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October 1, 2020

University of North Dakota

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Minutes of the University Senate Meeting
October 1, 2020

1.

The October meeting of the University Senate was held remotely via Zoom Conference at 3:30 p.m. on Thursday, October 1, 2020. Chair Liz Legerski presided.

2.

The following members of the Senate were present:

Alberts, Crystal	Lease, Jered	Plowman, Austin
Armacost, Andrew	Legerski, Elizabeth	Rand, Kathryn
Barkdull, Carenlee	Liang, Lewis	Reedy, Kaelan
Bertsch, Brenna	Light, Steven	Reissig, Brad
Cherry, Emily	Lim, Howe	Robinson, Sarah
Chu, Qianli	Linder, Meloney	Rundquist, Bradley
Correll, Scott	Lindseth, Paul	Saligumba, Amanda
Cowdrey, Hunter	Liu, Jun	Sauer, Michelle
Denny, Dawn	Matz, Adam	Schlenker, Jared
Dodge, Michael	McGinniss, Mike	Shivers, Jed
Doze, Van	Mihelich, John	Spaeth, Andria
Dusenbury, Mark	Millspaugh, Richard	Storrs, Debbie
Feehery, Davis	Minnotte, Michael	Stupnisky, Robert
Halcrow, Steven	Munski, Doug	Tang, Clement
Halgren, Cara	Myers, Brad	Ternus, Matthew
Hand, Laura	Ng, Lilly	VanLooy, Jeff
Hume, Wendelin	Nilles, Matthew	Wahl, Faith
Iiams, Michele	Oancea, Cristina	Wasylow, Megan
Iseminger, Colt	Olson, Devon	Wilson, Nick
Jendrysik, Mark	Park, Chan	Wise, Richard
Juntunen, Cindy	Pedersen, Daphne	Yousif, Zeineb
Kassow, Benjamin	Perkins, Dexter	Zerr, Ryan
Kehn, Andre	Peterson, Karen	Zhao, Julia

3.

The following members of the Senate were absent:

Cory, Claire	Kostrzewski, Diana	Walker, Stephanie
Foster, Nathan	Murphy, Eric	Wynne, Joshua
Germolus, Isaiah	Newman, Robert	Xiao, Feng
Henley, Amy	Schill, Brian	Yang, Wei
Kenville, Kim	Sens, Donald	
Khavanin, Mohammad	Tande, Brian	

4.

Ms. Legerski called the meeting to order and made the following announcements and opening remarks.

a. Reminder of goals for the upcoming year:

- Reignite an understanding of and commitment to shared governance at UND.
- Support individual and institutional commitments to diversity, inclusion, justice.
- Survive the global pandemic and position ourselves to thrive into the future.

b. Upcoming events to take note of:

- October 5, 2:00 p.m., Inauguration of President Armacost
- October 7, 3:00 p.m., LGBTQ+ Ally Training
- October 21, 7:30 p.m., Chester Fritz Distinguished Professor Lecture
- October 26, 3:30 p.m., University Council Meeting/State of the University address
- October 6, 11:00 a.m. - Noon; and October 7, 3:00-4:00 p.m., Follette Bookstore text book adoption training
- October 7, 7:00 a.m. - 2:00 p.m., and October 13, 9:00 a.m. - 5:00 p.m., Flu shots available on campus

c. Reminder of Senate Committee report deadlines. Please work with your committee to put together your report. The following reports are due or overdue:

- i. Was due September 17: Committee on Committees, Compensation, Faculty Instructional Development, Honors and University Assessment
- ii. Due October 22: Essential Studies, Honorary Degrees, Standing Committee on Faculty Rights

d. Bookstore update from Follett staff, Jennifer Hatton and Matthew Breaux

Mr. Breaux answered a question regarding students being charged prior to the book being shipped. The student is not charged until the book is pulled and ready for shipment. He also stated that there are only 90 textbook units that are on backorder from late adoptions or additional copies. This is typical of this time of year for backorders. One reason is that some of the books are unavailable from the publisher. Follette will cancel and refund those orders that students do not want. At this time, there are approximately 700 orders that are still waiting for pickup from students. The students get three reminder calls to pick up their waiting books.

