live as a teleplay on CBS, and the video, featuring Charles S. Dutton and Alfre Woodard, is available at video stores.

Most of Wilson's plays take place in Pittsburgh, where Wilson grew up in poverty and dropped out of school at 15. Today, he is considered to be one of the finest American dramatists alive. A five-time winner of the New York Drama Critics Circle Award for best play, Wilson also has won a Tony award.

Wilson's collective work takes a look at the African-American experience in America during the 20th century, one play for each decade. Wilson's newest work is "Two Trains Running."

On March 27, Wilson will join writers Toi Derricotte, John Hanson and Susan Yuzna for a noon panel discussion, "History and Genre." He will deliver the Presidential Lecture at 8 p.m. in the Chester Fritz Auditorium.

-- Jim McKenzie (English), Director, Writers Conference.

EVENTS TO NOTE

BIOLOGY CANDIDATE WILL PRESENT LECTURE

Helen McNeill will present a seminar, "Forming a Sharp Border in Development: The Role of Mirror in Patterning the Drosophila Eye and Embryo," Friday, Jan. 16, at noon in 141 Starcher Hall. Dr. McNeill is a Postdoctoral Fellow at Stanford University where she received her Ph.D. degree in Molecular and Cellular Physiology. She is a candidate for the Cell Biology position in the Biology Department.

-- Al Fivizzani, Biology.

FACULTY PANEL TO DISCUSS STUDENT WRITING

"What Makes Student Writing Good" is the topic of a faculty panel and discussion scheduled for 3:30 to 5 p.m. Thursday, Jan. 22, in the Sioux Room of the Memorial Union. Featured speakers will be David Rowley (History), Pat Sanborn (Integrated Studies), Steve Sternberg (Chemical Engineering), and Jan Zahrly (Management). All four panel members will comment briefly on specific examples of good student writing produced in their classes. A general discussion will follow.

Faculty from all disciplines are invited to attend and take part in what promises to be a lively conversation. (For a preview, see the January issue of the WAC newsletter.) We encourage those who have good student papers on hand to bring one or two along and to be thinking about the implicit definition of "good writing" that applies to those papers.

Since space is limited, we ask that you call or e-mail in advance to let us know you plan to attend. Phone the University Writing Program at 7-3600 or e-mail Libby Rankin at rankin@badlands.nodak.edu.

-- Libby Rankin, University Writing Program.

BIOLOGY CANDIDATE WILL PRESENT LECTURE

Henry Zot will present a seminar titled "Acan125: A Link Between Myosin-I and Cellular Membranes" on Friday, Jan. 23, at noon in 141 Starcher Hall. Dr. Zot is an Assistant Professor in the Department of Physiology at the University of Texas Southwestern Medical Center at Dallas.

He received his Ph.D. in Pharmacology at the University of Miami in 1986. Dr. Zot is a candidate for the Cell Biology position in the Biology Department.

-- Al Fivizzani, Biology.

IVN MEETING ON TUITION CHANGES SET FOR JAN. 25

A meeting with students regarding the per credit tuition model has been rescheduled to be a meeting over the Interactive Video Network. Chancellor Larry Isaak and Vice Chancellor for Administrative Affairs Laura Glatt will be present to field questions. There will also be some State Board of Higher Education Members present at the meeting as well as other Tuition Study Committee members.

The meeting will be held from 2 to 4 p.m. Sunday, Jan. 25, in 120 Gamble Hall.

-- Jonathan Sickler, Student Representative.

ROBINSON LECTURE WILL HONOR FACULTY

The librarians and staff of the Chester Fritz Library cordially invite all members of the UND community to attend this year's Robinson Lecture. Professor Robinson, whose career spanned 35 years at UND, was a distinguished member of the History Department faculty. This special lecture series was begun six years ago on the occasion of the 25th anniversary of the publication of his book, "A History of North Dakota," and is designed to recognize the scholarly accomplishments of the UND faculty. The ceremonies will be held in the East Asian Room of the Library (fourth floor) at 3 p.m. Tuesday, Jan. 27. The ceremonies will last approximately one hour, with a reception to follow. Mary M. Case, Director, Office of Scholarly Communication, Association of Research Libraries, Washington, D.C., will deliver the keynote address.

-- Karen Cloud, Chester Fritz Library.

HISTORY FOR LUNCH BEGINS JAN. 28

On Wednesday, Jan. 28, the History Department will sponsor a talk by Joyce Coleman (English) on the topic, "Politics in Frontispieces: Ideological Responses to the Prologue of Raoul de Presles' 'City of God.'" There will be a question and discussion period following Dr. Coleman's presentation. Bring your lunch, if you like. History for Lunch runs from noon to 12:50 p.m. in 217 Merrifield Hall, and is open to all. For more information, please contact me.

-- David Rowley, Associate Professor of History, 777-3380.

CREDIT UNION ANNUAL MEETING SET

The 60th annual meeting of the University Federal Credit Union will be Wednesday, Jan. 28, in the Snack Bar of the fourth floor of Twamley Hall. The social will be held at 3:30 p.m., and the business meeting will begin at 4 p.m. Please note the correct day.

One of the privileges of owning your Credit Union is sharing in democratic decision making. Each member has one vote and the same rights as any other member to decide the Credit Union's future.

Your participation is welcome as we begin a new and better year of serving you, the member. Join us and become a part of the Credit Union voice.

-- George Meister, Manager, University Federal Credit Union.

KARL SMITH TO PRESENT WORKSHOPS ON COOPERATIVE LEARNING

Karl A. Smith, a nationally recognized leader in cooperative learning methods, will return to UND to present several workshops for faculty, lecturers, and graduate teaching assistants Thursday through Saturday, Jan. 29-31. Last year, his workshop was well received by participants, but due to limited space, some faculty were unable to attend. This year he will provide an introductory level workshop for those unable to attend last year, a follow-up for those who attended last year and others experienced with cooperative learning, a separate workshop for GTAs, one specifically for the College of Education and Human Development faculty and students, and one for the mathematics department.

The schedule follows:

Thursday, Jan. 29, 7 to 9 p.m.: Workshop for GTAs presenting the basics of cooperative learning through hands-on exercises and group participation. Similar in nature to the faculty workshop on Saturday morning and open to all graduate teaching assistants.

Friday, Jan. 30, 8:15 to 11:15 a.m.: Workshop for Teaching and Learning faculty and students.

Friday, Jan. 30, noon to 3 p.m.: Intermediate/advanced workshop (box lunch included) for those who attended Dr. Smith's workshop last year and others with considerable experience. It will include a discussion session to allow participants to share their successes and to help trouble shoot any difficulties.

Friday, Jan. 30, 3:30 to 5 p.m.: Workshop for mathematics faculty and lecturers.

Saturday, Jan. 31, 8:30 to 11:30 a.m.: Introductory level open to all faculty and lecturers. In this workshop the basic elements of cooperative learning will be incorporated in numerous practical exercises to give the participants first-hand experience with the approach. The principal outcome of this workshop will be increased knowledge, skill, and motivation for getting students actively involved in college classes. Geared toward instructors who are new to using cooperative learning or have used it a little, but want to learn more about it.

Cooperative learning is instruction that involves students working in teams to accomplish a common goal, under conditions that involve both positive interdependence (all members must cooperate to complete the task) and individual and group accountability (each member is accountable for the complete final outcome).

Dr. Smith is an Associate Professor in the Department of Civil Engineering, Associate Director for Education at the Center for Interfacial Engineering, and Co-Coordinator for the Bush Faculty Development Program for Excellence and Diversity in Teaching at the University of Minnesota. He has published numerous articles on the active learning strategies of cooperative learning and structured controversy, knowledge representation and expert systems, and instructional uses of personal computers. He conducts faculty workshops and has written five books on cooperative learning, constructive controversy, and problem solving and modeling.

To register or get more information, call Dave Morstad, Mathematics, at 777-2458. The workshops are sponsored by the

Office of Instructional Development and the Mathematics Department.

-- Dave Morstad, Mathematics.

THEOLOGY FOR LUNCH SERIES SET

The Campus Ministry Association will hold a February Theology For Lunch Series. Each Tuesday in February we invite faculty, staff and students to join us at Christus Rex Lutheran Center at noon for a free meal and hear discussions around the theme, "The Sacred in Everyday Life." Theology for Lunch meets Feb. 3, 10, 17, and 24. We will hear from speakers from our community as well as the campus ministers from Wittenberg Lutheran Chapel, Christus Rex Lutheran Center, United Campus Ministry (FOCUS), and The Newman Center.

-- Mark Buchhop, Campus Pastor, Wittenberg Lutheran Chapel.

