



4-3-2003

**April 3, 2003**

University of North Dakota

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Minutes of the University Senate Meeting  
April 3, 2003

1.

The April meeting of the University Senate was held at 4:05 p.m. on Thursday, April 3, 2003 in Room 7, Gamble Hall. Jan Goodwin presided.

2.

The following members of the Senate were present:

Alleva, Patti	Hansen, Kenneth	Perry, David
Anderson, Angie	Heitkamp, Thomasine	Petros, Thomas
Bagheri, Fathollah	Hoffmann, Mark	Rakow, Lana
Baker, Adam	Hume, Wendelin	Romanick, Mark
Bartsch, Brent	Jackson, Jon	Ryan, Steffen
Blackburn, Royce	Jenniges, Sharleen	Shaeffer, Margaret
Boyd, Robert	Jeno, Susan	Sheridan, William
Bridewell, John	Jerath, Sukhvarsh	Smith, Bruce
Effertz, Kayla	Jose, Matt	Stanlake, Lowell
Elsinga, Lillian	Kenville, Kimberly	Stofferahn, Curtis
Ettling, John	Krogh, Nancy	Stolt, Wilbur
Fivizzani, Albert	Kupchella, Charles	Sukalski, Katherine
Gagnon, Gregory	Lee, Randy	Thompson, Myra
Gallager, Robert	Marshall, David	Venhuizen, Brett
Gerber, Anne	Murphy, Eric	Watson, John
Goenner, Cullen	Nichols, Elizabeth	Zidon, Margaret
Goodwin, Janice	Norman, Katherine	

3.

The following members of the Senate were absent:

Alfonso, Peter	Knight, Barbara	Ruff, Nick
Benoit, Joseph	Levang, Chris	Shaeffer, James
DeMers, Judy	Lovseth, Jon	Skramstad, Allan
Drewes, Mary	McBride, Rosanne	Tschacher, Walter
Downie, Morgan	Porter, James	Thureen, Faythe
Elbert, Dennis	Porter, Kimberly	Tiffany, Mark
Hanhan, Sara	Potvin, Martha	Wilson, H. David
Hikins, James	Rice, Daniel	Zierdt, Candace
Hildre, Nate	Romero, Alan	

4.

The following announcements were made:

- A. The President announced that in a few years the University will celebrate the 125th anniversary of its founding. He will be putting together a committee to plan for this event, and he encouraged people to let him know of anyone who might have interest in participating.
- B. President Kupchella announced that we have in place a policy that requires an annual written employee evaluation, but we do not have a policy for the evaluation of senior administrators. He plans to put something in place for the vice presidents. Mr. Sheridan stated that

approximately ten years ago there was a committee that created a plan to evaluate the performance of administrators but this was tabled. The President reiterated that comments about this would be helpful.

C. Ms. Goodwin announced that the Spring 2003 meeting of the University Council will be held on Monday, May 5, at 3:00 p.m. in the Memorial Union Ballroom.

D. The 34th annual Time Out and Wacipi celebration is underway on campus and the chair encouraged everyone to take part.

#### 5.

The chair announced a correction to the March 6, 2003 minutes. In item 9 the second sentence should read "The chair invited nominations from the floor for all committees, and there being none, asked each member to record his or her preference for each committee for the final ballot at the April meeting." The minutes were approved as corrected.

#### 6.

The question period opened at 4:17 p.m. Mr. Gagnon asked the chair if the Senate should consider the guidelines for the Centers of Excellence because the current guidelines exclude many areas on campus because of staffing, budget, and grant minimums. Ms. Goodwin stated she would bring it to Senate Executive Committee for consideration at the May Senate meeting. President Kupchella stated that there were subordinate clauses attached to the requirements for these centers that allowed for equivalent requirements. Mr. Gagnon replied that the people concerned were aware of the subordinate clauses but that the center guidelines were predisposed to the sciences and this sent a message to the rest of the University. Mr. Petros asked if there would be a public meeting by the Research Council to hear the comments that have come in and if there could be a public discussion. President Kupchella replied that he did not know if such a forum was planned, but that the suggestion would be sent to Mr. Alfonso.

Mr. Murphy asked about the Faculty Research Seed Money Program and about issues including the fact that the program is not on the Office of Research and Program Development website and the difficulty of finding due dates and other information. He also questioned who has oversight of this program. Ms. Goodwin stated that the Senate officers have had conversations with various people about these issues, but that it had been set aside because of other issues such as the constitution. Mr. Murphy will send the concerns to Ms. Goodwin and she will follow up.

