



3-28-2019

April 4, 2019: Agenda

University of North Dakota

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TO: Members of the Senate
FROM: Scott Correll, Secretary of the Senate
SUBJECT: Senate Meeting on April 4, 2019
DATE: March 28, 2019

The April meeting of the University Senate will be held on Thursday, April 4, 2019 at 3:30 p.m. in Room 113, Education.

CALL TO ORDER (Chair Todhunter)

AGENDA

SENATE CALENDAR:

- 1) Announcements/Chair Opening Remarks:
 - a. Council of College Faculties Update
 - b. Staff Senate Update
 - c. Student Government Update
- 2) Establish Quorum (Secretary Correll)
- 3) Review and approval of March 7, 2019 USenate minutes located at:
<http://www1.und.edu/university-senate/usenate.minutes3-7-19.pdf> (attachment)
- 4) Senate Executive Committee Report (Chair Todhunter)
 - a. Campus Renewal & Construction Updates Blog
<http://blogs.und.edu/campus-renewal/>
 - b. USenate web site migration/redevelopment
 - c. USenate Committee election results (attachment)
 - d. University Council Meeting, Tuesday, 7 May, 3:30-4:30 pm, Education 7
 - e. Teaching Evaluation Committee (SELF): Graduate member; Faculty members?
 - f. SBHE-driven Room Optimization: Faculty Classroom Requests
- 5) Question period

CONSENT CALENDAR:

BUSINESS CALENDAR:

- 6) Curriculum Committee, Request for Approval – March (attachment)
- 7) Honors Program Committee revised charge (attachment)

Minutes of the University Senate Meeting
March 7, 2019

1.

The March meeting of the University Senate was held at 3:30 p.m. on Thursday, March 7, 2019, in Room 113, Education. Chair Paul Todhunter presided.

2.

The following members of the Senate were present:

Adjekum, Daniel	Juntunen, Cindy	Peterson, Lawrence
Alberts, Crystal	Keengwe, Jared	Petros, Tom
Berg, Justin	Laguetta, Soizik	Rabiei, Minou
Bjerke, Elizabeth	Legerski, Elizabeth	Rogers, Aimee
Clauson, Tyler	Lim, Howe	Schaeffbauer, Jordan
Correll, Scott	Linder, Meloney	Shivers, Jed
Denny, Dawn	Luber, Patrick	Smart, Kathy
DiLorenzo, Thomas	Matz, Adam	Sturges, Denyse
Dodge, Michael	McGinniss, Mike	Takahashi, Shuzo
Doze, Van	Millspaugh, Richard	Tang, Clement
Gjellstad, Melissa	Mochoruk, James	Tavakolian, Kouhyar
Gupta, Surojit	Mostad-Jensen, Anne	Todhunter, Paul
Hanson, Erik	Munski, Doug	Vandeberg, Greg
Hoffmann, Mark	Myers, Brad	VanLooy, Jeff
Hume, Wendelin	Neubert, Jeremiah	Wilson, Nick
Iseminger, Colt	Oancea, Cristina	Yang, Cai Xia
Jeno, Susan	Olson, Devon	Zerr, Ryan
Jorgenson, Terra	Ozaki, Casey	Zimmerman, Sonia

3.

The following members of the Senate were absent:

Blackburn, Royce	Halgren, Cara	Mihelich, John
Campbell, Caroline	Heitkamp, Thomasine	Reed, Patricia
Carlson, Hannah	Helleloid, Duane	Rundquist, Brad
Dauphinais, Kirsten	Henley, Amy	Sens, Mary Ann
Dschaak, Kaleb	Holm, Jeff	Shogren, Maridee
Du, Guodong	Hunter, Joshua	Simonson, Ty
Eggen, Summer	Kennedy, Mark	Walker, Stephanie
El-Rewini, Hesham	Kostrzewski, Diana	Wood, Bo
Farris, Nick	Lindseth, Paul	Wynne, Joshua
Fernandez-Haan, Zach	Majerus, Ryan	Yoshida, Shou
Green, Noelle	Malheim, Jeremy	

4.

