



11-26-2004

## Volume 42, Number 14: November 26, 2004

University of North Dakota

Follow this and additional works at: <https://commons.und.edu/u-letter>

---

### Recommended Citation

University of North Dakota, "Volume 42, Number 14: November 26, 2004" (2004). *University Letter Archive*. 308.  
<https://commons.und.edu/u-letter/308>

This Newsletter is brought to you for free and open access by the Elwyn B. Robinson Department of Special Collections at UND Scholarly Commons. It has been accepted for inclusion in University Letter Archive by an authorized administrator of UND Scholarly Commons. For more information, please contact [zeinebyousif@library.und.edu](mailto:zeinebyousif@library.und.edu).

# UNIVERSITY LETTER

UND'S FACULTY/STAFF NEWSLETTER

[University Letter Home](#) [Submit Article](#) [Search Archive](#) [Subscribe](#) [Unsubscribe](#)

[UND Home](#) > [University Relations](#) > [University Letter](#) > [Nov. 26, 2004](#)

Thursday, September 24, 49636

**ISSUE: Volume 42, Number 14: Nov. 26, 2004**

## TOP STORIES

---

"Lighting of the Green" ceremony is Monday

EERC awarded \$2.3 million mercury research project

Faculty, administrative staff invited to participate in winter commencement

Volunteers needed for winter commencement Dec. 17

## EVENTS TO NOTE

---

Core drilling will take place Friday in Union, Stadium parking lots

Ray Richards Golf Course offers Christmas deals

Graduate committee meets Monday

Forums focus on communication in Grand Forks

Doctoral examinations set for four candidates

Connect "U"ND sessions discuss PeopleSoft each Tuesday

Forum will plan Dakota Science Center's future

Destress at De-Stress Fest Dec. 1

*Super Size Me* will show at philosophy colloquium

Anderegg will present "I Found It at the Movies

Agenda listed for Dec. 2 U Senate meeting

Teleconference will focus on helping first-year students succeed

Hoelscher and Swanson concert to benefit Dru Sjodin memorial scholarship fund

Forum focuses on economic globalization and India

Annual holiday Art & Craft Fair is Dec. 3

Bookstore hosts holiday open house

Tickets on sale now for Madrigal Dinner

Public scholarship program meeting is Dec. 10

U2 lists workshops

Retired faculty, staff invited to open house

Fly to Alaska for hockey game

## ANNOUNCEMENTS

---

Units asked to e-mail strategic plans to institutional research

Note correct e-mail address for Martha Potvin

Grants and contracts administration will close for training Dec. 6-17

Thanksgiving holiday hours listed

Financial data will "freeze" Dec. 23 for conversion to PeopleSoft

Critical dates listed for data "freeze"

Rural Health receives funds to aid underserved areas  
UND a founding member of the Space Education Consortium  
Wynne named executive associate dean at medical school  
Physicians join faculty of Minot Center for Family Medicine  
Center seeks faculty using service learning  
Cultural awareness committee awards mini grants  
Departments invited to take part in affirmative action program  
All grad students must take harassment training  
Honorary degree nominations sought  
Major Library of Congress exhibition comes to Museum  
Note policy changes for accounting services  
Office Max purchases must be made with purchasing card after Dec. 1  
Renew "A" zone parking permits before Dec. 6  
Golf course clubhouse available for gatherings  
West side of Carnegie parking lot will close for construction  
FlexComp deadline is Nov. 30  
Pre-paid phone cards available from telecommunications  
TRIO sponsors giving tree for families in need  
Children's Center now offers toddler care  
Swanson Hall residents sponsor "recycling war"  
Denim Day charities chosen

## TOP STORIES

### "Lighting of the Green" ceremony is Monday

UND celebrates the third annual "Lighting of the Green" ceremony Monday, Nov. 29, at 5 p.m. in front of the Memorial Union on University Ave. A UND choral group will perform seasonal selections and holiday messages will be conveyed by President Charles Kupchella and Student Body President Jordan Schuetzle. The program will also feature the lighting of the large fir tree on the north lawn of the Memorial Union.

Immediately following the tree lighting ceremony, everyone is invited inside the Memorial Union for the President's holiday reception in the Loading Dock from 5:30 to 6:30 p.m. Free refreshments will be provided.

Everyone is invited to attend these activities, and family members are welcome.

### EERC awarded \$2.3 million mercury research project

The Energy & Environmental Research Center has been selected to lead a \$2.3 million project at TXU Energy's Big Brown Station near Fairfield, Texas, to test promising control technologies for removing mercury from coal-fired power plants burning Texas lignites.

The U.S. Department of Energy, through its National Energy Technology Laboratory, will fund \$1.5 million of the project. This is one of 14 new DOE mercury control technology long-term field testing efforts directed at developing cost-effective approaches to controlling mercury emissions from coal-fired power plants.

TXU Energy, based in Dallas, provides electricity and related services to more than 2.6 million electricity customers throughout the state of Texas.

The project will focus on the removal of mercury from lignite combustion gases to achieve a high level of cost-control. Activated carbon injection will be used, which is considered to be one of the most promising options for meeting or exceeding the target removal rates proposed by the U.S. Environmental Protection Agency.

EPA is slated to release mercury control regulations by March 15, 2005 that will affect the entire nation. Several states have also formed coalitions that will impose compliance standards which are potentially more restrictive than the national limits. DOE estimates that compliance with mercury regulations in the United States is expected to cost utilities

\$7 billion per year.

"We have put together an excellent team to address mercury removal from one of the most challenging coals – Texas lignite," said John Pavlish, project manager.

The EERC team includes TXU, EPRI (Palo Alto, Calif.), ADA-ES (Littleton, Colo.), Babcock & Wilcox (Barberton, Ohio), and a lignite consortium including utilities from North Dakota, Saskatchewan, and Texas. The team will contribute 35 percent (\$800,000) of the total project cost, which is about 15 percent over the required cost-share amount.

"This is another example of the leadership the EERC is providing globally with respect to understanding and controlling mercury," said EERC Director Gerald Groenewold. "We are very pleased to be working with DOE and TXU, organizations we've worked with in the past that have proven to be very progressive and forward-looking partners," he said.

"TXU is very excited about hosting this long-term project," said TXU Project Manager Bob Wiemuth. "We know the results will help to address future mercury control regulations for coal-fired utilities in the United States and Canada and allow us to meet or exceed the target 55 percent removal rate."

— Energy & Environmental Research Center.effective

## Faculty, administrative staff invited to participate in winter commencement

UND faculty and administrative staff are encouraged to march in academic regalia in the winter commencement ceremony Friday, Dec. 17, at 2 p.m. in the Chester Fritz Auditorium. Faculty and administrators should assemble in the lower level of the Auditorium by 1:30 p.m. University marshals will be on hand to direct participants to their places in the procession.

Please contact the office of ceremonies and special events in the vice president for student and outreach services office at 777-2724 by Friday, Dec. 10, or send an e-mail message to Terri.Machart@mail.und.nodak.edu if you plan to participate so that the appropriate number of seats can be reserved.

I encourage participation by faculty and administrative staff to help make this a memorable occasion for our graduates and their guests.

— Charles E. Kupchella, president.

## Volunteers needed for winter commencement Dec. 17

Please consider serving as a "green vest volunteer" at winter commencement Friday, Dec. 17, at the Chester Fritz Auditorium. Volunteers assist by seating guests, help organize our graduates, and greet campus visitors who attend the ceremony.

Commencement begins at 2 p.m. and all volunteers are asked to report to the lower level of the Chester Fritz Auditorium by 12:30 p.m. for a short briefing and to receive assignments. We anticipate that commencement will conclude by approximately 3:30 p.m.