Mr. Ettling asked if the Senate knew that a steering committee has been working for the last year and a half on an institutional self-study document for the North Central Association visit scheduled for next fall. He urged the Senators to look at the document and make suggestions for improvements and corrections.

The question period closed at 4:34 p.m.

#### 7.

Mr. Lee moved that the annual reports of the Conflict of Interest/Scientific Misconduct Committee, the Intercollegiate Athletics Committee, and the Intellectual Property Committee be received and filed. The motion was approved unanimously.

8.

The Curriculum Committee presented a slate of curriculum changes for approval to the Senate. The motion by the committee to approve the changes was passed unanimously with one abstention.

9.

The Committee on Committees presented the ballot for elections to Senate committees. The ballot was approved unanimously.

10.

The Senate considered the Guidelines for Faculty Engaged in Employment Controversy with the University and the resolution distributed at the meeting regarding these guidelines from the Standing Committee of Faculty Rights. Mr. Lee reported that a meeting of the Standing Committee on Faculty Rights and the Conflict Resolution Center occurred and he stated the current document under consideration reflected the changes suggested at the meeting. Mr. Lee also asked that a change be made in the current document on page 9, part 1, by changing the words "mediator" to "mediation" in the first sentence after the heading. Mr. Ettling offered that item 2. of the resolution be changed to read:

Delegates to its Executive Committee the authority to amend and republish parts I through VIII, inclusive, of the "Guidelines" any time Board of Higher Education amendments to relevant Board policies or Legislative amendments to sections of the Century Code cited in the guidelines necessitate a change in those part I through VIII, inclusive.

Mr. Lee, on behalf of the committee, accepted this friendly amendment. Discussion by the Senate ensued. The motion to approve the guidelines and the resolution was approved 47 in favor with 3 abstentions. (Attachment #1)

11.

The proposed change in the faculty resignation policy presented by the Standing Committee on Faculty Rights was considered. After discussion the motion carried on a vote of 45 in favor with 1 opposed and 2 abstentions.

12.

The proposed admission policy presented by the Admissions and Academic Policies Committee was considered and discussed.

13.

Mr. Petros moved to extend the meeting until 5:45 p.m. The motion carried on a vote of 40 in favor and 7 opposed.

14.

The discussion on the proposed admission policy continued. The motion carried on a vote of 32 in favor, 11 opposed with 1 abstention.

# SENATE CONFLICT OF INTEREST/SCIENTIFIC MISCONDUCT COMMITTEE

15.

Ms. Goodwin explained the need for the Senate to reconsider the amended UND Constitution before it can be forwarded to the State Board of Higher Education. She asked if there was support for a special Senate meeting in April to consider the changes.

16.

Mr. Petros moved to extend the meeting until 5:50 p.m. The motion carried on a vote of 33 in favor and 9 opposed.

17.

Mr. Murphy moved to have a special Senate meeting on April 24, 2003 to discuss the constitution and to handle any other needed Senate business. The motion carried unanimously.

The meeting adjourned at 5:48 p.m.

Nancy Krogh

Secretary to the Senate

## MEETINGS

The Senate Conflict of Interest/Scientific Misconduct Committee has met frequently over the last year, including meeting two-three times a month during the Spring semester and summer sessions, to complete revision of the University of North Dakota "Conflict of Interest Policy." A copy of the revised policy was submitted to University Council for review in December, 2002. Once comments have been received from University Council, the recommended changes will be made to the policy. We anticipate that the revised "Conflict of Interest Policy" will be submitted to the University Senate by the end of the current semester.

In December 2002 the Committee met to review its charge and elect a chair. Jane R. Dunlevy (Anatomy and Cell Biology) was elected as chair. The Committee began with a review of progress from 2001-2002. The principal business before the Committee was revision and simplification of the "Ethical Conduct in Research, Scholarship and Creative Activity Policy."

The Committee has been and will continue to hold regular meetings to review the "Ethical Conduct in Research, Scholarship and Creative Activity Policy" and to assure that the policy reflects current federal and non-federal guidelines. An attempt will be made to bring a proposed new Ethical Conduct in Research policy to the Senate Executive Committee in the Fall of 2003.

