



4-2-2020

April 2, 2020

University of North Dakota

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Recommended Citation

University of North Dakota. "April 2, 2020" (2020). *University Senate Meeting Minutes*. 382.
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Minutes of the University Senate Meeting
April 2, 2020

1.

The April meeting of the University Senate was held at 3:30 p.m. on Thursday, April 2, 2020 remotely via Zoom Conference. Chair Jeffrey VanLooy presided.

2.

The following members of the Senate were present:

Alberts, Crystal	Iiams, Michele	Orvedal, Casey
Bailey, Tamba-Kuui	Iseminger, Colt	Pedersen, Daphne
Bateman, Connie	Jendrysik, Mark	Petros, Tom
Bjerke, Elizabeth	Jeno, Susan	Pierce, David
Blackburn, Royce	Juntunen, Cindy	Robinson, Julie
Carlson, Craig	Kolodka, Edward	Rundquist, Bradley
Clauson, Tyler	Legerski, Elizabeth	Sauer, Michelle
Correll, Scott	Lian, Gracie	Shivers, Jed
DiLorenzo, Thomas	Linder, Meloney	Shogren, Maridee
Dodge, Michael	Lindseth, Paul	Sum, Paul
Du, Guodong	Liu, Jun	Tavakolian, Kouhyar
Dusenbury, Mark	Maine, Whitney	Ternus, Matthew
Ernst, Julia	Matz, Adam	Thorson, Erika
Eilts, Caleb	McGinniss, Mike	VanLooy, Jeff
Gable, Christopher	Meek, Steve	Walker, Stephanie
Gosnold, William	Mihelich, John	Wasylow, Megan
Halcrow, Steven	Millspaugh, Richard	Wild, Brandon
Halgren, Cara	Nonte, Stephen	Wolfgram, Meaghan
Heitkamp, Thomasine	Oancea, Cristina	Yang, Cai Xia
Hoffmann, Mark	Olson, Devon	Zhao, Julia
Hume, Wendelin	Oltz, Tammy	

3.

The following members of the Senate were absent:

Delhommelle, Jerome	Khavanin, Mohammad	Self, Noah
Gilbertson, Ryan	Kostrzewski, Diana	Sens, Donald
Gjellstad, Melissa	McLean, Riley	Sens, Mary Ann
Gjerde, Quinten	Mochoruk, James	Tande, Brian
Henley, Amy	Munski, Doug	Wilson, Nick
Kassow, Benjamin	Murphy, Eric	Wynne, Joshua
Keengwe, Jared	Mussehl, Anthony	
Kaste, Grant	Neubert, Jeremiah	

4.

Mr. VanLooy made the following announcements and introduced the following guests:

- a) Mr. VanLooy introduced Ms. Marasinghe to discuss UIT updates after going remote. There has been progress over the last three years that helped the process: we have adapted a cloud strategy for Blackboard, Yuja, Zoom, MathLab, and DocuSign; we have achieved single sign on along with Multifactor authentication; many desktops were replaced with laptops and docking stations; and we also have secure file sharing. To accommodate remote, UIT has increased the network VPN users, adjusted session timeouts, and created a backup VPN plan. Fifty laptops were ordered as well as ten MIFIs to loan to students and faculty. We have

worked with vendors to get free access to Adobe Creative Suite and Mathematica. Classroom lab software has been moved to Citrix virtual application. Ms. Marasinghe stressed reading UIT emails for important updates. There is a knowledge base to work remotely. Please be aware of Zoom Bombing. The UIT help line is available, and EC500 has been activated to transfer calls from desk phones to remote phones. Tech staff, sans five, are working remotely at regular operation hours. CTS is committed to the continuity of operations. The first day of remote operation caused our VPN to max out. An additional pool of VPNs was created. Please be aware of additional phishing attempts regarding COVID-19. Also, please be aware of the UND software policy. UND computers are for UND use only. Zoom meetings have increased 1000% since going remote. UIT saw an increase in support tickets immediately after going remote. Ms. Marasinghe thanked the faculty for going remotely so quickly.