Please contact the office of ceremonies and special events in the vice president for student and outreach services office at 777-2724 or e-mail [terri.machart@mail.und.nodak.edu](mailto:terri.machart@mail.und.nodak.edu) by Monday, Dec. 13, to let us know if you will be able to participate. Please feel free to call if you have any questions. — Fred Wittmann, office of the vice president, student and outreach services.

TOP 

## EVENTS TO NOTE

### Core drilling will take place Friday in Union, Stadium parking lots

Core drilling equipment will be working in the Memorial Stadium and Memorial Union parking lots Friday, Nov. 26, for most of the day. They will be taking soil samples to determine if soil conditions would permit a large parking structure to be built on those sites. This work is being overseen by EAPC Architects/Engineers who have been hired to study the

feasibility of building a parking structure on our campus. – Jim Uhlir, director of auxiliary services and transportation.

## Ray Richards Golf Course offers Christmas deals

After the turkey and dressing, come out to Ray Richards Golf Course Pro Shop for some Christmas bargains. We will be open Friday, Nov. 26, to Friday, Dec. 3, between 10 a.m. and 4 p.m. so you can shop for the golfer on your list.

We have select Sioux T-shirts for just \$5, select Sioux polos for \$10, Tommy Hilfiger golf shirts for men and women from \$24.99, and Sioux sweatshirts, wind shirts, and fleece vests from \$20. We stock “Santa Sizes” (up to 3XL) in all Sioux apparel. All other apparel in the Pro Shop not mentioned above will be 25 percent off!

Don't forget about golf balls: Wilson “Jack Pack” promo, buy 24 balls for \$19.99 and get a free hat. Wilson true Tour Elite, buy a dozen for \$19.99 and get a free shirt. Other golf balls by Titleist, Callaway, Precept, Srixon, Ben Hogan, Maxfli, and Nike 30 percent to 40 percent off!

Taylor Made, Callaway, Ping, and MacGregor club sets and individual woods are 20 percent off!

Fighting Sioux accessories: Headcovers (nicest in town!) set of three for woods from \$39.99 . . . putter covers from \$11.99. Golf towels from \$11.99. Sioux logo throw blankets (very nice), \$49.99.

Need a hat for that special golfer? We have golf caps by Taylor Made, Ping, Callaway, Nike, Top Flite, Cleveland, Hogan, Maxfli and Precept, all priced at \$11.99!

Everything else in the pro shop will be 25 percent off.

Stop by and get your Christmas shopping done early this year for that extraordinary golfer in your life!

— Ray Richards Golf Course.

## Graduate committee meets Monday

The graduate committee will meet Monday, Nov. 29, from 3:05 to 5 p.m. in 305 Twamley Hall. The agenda will include:

1. Approval of minutes from Nov. 8.
2. Request for new courses in history including History 592, Readings in World History and History 513, Research Seminar in World History.
3. Request from pharmacology, physiology, and therapeutics to delete four graduate courses (PPT 525, 526, 528, 529) and replace them with a new course, PPT 520.
4. Request from civil engineering for a change in program requirements for the Master of Engineering program. Changes encompass the environmental and water resources options.
5. Consent agenda items:
  - a. Request for course change in T&L 519. Request to change from a two-credit course to a three-credit course. In addition, there is a change in course description.
  - b. Request from communication to change Communication 570 from three credits to repeatable for credit with change in topic up to 15 hours.
6. Discussion regarding academic integrity. To help prepare for this discussion please consult the Faculty Handbook, Section III. Personnel Information, IV. General Provisions; The Code of Student Life, Section 3: Academic Concerns, 3-1 - 3-3; and the Academic Catalog, pages 38 and 39.
7. Matters arising.  
— Joseph Benoit, dean, graduate school.

## Forums focus on communication in Grand Forks

Grand Forks residents are invited to take part in a series of public forums on the topic, “What do you want to know about communicating in Grand Forks?”

Three forums, organized and conducted by graduate student researchers in communication under the supervision of Lana Rakow (communication), will be held Nov. 29 through Dec. 1 in various locations in the community.

The purpose of the discussions is to give local citizens the chance to help determine what is of interest and value to the community about communication, leading to possible future research. Questions may include how people communicate in Grand Forks, what communication means to Grand Forks residents, and what communication is most effective in the local community.

Grand Forks citizens over the age of 18 are invited to participate in any of these public gatherings:

- Monday, Nov. 29, 7 p.m., LaGrave Learning Center, 832 Fourth Ave. S.
- Tuesday, Nov. 30, 7 p.m., Red River High School, Room 101
- Wednesday, Dec. 1, noon, UND Memorial Union, Pembina Room

Flyers around the community describe other ways residents can provide comments to the researchers. The researchers plan to let the community know the results of the project. For further inquiries and questions on the forums, e-mail heretolisten@und.edu or call 777-2287. – Lana Rakow, communication.

## Doctoral examinations set for four candidates

The final examination for Kathleen Champion, a candidate for the Ph.D. degree with a major in teaching and learning, is set for 1:30 p.m. Monday, Nov. 29, in Room 206, Education Building. The dissertation title is "Teaching Mathematics: The Stories of Six Teachers." Margaret Shaeffer (teaching and learning) is the committee chair.

The final examination for Mary Anne Marsh, a candidate for the Ph.D. degree with a major in teaching and learning: higher education, is set for 8:15 a.m. Tuesday, Nov. 30, in Room 104, Education Building. The dissertation title is "Predictive Variables for Success on Licensure Examinations for Practical and Registered Nursing Education Graduates." Richard Landry (educational foundations and research) is the committee chair.

The final examination for David W. Hird, a candidate for the Ph.D. degree with a major in teaching and learning: higher education, is set for 2 p.m. Tuesday, Nov. 30, in Room 104, Education Building. The dissertation title is "Gender and Education in the Third-World." Mary Ruth Laycock (educational foundations and research) is the committee chair.

The final examination for Debra L. (Rhoads) Jensen, a candidate for the Ph.D. degree with a major in teaching and learning: research methodologies, is set for 8 a.m. Thursday, Dec. 2, in Room 104, Education Building. The dissertation title is "Teacher Candidate Dispositions Identified by NCATE Accredited Colleges of Education: How Professional Educators are Disposed Toward the Students, Curriculum, and Reasons They Teach." Richard Landry (educational foundations and research) is the committee chair.

The public is invited to attend. – Joseph Benoit, dean, graduate school.

## Connect "U"ND sessions discuss PeopleSoft each Tuesday

Connect "U" ND weekly information sessions are held Tuesdays at 9 a.m. in the Memorial Union Lecture Bowl. At each session, presenters will discuss preparation for and the upcoming implementation of ConnectND.

## Forum will plan Dakota Science Center's future

The Dakota Science Center invites the academic community to honor the past and envision the future at a community forum Tuesday, Nov. 30, from 7 to 8:30 p.m. in 211 Skalicky Tech Incubator. The forum will feature a science surprise.

Having recently sold its facility on South Fifth Street, the Dakota Science Center is beginning to develop a plan for priority programming and is seeking public input as it plans for the future. The center's board of directors is evaluating the development of the center since its beginning in 1995 and is determining community needs and interests as it looks ahead. The community forum, held in conjunction with the organization's annual meeting, is a major part of that assessment process. All interested persons – parents, young people, educators, scientists, and others – are invited to join the discussion and share their ideas and questions.

For more information about the meeting or to submit comments or ideas for the future, contact Ann Porter, president, Dakota Science Center board of directors, (701) 772-5295. – Deanna Osowski, marketing services partnership, for Dakota Science Center.