Respectfully submitted,



Jane R. Dunlevy, Chair

Senate Conflict of Interest/Scientific Misconduct Committee

**Report of the  
SENATE CONFLICT OF INTEREST/SCIENTIFIC MISCONDUCT COMMITTEE  
2002-2003**

**THE COMMITTEE MEMBERSHIP:**

**2001-2002**

Jane R. Dunlevy (Anatomy and Cell Biology)  
William D. Gosnold (ORPD, ex officio)  
Alan R. King (Psychology)  
Mary Ann Laxen (Community Medicine and Rural Health)  
Roseanne B. McBride (Family Medicine)  
Jan E. Stube (Occupational Therapy)

**2002-2003**

Jane R. Dunlevy (Anatomy and Cell Biology)  
William D. Gosnold (ORPD, ex officio)  
Alan R. King (Psychology)  
Mary Ann Laxen (Community Medicine and Rural Health)  
Roseanne B. McBride (Family Medicine)  
Richard Shafer (School of Communication)

**FUNCTIONS AND RESPONSIBILITIES:**

The Constitution and By-Laws of the University Senate charge the Committee to develop, revise and update the conflict of interest and ethical conduct in research policies for the University, in accordance with federal and non-federal funding agency policies. Additionally, the Committee has the responsibility to consider referrals or complaints relative to conflict of interest or scientific misconduct.

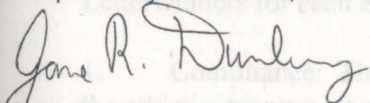
**MEETINGS**

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Respectfully submitted,



Jane R. Dunlevy, Chair  
Senate Conflict of Interest/Scientific Misconduct Committee

Annual Report of the  
Senate Intercollegiate Athletics Committee (IAC)  
2002-2003

**Committee Membership (19)**

**Faculty Members (9)**

Sue Jenö, (MED) Chair

Judy DeMers, (MED)

C. Ray Diez, (BPA)

Lilian Elsinga, (SOS)

Patti Mahar, (EHD)

Susan Nelson, (BPA)

Elizabeth Nichols, (NUR)

Glenn Olsen, (EHD)

Bruce Smith, (JDO)

**Athletic Director (1)**

Roger Thomas

**Senior Women's Administrator (1)**

Kathy McCann

**Coach Representative (1)**

Maria Bruggeman

**Alumni Members (3)**

Charlie Bridgeford

Lowell Schweigert

**Faculty Athletic Representative (1)**

Phil Harneson

**Student Members (3)**

Brad Berg

Jill Holen

Adam Roland

**FUNCTIONS AND RESPONSIBILITIES**

The purpose of the Committee is to provide faculty guidance and oversight in developing, implementing, and evaluating policies that balance intercollegiate athletics with academic rigor and promote gender equity in the intercollegiate athletic program. Eleven specific functions and responsibilities have been listed by the Senate to support the Committee in carrying out its purpose.

**MEETINGS**

The 3<sup>rd</sup> Tuesday of every month at 3:30pm: September 17, 2002, October 15, 2002, November 19, 2002, no December meeting, January 21, 2003, February 18, 2003 cancelled. Meetings are scheduled for March 25, 2003, April 15, 2003 and if necessary May 20, 2003. IAC also met on March 27, 2002 and April 24, 2002 after the last report to the Senate.

**ACTIVITIES**

IAC heard, discussed, and accepted/approved reports or took action on the following items: Compliance, Financial/Budget, the Fighting Sioux Club (FSC), Gender Equity, Personnel, Scheduling, Academic Performance of Athletes, Academic Policy, Letterwinners for each Sport, and NCAA, NCC, and WCHA meetings.

1. Compliance: The only major compliance issue brought forth to the Committee by the athletic department was concerning the Myron Allen case. When UND became

aware of the fact that Mr. Allen had tried out for the Fargo pro team, played a few minutes of an exhibition game, and that a family friend helped to arrange the trip as well as traveled with Mr. Allen to Fargo, it self-reported the violation to the NCAA. The NCAA decided not to re-instate Mr. Allen. Following an appeal from UND, the decision not to re-instate was upheld.

2. Financial/Budget: The projected budget for 2002-03 was approximately \$4.9 million, up from approximately \$3.8 million in 2001-02. Increased expenses are a result of the addition of women's hockey, increased scholarship costs, and an increase in game management costs. The move to REA generated approximately \$750,000 in additional revenue. Ticket revenue for women's hockey was approximately \$18,000. The Jan 18<sup>th</sup> men's basketball game against NDSU set a NCC single game attendance record and walk-up sales for that game totaled \$33,000. Football revenue was below the contractually guaranteed income of \$375,000 with the difference made up by REA. The IAC process in relation to the budget continues to be defined as "review and recommend."