The following announcements were made:

- a. Ms. Legerski provided an update on behalf of the Council of College Faculties.
- b. Mr. Clauson provided an update from Staff Senate. They continue to monitor the legislative process.
- c. Mr. Hanson provided an update about the Memorial Union. The UND blog details information on the building moves at:
<http://blogs.und.edu/und-today/2019/02/campus-on-the-move-2/>

5.

Quorum was established.

6.

Mr. Todhunter called attention to the minutes of the December 6, 2018 University Senate meeting; without objection, the minutes were approved.

7.

Mr. Todhunter provided an update on the UND blog: <http://blogs.und.edu/und-today/2019/02/campus-on-the-move-2/>, SELFI, and the Nominations for Senate Committees Ballot. The SELFI return rate for fall 2018 was 55%. The SELFI committee will now be known as the Teaching Evaluation Committee. A graduate student will be joining the group. Mr. Todhunter asked for an additional one or two faculty volunteers.

8.

Mr. Todhunter requested to place the Senate Committees Ballot first on the business agenda; without objection, it was approved.

9.

The twenty minute question period opened at 3:48 p.m.

Ms. Legerski inquired about the process to eliminate the Scantron. Mr. DiLorenzo stated it was decided not to fund centrally since some colleges do not use it. Ms. Swinney reported on a new program that is scanned in through Blackboard. She stated that a demo was given with good responses. Mr. Petros asked about how the technology works. Ms. Swinney explained the process.

Mr. Mochoruk asked about potential changes in parking, if forums were planned, and the availability of Parking Committee minutes. Mr. Shivers provided some answers including that the Parking Committee is not moving along as fast as perceived.

Mr. Neubert asked about room optimization. Mr. Correll responded that UND is using Ad Astra room scheduling software (provided by NDUS) to optimize room utilization (amount of hours per week) and seats filled (amount of seats used/per available).

Ms. Gjellstad asked about the Senate minutes and the website upgrade. Mr. Todhunter responded that what you see today will be there after the conversion.

Ms. Rogers asked about items she heard about parking rates and for more explanation of Mr. Shivers' previous comment. Mr. Shivers responded again that he has not seen the proposal, he is sensitive to issues, and there is more work to do. A member of the Parking Committee stated that he would forward comments to the Committee, and that the Committee will be scheduling forums.

The question period ended at 4:08 p.m.

10.

Ms. Scharf presented the Honorary Degree Committee nominations. She provided an overview of the three candidates, and without objections, the three recommendations were approved.

11.

Mr. Todhunter called attention to the Annual Report of the Academic Policies and Admissions Committee. Without objection, the report was filed.

12.

Mr. Todhunter called attention to the Annual Report of the Administrative Procedures Committee. Without objection, the report was filed.

13.

Mr. Todhunter called attention to the Senate Committees ballot. A discussion ensued. Time was allocated to vote. The paper ballot was submitted to the Secretary at the end of the meeting.

14.

Mr. Todhunter called attention to the February Curriculum Committee Report. Mr. Mochoruk moved to approve and Mr. Munski seconded the motion. A discussion ensued and a paper ballot was cast. The motion passed with 51 votes in favor and 1 abstention.

15.

Mr. Todhunter called attention to the March Curriculum Committee Report. Mr. Mochoruk moved to approve and Mr. Millspaugh seconded the motion. A discussion ensued and a paper ballot was cast. The motion passed with 51 votes in favor and 1 abstention.

16.

Mr. Todhunter called attention to the Essential Studies Committee Revalidations Part A. Ms. Gjellstad moved to approve, and Mr. Luber seconded the motion. A discussion ensued and a paper ballot was cast. The motion passed with 51 votes in favor and 1 abstention.

17.

Mr. Todhunter called attention to the Essential Studies Committee Revalidations Part B. Mr. Munski moved to approve and Mr. Mochoruk seconded the motion. A discussion ensued and a paper ballot was cast. The motion passed with 51 votes in favor and 1 abstention.

18.