## Destress at De-Stress Fest Dec. 1

Take a break from your busy day to enjoy out of this world stress relievers at De-Stress Fest 2004. Searching the Stars for Cosmic Calmness is the theme for this year's event, which will be held Wednesday, Dec. 1, from 11 a.m. to 3 p.m. in the Memorial Union Loading Dock. An astronomical array of activities awaits you including free chair massages, decompression chamber, Martian munchies, stress brain game, de-stress trivia, galactic finger painting and more. Test taking kits and stress management strategies will be provided. Enjoy free food and have some fun before finals as you relax beneath the stars.

This event is sponsored by ADAPT (Alcohol and Drug Abuse Prevention Team), University counseling center, Healthy

UND, Magna Iota, Natural High, Psychological services center, student health services, University learning center, University program council, Volunteer Bridges, wellness center, and women's center.

For more information contact the student health promotion office at 777-2097. – Jane Croeker, student health promotion office.

## ***Super Size Me* will show at philosophy colloquium**

The philosophy and religion department colloquium will show *Super Size Me* at 4 p.m. Thursday, Dec. 2, in 300 Merrifield Hall. It will be followed by a discussion led by Lynn Lindholm (philosophy) and Jon Jackson (anatomy and cell biology).

Why are Americans so fat? Two words: fast food. What would happen if you ate nothing but fast food for an entire month? Filmmaker Morgan Spurlock does just that and embarks on the most perilous journey of his life. The rules? For 30 days he can't eat or drink anything that isn't on the McDonald's menu; he must wolf three squares a day; he must consume everything on the menu at least once and super size his meal if asked. Spurlock treks across the country interviewing a host of experts on fast food and an equal number of regular folk while chowing down at the Golden Arches. Spurlock's drive-through diet spirals him into a physical and emotional metamorphosis (summary taken from [www.imdb.com](http://www.imdb.com)).

For a growing schedule of colloquium events, go to: <http://www.und.edu/dept/philrel/colloquium.htm>. — Jack Russell Weinstein, philosophy and religion.

## **Anderegg will present "I Found It at the Movies"**

Chester Fritz Distinguished Professor of English Michael Anderegg will present his multimedia lecture, "I Found It at the Movies, or, More Episodes from a Misspent Youth," Thursday, Dec. 2, at 7 p.m. in the Memorial Union Lecture Bowl. Dr. Anderegg, who is retiring from the English department this semester, will share yet another section of his current experimental project with us. Using cinema, memoir, autobiography, and cultural critique, he will explore the complexities of postmodern existence in a pre-modern world. In what ways is memory reliable? What are the sources of one's imaginative life? What connections can be made between love and suffering? Between the virtual and the actual? Seeing and believing?

A reception will follow the lecture; please join us. For further information contact me. – Sherry O'Donnell, coordinator, English faculty lecture series, 777-3943.

## **Agenda listed for Dec. 2 U Senate meeting**

The University Senate will meet Thursday, Dec. 2, at 4:05 p.m. in Room 7, Gamble Hall.

### **AGENDA**

1. Announcements.
2. Minutes of the previous meeting and business arising from the minutes.
3. Question period.

### **CONSENT CALENDAR:**

4. Annual report of the senate library committee, Larry Peterson, chair.
5. Annual report of the senate faculty instructional development committee, Julie Gothman, chair.

### **BUSINESS CALENDAR:**

6. Candidates for degrees in December 2004, Nancy Krogh, registrar.
7. Report from the curriculum committee, Charles Moretti, chair.
8. Proposed changes to the intellectual property policy: (a) Copyright and (b) Intellectual Property, Bradley Myers, chair. — Nancy Krogh (registrar), secretary, University Senate.

## **Teleconference will focus on helping first-year students succeed**

The Policy Center on the First Year of College and the National Resource Center for The First-Year Experience and Students in Transition are sponsoring a national live and interactive teleconference titled "Shaping the Future: Aspiration, Assessment, Action!" The model described and discussed can aid all institutions in measuring and evaluating their achievements, confirm what they are doing well, and help in developing plans for campus improvements. Anyone who is concerned about the learning and success of first-year undergraduate students is the primary target audience for

this teleconference. Panel members include: Betsy Barefoot, John Gardner, Stephen Schwartz, Randy Swing, and Patrick Terenzini. The teleconference will take place Thursday, Dec. 2, from noon to 3 p.m. in the Lecture Bowl of the Memorial Union. Plan to join us and bring a colleague. – Lisa Burger, student academic services.

## Hoelscher and Swanson concert to benefit Dru Sjodin memorial scholarship fund

Christmas Eve Will Find Me is the theme of a free concert performed by vocalist Scott Hoelscher and pianist Ashley Swanson at the Chester Fritz Auditorium at 7:30 p.m. Thursday, Dec. 2. Hoelscher, an aviation student and native of Lincoln, Neb., and Swanson, a communications major from Washburn, N.D., will donate a portion of the CD sales to the Dru Sjodin Memorial Scholarship Fund. The Sweet Adelines and the Crosstown Merger are special guests who will assist in the Christmas carol benefit.

The concert is free and open to the public. – Odegard School of Aerospace Sciences.

## Forum focuses on economic globalization and India

The geography department will host the final forum for the fall semester on Friday, Dec. 3. Sudhir Thakur, visiting assistant professor of geography, will present "Structure and Structural Changes in India: A Fundamental Economic Structure (FES) Approach." The forum begins at 3 p.m. in 157 Ireland/O'Kelly Hall. – Kevin Romig, geography.

## Annual holiday Art & Craft Fair is Dec. 3

Crafters from UND and the surrounding community will display items at the 26th annual holiday Art & Craft Fair, Friday, Dec. 3, in the Memorial Union Ballroom from 9 a.m. to 5 p.m.

Items featured include jewelry, pottery, stained glass, wooden items, holiday decorations, photography and more. Admission is free and door prizes will be awarded throughout the day. It is sponsored by the University craft center and Memorial Union. For more information please contact me. – Bonnie Solberg, Memorial Union, 777-2598.

## Bookstore hosts holiday open house

The Barnes & Noble UND Bookstore will host a holiday open house Friday, Dec. 3, from 8 a.m. to 8 p.m. Receive 20 percent off hardcover trade titles, games, selected clothing, and giftware. Meet authors on small press day, with local and regional authors here to sign books. Enjoy free cookies and cider while quantities last, and register for free drawings.

We'll have 50 percent off three selected Starbucks drinks: gingerbread latte, peppermint mocha, and eggnog latte of any size.

## Tickets on sale now for Madrigal Dinner

Tickets are on sale now for the Concert Choir's annual Madrigal Dinner Theater Production, "ye Olde Englisch Christmasse Feste."

Feast with the King and Queen on a four-course dinner, hide from the beggars, laugh with the mimes and enjoy the musical talents of over 60 UND students. It will be a unique and entertaining event featuring baroque song and dance that you don't want to miss.

Performance dates are Saturday, Dec. 4, at 7 p.m., and Sunday, Dec. 5, at 2 and 7 p.m.

This year's performance will be held at the Alerus Center Ballroom. Tickets are available through all TicketMaster outlets, the Alerus Center, Scott's Music, Poppler's Music Store and the UND Department of Music. For more information, please call 777-2646. – Music.

## Public scholarship program meeting is Dec. 10

A meeting to discuss continuing the development of the UND public scholarship program will be held for interested faculty and staff Friday, Dec. 10, 10 a.m. to noon in the Badlands Room, Memorial Union.