3. FSC: Hockey and Basketball reunions were planned during the Fall of 2002. Renewals for the FSC are sent out each April. Discussion focused on the student seating arrangements at REA and how that will impact season ticket holders. No decisions are final at this time regarding seating at the arena. Due to increased need for accessible seating, some season ticket holders will have to be moved to other areas of the arena. A new director of the FSC will be hired as an athletic department employee when Rob Bollinger becomes the Development Officer for Athletics within the Alumni Foundation.

4. Gender Equity: The athletic department continues to work on this issue. Kathy McCann, Senior Women's Administrator, has indicated that she will be retiring.

5. Personnel: Searches are underway for Assistant Athletic Director, External Affairs

6. Scheduling: Minnesota Duluth has made formal application to join the NCC as a replacement for Morningside. The NCC Presidents' Council is considering a request to move basketball and volleyball schedules to a Saturday/Sunday rather than Friday/Saturday type schedule to limit the number of class hours missed by the athletes. A recommendation from IAC will be delivered to President Kupchella before the end of the semester. Northern Colorado and NDSU have announced decisions to move to Division I.

7. Academic Performance: Student-athletes continue to achieve success on their fields of play while maintaining grade point averages right around 3.0. The cumulative G.P.A. for the Spring semester 2002 was 2.99 and for the Fall semester 2002 was 3.01. Three student-athletes are being considered for post-graduate scholarships.

8. Academic Policy: A proposal was brought to the committee to pursue re-instatement of a course that would grant academic credit for student-athletes much like

## Senate Intellectual Property Committee

that given in Theatre Arts, Music, and ROTC. The Committee, after much discussion, agreed that this should be pursued with the departments involved and there is an ongoing discussion with PEXS and the Athletic Department. Some early registration slots may be open for student-athletes for Fall 2003 registration. Use of these slots has not been finalized at this time.

9. Letterwinners: Spring 2002 and Fall 2002 lists of student-athletes recommended to be awarded letters for participating in sports were approved as submitted with the exclusion of Dance Team Members in the Spring 2002 since the letterwinners board had not approved granting letters to this group.

10. Web site: The web site for the IAC is on-line and functional thanks to the efforts of John Sirignano. Meetings, membership of the committee, and minutes from past meetings can be found on this site.

11. Outstanding Achievements: 2001-02 was very successful for UND Athletics: top 10 finish for the Sears Cup, second consecutive win of NCC Women's All-sports Trophy, National Championship in football. Thus far in 2002-03, soccer made the NCC semi-finals for the first time ever, Volleyball qualified for regional playoffs for the first time, Maria Bruggeman (Volleyball) was selected Co-Coach of the Year in the NCC. Both men's and women's basketball teams qualified for playoffs. UND hosted the WCHA Women's Final Five, WCHA Men's hockey playoffs, and the NCAA Division II National Swimming and Diving Championships.

12. Wellness Center: Discussion regarding the development of the Wellness Center and the impact on athletics has occurred and the athletic department staff has been involved with meetings with the architects and the staff of the Wellness Center. No decisions are final at this time.

Respectfully submitted,

Susan H. N. Jenö, Chair

Respectfully submitted,

Kathy Smart

Chair, Intellectual Property Committee

Senate Intellectual Property Committee  
Annual Report 2002-2003  
March 15, 2003

Senate Intellectual Property Committee, Elected Members:

Judy Rieke (LIB) 2003

Kathy Smart (EHD) 2003

David Pierce (A&S) 2004

Richard Schultz (SEM) 2005

Ex-Officio

Wilbur Stolt, CFL

Will Gosnold, ORPD

Non-Elected Members

Brad Myers (LAW)

Chuck Evans (Legal)

Lori Swinney (CILT)

The Senate Intellectual Property Committee met almost weekly in the fall 2002 semester and continued this schedule into the spring 2003 semester. The committee reviewed the North Dakota University System (NDUS) Intellectual Property policy (611.2 Employee Responsibility and Activities: Intellectual Property) which became effective June 20, 2002. The committee also thoroughly reviewed UND's existing policy. As a group, an item-by-item review of UND's existing policy was compared and contrasted to the new NDUS IP policy. Following this, the primary focus of the committee has been to prepare an update to the University of North Dakota policy in accordance with NDUS (611.2). Throughout preparation of the draft, we were conscious to use understandable terms and provide clarification which might aid the reader(s). The committee completed the copyright section of the IP policy draft and conferred with Dr. John Ettling, Provost, and Dr. Peter Alfonso, Vice President for Research for review and input, which has been included. The committee wishes to extend their thanks to both Vice Presidents for their review and input.

