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December 3, 2020

University of North Dakota

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Minutes of the University Senate Meeting
December 3, 2020

1.

The December meeting of the University Senate was held at 3:30 p.m. on Thursday, December 3, 2020, via Zoom Conference.

Chair Liz Legerski called the meeting to order at 3:30 pm.

Started with procedural communications and the link that you should receive for panelists (voting members of Senate). Wants to make sure that those people who are voting members, should be voting. Try to use the yes/no feature in the Participants panel.

2.

The following members of the Senate were present:

Alberts, Crystal	Kenville, Kim	Rundquist, Bradley
Armacost, Andrew	Lease, Jered	Saligumba, Amanda
Barkdull, Carenlee	Legerski, Elizabeth	Sauer, Michelle
Cherry, Emily	Liang, Lewis	Schill, Brian
Chu, Qianli	Lim, Howe	Schlenker, Jared
Correll, Scott	Linder, Meloney	Spaeth, Andria
Cowdrey, Hunter	Lindseth, Paul	Storrs, Debbie
Denny, Dawn	Liu, Jun	Stupnisky, Robert
Dodge, Michael	Matz, Adam	Tang, Clement
Doze, Van	Mihelich, John	Ternus, Matthew
Dusenbury, Mark	Millspaugh, Richard	VanLooy, Jeff
Feehery, Davis	Minnotte, Michael	Wahl, Faith
Foster, Nathan	Munski, Doug	Walker, Stephanie
Halgren, Cara	Myers, Brad	Wasylow, Megan
Hand, Laura	Newman, Robert	Wilson, Nick
Henley, Amy	Ng, Lilly	Wise, Richard
Hume, Wendelin	Oancea, Cristina	Xiao, Feng
Iiams, Michele	Olson, Devon	Yang, Wei
Iseminger, Colt	Park, Chan	Yousif, Zeineb
Jendrysik, Mark	Pedersen, Daphne	Zerr, Ryan
Juntunen, Cindy	Rand, Kathryn	Zhao, Julia
Kassow, Benjamin	Reissig, Brad	
Kehn, Andre	Robinson, Sarah	

3.

The following members of the Senate were absent:

Bertsch, Brenna	McGinniss, Michael	Sens, Donald
Cory, Claire	Murphy, Eric	Shivers, Jed
Germolus, Isaiah	Perkins, Dexter	Tande, Brian
Khavanin, Mohammad	Peterson, Karen	Wynne, Joshua
Kostrzewski, Diana	Plowman, Austin	
Light, Steven	Reedy, Kaelan	

4.

1. Liz called the meeting to order and made the following announcement and opening remarks and events to note:

Senate Calendar:

Announcements/Chair Opening remarks

1. Upcoming events to take note of:
 - a. Thank you, Lori Hofland, for your service to the University Senate. We could not do what we do without your service.
 - b. Dec 7 Noon Faculty and Staff Town Hall
 - c. Dec 11 – R&R Day/Last day for students to change to or from S/U Grading
 - d. Dec 15 – 3-4 pm. Managing Stress: Activating the Parasympathetic Nervous System, Presented by Jodi Ramberg, Licensed professional Counselor, University Counseling Center
 - e. December 22 – Grades Due at Noon
 - f. Next Senate Meeting – February 4, 2021
2. Reminder re committee annual report deadlines
 - a. Overdue November 19 – legislative Affairs, Committee on Committee, Compensation, Faculty Instruction Development, Honors, Honorary Degrees, SCOFR
 - b. Due Jan 21: Academic policies and Admissions
3. The Village resources available to faculty and staff (The Village Rep)
4. Diversity, Equity and Inclusion Task Force recommendations (President Armacost, Co-Chairs, Tamba-Kuui Bailey and Cara Halgren)

The co-chairs wanted to express 3 things to Senate: #1 - They wanted to say thanks to everyone for their input and participation. #2 - They are committed to a sustaining committee and that these recommendations will outlive them. #3. They would like to welcome questions regarding the group and the ideas and recommendations.

They gave a summary of the process developed by the committee and the report that was developed by the 27-member committee. Tamba-Kuui talked about the process and outcome of the recommendation. He described how they looked at the charter and the charge of the task force and how they could take the Strategic Goal #5 to the next level.

The 4 Methodology-Working Groups were discussed:

- 1- UND Review
- 2 - Climate Survey
- 3 - Other Models of diversity, equity and inclusion
- 4 - Best Practices

They felt that they had great representation across all of the groups.

Framework of reconsidering Recommendations. How to educate, organize, resisting and re-envisioning a new paradigm of being at UND.

The Top 10 Prioritized Recommendations were listed:

(If you need them, you could get the list from Tamba-Kuui slide)

10 Minute of Questions for Cara and Tamba-Kuui.

~~Liz asked~~ the President asked Liz how she felt that the Senate could contribute to the task force activities. She felt that #5 and #6 seem to fit with the Senate duties. #5 is establishing a standing committee for DEI issues. #6 is teaching DEI across the curriculum and how can the Senate Curriculum Committee help support ~~with the~~ curriculum development.