The meeting will take action steps based on a retreat held earlier in the fall. An organizational plan will be finalized, including creation of a steering committee, community advisory board, interest committees, work committees, and an associate member category. Short term programming goals also will be determined.

The following definition and purpose of public scholarship was discussed at the fall retreat: "Public scholarship is scholarly and creative work in the public interest, usually planned and carried out with community or public partners, producing results that are broadly accessible. The UND public scholarship program provides funding and information to support this scholarship, enabling the University to better serve its public purpose by contributing to public discussion, solving public problems, and strengthening communities. Through public scholarship, faculty are more actively engaged in society, while communities and citizens develop their capacity to address their own needs and improve their quality of life."

If you cannot attend the meeting but have an interest in being included in some capacity in the program's organization or want to be on the mailing list, please let me know by calling 777-2287 or e-mailing me at [lanarakow@mail.und.nodak.edu](mailto:lanarakow@mail.und.nodak.edu). – Lana Rakow, director, Center for Community Engagement

## U2 lists workshops

Below are U2 workshops for Dec. 6 through Dec. 15. Visit our web site for additional workshops in December, January and February. Please reserve your seat by registering with U2 by phone, 777-2128; e-mail, [U2@mail.und.nodak.edu](mailto:U2@mail.und.nodak.edu); or online, [www.conted.und.edu/U2/](http://www.conted.und.edu/U2/). Please include workshop title and date, name, department, position, box number, phone number, e-mail address, and how you first learned of the workshop. Thank you for registering in advance; it helps us plan for materials and number of seats.

**Word XP, Beginning:** Dec. 6, 8, and 10, 9 a.m. to noon, 361 Upson II (nine hours total). Learn basic features of the program, create a document, edit and format text, format paragraphs, add tables, use templates and wizards, proof a document, set display and print options, mail merge wizard. Presenter: Maria Saucedo.

**Defensive Driving:** Dec. 6, 12:30 to 4:30 p.m., 211 Skalicky Tech Incubator (formerly Rural Technology Center). This workshop is required by state fleet for all UND employees who drive state vehicles on a regular (monthly) basis, received a traffic violation, or had an accident while operating a state vehicle. Employees are encouraged to bring a family member. This workshop may also reduce your North Dakota insurance premiums and could possibly remove points from your driving record. Presenter: Jason Uhlir.

**GroupWise 6.5, Beginning:** Dec. 7, 1 to 3 p.m., 361 Upson II. Students will navigate through the GroupWise environment, create and send messages, reply to and forward messages, use the address book, create a personal address book, create a mail group, work with calendar, schedule posted appointments and recurring events, work with junk mail folder and other mail handling features. Presenter: Maria Saucedo.

**A Season for Safety, The Christmas Holidays:** Dec. 9, 10 to 11:30 a.m., Memorial Room, Memorial Union. Included in this class will be safety involving Christmas trees, lights, and holiday decorations. Other issues related to assuring that your family has a safe and merry Christmas will be covered. Presenters: Mike Powers and Jason Uhlir.

**GroupWise 6.5, Intermediate:** Dec. 9, 1 to 3 p.m., 361 Upson II. Students will work with advanced message options, set mail properties, customize message headers, use web Access interface, create and use rules to automate email responses, and set access rights. Work in depth with junk mail folder and archive feature. Presenter: Maria Saucedo.

**Duplicating Procedures:** Dec. 15, 1:30 to 2:30 p.m., River Valley Room, Memorial Union. Services offered at duplicating services. Learn the process of online job submission and how to create PDFs. Presenters: Shawn Leake and Sherry Metzger.  
— Julie Sturges, U2 program assistant.

## Retired faculty, staff invited to open house

The Alumni Association and Foundation invites all retired faculty and staff to a holiday open house Tuesday, Dec. 14, from 2 to 4 p.m. at the J. Lloyd Stone Alumni Center. Call 777-4078 to RSVP by Dec. 10. – Erinn Hakstol, special events coordinator, Alumni Association and Foundation.

## Fly to Alaska for hockey game

Join the Fighting Sioux hockey team in Alaska Feb. 16-19.

The UND hockey staff has put together a charter to Anchorage; here are the details:

-- Roundtrip airfare, hockey tickets to both games and transportation to and from the airport, hotel and hockey games for \$650. The flight leaves around 6 p.m. Wednesday, Feb. 16, from Minneapolis and picks up the team and Grand Forks guests at around 8 p.m. Arrive in Anchorage around 10:30 p.m. The plane will return after the game on Saturday, Feb. 19. You may fly from Minneapolis or Grand Forks. The plan will originate in Minneapolis and then pick people up in Grand Forks – board on the plane wherever it's most convenient for you.

-- Hotel block reservations have been made at the hotel with the team. Up to four people can stay in a room for \$80 per night at the Sheraton Anchorage Hotel in downtown Anchorage.

-- Please call Cheryl Gilbertson in the UND hockey office at 777-3103 or e-mail her at CherylGilbertson@mail.und.nodak.edu by Dec. 1. The charter needs to be almost full by this date or it may be cancelled.  
– Alumni Association.

TOP ↑

## ANNOUNCEMENTS

### Units asked to e-mail strategic plans to institutional research

To facilitate the strategic planning process, a temporary, secure web site has been created as a central location for posting unit strategic plans. It will be accessed by vice president, deans, and members of the University Planning and Budgeting Council.

Please submit final\* unit plans as Word files or preferably as PDF files to [institutionalresearch@mail.und.nodak.edu](mailto:institutionalresearch@mail.und.nodak.edu). Institutional research will post the plans online. Unit plans were due Nov. 15; college and division-level plans are due Dec. 31, and plans for priority action areas are due Jan. 31.

Posting plans on the site will facilitate the work of the deans, directors, UPBC members and those responsible for the priority action areas. Once the planning process is complete, we hope units will post their strategic plans to their web site.

\* Final plans may be amended pending decisions or feedback at other levels.  
— Martha Potvin, interim vice president for academic affairs.

### Note correct e-mail address for Martha Potvin

The e-mail address listed for Interim Vice President and Provost Martha Potvin in the 2004-2005 UND Directory is incorrect. All e-mail messages should be sent to [martha.potvin@und.nodak.edu](mailto:martha.potvin@und.nodak.edu).

Thank you. – Vice president for academic affairs and provost office.

### Grants and contracts administration will close for training Dec. 6-17

To ensure that staff receive adequate training for the implementation of ConnectND, grants and contracts administration will close Dec. 6-17. The office will resume normal business hours Monday, Dec. 20.

The division of research will work to continue reviewing proposals during that time; however, significantly more time

### Thanksgiving Day holiday hours listed

#### Thanksgiving Day is holiday

In accordance with State Board of Higher Education directives, Thursday, Nov. 25, will be observed as Thanksgiving Day by faculty and staff of the University. Only those employees designated by their department heads will be required to

work on this holiday. – Martha Potvin, interim vice president for academic affairs and provost, and Diane Nelson, director, human resources.

**Chester Fritz Library:**

Chester Fritz Library hours over the Thanksgiving holiday are: Wednesday, Nov. 24, 8 a.m. to 4:30 p.m.; Thursday, Nov. 25 (Thanksgiving), closed; Friday, Nov. 26, 8 a.m. to 4:30 p.m.; Saturday, Nov. 27, 1 to 5 p.m.; Sunday, Nov. 28, 1 p.m. to midnight. – Karen Cloud, Chester Fritz Library.