The committee was also fortunate to have active participation from three additional individuals, noted above as non-elected members, including the associate legal counsel, Chuck Evans. Mr. Evans' regular attendance was most appreciated as were his expertise and guidance to our discussions. The committee will continue to work on the patent and trademark section and submit the draft of completed work by April 17, 2003 for inclusion on the May Senate meeting agenda.

Respectfully submitted,

Kathy Smart

Chair, Intellectual Property Committee

## University Curriculum Committee Report

Spring Semester 2003

March 2003

**Change of Title for Department****Present: Department of Industrial Technology****Proposed: Department of Technology****New Course Requests**

AtSc 528	Atmospheric Data Analysis	3 cr
AtSc 540	Statistical Methods in Atmospheric Science	3 cr
AtSc 545	Hydrometeorology	3 cr
AtSc 555	Advanced Surface Transportation	3 cr
Avit 101	Survey of Flight	5 cr
Avit 480	Advanced Aircraft Operations	3 cr
Badm 597	Graduate Cooperative Education	1-3 cr
CSci 562	Formal Specification Methods	3 cr
Musc 509	Trends in Music Education	3 cr
Musc 998	Thesis	4 cr
N&D 220	Foodservice Safety and Sanitation	1 cr
N&D 320	Nutritional Interventions for Patient Care	1 cr

**Course Deletions**

Avit 409	Advanced Aircraft Operations	3 cr
CLS 126	Introduction to Clinical Laboratory Professions	1 cr
CLS 300	Special Topics in Clinical Laboratory Sciences	1-13 cr
CLS 400	CLS Professional Training	1-13 cr
CLS 401	CLS Professional Training	1-13 cr
CLS 402	CLS Professional Training	1-13 cr
Nurs 320	Therapeutic Nutrition in Nursing	1 cr
T&L 513	Working with Families of Young Children with Special Needs	2 cr
T&L 523	Home School Relations	3 cr

**Course Change Requests**

Art 510	<u>Contemporary Trends and Theory</u> – change title to Issues in Contemporary Art; change credits from 2 to 3; change in course description
AtSc 515	<u>Advanced Climatology</u> – change prerequisites from Math 165 and 416 to Math 165 and AtSc 540
AtSc 520	<u>Atmospheric Sciences</u> – change prerequisites from AtSc 350 and 470 to AtSc 350
AtSc 525	<u>Atmospheric Radiation</u> – change prerequisites from AtSc 505 to none
AtSc 535	<u>Measurement Systems</u> – change prerequisites from AtSc 350 and 470 to none
AtSc 570	<u>Seminar</u> – change credits from 1-3, repeatable to 3 to 1cr, repeatable to 3; change grading from regular to S/U; change in course description
AtSc 575	<u>Current/Special Topics in Meteorology</u> – change in course description
AtSc 599	<u>Supervised Research</u> – change grading from regular to S/U
Avit 103	<u>Introduction to Air Traffic Control</u> – change in course description
Avit 250	<u>Human Factors</u> – change in course description; change frequency from F, S to F,S,SS
Avit 260	<u>ATC: Tower Operations</u> – change title to ATC: Tower Operations I; change prerequisites from Avit 103 to none; change in course description; change frequency from F,S to F,S,SS
Avit 261	<u>ATC: Radar Operations I</u> – change prerequisites from Avit 362 to none; change course description; change frequency from F,S to F,S,SS
Avit 302	<u>Air Transportation</u> – delete corequisites; change frequency from F,S to F,S,SS
Avit 308	<u>Aviation Safety</u> – change prerequisites from Avit 102 to Avit 101 or Avit 102; change course description
Avit 309	<u>Flight Physiology</u> – change prerequisites from none to Avit 250; change in course description; change frequency from F,S to F,S,SS