- b) Mr. VanLooy introduced Ms. Sadler to discuss Novolution, an online proposal submission system. Ms. Sadler demonstrated the navigation to the site as well as how to log into the new system. She provided a demonstration of how the system works, along with the different roles among deans, chairs, and PIs. The system is interfaced with PeopleSoft HR; thus, values can be auto-calculated. An IRB module will be upcoming. All active awards are already in this system. Ms. Sadler will continue meetings via Zoom over the next several weeks. The goal is to be entirely online by June.
- c) Mr. VanLooy called attention to the committee reports due next month: Budget; Online & Distance Education; and Scholarly Activities.

5.

Ms. Legerski reported that the Council of College Faculties (CCF) has discussed our immediate change to remote learning as well as maintaining shared governance. The Chancellor emailed the CCF with a thank you for their dedicated hard work.

6.

Ms. Lian provided the following updates from Student Senate:

- a) Last week was the first Student Senate meeting via Zoom.
- b) The student government elections will be moved back one week due to the pandemic.
- c) Student government supported the S/U grading option. They will donate move \$2,000 to assist the campus food pantry.
- d) They are working with the Aleris Center to move back the Bryce Vine concert.

7.

Ms. Maine provided the following updates from Staff Senate:

- a) The next Staff Senate meeting will be via Zoom next week with elections being held.
- b) The VPs have been sent a list of open seats on the Staff Senate to fill. Please feel free to nominate staff members.

8.

Mr. DiLorenzo stated how much the world has changed and that the faculty and staff work over the past years has made this transition as smooth as

possible. He is very proud of the faculty and staff, and their dedication to student success. He gave a very special shout out to UIT, TTaDa and VP Meloney Linder.

9.

Quorum was established.

10.

Without objection, the minutes from the University Senate on March 5, 2020 were approved.

11.

Mr. VanLooy stated that at the last Senate Executive Committee meeting S/U grading was discussed for undergraduate students. It was reviewed by the Student Senate as well as the deans of colleges. Mr. VanLooy believes this was a good decision to extend the date and relax the rules for this semester. He also stated that there was a good number of questions submitted to the open forum and thanked senators for their response. Mr. VanLooy discussed the various funding opportunities for students who need support. The money is being used, but only approximately \$25,000 is available. The Angel Fund and the Food for Thought funds are available for donation. The Omar Brown fund is an endowment, which only has about \$3,000-\$4,000 available cash. Mr. VanLooy encouraged donations to these funds if possible and stated he is donating \$500.

12.

The twenty-minute question period opened at 4:27 p.m.

Ms. Alberts noted that most students don't qualify for the stimulus checks and asked if we have a process for requesting funds on how to make ends meet. Ms. Halgren stated that they are working to develop an application for students to request funds; once completed, it will be disseminated.

Mr. Iseminger inquired about prorated refunds for money that have been prepaid. Mr. Shivers discussed housing and dining costs. Up to 30% of those costs will be refunded. The Chancellor needed permission from the SBHE to allow refunds.

Ms. Oancea inquired about S/U grading at the Graduate School. Mr. DiLorenzo stated that our current change is for undergraduates. The Graduate School and professional schools made their own decision. The Law School will do S/U grading this term. The Graduate School does not allow S/U grades.

Mr. Dusenbury asked a question about MicroSoft Teams and why we have to ask the Help Desk to create a TEAM. Ms. Marasinghe stated that there is a naming convention so that we know to whom the team belongs.

The question period ended at 4:36 p.m.

13.

Without objection, the Essential Studies Annual Report was approved and filed.

14.

Without objection, the Committee on Committees Annual Report was approved and filed.

15.

Without objection, the Intercollegiate Athletics Committee Annual Report was approved and filed.

16.

Mr. VanLooy called attention to the Curriculum Committee March request for approval. Mr. Jendrysik moved to approve, Mr. Iseminger seconded the motion and the motion carried.

17.

The meeting adjourned at 4:41 p.m.

Scott Correll, Secretary
University Senate