Mr. Todhunter called attention to the proposed Faculty Instructional Development Committee revised charge. Mr. Luber moved to approve. Ms. Gjellstad seconded the motion and a discussion ensued. A paper ballot was cast. The motion passed with 49 votes in favor and 3 abstentions.

19.

Mr. Todhunter called attention to the proposed Academic Review Week Policy. Ms. Alberts moved to table the policy and send it back to the Student Academic Standards Committee for further evaluation. Mr. Hanson seconded the motion, a discussion ensued and a paper ballot was cast. The motion passed with 49 votes in favor, 2 against, and 1 abstention.

20.

Mr. Todhunter called attention to the Foreign Language Placement and Credit Test Revision. Ms. Gjellstad moved to approve and Mr. Zerr seconded the motion. A discussion ensued and a paper ballot was cast. The motion passed with 51 in favor and 1 abstention.

21.

Mr. Todhunter called attention to the Minor Policy revision. Mr. Munski moved to approve, Mr. Mochoruk seconded the motion and a discussion ensued. A paper ballot was cast. The motion passed with 48 in favor, 1 against and 3 abstentions.

22.

Mr. Todhunter called attention to the Graduation Residence Policy revision. Mr. Mochoruk moved to approve, Mr. Hanson seconded the motion and a discussion ensued. A paper ballot was cast. The motion passed with 46 in favor, 2 against and 2 abstentions.

23.

Mr. Todhunter called attention to the Declaring Second Major Process revision. Mr. Mochoruk moved to approve, Ms. Alberts seconded the motion and a discussion ensued. A paper ballot was cast. The motion passed with 49 in favor and 1 abstention.

24.

The meeting adjourned at 5:03 p.m.

Scott Correll, Secretary
University Senate

Senate Committee Election Results
Committee on Committees - April 2019

COMMITTEE	CONTINUING MEMBERS	TERM EXPIRES (FALL)	NOMINEES	TERM EXPIRES	VOTE
1. Academic Policies & Admissions Committee			Elect 1 until 2021 and 2 until 2022		
	S. Laguette (JDO)	2020	Bailey Bubach (CEM)	2022	X
	T. Prescott (A&S)	2020	David Lawrence (A&S)	2021/2022	
			Sarah Robinson (A&S)	2021/2022	
			Craig Carlson (JDO)	2021/2022	
			Colt Iseminger (JDO)	2021/2022	
			Stephanie Homstad (NUR)	2021/2022	
			Bruce DiCristina (A&S)	2021/2022	
			Michael Dodge (JDO)	2021/2022	
			Andrea Young (MED)	2022	X
			Ken Ruit (MED)	2021/2022	
			Hans Broedel (A&S)	2021/2022	
			Brett Venhuizen (JDO)	2021	X
2. Administrative Procedures			Elect 3 until 2021		
	D. Munski	2020	Shuzo Takahashi (A&S)	2021	
	B. Venhuizen	2020	Minou Rabiei (CEM)	2021	
			Crystal Alberts (A&S)	2021	X
			Kim Kenville (JDO)	2021	X
			Bonni Gourneau (EHD)	2021	X
			Sharon Sheridan (BPA)	2021	
3. Budget			Elect 3 until 2023 (1 CEM, 1 EHD, 1 JDO)		
	K. Flanagan (NUR)	2021	Robert Stupnisky (EHD)	2023	X
	M. McGinniss (LAW)	2021	Sherry Houdek (EHD)	2023	
	D. Helleloid (BPA)	2021	Philip Gerla (CEM)	2023	
	A. Kubatova (A&S)	2022	Clement Tang (CEM)	2023	X
	T. Petros (A&S)	2022	James Casler (JDO)	2023	
	J. Shabb (MED)	2022	Gary Ullrich (JDO)	2023	X
4. Compensation			Elect 2 until 2022 (1 tenure track, 1 tenured)		
	S. Short (EHD) (T)	2020	Ali Alshami (CEM) (TT)	2022	X
	P. Drechsel (JDO) (T)	2020	Adam Matz (A&S) (TT)	2022	
	N. Kaabouch (CEM) (T)	2020	Michelle Sauer (A&S) (T)	2022	
	T. Hagen (BPA) (NT)	2021	Julia Zhao (A&S) (T)	2022	X
5. Conflict of Interest/Scientific Misconduct			Elect 5 until 2022 (1 EHD, 1 A&S/humanities, 1 NUR, 1 CEM, 1 JDO)		
	K. Becker (MED)	2020	Shannon Grave (EHD)	2022	X
	E. Johnson (LAW)	2020	John Fitzgerald (EHD)	2022	
	M. Hoffmann (A&S-science/soc.scien)	2020	Kimberly Porter (A&S-humanities)	2022	X
	R. Flynn (LIB)	2021	Debra Maury (A&S-humanities)	2022	
	B. Urlacher (BPA)	2021	Dawn Denny (NURS)	2022	X
			Kouhyar Tavakolian (CEM)	2022	X
			Jun Liu (CEM)	2022	
			James Higgins (JDO)	2022	
			Chris Cooper (JDO)	2022	X