- Avit 323 Aerodynamics – Airplanes – change in course description
- Avit 327 Gas Turbine Engines – change credits from 3 to 2; change in frequency from F to F,S,SS
- Avit 362 ATC: Advanced Tower Operations – change title to ATC: Tower Operations II; change prerequisites from none to Avit 260; change frequency from F,S to F,S,SS
- Avit 363 ATC: Radar Operations II – change in course description; change frequency from F,S to F,S,SS
- Avit 385 Seaplane Certification – change prerequisites from Avit 354 to Avit 102; change course description
- Avit 402 Airport Planning and Administration – change frequency from F,S to F,S,SS
- Avit 403 Aerospace Law – change in course description; change frequency from F,S to F,S,SS
- Avit 405 Airline Operations and Management – change in course description; change frequency from F,S to F,S,SS
- Avit 407 General Aviation Operations and Management – change in course description; change frequency from F,S to F,S,SS
- Avit 411 International and Long Range Navigation – change in course description
- Avit 428 Transport Category Aircraft Systems – change in course description; change frequency from F,S to F,S,SS
- Avit 429 Turboprop Operations – change in course description
- Avit 430 Crew Resource Management – change in course description
- Avit 464 ATC: En Route Non-Radar Operations – change title to ATC: Tower Operations III; change prerequisite from Avit 260 to Avit 362; change in course description; change frequency from F,S to F,S,SS
- Avit 465 ATC: Radar and Tower Operations – change prerequisites from Avit 464 to Avit 363 and Avit 464; change in course description; change frequency from F,S to F,S,SS
- Avit 481 Airline Transport Certification Lab – delete corequisite
- Avit 502 Aviation Economics – change prerequisites from none to Econ 201 or Econ 202; change in course description
- Avit 504 Research Methods – change in course description
- Cien 453 Prestressed Concrete—Analysis and Design – change course description
- CLS 399 Special Topics in Medical Technology – change title to Special Topics in Clinical Laboratory Science; change credits from 1-9 to 1-13; change frequency from S to F,S,SS
- CLS 508 Leadership and Conflict Resolution in the Health Sciences – change course description; change frequency from F to F,S,SS
- CSci 537 Graduate Cooperative Education – change grading from regular to S/U
- CSci 543 Advanced Artificial Intelligence – change in course description
- CSci 546 Computer Graphics – change in course description
- CSci 551 Distributed Operating Systems – change prerequisites from CSci 370 and 451 to CSci 370, CSci 451, and one of CSci 327, CSci 427, or CSci 555; change in course description
- CSci 566 Applied Computing Project – change title to Software Engineering Project; change prerequisites from CSci 463 or CSci 565 to CSci 463
- Coun 518 Group Dynamics – change title to Group Theory and Process; change in course description
- Coun 568 Personality Assessment – change prerequisites from Coun 517 or equivalent to Coun 517 or equivalent and admission to the doctoral program or permission of instructor; change in course description
- Coun 569 Cognitive Assessment – change prerequisites from Coun 517 or equivalent to Coun 517 or equivalent and admission to the doctoral program or permission of instructor; change in course description
- Coun 580 Counseling Practicum – change prerequisites from Coun 510; 10 completed Coun credits to Coun 510; Coun 501 or Coun 506 or permission of instructor; Coun 530 or permission of instructor; 10 completed Coun credits; change in course description
- Coun 583 Field Work – change in course description
- CJ 501 Historical Perspectives in Criminology – change number to CJ 510
- CJ 502 Contemporary Perspectives in Criminology – change number to CJ 511; change prerequisites from CJ 501 to CJ 510
- CJ 503 Human Nature and Crime – change number to CJ 515; change prerequisites from CJ 501 or CJ 505 to CJ 505 or CJ 510
- CJ 521 Advanced Quantitative Methods/Analysis – change course number to CJ 525
- CJ 530 Seminar in Tribal Justice Systems – change course number to CJ 555
- CJ 550 Theories of Punishment – change course number to CJ 516; change prerequisites from CJ 501 or CJ 505 to CJ 505 or CJ 510
- CJ 561 Victimology – change course number to CJ 565