Store Staffing Update: They are still in the process of hiring more staff. Training is ongoing so that these operational items are taken care of prior to the start of spring term.

Spring Adoption: Follette Discover is the program for faculty to adopt through learning management tool. They will also be doing training for staff members who can submit adoption for books. Store leadership will also be on the training call for their adoption. This way they will know the steps needed to be successful.

A question was asked regarding what percentage of backorders have been taken care of. Mr. Breaux answered that 99.5 percent have been taken care of and .5 percent are still waiting to be completed.

Ms. Storrs thanked Mr. Breaux for the update. She also thanked him for the training their staff is receiving.

e. Mr. Shivers addressed questions concerning university funding. Funding for campus construction projects were illustrated for each of the renovations on campus, i.e., O'Kelly, Chester Fritz Library, Carnegie, University Ave., Merrifield Hall, and the Memorial Union. The Union is being funded by the students.

Mr. Shivers also gave an update on the phased renovations of O'Kelly: Phase 1 Math Lab lower level, Phase 2 TTDA floor 3 and finish second floor of O'Kelly to move folks from Columbia Hall once it is slated to be destroyed.

Mr. Shivers addressed a question regarding outsourcing BSTs. UND has contracted with a third party company to hire BSTs. This is because of the additional cleaning associated with COVID. It is not part of a larger plan to completely outsource. It is a temporary situation being paid for by the COVID funds.

Mr. Shivers reported that the funding for the Nistler College of Business and Public Administration project is coming from matching funds, there will be no funds from the UND budget. We are also looking at money from the state for the Merrifield/Twamley project and the Flight Apron project.

- f. Aaron Flynn and Pam Shea, co-chairs of the Greater Grand Forks United Way Campaign, presented on the goals for this year's campaign. This year's theme is Neighborhood Hero's Unite and it will be held from October 19th through November 13. An online pledge form is being developed in conjunction with United Way. Ms. Shea thanked Ms. Legerski for letting them join the Senate meeting. Information will be sent out campus-wide in the ULetter on how to obtain the forms.
- g. Kara Halgren and Cassie Gerhardt shared that the Angel Fund resources have been depleted. Ms. Halgren thanked everyone for their contributions to the Fund. She reported that student interest in this fund has been significant. Ms. Gerhardt shared that since the fund was started, they have awarded over \$155,000, with the average award being \$683, and the max amount \$750. Some students who have applied will not receive an award. The dollars went for things such as text books, food, rent, medical situations, etc. The stories have all been very touching as students are facing so many difficult challenges at this time.
- h. Peggy Varberg addressed concerns about COVID-fatigue and burnout and listed mental health resources for faculty and staff. She spoke about the resources that are available to employees at UND. These resources are part of the Employee Assistance Program through Village Institution, which are confidential and available for everyone in the employee's family.
- i. Tom Petros gave a Council of College Faculties update. He stated that the major issue before the Council presently is the proposed Measure 2. Discussion ensued.
- j. Megan Wasylow gave a Staff Senate update. She reported on September activities for employee recognition week. The 31 days of Glory fund raiser starts October 1 and runs through November or until tickets are gone. Ms. Wasylow also reported on the Seeds for Staff Success scholarships.
- k. Matthew Ternus gave a Student government update. He reported on two Student Senate resolutions that have passed. Mr. Ternus is meeting with city council members to discuss them. There was a discussion at the Senate Executive Committee meeting regarding S/U grading for the fall 2020 semester. Mr. Ternus asked if this could be something that could be implemented again this fall 2020 term. Discussion on the topic was held during the discussion period.

1. Interim Provost, Debbie Storrs, stated that during this time of COVID, she wants to make sure that faculty are given the opportunity to gather to share ideas, etc. She reported that the Chester Fritz Distinguished Professors event is coming up and she invited everyone to please come and join together.

Ms. Storrs shared that student feedback is positive regarding staying on campus after Thanksgiving break. It is still a faculty choice if they want to go online during the term, but they must get the information posted to their Black Board site by October 2 so students are well informed about any changes.