AGENDA ITEMS SOUGHT FOR UNIVERSITY SENATE MEETING

The University Senate will meet Thursday, Feb. 5, at 4:05 p.m., in Room 7, Gamble Hall. Agenda items for this meeting are due in the Office of Admissions and Records by 4 p.m. Thursday, Jan. 22. It is recommended that some detail be included in the agenda items submitted.

-- Alice Poehls (Admissions and Records), Secretary, University Senate.

IRB WILL MEET FEB. 6

The Institutional Review Board will meet at 4 p.m. Friday, Feb. 6, in 305 Twamley Hall, to consider all research proposals submitted to the Office of Research and Program Development before Tuesday, Jan. 27. Proposals received later will be considered only if a quorum has reviewed them and time permits.

Clinical medical projects must be reviewed by the Clinical Medical Subcommittee before being brought to the full Board. Proposals for these projects are due in the Office of Research and Program Development Tuesday, Jan. 20.

Notes from the meeting will be available in ORPD approximately one week after the meeting.

-- F. R. Ferraro, Chair, Institutional Review Board.

WRITERS CONFERENCE TO FEATURE CZECH WRITERS

Seven writers will join Pulitzer prize-winning playwright August Wilson for the 29th Annual UND Writers Conference, "The Use of History," March 24-27.

Among those joining Wilson will be Czech writers Joseph Skvorecky and Arnost Lustig, a writer and prominent member of the Czech New Wave cinema. A film series profiling Czech New Wave films of the 1960s will run concurrently with the UND Writers Conference.

Joseph Skvorecky is a one-time Nobel Prize nominee whose novels include "The Miracle Game," a fictional account of the Prague Spring and Russian invasion of Czechoslovakia in 1968. Skvorecky fled his country for Canada after the invasion, setting up a Czech-language press in Toronto called 68 Publishers, which smuggled banned books into his native country. For his efforts, Skvorecky and his wife, the novelist Zdena Salivarova, were awarded the Order of the

White Lion, Czechoslovakia's highest honor.

Skvorecky also was the winner of the 1980 Neustadt International Prize for Literature. His other novels include "The Cowards," "The Engineer of Human Souls" and "Dvorak in Love."

Arnost Lustig is a Czech survivor of Auschwitz who escaped from a train of prisoners bound for Dauchau. He returned to Prague in 1945 and fought with the Czech resistance. Lustig left Czechoslovakia in 1968 following the Russian invasion. In the short story collections "Diamonds of the Night" and "Night and Hope," as well as the novel "Darkness Casts No Shadow," Lustig explores how moral triumph can grow from a horrific reality.

Among those joining Skvorecky and Lustig will be:

Toi Derricotte, African-American writer whose recent collection of essays, "The Black Notebook," received a glowing review in The New York Times Review of Books in November;

John Hanson, filmmaker, best known for "Northern Lights," which depicted the development of the Non-Partisan League of Farmers in North Dakota. The film won the prestigious Camera D'or for the best feature at the 1979 Cannes Film Festival;

Paulette Jiles, poet and author of "North Spirit: Sojourns Among the Cree and Ojibaway," "The Jesse James Poems," "Celestial Navigation," and "Waterloo Express."

Susan Yuzna, whose first book of poetry, "Her Slender Dress," won the 1995 Akron Poetry Prize and the Norma Farber First Book Award from the Poetry Society of America. She has taught at the universities of Minnesota, Montana and North Dakota;

Patricia Hampl, a St. Paul native of Czech descent whose "A Romantic Education" describes the special nature the city of Prague held in her grandmother's memories. She has also written two collections of poetry and the essay "Spillville," about composer Antonin Dvorak's summer in Iowa. Her most recent work is "Virgin Time," a collection of prose about the quest for spiritual significance.

-- Jim McKenzie (English), Director, Writers Conference.

OF ACADEMIC INTEREST

ENTRIES SOUGHT FOR MERRIFIELD COMPETITION

The Chester Fritz Library and the UND Alumni Association and Foundation annually sponsor the Merrifield Competition for the most outstanding scholarly research paper submitted by a UND undergraduate or graduate student. A grant from the UND Alumni Association and Foundation enables the Library to recognize outstanding scholarly research utilizing primary source materials held in the Elwyn B. Robinson Department of Special Collections. This recognition is provided through an annual UND scholarship award of \$1,500.

Papers will be juried by Sandy Slater (Elwyn B. Robinson Department of Special Collections), Richard Beringer (History), Jay Meek (English), Rebecca Moore (Philosophy and Religion), and Richard Wilsnack (Neuroscience). Brochures which outline the competition and award guidelines are available at the Chester Fritz Library Reference Desk, Administrative Office, or the Elwyn B. Robinson Department of Special Collections.

-- Sandy Slater, Head, Elwyn B. Robinson Department of Special Collections.

STUDENT PAPERS ON INDIAN STUDIES SOUGHT

The Indian Studies Department is seeking student papers in Indian Studies topics for an American Indian History and Culture Conference at South Dakota State University, Brookings, Thursday through Saturday, Feb. 26-28.

Students are invited to submit research papers on American Indian topics from any discipline. These papers may be projects completed for fall classes. The Indian Studies Department has obtained funding to permit four student presentations at the SDSU sponsored conference readings will last 15 to 20 minutes, including time for questions from the audience. They will also be able to hear other presenters, an elders panel and attend the Native American Club Pow Wow.

Any undergraduate or graduate student interested in submitting a paper should contact Greg Gagnon or Merry Ketterling at 777-7103 or 777-6148 for more information. Applications will be reviewed and participants selected by the Indian Studies Department faculty. Deadline for applications is Monday, Jan. 26.

Faculty members are urged to encourage students who have done research topics dealing with American Indian subjects to submit papers and take advantage of an opportunity to present at a conference.

-- Greg Gagnon, Indian Studies Department.

IRB MUST APPROVE ALL RESEARCH ON HUMAN SUBJECTS

The Institutional Review Board (IRB) was established in 1980 to protect the rights and welfare of humans who are the subjects of research activities conducted under the auspices of the University of North Dakota. All persons affiliated with the University who wish to conduct research involving human subjects on or off campus must first receive approval of the IRB. This process is initiated by submitting a research protocol to the IRB. Forms are available in the Office of Research and Program Development (ORPD) in 105 Twamley Hall or on ORPD's Homepage at <http://www.und.nodak.edu/dept/orpd>.

There are three categories used in the review of research protocols: "Exempt"; "Expedited"; and "Full Board" review. Descriptions of the various categories of review are included with the IRB forms. Approval of "Exempt" and "Expedited" protocols may be provided by an individual member of the Board and generally do not require a Full Board review. Approximately 14 days are required for the review if it is determined that an "Exempt" or "Expedited" review is appropriate. However, the individual reviewer may request additional information or refer the protocol to the Full Board. In either case, the review may take longer. The Full Board meets on a monthly basis. The schedule for the coming semester is attached.

If a Full Board review is required and the protocol involves clinical subjects, the Clinical Medical Subcommittee must also review the protocol and provide a recommendation to the IRB. This typically requires one additional week for the review process.

IRB members are available to make presentations to faculty/students/staff regarding IRB policies, procedures, etc. Also, ORPD has several videos and books which may be checked out by faculty members. Contact Shirley Griffin at 7-4279 or shirley_griffin@mail.und.nodak.edu if you are interested in either of these options.

UNIVERSITY OF NORTH DAKOTA INSTITUTIONAL REVIEW BOARD

MEETING AND DEADLINE DATES: JANUARY-MAY 1998

Meeting Date (Meetings Held at 4:00 p.m.)

- Fri., Jan. 9, 1998
- Fri., Feb. 6, 1998
- Fri., March 6, 1998
- Fri., April 3, 1998

- Fri., May 1, 1998

Deadline: Proposals Requiring Full Board Review

- Tues., Dec. 30, 1997
- Tues., Jan. 27, 1998
- Tues., Feb. 24, 1998
- Tues., March 24, 1998
- Tues., April 21, 1998

Deadline: Clinical Proposals (Require Subcommittee and Full Board Review)

- Tues., Dec. 23, 1997
- Tues., Jan. 20, 1998
- Tues., Feb. 17, 1998
- Tues., March 17, 1998
- Tues., April 14, 1998

NOTE: All meetings will be held at 4 p.m. in 305 Twamley Hall. Alterations in location, date, or time will be announced in the University Letter prior to the meeting.

-- F. R. Ferraro, Chair, Institutional Review Board.