Entr 201	<u>The Entrepreneur and the Economy</u> – change frequency from F,S to F
Entr 301	<u>Accounting and Financial Concepts for Entrepreneurship</u> – change prerequisites from Entr 201 to Entr 201 or permission; change in course description
Entr 302	<u>Marketing and Management Concepts for Entrepreneurship</u> – change prerequisites from Entr 201 to Entr 201 or permission; change in course description
Entr 387	<u>Venture Growth</u> – change frequency from F,S to S
Entr 405	<u>New Product Development</u> – change frequency from F,S to F
Entr 410	<u>Entrepreneurial Finance</u> – change frequency from F,S to S
Fin 340	<u>Intermediate Financial Management</u> – change prerequisites from Fin 310, Restricted to Financial Management and Banking and Financial Economics majors to Fin 310
Musc 502	<u>Perspectives in Music Theory</u> – change program description; change frequency to S/2
Musc 599	<u>Graduate Recital</u> – change in course description
Nurs 392	<u>Nursing Research</u> – change in prerequisites and corequisites from statistics to N288 – Introduction to Adult Health Nursing; statistics
Nurs 440	<u>Trends</u> – change in prerequisites from N387 to N387 or N361
N&D 340	<u>Foodservice Systems Production</u> – change credits from 3 to 2
N&D 498	<u>Supervised Practice in Dietetics</u> – change title to Supervised Practice in Nutrition and Dietetics; change in course description
T&L 313	<u>Young Children's Language and Thought</u> – change title to Language Development & Emerging Literacy; change course description
T&L 350	<u>Development &amp; Education of the Adolescent</u> – change prerequisites from T&L 200 and T&L 286 to T&L 325 and admission to the professional program
T&L 386	<u>Field Experience</u> – change prerequisites from T&L 200 and T&L 286 to T&L 325 and admission to the professional program
T&L 460	<u>Microteaching</u> – change prerequisites from T&L 200, T&L 286, T&L 300 and admission to the professional program to T&L 325, T&L 345 and admission to the professional program
T&L 400	<u>Methods and Materials</u> – change in prerequisites from Admission to the Professional Program to Admission to the Professional Program and T&L 326 and T&L 345
T&L 553	<u>Collaborative Relationships</u> – change title to Collaborative Relationships: Home, School and Community; change credits from 2 to 3; change in course description
T&L 556	<u>Advanced Methods: Mental Retardation</u> – change title to Advanced Methods: Developmental/Cognitive Disabilities; change prerequisites from Senior status or Graduate status to Graduate status

#### **Change in Program Requirements Requests**

**Atmospheric Sciences** – change undergrad requirements from AtSc 370 to AtSc 370

**BSA: Air Traffic Control** – Under General Education courses: add Engl 125 as an option; Under Aviation courses: add Avit 101 as an option

**BBA: Airport Management** – Under Aviation courses: Add Avit 101 as an option

**Minor in Aviation Management** – Add Avit 101 as an option to be taken instead of Avit 102

**BSA: Aviation Systems Management** – Under General Education Courses: add Engl 125 as an option; Under Aviation requirements: add Avit 101 as a option; Under Management Component: add Mgmt 409, Isys 217, Isyw 305

**BSA: Commercial Aviation** – Delete Avit 409 and add Avit 480; change Avit 327 credits from 3 to 2; Avit 430 credits from 2 to 3

**Computer Science Master's program** – replace CSci 563 with CSci 565 in part 1 of the core requirements

**Computer Science Master's program** – change the name and requirements for the Applied Computing Track to Applied Software Engineering track; the new requirements include CSci 463 and either CSci 565 or CSci 562; CSci 566 Software Engineering Project; CSci 997 Independent Study, a complete write-up of the Software Engineering Project in accordance with the department's Software Engineering Project Report format requirements

**Master's in Counseling and PhD in Counseling Psychology** – add theories of Personality Development as a prerequisite for admission

**PhD in Criminal Justice** – drops/eliminates the option for admission to the PhD in Criminal Justice program with a BA or BS degree; change requires eligibility for admission to be evaluated by the completion of an MA or MS degree only

**MS in Education/General Studies** – change degree requirements for certified teachers to include Six credits in scholarly tools; change degree requirements for those not certified to Nine credits in foundations, three credits in curriculum, and six credits in scholarly tools

**Early Childhood Education minor** – increase credits for minor to 21 by dropping 1 credit of T&L 486 and adding 2 credits of T&L 453

**Master of Fine Arts** – add successful completion of Art 510 to the degree requirements

**BSA: Flight Education** – Add Engl 125 as an option to be taken instead of Engl 120

**Master of Arts, Master of Science, and Doctor of Philosophy in Geology** – change math requirements to read: MA change: one semester of calculus (equivalent to Math 146 or Math 165 at UND); MS, PhD change: two semesters of calculus (equivalent to Math 165 and 166 at UND), and at least 3 credits in statistics, computer programming, or advanced math (an additional calculus course, linear algebra, differential equations, or advanced analysis/engineering math)

**Kindergarten Endorsement** – T&L 511 and T&L 526 will be dropped as electives from the kindergarten endorsement

**Nonprofit Leadership Certificate Program** – replace FA 495 with FA 150 for 3 credits; FA 207 should be Musc 203

**Nutrition and Dietetics – Community Nutrition major** – add N&D 498a for three credits to the major in community nutrition and delete elective credits by three