Bob Newman asked if the President had a sense of a timeline for acting on the recommendations. President Armacost responded on the timeline. -He stated that it is now up to the Executive Council to work on which recommendations would come first. He feels that we first need to think about how the diversity statement should ~~looks like on~~ fits in on this campus. We need to look to see what can be worked on immediately and where the next things fit in.

Carleen Barkdull had a question - Is there a conversation about doing a capacity assessment ~~_~~of where current strengths around this work already exist in academic and support units on which we can rapidly build? Cara feels that there is already work being done regarding this and we should try to capitalize on what we already have going on. Cara said that this group is committed to getting started on the work immediately, but they want to make sure that the work is done well, not just fast. -Tamba-Kuui stated that is important to move forward and not just process the steps and how to get it accomplished. -He discussed how the faculty handbook talks about diversity, and it is lacking. -He feels that Senate can be very involved in the process through the work on the handbook and how they can use the handbook to expand on this group. -Cara stated that Tamba-Kuui did the work on writing the report and she wanted to thank him.

5. Council of College Faculties update (Tom Petros)
The council has not met since the last Senate meeting so there is nothing to report.
6. Staff Senate update (Megan Wasylow)
The Engagement committee has figured out how to engage staff ~~creatively~~ during COVID – next week we are doing Bingo over Zoom. -Also, coffee with Kathy Armacost will be held next week. -31 Days of Glory tickets were sold out this year.
7. Student Government update (Matthew Ternus)
Student Government met last night and heard from Cara and Tamba-Kuui. They are working with the Counseling Center on a few projects regarding online scheduling. -They are also working with facilities regarding recycling. -Following up on projects such as free menstrual products on campus.
8. Provost Updates (Debbie Storrs)
Thanks Senate for supporting the student S/U grading proposal.- At this time, we are reporting 260 students grading for 377 classes. -It is much lower than expected at this time. -Currently we have 61% hybrid and 39 online only courses. -We are encouraging faculty to go to UAP website and Starfish alert dashboard to get the data they need. Also, asking faculty to use Starfish as it is a great way to communicate ~~ion~~ with students.
9. Establish Quorum (Marci Mack, for Secretary Correll)
We have quorum (85 participants).

10. Review and approval of November 5, 2020 minutes

Are ~~they are~~there any changes to the minutes? With no changes, the minutes can be filed without objection with the corrections that have been made.

11. Senate Executive Committee report (chair Legerski)

Met with DEI Task Force Co-chairs, and we have pledged to support this work. The SEC approved 2 applications for early graduation (due to COVID disruption of field work and an emergency hire). -There was also discussion regarding ~~the update~~an Essential Studies Assessment proposal, which will be shared at the next Senate meeting.

12. Question period (20 Minutes) 4:19 pm

Adam Matz asked about a question that was discussed at the last meeting and we did not complete the discussion. Liz stated it is on our agenda for later.

Jun Liu asked what the purpose was of setting up bylaws in their department and how can they challenge these bylaws. -Most likely should work with the chair and if that is not possible, talk with the dean. -If there is a majority vote for something, how do you get it passed without full agreement? The example of evaluating collegiality was brought up. -Debbie talked about how you should look at the faculty handbook to see what it says about collegiality and how you look at it could be a form of bias. -We all have to deal with complex personalities in every place of employment. The faculty handbook should deal with some of these issues without having more relatively clear delineation of issues as far as evaluations go. -Debbie more conversations about what does academic freedom mean.

Question period closed at 4:31 pm.

Consent Calendar:

13. Faculty handbook Committee Annual Report.

No questions or changes so the report was filed without objection.

14. University Assessment committee Annual Report

15. Library Committee Annual Report.

Any questions or concerns about any of the 3 annual reports? If no concerns, we can file them without objection.

Thanks to the committees for their reports.
No questions or changes so the report was filed without objection.

Business Calendar:

a. Approval of Dec 2020 degree Candidates

Kim Kenville made a motion to approve our December 2020 degree candidate. Mark Jendrysik seconded the motion. The motion carries (1 abstain)

b. University Curriculum report. Kim Kenville made a motion to approve. Davis Feehery seconded the motion. The motion carries. 62 yes and 3 abstain.

c. Faculty Handbook Course Syllabus Policy proposal (see attached)

Nick Wilson made a motion to approve the policy. Cristina Oancea seconded the motion. Discussion followed.

Where did this policy originally come from? The policy came from a student proposal 2 years ago to extend the RR day to a RR week. That policy was not approved by the U Senate. The faculty had questions about what the students wanted and needed from this policy. Since some faculty don't provide a syllabus, the faculty handbook committee researched what other universities do for a syllabus policy, so the faculty handbook committee put this policy together for flexibility for faculty but standard basic policy for students to have the syllabus. What are the penalties for not doing this? The faculty handbook does not provide for penalties of not following the handbook. This would be addressed by the college/department in their annual review process.

Debbie said it is written to provide flexibly for departments/faculty to just provide basic ideas to assist student in knowing and planning their semesters.

Kim brought up her time on the ad pro committee and how it would be important for students and faculty to have the syllabus to show dates and deadlines for their classes in support of their petitions.

The motion carried – 55 for 4 opposed and 4 abstain.

Matters Arising

The meeting adjourned at 4:49 p.m.

Marci Mack, Acting Secretary
University Senate