ENCOURAGE STUDENTS TO TAKE PART IN MOCK INTERVIEWS

Faculty and staff are asked to encourage students to participate in the Mock Interview Day Thursday, Feb. 5, in the Memorial Union Ballroom. Local professionals will conduct and critique practice interviews at no cost to the students. This provides all students, in any major, an excellent opportunity to assess their interviewing strengths and weaknesses. Sign up for 30-minute time slots at the Career Services Office, 280 McCannel Hall.

-- Mark Thompson, Director, Career Services.

GRANTS AND FELLOWSHIPS

FACULTY RESEARCH PROPOSALS DUE JAN. 20

Tuesday, Jan. 20, is the second deadline for submission of applications to the Faculty Research and Creative Activity Committee (FRCAC). The Committee will consider requests from faculty members to support: (1) research, creative activity or other types of scholarly endeavors; (2) requests to support travel associated with research activities or the presentation of scholarly papers; and (3) requests for funds to meet publication costs. Travel applications will be considered at that time only for travel that will occur between Jan. 20 and April 14.

The third deadline for submission of applications is Tuesday, April 14. Travel applications will be considered only for travel that will occur between April 14 and Oct. 15. No research applications will be considered at that time.

The Committee reminds applicants to carefully prepare their proposals and be specific and realistic in their budget requests. Although the FRCAC encourages submission of research/creative activity proposals and travel/publication requests, the Committee takes into consideration the most recent FRCAC award granted to each applicant. Priority will be given to beginning faculty and first-time applicants. Requests for research/creative activity awards may not exceed \$2,500. The Committee has approximately \$55,000 available to award during the 1997-98 academic year.

Application forms for research/creative activity, travel or publication requests are available at the Office of Research and Program Development (ORPD), 105 Twamley Hall, 777-4279, or on ORPD's home page (on UND's home page, www.und.edu, under "Research"). An original and seven copies of the application must be submitted to ORPD prior to the deadline. Applications that are not prepared in accordance with the directions on the forms will not be considered by the Committee.

-- Harmon Abrahamson (Chemistry), Chair, Faculty Research and Creative Activity Committee.

RESEARCH, GRANT OPPORTUNITIES LISTED

Following are some research and grant opportunities. For more information, contact the Office of Research and Program Development at 777-4278.

SOCIETY OF MANUFACTURING ENGINEERS (SME) EDUCATION FOUNDATION

The SME provides the following: cash grants for capital equipment, student development, faculty development, curriculum development and research initiation; in-kind gifts and equipment; special awards for faculty and curriculum; and scholarships for full-time undergraduate and graduate students. Contact: Randy Maiers, 313/271-1500 ext. 513; or <http://www.sme.org/foundation>. Deadline: 2/1/98 (institutions); 3/1/98 (students).

NATIONAL COUNCIL FOR EURASIAN AND EAST EUROPEAN RESEARCH

The Council invites proposals for its 1998 Research Program which consists of research contracts for collaborative projects involving two or more U.S.-based postdoctoral scholars limited to a maximum of \$70,000 and grants for postdoctoral research by individual U.S.-based scholars limited to a maximum of \$40,000. The research program for 1998 focuses on research designed to contribute to understanding of current events, and analysis of their significance for the present and future. Studies of earlier periods should address their current relevance. Contact: 202/387-0168; fax 202/387-1608; <http://pw2.netcom.com/~nceeer/main.html/>. Deadline: 2/16/98.

THE LYNDE AND HARRY BRADLEY FOUNDATION, INC.

The Foundation currently aims to encourage projects focusing on cultivating a renewed, healthier, more vigorous sense of citizenship among the American people and among peoples of other nations. Projects likely to be funded will generally share the following assumptions: 1) they will treat free men and women as genuinely self-governing, personally responsible citizens; 2) they will aim to restore the intellectual and cultural legitimacy of citizenly common sense, the received wisdom of experience, everyday morality, and personal character; 3) they will seek to reinvigorate and reempower the traditional, local institutions that provide training in and room for the exercise of genuine citizenship, that pass on everyday morality to the next generation, and cultivate personal character; and 3) they will encourage decentralization of power and accountability away from centralized, bureaucratic, national institutions. Contact: 414/291-9915; fax 414/291-9991. Deadlines: 3/1/98, 7/1/98, 9/1/98, 12/1/98.

U.S. AIR FORCE OFFICE OF SCIENTIFIC RESEARCH

The 1998 Summer Research Program will provide funds for graduate students in the physical sciences, life sciences and engineering to work at Air Force Laboratories or Air Logistics Centers during the summer. The program brochure (available at ORPD) includes guidelines, application forms, as well as areas of interest of each of the Laboratories. Deadline: 3/6/98. Contact: 1/800/677-1363, 310/410-1244; afosr@rdl.com.

ANHINGA PRESS

The Anhinga Prize for Poetry is offered for a manuscript of original poetry in English. The competition is open to writers from all regions. The winner receives \$2,000, and the winning manuscript i - - - - -

PIPER JAFFRAY COMPANIES FOUNDATION

Community Support Grants provide general operating support for programs that enhance the lives of people living and working in communities in which the sponsor has offices. General Operating Grants range from \$250-\$15,000 for local organizations providing human services or other services, or producing arts and cultural programs. Capital Grants range \$1,000-\$15,000 and support major campaigns and facility acquisition/construction. The sponsor's highest priorities are to support families working toward self-sufficiency and to assist in the development and education of children. Contact: Marina Lyon, 222 South Ninth Street, 16th Floor, Minneapolis, MN 55402-3804; 612/342-5501. Deadline: Requests for General Operating support are accepted August 1-October 31, and December 1 -January 31. Requests for Capital Support are accepted between January 1 and March 31.

CENTER FOR ALTERNATIVES TO ANIMAL TESTING

Research Grants of up to \$30,000 support projects focused on the fundamental knowledge needed to develop alternative methods to the use of whole animals for safety/hazard evaluation, risk assessment, and efficacy. Investigation of in vitro approaches to evaluating cellular and target organ toxicity is encouraged. There are no eligibility restrictions. Contact: Grants Administrator, 410/223-1693; fax 410/223-1603; CAAT@caat.spharbor.jhu.edu. Deadline: 3/15/98 (Preproposal Abstracts).

ENVIRONMENTAL PROTECTION AGENCY

Support is provided for research in statistical models and methods for environmental social science research; physical environmental statistics research; and research which either combines or is fundamental to both of the previous two items. Eligible applicants are academic and nonprofit institutions located in the U.S., and State or local agencies. Awards may range from \$60,000 to \$150,000 per year for 2-3 years. Contact: Robert E. Menzer, 202/564-6849; menzer.robert@epamail.epa.gov. Deadline: 3/16/98.

EBERT (FRIEDRICH) FOUNDATION

Doctoral Research Fellowships provide DM 1,290 per month for five to twelve months of study and research in Germany. Disciplines supported include political science, sociology, history, and economics. Eligible applicants are U.S. citizens who are qualified Ph.D. candidates at an American university who have completed all of the prerequisites for a doctorate except for the thesis. Research in socio-historical studies, contemporary history, and current political problems is encouraged.

Postdoctoral/Young Scholar Fellowships provide DM 1,600 per month for five to twelve months of postdoctoral research in Germany. Disciplines include political science, sociology, history and economics. Eligible applicants are U.S. citizens who have a Ph.D. or equivalent university degree and at least two years of subsequent experience in teaching and/or research.

Pre-Dissertation/Advanced Graduate Fellowships provide DM 1,150 per month for five to twelve months of study and research in Germany. Disciplines include political science, sociology, history, and economics. Eligible applicants are

U.S. citizens who are U.S. university graduates intending to pursue a doctoral degree and/or participating in a special research project. Expected outcome is a dissertation proposal or completed research.

Contact: Barbara Hegedus. 212/688-8770; fax 212/754-4951, fesny@undp.org. Deadline: 2/28/98.

NATIONAL ENDOWMENT FOR THE HUMANITIES

The Challenge Grants Program helps academic institutions and cultural organizations secure long-term support for, and improvements in, their programs, activities, and resources in the humanities. The preferred use of grant funds is the augmentation or establishment of endowment funds. Funds may be invested in an endowment that produces income to support diverse humanities programs and activities as faculty development, cataloging of collections, fellowships, lecture series, visiting scholars, publishing subventions, hiring consultants, maintenance of facilities, endowed positions, acquisitions, and preservation/conservation programs. The term "humanities" includes, but is not limited to, the study of: the humanities; jurisprudence; the history, theory, and criticism of the arts; those aspects of the social sciences that employ historical or philosophical approaches; history; philosophy; languages, both classical and modern; linguistics; literature; archaeology; ethics; and comparative religion. Recipients must raise three or four dollars in nonfederal money for each federal dollar offered. Federal portions of challenge grants have ranged from \$25,000 to \$1,000,000. NOTE: The lifetime of two grants per institution has been lifted and a waiting period has been substituted. Check with NEH staff for current eligibility and matching ratio. Contact: Stephen Ross, Director; 202/606-8309; fax 202/606-8579; challenge@neh.fed.us or sross@neh.fed.us; <http://www.neh.fed.us/>. Deadline: 3/1/98 (Draft Proposals), 5/1/98 (Formal Applications).

