



3-5-2020

March 5, 2020

University of North Dakota

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Recommended Citation

University of North Dakota. "March 5, 2020" (2020). *University Senate Meeting Minutes*. 383.
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Minutes of the University Senate Meeting
March 5, 2020

1.

The March meeting of the University Senate was held at 3:30 p.m. on Thursday, March 5, 2020 in Room 113, Education. Chair Jeffrey VanLooy presided.

2.

The following members of the Senate were present:

Bailey, Tamba-Kuui	Jendrysik, Mark	Munski, Doug
Blackburn, Royce	Jeno, Susan	Nonte, Stephen
Carlson, Craig	Juntunen, Cindy	Oancea, Cristina
Correll, Scott	Kassow, Benjamin	Olson, Devon
Delhommelle, Jerome	Keengwe, Jared	Oltz, Tammy
DiLorenzo, Thomas	Legerski, Elizabeth	Orvedal, Casey
Dodge, Michael	Lian, Gracie	Pedersen, Daphne
Dusenbury, Mark	Linder, Meloney	Petros, Tom
Ernst, Julia	Lindseth, Paul	Pierce, David
Eilts, Caleb	Liu, Jun	Rundquist, Bradley
Gable, Christopher	Maine, Whitney	Shogren, Maridee
Gosnold, William	Matz, Adam	Sum, Paul
Halcrow, Steven	McGinniss, Mike	Tavakolian, Kouhyar
Halgren, Cara	Meek, Steve	Ternus, Matthew
Heitkamp, Thomasine	Mihelich, John	VanLooy, Jeff
Iiams, Michele	Millspaugh, Richard	Wild, Brandon
Iseminger, Colt	Mochoruk, James	Yang, Cai Xia

3.

The following members of the Senate were absent:

Alberts, Crystal	Kaste, Grant	Sens, Donald
Bateman, Connie	Khavanin, Mohammad	Sens, Mary Ann
Bjerke, Elizabeth	Kolodka, Edward	Shivers, Jed
Clauson, Tyler	Kostrzewski, Diana	Tande, Brian
Du, Guodong	McLean, Riley	Thorson, Erika
Gilbertson, Ryan	Murphy, Eric	Walker, Stephanie
Gjellstad, Melissa	Mussehl, Anthony	Wasylow, Megan
Gjerde, Quinten	Neubert, Jeremiah	Wilson, Nick
Henley, Amy	Robinson, Julie	Wolfgram, Meaghan
Hoffmann, Mark	Sauer, Michelle	Wynne, Joshua
Hume, Wendelin	Self, Noah	Zhao, Julia

4.

Mr. VanLooy made the following announcements:

- a) The Committee on Committees, Conflict of Interest/Scientific Misconduct Committee, Curriculum Committee, and Intercollegiate Athletics Committee annual reports are due next month.
- b) Novolution is the new online grant transmittal form, which will roll out in April for use university-wide.
- c) JAGGAER, the new e-Procurement system, will roll out university-wide in April.
- d) Mr. VanLooy called attention to the Senate Committee nomination ballot and asked for nominations from the floor. There were no nominations given; ballots were completed and submitted at the end of the meeting.
- e) Mr. VanLooy stated that there are serious considerations given to two possible emergency situations this spring: the first is flooding and

the second is the coronavirus or COVID-19. The possibility of flooding this spring may not be due to the river alone, but soil saturation as well. If the river reaches 52' or greater, all bridges will be closed. Another major concern is the large amount of water that is currently frozen in the ground. The addition of melting snow would lead to overland flooding. UND is located in a relatively good position in Grand Forks; however, we have students, faculty and staff who live outside this high ground. All official announcements will be made through the vice presidents or president of the University regarding closure. There is also a flood blog: blogs.und.edu/flood, that will be updated regularly. Mr. VanLooy introduced Jennifer Berger from Emergency Management, Mark Johnson from Facilities, and Dara Faul from TTaDa. At this moment, if students need to go home, we will take it on a case-by-case basis. The Office of Student Rights and Responsibilities can coordinate absence notification, which is not an excuse. At this point, if a faculty member needs to leave, they need to contact their department chair or dean.

The second emergency situation is the coronavirus. It can spread rapidly, but those over 60 and with underlying health conditions are affected the most. Remember to wash your hands, avoid touching your face, and stay home if sick. Students should contact OSRR for an absence announcement. Faculty need to speak with department chairs and deans. Blackboard can be used for cancellations and announcements. Some contingency plans include converting your in-person class to an online class. TTaDa can provide assistance with making your class online as well as technological services. Mr. DiLorenzo stated that many concerns about Proctor U or other proctoring services are being considered. Ms. Faul asked everyone to reach out to TTaDa for assistance. Mr. VanLooy reviewed the many variables between class types including laboratories, field experience, and remote placements. The worst case scenario would be closing UND. The decisions to close are made by vice presidents and presidents.