COMMITTEE	CONTINUING MEMBERS	TERM EXPIRES FALL OF	NOMINEES	TERM EXPIRES	VOTE
6. Curriculum			Elect 3 until 2022 (1 EHD, 1 NUR, 1 MED)		
	M. Zahui (CEM)	2020	Shannon Grave (EHD)	2022	
	S. Valentine (BPA)	2020	Aimee Rogers (EHD)	2022	X
	T. Prescott (A&S-science/math)	2020	Bruce Reeves (NUR)	2022	X
	D. Adjekum (JDO)	2021	Sarah Sletten (MED)	2022	
	E. Ross (A&S-humanities)	2021	Janna Schill (MED)	2022	X
				2022	
7. Essential Studies			Elect 4 until 2022 (1 MED, 1 CEM, 1 A&S-math/science, 1 A&S-fine arts)		
	S. LeMire (EHD)	2020	Brooke Solberg (MED)	2022	X
	W. Hume (A&S-soc. science)	2020	Masfique Mehedi (MED)	2022	
	H. Terrell (A&S-soc. science)	2020	Clement Tang (CEM)	2022	
	M. Dodge (JDO)	2020	Forrest Ames (CEM)	2022	X
	M. Jendrysik (BPA)	2021	Shuzo Takahashi (A&S-math/science)	2022	
	A. Alakaam (NUR)	2021	Christopher Felege (A&S-math/science)	2022	X
	H. Broedel (A&S-humanities)	2021	Donovan Widmer (A&S-fine arts)	2022	X
	J. Mochoruk (A&S-humanities)	2021		2022	
8. Faculty Handbook			Elect 3 until 2022 (2 Tenured, 1 non-tenured)		
	K. Rand (LAW) (TT)	2021	Guodong Du (A&S) (T)	2022	
			Masfique Mehedi (MED) (TT)	2022	
			James Higgins (JDO) (T)	2022	
			Sandra Short (EHD) (T)	2022	X
			Elizabeth Scharf (A&S) (T)	2022	X
			(Non-tenured)	2022	
9. Faculty Instructional Development			Elect 2 until 2022		
	T. Prescott (A&S)	2020	Kristen Borysewicz (LIB)	2022	X
	M. Jendrysik (BPA)	2020	Krista Minnotte (A&S)	2022	
	L. Ortman (EHD)	2021	Mehdi Ostadhassan (CEM)	2022	
	S. Nielsen (MED)	2021	James Mochoruk (A&S)	2022	X
				2022	
				2022	
10. Honorary Degrees			Elect 1 until 2024 (college members eligible only from MED, EHD, CEM or JDO)		
	M. Jendrysik (BPA)	2020	Steven Halcrow (MED)	2024	X
	E. Scharf (A&S)	2021	Janna Schill (MED)	2024	
	T. Heitkamp (NUR)	2022	Daryl Sieg (MED)	2024	
	K. Dauphinais (LAW)	2023	Cai Xia Yang (CEM)	2024	
			Mehdi Ostadhassan (CEM)	2024	
11. Honors			Elect 3 until 2022		
	M. Gilmore (JDO)	2020	Aimee Rogers (EHD)	2022	X
	L. McHenry (LAW)	2020	Soojung Kim (A&S)	2022	
	A. Haskins (MED)	2020	Mark Jendrysik (BPA)	2022	X
	M. Sauer (A&S)	2021	Charles Miller (A&S)	2022	
	Y. Jonk (MED)	2021	Grant Tomkinson (EHD)	2022	
	A. Mostad-Jensen (LIB)	2021	Heather Terrell (A&S)	2022	X
				2022	