NATIONAL RESEARCH COUNCIL

The 1998 Postdoctoral and Senior Research Associateship Programs provide funding for Ph.D., Sc.D., or M.D. scientists and engineers to conduct research on problems largely of their own choosing yet compatible with interests of the sponsoring laboratory. Awards are made for research in chemistry; earth and atmospheric sciences; engineering; applied sciences and computer science; life, medical and behavioral sciences; mathematics; space and planetary sciences; and physics. Stipends range from \$30,000-\$47,000/yr. Deadlines: 4/15/98, 8/15/98. Contact: 202/334-2760; fax 202/334-2759; rap@nas.edu; <http://www.nas.edu/rap/welcome.html>.

-- Sally Eckert-Tilotta, Assistant to the Director of the Office of Research and Program Development.

BILLBOARD

JAN. 19 IS HOLIDAY

In accordance with State Board of Higher Education directives, Monday, Jan. 19, will be observed as Martin Luther King Day, and offices will be closed. Only those employees designated by their department heads will be required to work on these holidays.

-- Marlene Strathe, Vice President for Academic Affairs and Provost, and Diane Nelson, Director, Personnel Services.

CHESTER FRITZ LIBRARY:

Martin Luther King weekend hours for the Chester Fritz Library are: Saturday, Jan. 17, 1 to 5 p.m.; Sunday, Jan. 18, closed; Monday, Jan. 19 (Martin Luther King day), 1 p.m. to midnight.

-- Patricia Berntsen, Chester Fritz Library.

HEALTH SCIENCE LIBRARY:

Martin Luther King Day hours for the Harley E. French Library of the Health Sciences are: Friday, Jan. 16, 7:30 a.m. to 5 p.m.; Saturday, Jan. 17, 1 p.m. to 5 p.m.; Sunday, Jan. 18, 1 p.m. to midnight; Monday, Jan. 19, 8 a.m. to midnight.

Presidents Day hours are: Friday, Feb. 13, 7:30 a.m. to 5 p.m.; Saturday, Feb. 14, 1 p.m. to 5 p.m.; Sunday, Feb. 15, 1 p.m. to midnight; Monday, Feb. 16, 8 a.m. to midnight.

-- April Byars, Administrative Assistant, Library of the Health Sciences.

COKPUTER CENTER:

The Computer Center will close for the Martin Luther King Day holiday at midnight Sunday, Jan. 18, and will reopen at midnight Monday, Jan. 19.

-- Marv Hanson, Associate Director, Computer Center.

MEMORIAL UNION LISTS HOURS:

The hours for the Memorial Union over the Martin Luther King Jr. Day are:

LIFETIME SPORTS CENTER, Fri., Jan. 16, 9 a.m. to 5 p.m.; Saturday, Jan. 17, noon to 5 p.m.; Sun., Jan. 18, noon to 5 p.m.; Mon., Jan. 19, noon to 6 p.m.

INFO CENTER, Fri., Jan. 16, 8 a.m. to 5 p.m.; Sat., Jan. 17, noon to 5 p.m.; Sun and Mon., Jan. 18-19, noon to 5 p.m.

SERVUCE CENTER, Fri., Jan. 16, 7:30 a.m. to 5 p.m.; Sat., Sun. and Mon., Jan. 17-19, noon to 5 p.m.

COPY STOP, Fri., Jan. 16, 8 a.m. to 5 p.m.; Sat. and Sun., Jan. 17-18, closed; Mon., Jan. 19, noon to 5 p.m.

UNION FOOD COURT, Fri., Jan. 16, 7 a.m. to 5 p.m.; Sat., Jan. 17 Sun. and Mon., Jan. 18-19, noon to 5 p.m.

BOOKSTORE, Fri., Jan. 16, 8:30 a.m. to 5 p.m.; Sat. through Mon., Jan. 17-19, closed.

ADMINISTRATIVE OFFICE, Fri., Jan. 16, 8 a.m. to 4:30 p.m.; Sat. through Mon., Jan. 17-19, closed.

CRAFT CENTER/SIGN & DESIGN STUDIO, Fri., Jan. 16, 9 a.m. to 4:30 p.m.; Sat. through Mon., Jan. 17-19, closed.

DINING CENTER, Fri., Jan. 16, 7 a.m. to 7 p.m.; Sat. through Mon., Jan. 17-19, closed.

BARBER SHOP, Fri., Jan. 16, 8:30 a.m. to 5:30 p.m.; Sat. and Sun., Jan. 17-18, closed; Mon., Jan. 19, 11 a.m. to 5:30 p.m.

CORNER DELI, Fri., Jan. 16, 10:30 a.m. to 3 p.m.; Sat. through Mon., Jan. 17-19, closed.

UNIVERSITY LEARNING CENTER, Fri., Jan. 16, 8 a.m. to 4:30 p.m.; Sat. through Mon., Jan. 17-19, closed.

COMPUTER LEARNING LAB, Fri., Jan. 16, 8 a.m. to 5:45 p.m.; Sat., Jan. 17, 11 a.m. to 5:45 p.m.; Sun., Jan. 18,

noon to 5:45 p.m.; Mon., Jan. 19, 11 a.m. to 5:45 p.m.

BUILDING HOURS, Fri., Jan. 16, 7 a.m. to 7 p.m.; Sat., Jan. 17, 11 a.m. to 6 p.m.; Sun., Jan. 18, 11 a.m. to 6 p.m.; Mon., Jan. 19, 11 a.m. to 6 p.m.

-- Marsha Nelson, Facilities Coordinator, Memorial Union.

VETERAN SERVICES, JOB SERVICE HAVE MOVED

Veteran Services has moved to 211 Twamley Hall. Dennis Junk and the Service Office have also moved to 211 Twamley Hall. We will share the same mailbox, Box 7115.

-- Carol Anson, Veteran Services.

LISA BURGER JOINS STUDENT ACADEMIC SERVICES

Student Academic Services is pleased to welcome Lisa Burger as an academic advisor. Lisa is a graduate of the UND School of Communication. She previously worked in enrollment services at UND and Minot State University. Lisa will advise deciding students and serve as the coordinator for the Getting Started Freshman Advising and Registration Program.

-- Cathy Buyarski, Director, Student Academic Services.

FOUNDERS DAY HONOREES SOUGHT

The 1998 Founders Day Banquet and ceremony will be held Thursday, Feb. 26. Employees with long-term service and retiring faculty and staff employees will be honored and recognized at the banquet and ceremony as guests of the University. The assistance of all deans, department chairs, office heads and other supervisors is requested in identifying eligible employees.

To prepare for Founders Day 1998, we will need the following information:

1. Names of employees who will have completed 25 years of service on or before Founders Day (official date Feb. 27, 1998). Generally, these people would have begun service between Feb. 28, 1972, and Feb. 27, 1973. There may be individuals with an earlier starting date whose service at UND has not been continuous, but now totals 25 years (or will total 25 years by Feb. 27, 1998).
2. Names of retired and retiring faculty and staff. To be honored, individuals must:
 1. have retired, or will retire by June 30, 1998;
 2. have a minimum of fifteen (15) years of service to the University;
 3. be (or have been) full-time employees at the time of retirement (or be completing an approved "phased" retirement); and
 4. be making application for or receiving benefits through a UND retirement plan.

It is important that your list of eligible employees includes the following information: name of the employee, position/faculty rank currently held, department or unit, initial appointment date, dates of any breaks in service (please identify whether these breaks in service were compensated such as a developmental leave or a leave of absence without compensation), and date of retirement (if applicable). Please submit the names of eligible individuals and supporting information to Rita Galloway in University Relations, Box 7144, rita_galloway@mail.und.nodak.edu, by Thursday, Jan.

15.

-- Rita Galloway, Special Events Coordinator, University Relations.