**Health sciences library:**

The Harley E. French Library of the Health Sciences holiday hours for Thanksgiving are: Wednesday, Nov. 24, 7:30 a.m. to 5 p.m.; Thursday, Nov. 25, closed; Friday, Nov. 26, 8 a.m. to 5 p.m.; Saturday, Nov. 27, 1 to 5 p.m.; Sunday, Nov. 28, 1 p.m. to midnight. – April Byars, health sciences library.

**Law library:**

Thanksgiving holiday hours for the Thormodsgard Law Library are: Wednesday, Nov. 24, 7:30 a.m. to 9 p.m.; Thursday, Nov. 25 (Thanksgiving), closed; Friday, Nov. 26, 7:30 a.m. to 5 p.m.; Saturday, Nov. 27, noon to 5 p.m.; Sunday, Nov. 28, noon to 11 p.m. – Jane Oakland, Thormodsgard Law Library.

**Women's Center:**

The Women's Center will be closed Friday, Nov. 26. If you have any questions or needs, please call the dean of students office at 777-2664. – Women's Center.

**Memorial Union:**

The Memorial Union and all its facilities will be closed Thursday, Nov. 25 (Thanksgiving Day), and Saturday and Sunday, Nov. 27-28. Hours for Wednesday, Nov. 24, and Friday, Nov. 26, are:

Administrative offices: Wednesday, Nov. 24, 8 a.m. to 4:30 p.m.; Friday, Nov. 26, 8 a.m. to 4:30 p.m.

Athletic ticket office: Wednesday, Nov. 24, 8:30 a.m. to 4 p.m.; Friday, Nov. 26, closed.

Barber shop: Wednesday, Nov. 24, 8:30 a.m. to 5:30 p.m.; Friday, Nov. 26, closed.

Computer labs: Wednesday, Nov. 24, 7:30 p.m. to 5:45 p.m.; Friday, Nov. 26, 10 a.m. to 4 p.m.

Craft center: Wednesday, Nov. 24, noon to 5 p.m.; Friday, Nov. 26, closed.

Credit union: Wednesday, Nov. 24, 9 a.m. to 5 p.m.; Friday, Nov. 26, 9 a.m. to 5 p.m.

Terrace dining center: Wednesday, Nov. 24, 7 a.m. to 4 p.m.; Friday, Nov. 26, closed.

Food court/Old Main Market Place: Wednesday, Nov. 24, 7 a.m. to 4:30 p.m.; Friday, Nov. 26, closed.

Health promotions office: Wednesday, Nov. 24, 8 a.m. to 4:30 p.m.; Friday, Nov. 26, 8 a.m. to 4:30 p.m.

Internet Café and Pub area: Wednesday, Nov. 24, 7 a.m. to 5 p.m.; Friday, Nov. 26, 8 a.m. to 5 p.m.

Lifetime Sports Center: Wednesday, Nov. 24, 10 a.m. to 5 p.m.; Friday, Nov. 26, 10 a.m. to 5 p.m.

U card office: Wednesday, Nov. 24, 10 a.m. to 3 p.m.; Friday, Nov. 26, closed.

Parking office: Wednesday, Nov. 24, 1 a.m. to 4:30 p.m.; Friday, Nov. 26, 8 a.m. to 4:30 p.m.

Post office: Wednesday, Nov. 24, 9 a.m. to 4:30 p.m.; Friday, Nov. 26, 9 a.m. to 1 p.m.

Stomping Grounds: Wednesday, Nov. 24, 7 a.m. to 4:30 p.m.; Friday, Nov. 26, 8 a.m. to 2 p.m.

Student academic services: Wednesday, Nov. 24, 8 a.m. to 4:30 p.m.; Friday, Nov. 26, 8 a.m. to 4:30 p.m.

U Snack C-Store: Wednesday, Nov. 24, 7:30 a.m. to 4:30 p.m.; Friday, Nov. 26, closed.

Union services – Info Center: Wednesday, Nov. 24, 7:30 a.m. to 5 p.m.; Friday, Nov. 26, 7:30 a.m. to 5 p.m.

University learning center: Wednesday, Nov. 24, 8 a.m. to 4:30 p.m.; Friday, Nov. 26, 8 a.m. to 4:30 p.m.

Building hours: Wednesday, Nov. 24, 7 a.m. to 5:30 p.m.; Friday, Nov. 26, 7 a.m. to 5:30 p.m.

— Marsha Nelson, Memorial Union.

## Financial data will "freeze" Dec. 23 for conversion to PeopleSoft

To ensure the integrity and accuracy of the financial data that will be converted to PeopleSoft as part of the ConnectND project, we need to "freeze" the legacy system (CICS) once the conversions begin. Financial activity from July 1, 2004 to Dec. 31, 2004 will be converted to PeopleSoft the last week of December 2004. Between Dec. 23, 2004 and Jan. 4, 2005, we will not be able to create any online transactions affecting December 2004 or earlier in the legacy system (receipts, payments, purchase orders, ID bills, accounts receivable, etc.) nor process any batch interfaces (facilities, parking, student health, etc.). We will go "live" in PeopleSoft Jan. 5, 2005.

To accommodate this schedule, the Dec. 31 payroll will be processed Dec. 22. Payday will still be Thursday, Dec. 30. Any transactions not submitted to accounting services or payroll by the dates noted below will have to be processed in PeopleSoft in January 2005, using the new forms and chart fields.

Following are the tentative critical dates for December processing:

**Due in accounting services Dec. 16:**

- Requests for payments
- Blanket PO and confirmation PO payments
- Receiving reports
- Travel vouchers
- Interdepartmental billings
- Accounts receivable charges and credit memos
- Journal entries
- Stipend payments for 12/31/04
- Budget transfers - non-appropriated funds
- Checks to be cancelled

**Due in human resources by Dec. 15 for Dec. 31 payroll:**

- Payroll appointment forms
- Payroll revision forms
- Payroll termination forms

**Due in payroll by Dec. 17:**

- All time sheets
- Leave slips
- EERC payroll
- FlexComp vouchers

**Due in budget office by Dec. 17:**

- Budget transfers - appropriated funds
- New position requests
- Position modifications

**Due in business office by Dec. 22:**

- Departmental deposits for receipt in December

**Due to be run (batch jobs) by Dec. 22:**

- Facilities system upload
- Student health upload
- FoodPro
- EERC AP upload
- Aerospace upload
- Telecommunications upload
- Traffic upload
- Printing center upload

**Due to accounting services by noon Dec. 21:**

- Month end inventory adjustments
- Housing deferred revenue adjustments
- Dining services deferred revenue adjustments

Please regularly visit the Connect "U"ND web site for announcements and updated information. I also strongly encourage your department to participate in the Tuesday @ 9 Connect "U"ND weekly information meetings in the Memorial Union Lecture Bowl.

If you have any questions regarding this notice or Connect"U"ND implementation in general, please e-mail .

— Peggy Lucke, Connect"U"ND implementation project co-manager.

**Critical dates listed for data "freeze"**

To insure accuracy of data that will be converted to PeopleSoft as part of the ConnectND project, legacy information will be "frozen" prior to conversion. Following are critical dates and their impacts.

Date	Issue	Impact
12/01/04	Freeze department numbers in legacy and mapping	No new department numbers until 1/05/05
12/08/04	Freeze chart fields in legacy and mapping	No new fund numbers (including

		grants) until 1/05/05
12/08/04	Freeze sponsors in legacy and mapping	No new grant sponsor numbers until 1/05/05
12/23/04	Payroll for 12/31 is posted	Payroll runs no later than 12/22/04
12/23/04	Final payroll withholding payments are posted	Payroll vouchers paid 12/23/04
12/23/04	Final accounts payable transactions are posted	No checks between 12/23/04 and 1/06/05
12/23/04	Final general ledger transactions are posted	No ID billings or journal entries between 12/23/04 and 1/06/05
12/23/04	Final student finance transactions are posted (accounts receivable)	No accounts receivable or online tuition calculations between 12/23/04 and 1/06/05
12/23/04	Final student finance transactions are posted (receipts)	No accounts receivable or departmental deposits between 12/23/04 and 1/05/05
12/27/04	Final postings in legacy	If errors, run a second posting
12/28/04	Legacy reports run	

-- Peggy Lucke, Connect "U"ND implementation project co-manager.