- f) Mr. VanLooy introduced Jeff Holm and SYLLABI software. Mr. Holm discussed the history of SYLLABI at UND as well as the software itself. He described the ease of adjusting due dates and changing dates from term to term. The software can add due dates to Google and Outlook calendars. We are in the initial implementation changes and working with CTS to begin phasing in this product. It will be rolled out to online faculty first; using it is not required. Mr. Holm stated many of the options can be turned on or off at the consensus of the University.

5.

Ms. Legerski, on behalf of the Council of College Faculties, reported that the temporary clause allowing tenured faculty to be terminated with 180-day notice has been removed.

6.

Ms. Maine provided the following updates from Staff Senate:

- a. The next Staff Senate meeting is Wednesday, March 11, 3-4:30 p.m. in Nursing 210
- b. Nominations for Staff Senate President-Elect are due at the March 11 meeting
- c. The March 11 guest speaker is Coach Bubba Schweigert at 3:00 p.m. in Nursing 210
- d. Staff Senate is sponsoring a staff campus speaker event featuring Barry Brode. His presentation is called "Optimism 101," and will be on March 19 from 10-11:15 a.m. in O'Kelly 61. The April 8 guest speaker will be Major Michael Humble, US Army

- e. On Friday, March 6, a Special Denim and Spirit Day will be held to support the Circle of Friends Humane Society

7.

Ms. Lian provided the following updates from Student Senate:

- a. Student senate allocated funding for a student mural painting project in partnership with the Downtown Development Association. Students will be submitting artwork for proposals and those chosen will get a 24 foot by 16 foot area of wall to paint their artwork on downtown.
- b. Student Government recently established a partnership with Student Health to continue to grow the initiative that provides free menstrual products on campus that was begun last year.
- c. President Armacost visited Student Senate last week and posed two challenges to student leaders: 1) creating new opportunities for and focusing on young leaders and their development opportunities on campus; and 2) finding a way to incorporate online students into Student Government and making sure that they are represented in some way.
- d. Ms. Lian reported that student leadership has been involved in the discussions surrounding the corona virus and flood planning.

8.

Mr. DiLorenzo stated than an email was just released on guidance for dealing with the coronavirus. He reported that we do not have any Study Abroad students in Level 3 countries. Travel is banned (no university funding) for Level 3 countries. Mr. DiLorenzo said that all University activities will continue at this time. He also stated that if you need to plan ahead, you need to act now and also discouraged spring break travel.

9.

Quorum was established.

10.

With a correction proposed by Mr. Bailey to include a statement on if the university is aware of how racially charged the previous logo is, the minutes from the University Senate on February 6, 2020 were approved.

11.

Mr. VanLooy stated that at the last Senate Executive Committee meeting an early graduation request was approved, an honorary degree nomination was approved, and the possibility of a Faculty Club was discussed, especially with regards to interdisciplinary collaboration and morale.

12.

The twenty-minute question period opened at 4:39 p.m.

A question was asked about when coronavirus testing kits would be available in Grand Forks. Ms. Berger stated that only the state lab is testing at this time and only has about 100 kits.

Ms. Legerski asked for an update on the interstate commerce clause regarding the legacy line. Ms. Linder provided an update.

Mr. Sum commented on what could be done if international travel, conference costs, etc., had been prepaid and whether it would be covered by the University should the travel have to be cancelled. Mr. DiLorenzo is

interested in thoughtful comments about how to handle this situation. Ms. Maine stated that you can request to purchase travel insurance.

Mr. Matz asked about parliamentary procedure training and if other training is available for new Senate members. Mr. VanLooy stated this should be addressed through better communication.

Mr. Matz asked about the faculty contracts and the percentage of teaching and is there a committee that addresses these issues. Mr. VanLooy stated that the page two is empirically derived such as each class is worth 10%. Mr. DiLorenzo added that this was studied by a committee. He noted that there is more flexibility in each of the categories for next year. Mr. Matz asked if this was an ad hoc committee and if it is recurring? Mr. DiLorenzo stated that it was ad hoc committee.

The question period ended at 4:51 p.m.

13.

Without objection, the Administrative Procedures Committee Annual Report was approved and filed.

14.

Without objection, the Student Academic Standards Committee Annual Report was approved and filed.

15.

Mr. VanLooy called attention to the Curriculum Committee February request for approval. Mr. Jendrysik moved to approved, Mr. Mochoruk seconded, and the motion carried.

16.

The meeting adjourned at 4:55 p.m.

Scott Correll, Secretary
University Senate