FACULTY, DEPARTMENTS INVITED TO PLACE INFORMATION ON WEB

UNDInfo, UND's home page on the World Wide Web, has received an "excellent" rating from the Web Site Garage, a web site designed to help programmers improve their home pages. UND received an overall grade of "excellent," "good" grades on load time, "excellent" ratings on dead links (we have none), "excellent" on site popularity, "excellent" on design, and "good" on spelling. The "good" rating on spelling is due to the fact that "UND" is considered a misspelling by the Web Garage spell checker. The site also determined that nearly 2,000 other pages link to UND's home page, a remarkable number. The home page averages about 2,300 "hits" or accesses, each day, more than half of them from off campus.

If you'd like to be part of UNDInfo, we welcome you. We invite you to place information about research, courses, your office, recruitment information, and more online. If you're a faculty member, department, or office, please call Kevin Crawford at 777-2474. We'll send you a form to sign, and will then provide web space for you. You may also stop in at 411 Twamley Hall to request a form. There is no charge for web space, which is provided by the Computer Center. We also offer training, trouble-shooting, and other assistance at no charge. We regret that we cannot design pages for individual departments because of time constraints, but we can assist in other ways. If you'd like to check us out, our web site is <http://www.und.edu>

-- Jan Orvik, UNDInfo Co-Manager, University Relations.

U2 PROGRAMS LISTED

The University within the University events for January are:

Budget Preparation, Session III, Friday, Jan. 16, 8:30 to 10:30 a.m., 305 Twamley Hall. Learn the basics of departmental budgeting as well as budget worksheet preparation. Call Kara Hyde to register at 777-2128.

PowerPoint III, Thursday, Jan. 22, 1 to 4 p.m., 8 Sayre Hall.

Digital Camera, Thurs., Jan. 29, 9 to 10 a.m., 108 Sayre Hall.

Adobe Pagemill, Tuesday, Jan. 20, 1 to 3 p.m., 108 Sayre Hall; Friday, Jan. 23, 9 to 11 a.m., 108 Sayre Hall; Wednesday, Jan. 28, 9 to 11 a.m., 108 Sayre Hall.

Slide and Flat Copy Scanning, Monday, Jan. 26, 11 a.m. to noon, 108 Sayre Hall.

MS Publisher, Tuesday, Jan. 27, 9 a.m. to noon, 8 Sayre Hall.

Call Lynn Weiner at 777-4150 to register.

Transition to Windows '95, Wednesday through Friday, Jan. 21-23, 1 to 3 p.m. each day, 361 Upson II;

Explore the Web Using Netscape, Thursday., Jan. 22, 9:30 to 11:30 a.m., 361 Upson II;

Creating a Web Page with HTML, Thursday, Jan. 29, 1 to 3 p.m., 361 Upson II;

E-Mail Using Eudora, Monday, Jan. 26, 1 to 3 p.m., 361 Upson II;

E-Mail Using Pine, Wednesday, Jan. 28, 1 to 3 p.m., 361 Upson II;

Excel: Beyond the Basics, Wednesday, Jan. 21 and 28, 1 to 3 p.m. each day, 372 Gamble Hall.

Call Kara at 777-2128 to register.

1997 Individual Tax Returns: Proper Accounting for Casualty Losses, Wednesday, Jan. 21, noon to 12:55 p.m., Memorial Union Ballroom.

Call Kara at 777-2128 to register.

Payment to Non-Resident Aliens, Wednesday, Jan. 28, 9 to 11 a.m., Memorial Union Lecture Bowl.

Call Kara to register at 777-2128.

-- Jo Coutts, University Within the University, Continuing Education.

U2 OFFERS COURSES ON TAX LOSSES, PARENTING

The spring semester University Within the University catalog is now at the Printing Center. Thank you to all the hosting departments. There are two programs I want everyone to know about even before the catalog is ready.

They are:

1997 Individual Tax Returns: Proper Accounting for Casualty Losses. This brown-bag lunch seminar will be held in the River Valley Room, Memorial Union, Wednesday, Jan. 21 (note date change), from noon to 1 p.m. This session will be led by Taxpayer Service representatives from the IRS. They will help you understand the documentation you will need to provide in order to claim casualty losses on your 1997 tax returns. Call Jo Coutts at 777-4266 for more information or Kara Hyde at 777-2128 to register. If you are unable to attend the session on Jan. 21, you may be able to attend the session for the general public Thursday, Jan. 22, from 7 to 8:30 p.m. or Thursday, Jan. 29, in East Grand Forks from 7 to 8:30 p.m. More details will be announced at a later date.

The University Within the University has created a partnership with the Parenting Education Resource Center (PERC). PERC has been around for several years and has developed a series of seminars. They have generously invited all UND faculty, staff, and students to attend their sessions at the PERC Center, 500 Stanford Road. Their telephone number is 795-2765. They have the following events scheduled for January:

* Positive Discipline, 9:30 to 11 a.m., Wednesday, Jan. 28 and Feb. 4, no fee;

* Developing Capable People, eight consecutive Wednesday evenings starting Jan. 8 from 7 to 9:30 p.m. each week, \$10 material fee;

* Parents of Young Children, five consecutive Tuesdays starting Jan. 13, from 9:30 to 11 a.m., no fee;

* 1-2-3-4 Parents!, two-part series for parents of preschoolers, Wednesday, Jan. 14 and 21, from 9:30 to 11 a.m.;

* Positive Discipline for Single Parents, six consecutive Wednesdays starting Jan. 14, 3:30 to 5 p.m., \$10.95 material fee;

* Readers, Writers, and Parents: Learning Together, six consecutive Wednesdays starting Jan. 14, 7 to 8:30 p.m., \$12 material fee;

* How to Talk So Kids Will Listen and Listen so Kids Will Talk, six consecutive Thursdays starting Jan. 15, 9:30 to 11 a.m., \$12 material fee;

- * Active Parenting of Teens, six consecutive Mondays starting Jan. 26, 7 to 9 p.m., \$12 material fee;
- * Seven Habits of Highly Effective Families, six consecutive Tuesdays starting Jan. 13, 1 to 2:30 p.m., \$15 material fee;
- * Creative Ideas for Young Children, Monday, Jan. 12, 7 to 9 p.m.; * Understanding Attention Deficit Disorder, Tuesday, Jan. 13 and 20, 7 to 9 p.m.;
- * Is Your Adolescent Depressed?, Wednesday, Jan. 14, 1:30 to 2:30 p.m.;
- * Raising a Daughter, Tuesday, Jan. 27, 7 to 9 p.m.;
- * Family Focused Finances!, lunch box special, Thursday, Jan. 15, 12:10 to 12:50 p.m.

-- Jo Coutts, University Within the University, Continuing Education.

NDPEA MEETING SET

The North Dakota Public Employees Association Grand Forks Chapter 49 will meet Thursday, Jan. 15, at 5:45 p.m. in the Memorial Union Medora Room. Collective Bargaining panel members are Judy DeMers, Jennifer Ring, and Scot Stradley. The panel will be followed by a business meeting. Members and potential members are welcome. This material is not meant to solicit membership from members of any other AFL-CIO Union.

-- Eileen Nelson (Law), North Dakota Public Employees Association.

LEAVE FOR 1997 MUST BE SUBMITTED BY JAN. 23

Any annual or sick leave used through Dec. 31, 1997, will be reflected on the 1997 leave balance as long as leave cards are submitted to the Payroll Office prior to Jan. 23.

Leave that begins in one calendar year and concludes in another (such as Dec. 29, 1997, through Jan. 2, 1998) should not be submitted on one leave card. Due to computer programming of leave, only dates from one calendar year may be submitted on one card. Therefore, in the Dec. 29 through Jan. 2 example, one card should be submitted for Dec. 29 through Dec. 31 and another for Jan. 2. If you have any questions, please call the Payroll Office at 7-4226.

-- Pat Hanson, Director of Payroll.

EXPECTANT FAMILY AND CHILD HEALTH PROGRAMS SEEK PARTICIPANTS

The College of Nursing is seeking expectant mothers to participate in the Expectant Family Program and children with chronic illness, developmental disability or health risks to participate in the Child Health Program. The programs are coordinated through the course, N387, The Family in the Community.

The Expectant Family Program and the Child Health Program serve as a learning experience for UND nursing students by providing the students with the opportunity to support the expanding family. The nursing student's role focuses on the needs of the family during the time of normal childbearing, or caring for a child with special needs.

In the EFP or the CHP the student visits a family about every two weeks and focuses on applicable areas of prenatal assessment, preparation for labor and delivery, infant feeding and child care, child nutrition and development, safety, and family support.

The College of Nursing has been serving 150 to 200 families per year. Nursing students are supervised by College of Nursing faculty throughout the assignment period.

There is no cost to participate. This is a community service and an educational experience.

If you are interested in participating in the Expectant Family Program or Child Health Program, please contact Janet Schauer, Coordinator (777-4539), or the secretary for the Nursing Center (777-4147), for a brochure or more information.