Ms. Storrs reported that the question of how to thrive as an institution has been asked. A task force to consider what academics will look like in the future at UND is being established. Co-Chairs for the group are Jeff VanLooy and John Shabb. The task force will be looking at future trends in education and they want faculty input on the subject of what UND academics should look like going forward. Mr. VanLooy and Mr. Shabb gave a brief overview of the task force and reported that it is in the very early stages of development. Mr. Shabb reported on the committee membership. He stated that they want to utilize the Senate standing committee members or have their input on possible nominations for membership on the task force. He also stated that we are on a fast track and would like to convene the task force prior to the end of fall 2020 term and be completed by the end of spring 2021 term. They will be contacting Senate committee chairs to help set up a meeting to look at possible nominations from their committees.

5.

Quorum was established.

6.

Mr. Munski made a motion to extend the meeting to 5:30 p.m. The motion was seconded and passed.

7.

The minutes of the September 3, 2020 meeting were approved with changes that were submitted by Ms. Alberts.

8.

Ms. Legerski gave a Senate Executive Committee (SEC) report on SEC actions. The SEC voted to extend time between classes by five minutes on MWF for Spring 2021. The SEC also approved an early graduation request for Krista Steinbeisser.

9.

The 20-minute question period was opened.

Ms. Iiams asked about how a student gives permission to a faculty or staff member to have access to their record. Mr. Correll explained that there is a service indicator on a student's record stating who can have access by giving them a 4-digit code. A faculty can only see their own advisees at this point in time.

Ms. Alberts asked Mr. Shivers what cleaning service we are using. Are they local workers or from out of town/state. Mr. Shivers did not have

that answer and stated that he would get back to her. It was asked why BST recruitment is so hard at this time. He replied that there are a variety of reasons; but, in a nut shell, the pay is not what it needs to be even though the benefits are good. People are looking for more money in their pocket, not just good benefits. Also, during this pandemic, it is hard to get people to work for the pay. Ms. Alberts asked if we were housing the cleaning people. Mr. Shivers stated that we are not housing anyone during this time.

Ms. Robinson asked if a student wants to attend class over Zoom for their own convenience, can we let them zoom. Ms. Storrs stated that it is up to faculty to allow them to zoom and not come to class. There is no hard and fast rule.

Mr. Matz stated that a lot of students don't know how to view feedback on Black Board. Is there a video on how students can view feedback on Black Board and any other kinds of questions regarding the use of Black Board? Lynette Krenelka said she will check into that and if not, they will produce a video for this issue.

Ms. Barkdull had a follow-up question regarding the evaluation of deans that was discussed at the last Senate meeting. Ms. Storrs has worked with the deans and agreed to engage in an evaluation that includes their direct reports; it will be a qualtrics survey that, once completed, will go to Ms. Storrs. College faculty cannot vote to have their own deans evaluated by the faculty. Ms. Storrs will speak with University Counsel regarding the legal stance on this question. Ms. Barkdull clarified that it was not just the Social Work faculty that asked for this, it was a vote of the entire college faculty. She also stated that the current process does not provide an opportunity for input from others, only the chairs. Ms. Storrs stated that a 360 evaluation of all deans is completed during their third year of their contract. Ms. Barkdull asked if we can expect a response on the legality of their own evaluation of deans. Ms. Storrs stated that she will ask legal counsel to come to Senate to address this question.

Mr. Jendrysik asked when the Follette contract expires and what alternatives are there to avoid their incompetence. Ms. Shivers stated that the contract expires March 2021 and we are in the RFP process and that it is a real competition

Ms. Alberts asked that we honor the request from the student body that we consider their s/u grading policy request at the next meeting.

Ms. Matz asked if state employee pay is public record. He could not find the information. Mr. Shivers stated that the BST contracting salaries would not be on the site for public view because they are contract employees, not UND employees. That is the same with construction projects on campus as they are not UND employees. He will follow up with Peggy Varberg to see where you can find this information and he will share the site.

The question period closed.

Without objection, the October Curriculum Committee report was approved and filed.

11.

Ms. Legerski reported that a proposal was brought forth to the Senate Executive Committee by the Student Academic Success and Career Engagement Center regarding the automatic minimum waitlist. They felt that there was not consistency across all departments at this time. Mr. Iseminger made a motion to approve the proposal. Ms. Alberts seconded and the motion passed.

12.

The meeting adjourned at 5:20 p.m.

Marci Mack, Acting Secretary
University Senate