## Rural health receives funds to aid underserved areas

or the 11th consecutive year, the Center for Rural Health at the medical school has received federal funding for a program to train health profession students in rural or underserved areas.

The CRH has received the five-year, \$818,455 grant from the Bureau of Health Professions, National Health Service Corps in the Health Resources and Services Administration in the Department of Health and Human Services to administer the North Dakota Student/Resident Experiences and Rotations in Community Health (SEARCH) Program.

The CRH received one of 20 grants disseminated nationwide for this program.

Since it began in 1993, the North Dakota SEARCH program has placed 260 students in 17 communities and three Native American reservation communities.

"This is an opportunity to provide firsthand learning experiences in community-based settings for students in medicine, nursing, social work, psychology and dentistry," said Mary Amundson, assistant professor at the CRH and director of the SEARCH program. "This is the only program that has an interdisciplinary focus, placing students who are pursuing different professions in the same locations so they learn about the resources each discipline brings to the patient."

"The interdisciplinary approach of the SEARCH program allows our staff to take teaching to the next level where there is respect for all the disciplines," said Melana Howe, chief nurse executive of the West River Regional Medical Center in Hettinger. "It also provides a better understanding of the importance of the health care team approach for our staff." "SEARCH places a focus on community," Howe continued, "which then takes the health care team outside the hospital and into the community through a variety of projects which typically does not happen in other rotations."

The CRH partners with the UND psychology and social work departments, the College of Nursing, the family medicine department at the School of Medicine and Health Science and the University of Minnesota School of Dentistry to provide the SEARCH program experience to students.

— Center for Rural Health.

## UND a founding member of the Space Education Consortium

Space studies has become a founding member of the Space Education Consortium (SEC). The consortium will provide educational and research services to the United States Air Force. The University of Colorado at Colorado Springs leads the consortium effort, whose members also include the University of Colorado at Boulder, George Washington University, The Aerospace Corporation, and the Space Foundation. The consortium is intended to be an open-ended

grouping of universities that provide space education to the military and intelligence community.

Other institutions that are currently considering membership include The Johns Hopkins University, the University of Central Florida, Florida Institute of Technology, the Naval Postgraduate School, and Air Force Institute of Technology. UND's Department of Space Studies, in particular Stephen Johnson, began working with The Aerospace Corporation on the consortium idea in 2001. They were later joined by the University of Colorado at Colorado Springs, George Washington University, and Johns Hopkins University, who together formed the initial core of institutions supporting the idea. The Department of Space Studies will be working with other consortium members to develop credit transfer agreements and to collectively meet the military's space educational and research needs.

"Graduate education in the area of space is a rapidly growing field, particularly for the military. We have been servicing these needs for some time with our M.S. in space studies, but the founding membership in this consortium really places us at the helm of a group of national significance," said Shan de Silva, chair of space studies. "This really addressed one of the cornerstones of our strategic plan – to be a world leader in space education at graduate level."  
— Odegard School of Aerospace Sciences.

## **Wynne named executive associate dean at medical school**

Joshua Wynne, a cardiologist and professor of internal medicine at Wayne State University School of Medicine in Detroit, has been named to the new position of executive associate dean at the School of Medicine and Health Sciences.

Wynne was also named associate dean for academic affairs and professor of internal medicine at the medical school. "We are very pleased that Dr. Wynne has decided to join us," said H. David Wilson, vice president for health affairs and dean of the medical school. "He is an outstanding physician and educator with incredible credentials who brings a tremendous vigor and creativity and an array of new ideas to this position. He will work directly with me and his portfolio will increase steadily to include academic affairs, information resources and other responsibilities." Wynne will fill the need for another physician in the school's administrative ranks in Grand Forks to help carry out some of the duties of the dean. He will also assist the dean in coordinating the activities of the medical school at its regional sites throughout the state.

At Wayne State, Wynne served as vice president and president of the faculty senate in terms running from 1997 to 2001. He was chief of the cardiology division from 1984 to 1997 with ultimate responsibility for the adult cardiology clinical, research and educational programs throughout the seven-hospital system.

Wynne served as senior analyst at the Institute for Strategic Analysis and Innovation at Detroit Medical Center. The institute provides support, data and financial standardization, benchmarking and analysis for administrative staff, senior management and the governing board of the medical center.

He has received numerous awards and honors including the Distinguished Alumni Award from Boston University School of Medicine, the Dodrill Award of the Michigan affiliate of the American Heart Association and several awards for excellence in teaching at Wayne State University. He was included in several annual editions of The Best Doctors in America and selected as "Top Doc" in cardiology in three surveys for Detroit Monthly magazine.

His research interests are in the area of heart disease and cardiomyopathy, and his findings have been presented widely and published in scientific journals. Wynne is considered a leading authority in the management of various forms of heart disease, and has contributed chapters to the most widely read textbooks of medicine and cardiology.

A native of New York, Wynne earned a bachelor's degree, magna cum laude, from Boston University and the Doctor of Medicine degree, magna cum laude, from Boston University School of Medicine. He was named to membership in Phi Beta Kappa scholastic society and Alpha Omega Alpha honor society in medicine while a student at Boston University. He took residency training in internal medicine, followed by a fellowship in cardiology, through Harvard Medical School at Peter Bent Brigham Hospital in Boston.

He also earned an MBA, with honors, from the University of Chicago and a Master of Public Health degree in health management and policy from the University of Michigan School of Public Health.

Wynne and his wife, Dr. Susan Farkas, also a cardiologist, will maintain homes in Grand Forks and Fargo. They plan to begin their medical practices in December at MeritCare in Fargo and she plans to join the faculty of the medical school. They are the parents of Andras and Eszter Farkas, both studying law at the University of Michigan. — School of Medicine and Health Sciences.

## **Physicians join faculty of Minot Center for Family Medicine**

Scott Knutson and Samina Sagri have been named assistant directors at the Health Sciences Center for Family Medicine

in Minot.

Knutson, who completed his residency training at the Center for Family Medicine in Minot, earned his medical degree at the University of South Dakota School of Medicine. He served as a general medical officer at the Minot Air Force Base before entering residency. He was named the William M. Buckingham, M.D., Resident of the Year by the North Dakota Academy of Family Physicians in March.

Sagri is a graduate of Rawalpindi Medical School in Pakistan. She took one year of internal medicine residency in New York before coming to Minot to complete the final two years of family medicine residency at the UND Center for Family Medicine. In May, Sagri was inducted into the Alpha Omega Alpha (AOA) honor medical society. Election to membership in AOA is based on excellence in scholarship as well as integrity, capacity for leadership, compassion and fairness in dealing with colleagues.

Knutson and his wife, Shannon, a kindergarten teacher, have three children: Seth, 14, Zach, 11, and Brookelynn, 8.

Sagri's husband, Rizwan Kibria, practices internal medicine in Crosby, N.D. — School of Medicine and Health Sciences.

## Center seeks faculty using service learning

The Center for Community Engagement asks faculty who have used or are currently using service learning in their courses to contact us. We are creating a database of service learning opportunities to provide to students and community partners, as well as creating a list of faculty interested in discussing service learning.