-- Janet Schauer, Nursing.

C&R CLEANERS WILL PROVIDE DRY CLEANING

Recently, the vendor who had the University contract for dry cleaning, Valley Queen Dry Cleaners, was purchased by C&R Cleaners and Laundry of Grand Forks. The University has allowed C&R to assume the dry cleaning contract. C&R has agreed to honor the terms of our contract with two minor adjustments. They will not provide six-hour service, but will in an emergency. They will not take down or put up drapes at no charge. The prices will remain the same for the remainder of the school year. Please call 775-5336 for pick up, or bring items to 1010 N. Fifth St., their main plant. For further information, call Jerry at 777-2132.

-- Gerald Clancy, Purchasing Office.

HEALTH SCIENCES BOOKSTORE REOPENS

The Health Sciences Bookstore has reopened in the lower level of the School of Medicine and Health Sciences. The new store occupies twice as much space as it did prior to the flood, which allows for additional displays and a larger selection of reference materials. A "grand reopening" event is planned for later this semester.

The store, which closed April 18 during spring flooding, occupied the lower level of the medical school. In the flood, that level filled with several feet of water, completely trashing the store's inventory and physical structure.

In the past eight months, Health Sciences Bookstore operations were squeezed into temporary quarters in UND's bookstore in the Memorial Union. The Health Sciences Bookstore officially reopened Dec. 26, offering text and reference books, instruments and clothing related to the medical field and medical school, and adding a snack area featuring coffee, cappuccino, hot chocolate and pastries. Later this month, the store will begin offering sandwiches, salads and microwavable soups.

The store offers a three- to four-day turnaround on orders of books and other items. Off-campus patrons may wish to use the computer to order through the store.

Hours are 7:45 a.m. to 4:30 p.m. Monday through Friday. Phone 777-3461 or e-mail: hsbstore@mail.med.und.nodak.edu. The store's home page address is: <http://www.med.und.nodak.edu/dept/books/home.htm>.

-- Leo Saucedo, Manager, Health Sciences Bookstore.

LEAVE DONATIONS REQUESTED FOR NADINE KOTOWICZ

The Computer Center is requesting annual or sick leave donation for Nadine Kotowicz. Nadine is at home recovering

from a serious health problem and needs 417 hours of donated leave. If you are willing to donate leave to Nadine, please contact Bonnie at the Computer Center, 777-3172 for donated leave forms. Nadine and the Computer Center appreciate your assistance.

-- Dale Vetter, Director, Computer Center.

GREEN AND WHITE DAYS LISTED

President Kendall Baker has declared Friday, Jan. 16, a Green and White Day. Interested employees may wear green and white with their casual wear in celebration of athletic events (hockey vs. Michigan Tech, men's and women's basketball at South Dakota State, and men's and women's basketball at Augustana College); Friday, Feb. 13 (hockey at Minnesota Gophers, men's and women's basketball vs. Augustana College, men's and women's basketball vs. South Dakota State); Friday, Feb. 20 (swimming, North Central Conference, hockey at University of Denver, men's and women's basketball at University of Nebraska and University of Northern Colorado); Friday, March 6 (hockey vs. Wisconsin, men's and women's basketball, NCAA regionals); Friday, April 17 (baseball vs. Morningside College and University of South Dakota).

-- Jan Orvik, Editor, University Letter.

MONEY MATTERS

USE STATE VEHICLE WHEN TRAVELING ON BUSINESS

When required to travel by motor vehicle or truck in the performance of official duty, a state employee shall use a state-owned vehicle whenever possible. When an employee drives a state fleet vehicle, the State's liability coverage is primary should an accident occur. If an employee drives a personal vehicle on state business, the employee's personal insurance is primary. If an employee must drive a personal vehicle because no state fleet vehicles are available, then the State would have primary responsibility. If you have any insurance questions, or need to submit an insurance claim, contact me.

-- Pat Hanson, Director of Payroll/Risk Management, 777-4228.

FACILITY COST RATES EXTENDED

Current Facilities and Administrative Cost Rates (F&A) have been extended for the period through June 30, 2000 (these rates were previously referred to as Indirect Cost Rates).

On Oct. 30, 1997, the University approved an agreement with the Department of Health and Human Services (our cognizant federal agency for indirect cost) extending the existing F&A rates for sponsored programs for the period through June 30, 2000. The original agreement provided for rates through June 30, 1999. The effective F&A rates are as follows:

- Research (on-campus), 41.3 percent
- Research (off-campus), 24.6 percent
- Instruction (on-campus), 50.4 percent
- Instruction (off-campus), 26.0 percent
- Other (not instruction or research), 35.0 percent

The rates are to be applied against total direct costs less specific items as indicated in the rate agreement (equipment,

capital expenditures, scholarships, etc.). Staff in Budget and Grants Administration are available to answer questions concerning the use of these rates and to provide assistance in preparing proposal budgets, phone 777-4151.

-- Alice Brekke, Director, Budget and Grants Administration and Suzanne Swenson, Manager, Grants Administration.

INTERNAL AUDITING ESTABLISHES WEB SITE

We have established a web site explaining the function of the Internal Auditing Department. Of special importance is the Internal Control Guidelines section which addresses Cash Receipts and Payroll controls. We invite you to visit our site at: <http://www.und.nodak.edu/dept/controls/>

-- Tim Rerick, Director, Internal Auditing.

PARKING PERMIT DEDUCTIONS MAY OCCUR IN FEBRUARY

If you signed up for payroll deduction to pay for your parking permit, a deduction of \$9 per pay period will be deducted over four pay periods, for a total of \$36. The majority of employees will see this deduction taken during December and January. A group of employees were input at a later time; therefore, the deduction will occur in January and February. If you see parking permit deductions in February, you were input with this last group. If you have any questions regarding this deduction, please call Heidi at 777-4423.

-- Pat Hanson, Director of Payroll.

TAX FORMS AVAILABLE AT PAYROLL

The Payroll Office, 314 Twamley Hall, has a limited supply of various state and federal income tax forms available for employee use.

-- Pat Hanson, Director of Payroll.

INFORMATION PROVIDED ON FLEXCOMP PROGRAM

Following are some reminders about the FlexComp program.

* The UND FlexComp Plan Year is Jan. 1, 1998, to Dec. 31, 1998. The UND FlexComp Plan is a self-administered plan. It is not under the NDPERS plan.

* If you have money remaining in your FlexComp medical spending account and/or dependent care spending account for the plan year ending 12/31/97, you have until 3/31/98 (90 day IRS regulation) to submit any claims incurred in the 1997 plan year (1/1/97 to 12/31/97).

* Pharmacy receipts/labels will not longer be accepted. You will need to submit the Quarterly Prescription Drug Summary form from Blue Cross/Blue Shield (BCBS) to receive reimbursement. Monthly pharmacy printouts will also be accepted. This will greatly reduce duplication of vouchered prescriptions.

* When making a request for reimbursement throughout the plan year excluding the month of December, your total request must be for \$50 or more for a check to be cut to you. In December any requests for balances less than \$50 will be accepted and checks will be cut.

- * Direct deposit is available for FlexComp reimbursements. Please contact the Payroll Office for a form.
- * Canceled checks are NOT acceptable receipts to be vouchered.
- * A participant cannot voucher for insurance premiums which the employer (UND) does not sponsor.
- * Please do not voucher in clinic/hospital billings. These are NOT acceptable and will be sent back. Please send in the Explanation of Benefits (EOB) form from BCBS.
- * It is the FlexComp participant's responsibility to fill out the Reimbursement Voucher in its entirety before submitting. Incomplete vouchers will be sent back to the participant.
- * Medical expenses CAN be overdrawn in your account; dependent care expenses CANNOT.
- * When balances are requested over the phone, the participant must be the one to call in for the balance, not the spouse. No information will be given unless it is the participant.
- * FlexComp does not pay the taxes on eye glasses, contacts, saline solution, etc. It just pays for the cost of the item.
- * When submitting the Explanation of Benefits Form from BCBS, please submit all page(s). The last page is the most important since it states the date(s) of service, plus your total responsibility.
- * Remember FlexComp goes by date of service, NOT by the date of payment.

If you have any questions, please call me.

-- Heidi Vogel, Payroll Office FlexComp clerk, 777-4423.

ARTS AND ENTERTAINMENT

JOIN A WRITERS CONFERENCE READING SEMINAR

Are you one of those who looks forward to the Writers Conference each year but has trouble finding time to do the reading you'd like to do? Do you manage to read a couple of the writers' books but wish you had a chance to talk about them with others? If so, consider joining a Writers Conference Reading Seminar. Co-sponsored by the University Writing Program and the English Department, the seminars will gather together small groups of interested university people who will meet weekly in the first part of the spring semester to read and discuss selected works by this year's Writers Conference authors.