COMMITTEE	CONTINUING MEMBERS	TERM EXPIRES FALL OF	NOMINEES	TERM EXPIRES	VOTE
12. Intellectual Property			Elect 1 until 2022		
	W. Seames (CEM)	2020	Eric Murphy (MED)	2022	X
	A. Mostad-Jensen (LIB)	2021	Naima Kaabouch (SEM)	2022	
	T. Prescott (A&S)	2021		2022	
				2022	
13. Intercollegiate Athletics			Elect 2 until 2022		
	C. Goenner (BPA)	2020	Amebu Seddoh (A&S)	2022	
	R. Wise (A&S)	2020	Brandon Wild (JDO)	2022	X
	S. Short (EHD)	2020	John Fitzgerald (EHD)	2022	X
	J. Schill (MED)	2020		2022	
	E. Murphy (MED)	2021		2022	
	G. Tomkinson (EHD)	2021		2022	
	J. Neubert (CEM)	2021		2022	
14. Legislative Affairs			Elect 1 until 2022		
	S. Jerath (CEM)	2020	Virginia Clinton (EHD)	2022	
	B. Weber (NUR)	2020	Elizabeth Bjerke (JDO)	2022	X
	K. Kenville (JDO)	2021		2022	
				2022	
15. Library			Elect 3 until 2022 (1 NUR, 1 CEM, 1 MED)		
	M. Jendrysik (BPA)	2020	Bruce Reeves (NUR) declined	2022	
	M. Baker (EHD)	2020	Stacy Bjorgaard (CEM)	2022	X
	M. Dodge (JDO)	2020	Cai Xia Yang (CEM)	2022	
	B. Lewis (A&S)	2021	Linda Ray (MED)	2022	X
	T. Oltz (LAW)	2021	Masfique Mehedi (MED)	2022	
	C. Iseminger (JDO)	2021	(Nursing)	2022	
				2022	
16. Online & Distance Education			Elect 5 until 2022 (1 CEM, 2 A&S, 1 MED, 1 LAW)		
	V. Clinton (EHD)	2020	Ali Alshami (CEM)	2022	X
	J. Vacek (JDO)	2020	Dustin McNally (CEM)	2022	
	P. Schultz (BPA)	2021	Doug Munski (A&S)	2022	X
	R. Owens (NUR)	2021	Sarah Mosher (A&S)	2022	X
			Adam Matz (A&S)	2022	
			Yen Lee Loh (A&S)	2022	
			Daryl Sieg (MED)	2022	X
			(LAW)	2022	
17. Scholarly Activities			Elect 3 until 2022 (1 needs to be from A&S - natural/social sciences)		
	D. Gedafa (CEM)	2020	Zeineb Yousif (LIB)	2022	X
	X. Zhang (JDO)	2020	Julia Zhao (A&S)	2022	
	S. Mosher (A&S-humanities)	2020	Guodong Du (A&S)	2022	
	Y. Jonk (MED)	2021	Andre Kehn (A&S-natural/social sciences)	2022	X
	J. Robinson (EHD)	2021	Ronald Marsh (CEM)	2022	
	S. Walker (LIB)	2021	Lucian Stone (A&S)	2022	
			Rebecca Simmons (A&S)	2022	
			Crystal Alberts (A&S)	2022	
			David Hollingworth (BPA)	2022	X