According to Campus Compact National Center for Community Colleges, service learning is a teaching method which combines community service with academic instruction as it focuses on critical, reflecting thinking and civic responsibility. Service learning programs involve students in organized community service that addresses local needs while developing their academic skills, sense of civic responsibility, and commitment to the community. (<http://www.compact.org/resource/SLres-definitions.html>)

Please contact Farrah Thoreson, VISTA service learning coordinator, at 777-2706 or [farrah.thoreson@und.nodak.edu](mailto:farrah.thoreson@und.nodak.edu) with your information. We appreciate your response. — Center for Community Engagement.

## Cultural awareness committee awards mini grants

The cultural awareness committee (CAC) is committed to increase everyone's awareness of and sensitivity to diversity, which contributes to the strength of our campus community. CAC seeks to eliminate prejudice, stereotypes, racism, ethnocentrism, misunderstanding, and lack of understanding concerning the many cultural groups at UND by bringing diverse people together in positive situations. CAC is pleased to announce to departments the availability of mini grants in the amount of \$250 to promote cultural awareness and sensitivity throughout the campus community. Applications can be obtained by contacting American Indian Student Services, 777-4291 or [darlene.nelson@und.nodak.edu](mailto:darlene.nelson@und.nodak.edu). — Leigh Jeanotte, American Indian Student Services.

## Departments invited to take part in affirmative action program

The Greater Grand Forks Business Leadership Network (BLN) invites University departments to join the affirmative action and the rehabilitation and human services programs in participating with other employers who have employees with disabilities. UND maintains a corporate membership with the BLN. Please see the latest BLN newsletter on the UND affirmative action web site at [www.und.edu/dept/aao/Pol.htm](http://www.und.edu/dept/aao/Pol.htm). For more information, contact me at 777-4172 or at [sallypage@mail.und.nodak.edu](mailto:sallypage@mail.und.nodak.edu). — Sally Page, affirmative action officer.

## All grad students must take harassment training

There seems to be confusion regarding the harassment training for graduate assistants. All graduate assistants must complete the training and the type they take will depend on their responsibilities.

Graduate teaching assistants and graduate research assistants are required to take the online harassment training. Instructions for completion are on the affirmative action web site at <http://www.und.edu/dept/aao/newharassmentinstructions.htm>.

Graduate service assistants and graduate assistants who do not teach or supervise are required to read the harassment training information and acknowledge their understanding. The signed acknowledgement is sent to the affirmative action

office at Box 7097. If packets or assistance are needed, please contact the affirmative action office at 777-4171.

Please note that work study students or institutionally employed students are not required to take either training. – Sally Page, affirmative action officer.

## Honorary degree nominations sought

Members of the University council are invited to nominate outstanding individuals for an honorary degree. The deadline for submitting nominations is Friday, Dec. 3. Qualifications include, but are not limited to, the following State Board of Higher Education criteria (see SBHE, Policy 430.1):

1. The candidate should have had an association with the State of North Dakota. This association may be by virtue of birth, of residence, of education, of service to the state, the board, or one of the institutions governed by the board.
2. The candidate must have achieved a level of distinction which would merit comparable recognition in his or her profession or area of excellence.
3. The renown of the candidate should reflect favorably on the board, the institutions it governs, and the State of North Dakota.

In order to avoid any embarrassment, no suggestion shall be made to any person to be so honored until the State Board of Higher Education has acted on the nomination.

Institutional criteria and standards for the awarding of honorary degrees at the University of North Dakota have been established by the University senate. It is recommended that the following criteria be used in considering persons for an honorary degree:

1. Achievement of distinction in scholarship, or in comparable professional or creative achievement.
2. Recognized and outstanding service to the nation, to the state, or to the University of North Dakota.
3. Attendance at or graduation from the University of North Dakota, except as the individual is outstanding with reference to the preceding criteria 1 and 2.
4. Non-membership on the faculty of the University of North Dakota.
5. Scholarship specialization in an area in which the university normally grants an earned degree.

### Procedures:

1. Nominations may be made by any member of the University council.
2. Nominations must be accompanied by a factual dossier providing evidence that the nominee meets the criteria and standards established by the University Senate (Nos. 1-5 above). Factual compilation should include the following, in the order listed:
  - a. A brief biography.
  - b. A list of scholarly writings, research and publications.
  - c. Description of public service and achievements.
  - d. List of offices and positions held.
  - e. Other factual justifications for consideration.
3. The nominee's scholarship will be evaluated by the departmental faculty in the area of the nominee's specialization, such evaluation to be a part of the dossier presented to the honorary degrees committee.
4. A nominee will not be informed that he/she is being considered until the nomination has been approved at the SBHE level.
5. The titles of honorary degrees shall be distinct from those of earned degrees at UND.
6. No honorary bachelor's or master's degrees will be awarded.

On behalf of the honorary degrees committee, nominations and all supporting materials may be sent to the office of the vice president for academic affairs and provost, 302 Twamley Hall. The dateline for submitting nominations is Friday, Dec. 3. – Martha Potvin, interim provost.

## Major Library of Congress exhibition comes to Museum

"Rivers, Edens, Empires: Lewis & Clark and the Revealing of America," continues through Jan. 9. The Library of Congress has dipped into its unparalleled collection to launch an exhibition focusing on western exploration. With special federal funding, the exhibition opened at the Library of Congress in Washington in July 2003. Only three sites have been chosen to host the tour: the Joslyn Art Museum in Omaha, Neb.; the North Dakota Museum of Art; and the Museum of History and Industry, Seattle, Wash.

The exhibition spotlights rare documents and art works from both the European and the Indian worlds, first-hand observations, specimens and depictions of plants and animals, and spectacular maps, which enable the viewer to trace

an emerging picture of the continent as a complex web of geographic features and territorial claims as revealed through the experiences of early explorers and the native people they encountered along the way.

Not only is the Library rich in Lewis and Clark related material, it also holds impressive collections of other important expeditions including those led by Zebulon Pike, Stephen Long, Charles Wilkes, and John Frémont, all featured in the exhibition.

Library materials are supplemented by loans from important collections including Indian artifacts from the National Museum of the American Indian, botanical specimens collected on various western expeditions from the National Museum of Natural History and the New York Botanical Garden, artist and naturalist Titian Peale's drawings made as a member of the Long expedition from the collection of the American Philosophical Society, and the Sitting Rabbit map and a winter count attributed to High Dog from the North Dakota Historical Society. Those expeditions and others are explored in the exhibition and place the remarkable trek made by the Corps of Discovery in the broad context of a century of exploration of the North American continent. The exhibition closes with an epilogue focused on the construction of the transcontinental railroad, which closed the door on the quest for a direct water passage to connect the East with the West.

The Museum has organized a series of events around the exhibition; the remaining programs are Thursday, Dec. 2; Sunday, Dec. 5; and Thursday, Dec. 9.

Museum hours are weekdays 9 a.m. to 5 p.m., Saturday and Sunday 11 a.m. to 5 p.m., open Thursday evenings until 9 p.m. There is no admission charge but the suggested donation for this exhibition is \$5.

The exhibition and its national tour to Omaha, Grand Forks, and Seattle was made possible through funding from the United States Congress. That funding was secured by the Lewis and Clark Bicentennial Congressional Caucus and its co-chairs, Senators Conrad Burns, Larry Craig, and Byron Dorgan, and Representatives Doug Bereuter and Earl Pomeroy.