To accommodate different schedules, two groups will be offered: Mondays, 4 to 5 p.m.; please note time change (leader: Dan Sheridan) and Wednesdays, noon to 1 p.m. (leader: Pat Sanborn). The Wednesday seminar begins Jan. 21; the Monday seminar begins Jan. 26.

To inquire further, or to sign up for either of these seminars, call the University Writing Program office (7-3600), or e-mail Libby Rankin at rankin@badlands.nodak.edu. Be sure to indicate which session you're most interested in.

-- Libby Rankin, University Writing Program.

CULTURAL ACTIVITIES SOUGHT FOR CALENDAR

The Cultural Awareness Committee is seeking information on any cultural activities being offered on campus this

semester. Activities will be included on a "cultural calendar of events" which will be published in the Dakota Student twice this semester. Please send information to Cathy Buyarski, Box 7143.

-- Cathy Buyarski, Director, Student Academic Services.

MUSEUM BENEFIT DINNER, ART AUCTION SET FOR FEB. 7

The seventh annual North Dakota Museum of Art Gala Benefit Dinner and Art Auction has been scheduled for Saturday, Feb. 7, at 5:30 p.m. The Benefit Dinner, which has been both a successful social event and major fund raiser, will be held in the elegant galleries of the North Dakota Museum of Art. Dress is black tie optional, and valet service is provided.

Anita and Randy Newman, and Bev and Bill Schoen of Grand Forks will co-chair the 14-member Planning Committee which includes Kim Holmes, Frank Coupland, Barb Mesheski, and Diane Brenno, food; Hal Gershman and Todd Jacobson, wine; Jan Heitmann, decor; Julie Hall, invitations; Marijo Deitz Whitcomb, valets; and Angela Cary, volunteers.

The meal is a seven-course feast supervised by Master Chef Kim Holmes of Sander 1997 and Lola's restaurants and prepared and served in cooperation with Chef Frank Coupland, Barb Mesheski, and Diane Brenno of UND Dining Services. The entree this year is rack of lamb with mint sauce. Served along with the lamb are waldorf salad, duchess potatoes (whipped and piped), asparagus and baby carrots, and a puff pastry called profiteroles glac'e au chocolat for dessert. Fine wines provided by Hal Gershman of Happy Harry's Bottle Shop will accompany the seven courses.

The Heitmann family of All Seasons will design red rose centerpieces for each of the 32 tables. A drawing for each centerpiece takes place at the end of the evening. To help make the evening more festive, small white lights will adorn the accent windows and doorways. Arnie Gudmestad of Fargo will provide harp music for the dinner guests throughout the evening and will include classical and jazz selections.

As with each of the previous benefits, a silent art auction will be held throughout the evening. The artwork will be on the mezzanine and ready for preview by Wednesday, Feb. 4.

For information about making a reservation or volunteers, call 777-4195.

-- Marsy Schroeder, North Dakota Museum of Art.

JEWELRY, SCULPTURES ON EXHIBIT AT HFAC GALLERY

Harold O'Connor, internationally renowned goldsmith, author and teacher from Salida, Colo., will exhibit his most recent jewelry and small sculptures in the Gallery, Hughes Fine Arts Center, from Wednesday, Jan. 14, through Thursday, Jan. 29. Gallery hours are 8 a.m. to 4 p.m. weekdays. For more information, contact the Visual Arts Department at 777-2257 or Ellen Rose-Auyong at 777-2908.

-- Ellen Rose-Auyong, Visual Arts.

MUSIC OFFERS CHILDREN'S CLASSES

The Music Department is offering a variety of children's music classes for spring semester. New this year are voice classes for children in grades 3 through 5 and Musiktanz Level III. The cost of the voice class per semester is \$60 plus materials. The course content will consist of instruction in basic singing technique, musicianship, Kodaly, Orff, and other enjoyable musical experiences encompassing a variety of styles of music.

The classes in Levels I, II, and III of the Musikтанz program are comprised of a variety of developmentally appropriate musical activities for children (aged 15 months to 7 1/2 years) involving singing, moving, playing, creating, and listening. In these programs the parents or caregivers attend the lessons with the child and may purchase inexpensive family materials for follow-up at home if they desire. The cost per semester for Level I (ages 15 months to 3 years) is \$60 for a weekly half-hour class. The cost for Levels II (ages 3 to 5) and III (ages 5 to 7 1/2) is \$75 for a weekly 45-minute class.

For registration information please call the Music Office at 777-2644 or the instructors Paul Mortenson 775-5176 (Voice Class) and Kathy Stith 772-4168. Classes will be scheduled on Thursday evenings and Saturday mornings starting on January 17. Registration must be received before the first class meeting.

-- Barbara Lewis, Associate Professor of Music.

CALENDAR OF EVENTS

JANUARY 1998

(Please contact Mavis at the Office of University Relations, Box 7144, or call 777-4304, if you wish to make changes or have an event included.)

Through Fri., Jan. 16 -- SPRING FEE PAYMENT AND CHECK DISBURSEMENT, Ballroom, Memorial Union. (Business Office in Twamley will be closed during these days).

Through Thurs., Jan. 29 -- ART EXHIBITION, Harold O'Connor, Metals, Gallery, Hughes Fine Arts Center.

Through Tues., Feb. 17 -- STUDY GROUP, "Parents of Young Children," Parent Education Resource Center, 500 Stanford Rd., 9:30 to 11 a.m.; call 795-2765 to register.

Through Tues., Feb. 24 -- BOOK STUDY, "The 7 Habits of Highly Effective Families," Parent Education Resource Center, 500 Stanford Rd., 1 to 2:30 ; call 795-2765 to register.

Through Thurs., Feb. 26 -- WORKSHOP STUDY GROUP, "Developing Capable People," Parent Education Resource Center, 500 Stanford Rd, 7 to 9:30 p.m.; call 795-2765 to register.

Through Sun., March 1 -- ART EXHIBIT OPENS: "Old Friends: New Art Part II," exhibit features work of 20 artists including Ed Ruscha, Donald Anderson, Duane Michals and Jim Dow, North Dakota Museum of Art.

Wed., Jan. 14 -- UNIVERSITY PROGRAM COUNCIL MOVIE, "Liar Liar," Lecture Bowl, Memorial Union, 9 p.m.; free admission.

Wed., Jan. 14, through Wed., Feb. 18 -- STUDY GROUP, "Positive Discipline for Single Parents," Parent Education Resource Center, 500 Stanford Rd., 3:30 to 5 p.m.; call 795-2765 to register.

Wed., Jan. 14, through Wed., Feb. 18 -- STUDY GROUP, "Hidden Keys to Loving Relationships, Part II," Parent Education Resource Center, 500 Stanford Rd., 6:30 to 7:30 p.m.; call 795-2765 to register.

Wed., Jan. 14, through Wed., Feb. 18 -- STUDY GROUP, "Readers, Writers, and Parents: Learning Together," Parent Education Resource Center, 500 Stanford Rd., 7 to 8:30 p.m.; call 795-2765 to register.

Thurs., Jan. 15 -- TEST, College-Level Examination Program (CLEP), 200 McCannel Hall, 8:30 a.m.

Thurs., Jan. 15 -- MEETING, University Senate, Room 7, Gamble Hall, 4:05 p.m.; agenda items due in the Office of

Admissions and Records by 4 p.m. Mon., Jan. 5.

Thurs., Jan. 15 -- MEETING, North Dakota Public Employees Association Grand Forks Chapter 49, Medora Room, Memorial Union, 5:45 p.m.

Thurs., Jan. 15 -- MARTIN LUTHER KING JR DAY LUNCHEON, Ramada Inn, noon to 2 p.m. (by invitation only); call Era Bell Thompson Cultural Center at 777-4119 for reservations).

Thurs., Jan. 15 -- LUNCH BOX SPECIAL, "Family Focused Finances," Parent Education Resource Center, 500 Stanford Rd., 12:10 to 12:50 p.m.; call 795-2765 to register.

Thurs., Jan. 15 -- UNIVERSITY PROGRAM COUNCIL EVENT, "Con-Air," Lecture Bowl, Memorial Union, 9 p.m. free admission.

Thurs., Jan. 15, through Thurs., Feb. 19 -- STUDY GROUP, "How to Talk So Kids Will Listen and Listen So Kids Will Talk," Parent Education Resource Center, 500 Stanford Rd., 9:30 to 11 a.m.; call 795-2765 to register.