COMMITTEE	CONTINUING MEMBERS	TERM EXPIRES FALL OF	NOMINEES	TERM EXPIRES	VOTE
18. Student Academic Standards			Elect 2 until 2022		
	S. Fleshman (A&S)	2020	Minou Rabiei (CEM)	2022	X
	A. Walker (EHD)	2020	Richard Wise (A&S)	2022	
	M. Ostadhassan (CEM)	2021	Jeremiah Neubert (CEM)	2022	X
	J. Jedlicka (MED)	2021	Sarah Robinson (A&S)	2022	
			Anne Walker (EHD)	2022	
			Sherrie Fleshman (A&S)	2022	
			Amy Kielmeyer (A&S)	2022	
19. University Assessment			Elect 2 until 2022 (1 LAW, 1 NUR)		
	L. Martin (JDO)	2020	Rashid Ahmed (NUR)	2022	
	M. Zahui (CEM)	2020	Amber Johnson (NUR)	2022	X
	D. Munski (A&S)	2020	Ericka Sanner-Stiehr (NUR)	2022	
	A. Selya (MED)	2021	(LAW)	2022	
	S. Nam (BPA)	2021		2022	
	D. Worley (EHD)	2021		2022	

SENATE HONORS PROGRAM COMMITTEE

The Honors Program is open to undergraduate students in any College or Major at UND. The program serves motivated students by enhancing undergraduate education through classes and co-curricular activities, including the Senior Honors ~~Thesis~~ **Project**.

Purpose: To provide faculty oversight of the University Honors Program by providing assistance and consultation in policy development, advising the **Program**, establishing standards, evaluating the success of the Program, ~~assessing Sophomore Honors Portfolios, serving on Senior Honors Thesis Committees, and approving graduates~~ **serving as primary faculty advisors for Senior Honors Projects when requested by students, and supporting social programming and development.**

Membership: **Up to 21 Total Members**

Faculty (nine)

Honors Program Director (one)

Honors Faculty (**up to three**)

Students of the Honors Program (eight, with at least one first-year Honors student)

Term:

Faculty serve three-year terms;

Honors ~~Coordinator~~ **Director**: term concurrent with office;

Honors faculty: term concurrent with position;

Students of the Honors Program: one year, renewable, terms.

Selection:

Faculty: one-third elected each year by the University Senate in April and assuming responsibilities May 1.

Honors Director: ex-officio

Honors Faculty: ex-officio

Students of the Honors Program: recommended by the Honors faculty based on perceived ability to evaluate Honors Program goals.

Function and Responsibilities: Acting of its own volition, upon the request of the Senate and/or others, the Committee shall assume responsibility for the following:

1. Address issues regarding the Honors Program;
2. Provide assistance and consultation as needed in policy development;
3. May advise and assist students completing their Senior Honors ~~Thesis~~ **Project**;
4. ~~Provide oversight, review, and assistance to colleges and departments in the development of special programs of Honors study that fall outside the Honors Program~~ **Help Review Honors course applications from faculty each semester to help assist Director in determining Honors sections to be offered in upcoming semesters;**
5. **Support programming and development in the Honors Program and between it and the university at large.**
6. The Director, Honors Faculty, and appropriate subcommittees will:
 - a. Evaluate prospective Honors students for Tuition Waivers;

- b. Review applications ~~of Honors sections and courses to be offered to Honors students each semester~~ interview candidates, and recommend hiring of new;
- c. Serve on subcommittees as needed, i.e., e.g., grievances, etc.;
- d. ~~Recommend for graduation approval of senior students on the basis of the Coordinator's and the Committee's evaluation;~~ Foster connections between the Honors Program and various departments and programs across the university;
- e. ~~Help~~ Educate the university community and public on the Honors Program, including successes, changes, etc.

Report to Senate:

Prepare an annual report which addresses each function and responsibility and submit it to the senate secretary two weeks before the October Senate meeting.

Source of Information:

University Senate Minutes – December 7, 1967
University Senate Minutes – November 3, 1966
University Senate Minutes – March 2, 1967
University Senate Minutes – May 4, 1972
University Senate Minutes – May 3, 1973
University Senate Minutes – March 5, 1981
University Senate Minutes – March 4, 1999
University Senate Minutes – March 5, 2015