The exhibition at the North Dakota Museum of Art is underwritten by David Rognlie, who graduated from UND in 1956, with additional funding from Xcel Energy, Margery McCanna-Jennison, Grand Forks Herald, Grand Forks Public Schools, Land O'Lakes Foundation, Nash Family Foundation, Nodak Electric Trust, North Dakota Council on the Arts, North Dakota Department of Commerce-Tourism Division, and the University of North Dakota Office of Academic Affairs.

— North Dakota Museum of Art.

## Note policy changes for accounting services

Please refer to the accounting services web site for the most recent updates to policies/procedures at <http://www.und.edu/dept/accounts/>. Select the "Updates to Policies and Procedures" tab.

Recent updates include:

- Office Max Purchases Require VISA Purchasing Card.
- Out-of-State Per Diem Listing.
- Reimbursement for Private, Charter, Lease, or Rental of Aircraft.
- Lisa Heher, cash and investments manager.

## Office Max purchases must be made with purchasing card after Dec. 1

Effective Dec. 1, UND will no longer be allowed to charge purchases at Office Max.

UND has available a Visa purchasing card for purchases up to the single purchase limit of \$5,000. Purchases can be made with the purchasing card at Office Max and at any vendor that accepts Visa.

Advantages of the Visa purchasing card:

- Smoother transition to PeopleSoft.
- Vendors often process and ship orders faster.
- Eliminates purchasing delays.
- Easier to make purchases with a vendor, no charge account needs to be established, and credit references do not need to be provided.
- Vendor is paid promptly.
- Reduces the number of request for payments/SOS payments.
- Reduces the number of invoicing problems.
- Reduces the number of checks issued.

To obtain a Visa purchasing card:

- Contact Kathie Howes, accounting services, 777-2915.
- Submit, to accounting services, the purchasing card application form (located at <http://www.und.edu/dept/accounts>. Select "Forms Available).
- All cardholders are required to attend a training session prior to receiving their Visa purchasing card.
- Accounting services.

## Renew "A" zone parking permits before Dec. 6

Red "A" zone parking permits expire Monday, Dec. 6. Renewal notices have been sent out to everyone currently on our records. If you did not receive one, please contact the parking and traffic office located in the Memorial Union (lower level) and pick up your new permit. To be eligible to purchase an "A" permit, you must be a full-time or part-time fully benefited employee of the University. Graduate students with 50 percent graduate teaching assistant or graduate research assistant appointments also qualify for "A" permits.

Parking permits are \$48 for the year, and can be purchased by cash, check, or credit card. Payroll deduction is also available to all employees who are employed nine months or more and are fully benefited. You will receive a new hang tag permit this year. Please make sure that your old permit is destroyed or turned in to the parking and traffic office. If you have any questions, please contact our office at 777-3551. – Sherry Kapella, parking and traffic office.

## Golf course clubhouse available for gatherings

Are you looking for a unique place to hold a meeting, retreat or reception? Ray Richards Golf Course Clubhouse offers a beautiful view and quiet surroundings. It's an ideal setting for your gathering. Call 777-3788 for availability and reservations. – Ray Richards Golf Course Clubhouse.

## West side of Carnegie parking lot will close for construction

The mechanical project for the Carnegie Building will begin this week as contractors install a new HVAC system. They will use the parking lot on the west side of the building for their staging area. The accessible parking spaces will be temporarily re-located to the visitor lot on the east side of the building. We hope to have this completed by early January depending upon availability of equipment. – Facilities.

## FlexComp deadline is Nov. 30

The open enrollment period for the FlexComp program for the plan year of Jan. 1, 2005 through Dec. 31, 2005, is quickly coming to an end (open enrollment period is Nov. 1-30, 2004). Enrollment agreements must be returned to the payroll office by Tuesday, Nov. 30. No enrollment agreements will be accepted after 4:30 p.m. that day. No exceptions will be made for mail delays; if the deadline date is approaching, it is advised that you hand-deliver your form directly to the payroll office to assure meeting the deadline. This deadline is required to ensure that all forms received can be processed prior to Jan. 1.

All benefited employees have the opportunity to enroll or re-enroll in this fringe benefit. This program helps employees pay for medical and dependent care expenses with pre-tax dollars instead of after-tax dollars. If you have any questions or need any additional information, call me. – Heidi Strande, payroll office FlexComp specialist, 777-4423.

## Pre-paid phone cards available from telecommunications

Telecommunications has new lower-rate pre-paid phone cards available for personal use by faculty, staff and students. The cards come in three denominations: \$5 card at \$0.059 per minute, \$10 card at \$0.055 per minute and \$20 card at \$0.049 per minute. Cards can be purchased at the telecommunications office in the lower level of the Carnegie Building, Wilkerson C-Store, Walsh C-Store, or the U-Snack C-Store in the Memorial Union. – Telecommunications.

## TRIO sponsors giving tree for families in need

TRIO programs are sponsoring a giving tree for area families. If you would like to help, please take a gift tag from the giving tree across from the Info Center in the Memorial Union. On the gift tag is information about a gift to be given to a family. Please bring the unwrapped gift and the gift tag to the third floor of McCannel Hall, TRIO programs (across from the Union). Thanks for your help. – TRIO programs.

## Children's Center now offers toddler care

The University Children's Center, which is located on campus at 525 Stanford Road, will offer toddler care (2-year olds) on Jan. 11. Applications are currently being accepted for all age groups: 2-5. Children are cared for in small groups by teachers with degrees in early childhood education or a related field. A day at the University Children's Center includes a USDA approved breakfast, lunch, snack, a choice of rest or nap time, planned large and small group activities, and opportunities to play outdoors. Parents are always welcome to join their children for part of the day.

Toddler rates (2-3 year olds): full day, \$25; half day, \$20.

Pre-school rates (3-5): full day, \$22; half day, \$16; Head Start p.m., \$18; hourly rate, \$3 (for additional care); academic year registration fee, \$30; summer registration fee, \$20.

For additional information, please call 777-3947. You may also visit the UCC web site at [www.childrenscenter.und.edu](http://www.childrenscenter.und.edu).  
— JoAnne Yearwood, director, University Children's Center.

## Swanson Hall residents sponsor "recycling war"

To promote and expand recycling efforts, the residence hall student recycling representatives are conducting activities. Swanson Hall residents are holding a recycling war in which participants on each floor will compete for the most pounds recycled. At Selke Hall, residents will be rewarded when they get caught recycling. Selke dollars will be given out and at the end of the semester an auction is held where residents can buy various gift certificates from Grand Forks businesses. Congratulations to these students who help support the recycling efforts on campus. — Janice Troitte, recycling coordinator.

## Denim Day charities chosen

The following charities were selected as recipients for 2004-05 Denim Day funding: Circle of Friends Humane Society, Community Violence Intervention Center, Healthy Families Region IV, Home Delivered Meals, Inc., Northlands Rescue Mission, Inc., Mountainbrooke, and Success Unlimited, Inc. — Karen Cloud (Chester Fritz Library), Denim Day charity selection committee.

TOP 

[University Letter Home](#) : [Submit Article](#) : [Search Archive](#) : [Subscribe](#) : [Unsubscribe](#)

[MyUND](#) : [A to Z Index](#) : [Contact UND](#) : [Return to Top](#)

University of North Dakota • Grand Forks, ND 58202 • Toll Free: 1-800-CALL-UND • Tel: 701-777-2011  
©2004 University of North Dakota. Send questions/comments about this web site to the [UND Webmaster](#).

University Relations  
University of North Dakota  
411 Twamley Hall  
Box 7144  
Grand Forks, ND 58202  
Tel: (701) 777-2731  
Fax: (701) 777-4616  
Email: [university\\_relations@und.edu](mailto:university_relations@und.edu)