Fri., Jan. 16 -- BIOLOGY CANDIDATE LECTURE, Helen McNeill will present "Forming a Sharp Border in Development: The Role of Mirror in Patterning the Drosophila Eye and Embryo," 141 Starcher Hall, noon; Dr. McNeill is a Postdoctoral Fellow at Stanford University where she received her Ph.D. degree in Molecular and Cellular Physiology.

Fri., Jan. 16 -- CONCERT, UND Showcase of Ensembles, Chester Fritz Auditorium, 8 p.m.

Fri., Jan. 16 -- BASKETBALL, MEN'S, UND at South Dakota State University, Brookings, S.D., 8 p.m.

Fri., Jan. 16 -- BASKETBALL, WOMEN'S, UND at South Dakota State University, Brookings, S.D., 6 p.m.

Fri., Jan. 16 -- GREEN AND WHITE DAY, President Baker has approved this day for employees to wear UND colors and jeans to show support for our Sioux athletes.

Fri. and Sat., Jan. 16-17 -- HOCKEY, UND vs. Michigan Technological University, Engelstad Arena, 7:35 p.m.

Fri. and Sat., Jan. 16-17 -- SWIMMING & DIVING, UND at St. John's Invitational, Collegetown, Minn., 9:30 p.m. and 6 p.m.

Fri. through Sun., Jan. 16-18 -- HONOR BAND AND HONOR CHOIR sponsored by the UND Music Department, Festival at 2:30 p.m. Sunday, Jan. 18, Chester Fritz Auditorium.

Fri., Jan. 16, through Fri., Feb. 20 -- STUDY GROUP, "Hidden Keys to Loving Relationships, Part I," Parent Education Resource Center, 500 Stanford Rd, 9:30 to 11 a.m.; call 795-2765 to register.

Sat., Jan. 17 -- ART WORKSHOP, "Something For Me Workshop," recording everyday actions without using written form, North Dakota Museum of Art, 1 to 3 p.m.

Sat., Jan. 17 -- BASKETBALL, MEN'S, UND at Augustana College, Sioux Falls, S.D., 8 p.m.

Sat., Jan. 17 -- BASKETBALL, WOMEN'S, UND at Augustana College, Sioux Falls, S.D., 6 p.m.

Mon., Jan. 19 -- HOLIDAY, MARTIN LUTHER KING JR. DAY.

Tues., Jan. 20 -- SECOND DEADLINE for submission of applications to the Faculty Research and Creative Activity Committee (FRCAC); travel applications will be considered at that time only for travel that will occur between Jan. 20 and April 14.

Tues., Jan. 20 -- INSTITUTIONAL REVIEW BOARD DEADLINE for clinical proposals that require subcommittee

and full board review.

Tues., Jan. 20 -- MUSICAL, "Carousel," a musical production featuring Rodgers and Hammerstein's classic fable of love and redemption, set to one of their greatest scores featuring "If I Loved You," "June is Bustin' Out All Over," "The Carousel Waltz," and "You'll Never Walk Alone." On the rocky shores of the New England coast, the love story between carousel barker Billy Bigelow and local mill worker Julie Jordan continues to touch the heart of theater-goers everywhere, Chester Fritz Auditorium, 7:30 p.m.

Wed., Jan. 21 -- LAST DAY TO ADD A FULL-TERM COURSE FOR SPRING SEMESTER.

Wed., Jan. 21 -- STUDY GROUP, "1-2-3-4 Parents!" Parent Education Resource Center, 500 Stanford Rd., 9:30 to 11 a.m.; call 795-2765 to register.

Wed., Jan. 21 -- BROWN-BAG LUNCH SEMINAR, "1997 Individual Tax Returns: Proper Accounting for Casualty Losses," River Valley Room, Memorial Union, noon to 1 p.m.; call 777-2128 to register.

Thurs., Jan. 22 -- 9 O'CLOCK BRIEFING by President Baker, Memorial Union Fred Orth Lecture Bowl, 9 a.m.

Thurs., Jan. 22 -- FACULTY PANEL AND DISCUSSION, "What Makes Student Writing Good," with panel members David Rowley (History), Pat Sanborn (Integrated Studies), Steve Sternberg (Chemical Engineering), and Jan Zahrlay (Management), Sioux Room, Memorial Union, 3:30 to 5 p.m.; call or e-mail in advance if you plan to attend, 777-3600 or e-mail to rankin@badlands.nodak.edu.

Thurs., Jan. 22 -- UNIVERSITY PROGRAM COUNCIL EVENT, "Fools Rush In," Lecture Bowl, 9 p.m.; free admission.

Thurs., Jan. 22 -- VIDEO PRESENTATION, "Ten Ways To Be a Better Parent," Parent Education Resource Center, 500 Stanford Rd., 12:10 to 12:50 p.m.; call 795-2765 to register.

Fri., Jan. 23 -- BIOLOGY CANDIDATE SEMINAR, "Acan125: A Link Between Myosin-I and Cellular Membranes" presented by Henry Zot, Assistant Professor in the Department of Physiology at the University of Texas Southwestern Medical Center at Dallas, 141 Starcher Hall, noon.

Fri., Jan. 23 -- BASKETBALL, MEN'S, UND vs. University of Northern Colorado, Hyslop Sports Center, 8 p.m.

Fri., Jan. 23 -- BASKETBALL, WOMEN'S, UND vs. University of Northern Colorado, Hyslop Sports Center, 6 p.m.

Fri., Jan. 23 -- SWIMMING & DIVING, UND at Gustavus Adolphus College, St. Peter, Minn., 4 p.m.

Fri. and Sat., Jan. 23-24 -- HOCKEY, UND at St. Cloud State University, St. Cloud, Minn., 7:05 p.m.

Fri. through Sun., Jan. 23-25 -- FIREHALL THEATRE PRODUCTION, "Best Little Whorehouse in Texas," Chester Fritz Auditorium, 7:30 p.m. Friday and Saturday, and 2 p.m. Sunday, Jan. 25.

Sat., Jan. 24 -- BASKETBALL, MEN'S, UND vs. University of Nebraska at Omaha, Hyslop Sports Center, 8 p.m.

Sat., Jan. 24 -- BASKETBALL, WOMEN'S, UND vs. University of Nebraska at Omaha, Hyslop Sports Center, 6 p.m.

Sat., Jan. 24 -- SWIMMING & DIVING (men's and women's), UND at Iowa State University, Ames, Iowa, 1 p.m.

Sun., Jan. 25 -- IVN MEETING ON TUITION CHANGES, Chancellor Larry Isaak and Vice Chancellor for Administrative Affairs Laura Glatt will be present to field questions, 120 Gamble Hall, 2 to 4 p.m.

Sun., Jan. 25 -- MUSEUM READER'S SERIES: Fireside Stories, with North Dakota residents Merry Ketterling, William Ambrose Littleghost, and Dorreen Yellow Bird, North Dakota Museum of Art, 2 p.m.; admission is free and open to the public; call 777-4195 for more information.

Sun., Jan. 25 -- UNIVERSITY PROGRAM COUNCIL EVENT, "Hamlet," Lecture Bowl, Memorial Union, 2 p.m. matinee, free admission.

Mon., Jan. 26, through Mon., Feb. 23 -- STUDY GROUP, "Active Parenting of Teens," Parent Education Resource Center, 500 Stanford Rd., 7 to 9 p.m.; call 795-2765 to register.

Tues., Jan. 27 -- INSTITUTIONAL REVIEW BOARD deadline for proposals requiring full board review for Fri., Feb. 6, meeting.

Tues., Jan. 27 -- ROBINSON LECTURE, keynote address by Mary M. Case, Director, Office of Scholarly Communication, Association of Research Libraries, Washington, D.C., East Asian Room (fourth floor), Chester Fritz Library, 3 p.m.; this lecture series recognizes the late Professor Elwyn Robinson, a distinguished member of the History Department whose career spanned 35 years at UND.

Tues., Jan. 27 -- SEMINAR, "Raising a Daughter," Parent Education Resource Center, 500 Stanford Rd., 7 to 9 p.m.; call 795-2765 to register.

Tues., Jan. 27 -- UNIVERSITY PROGRAM COUNCIL EVENT, "Tony Jarvis," Afro-Cuban, gospel and funky acoustic guitar, Coffeehouse performer, Ballroom, Memorial Union, 8 p.m.; free admission.

Wed., Jan. 28 -- ANNUAL MEETING, University Federal Credit Union, Snack Bar, fourth floor, Twamley Hall, social begins at 3:30 p.m. and meeting at 4 p.m.

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