**Nutrition and Dietetics – Dietetics major** – N&D 340 will be reduced to two credits and a new course, N&D 220 for 1 credit, will be added to the requirements

**Master of Social Work** – add residency statement

Last UCC meeting included 3-13-03

#### Elect 3 until 2005

A. Swanson (JDO)

2004

Gale Hornberg (MED)

2005

W. Stevens (EHD)

2004

Brian Vanhulst (JDO)

2005

Judy Hall (NURS)

2005

Bette Lee (NURS)

2005

#### Elect 2 until 2005 IT, Yander and T. Tash

J. LaDuke (A&S) (T)

2004

David Perry

2005

J. Jensen (BPA) (NT)

2004

2005

C. Spillars (A&S) (T)

2004

2005

J. Zahdy (BPA) (T)

2005

2005

#### Elect 2 until 2005

J. Dunlavy (MED)

2004

Arthur Kristianson (MED)

2005

M. Loven (MED)

2004

Scott Anderson (JDO)

2005

R. Shaler (A&S)

2005

#### Elect 2 until 2005

S. Jentz (SEM)

2004

Grant Emanuel (JDO)

2005

S. Johnson (JDO)

2005

Anne Walzer (NURS)

2005

R. Ferraro (A&S)

2005

Harold Wade (BPA)

2005

K. Meyer (EHD)

2005

#### Elect 2 until 2005 1 A&S, 1 A&S

J. Bruce (MED)

2004

Charlene Chamberlain (A&S)

2005

B. Lehn (NURS)

2004

Mary Fung (A&S)

2005

R. Woohie (EHD)

2004

Tom Zahra (JDO)

2005

C. Moretti (SEM)

2005

Elmer Seder (JDO)

2005

J. Haskins (BPA)

2005

#### Elect 2 until 2005

J. Goffman (NURS)

2004

James Antos (A&S)

2005

H. Wilde (BPA)

2004

Jan Sane (MED)

2005

R. Landry (EHD)

2005

Munish Ram (A&S)

2005

K. Tammen (A&S)

2005

Vicki Ross (EHD)

2005

B.P. Bandopadhyay (SEM)

2005

Nominations for Senate Committees  
Chosen by Preference Vote of the Senate, March 2003  
For Information only: official ballot will be distributed at meeting

COMMITTEE	CONTINUING MEMBERS	TERM EXPIRES	NOMINEES	TERM EXPIRES	VOTE
<b>Academic Policies and Admissions Committee</b>					
<b>Elect 1 until 2006</b>					
	P. Luber (A&S)	2004	Sonia Zimmerman (MED)	2006	_____
	J. Bridewell (JDO)	2004	Nadine Tepper (EHD)	2006	_____
	H. Melland (NUR)	2005	Eleanor Yurkovich (NUR)	2006	X
	L. Stahl (A&S)	2005			
<b>Administrative Procedures</b>					
<b>Elect 3 until 2005</b>					
	A. Skramstad (JDO)	2004	Gene Homandberg (MED)	2005	X
	W. Stevens (EHD)	2004	Brett Venhuizen (JDO)	2005	X
			Judy Hall (NUR)	2005	X
			Bette Ide (NUR)	2005	_____
<b>Compensation</b>					
<b>Elect 2 until 2006 (1 Tenured and 1 Tenure-track)</b>					
	J. LaDuke (A&S) (T)	2004	David Perry	2006	_____
	J. Jenson (BPA) (NT)	2004		2006	_____
	C. Stofferahn (A&S) (T)	2005		2006	_____
	J. Zahrly (BPA) (T)	2005		2006	_____
<b>Conflict of Interest/Scientific Misconduct</b>					
<b>Elect 2 until 2006</b>					
	J. Dunlevy (MED)	2004	Arlinda Kristjanson (MED)	2006	X
	M. Laxen (MED)	2004	Mark Askelson (JDO)	2006	X
	R. Shafer (A&S)	2005			
<b>Continuing Education, Distance Education and Outreach</b>					
<b>Elect 2 until 2006</b>					
	S. Jerath (SEM)	2004	Grant Emanuel (JDO)	2006	_____
	S. Johnson (JDO)	2004	Anne Walker (EHD)	2006	X
	R. Ferraro (A&S)	2005	Harold Wilde (BPA)	2006	X
	K. Meyer (EHD)	2005			
<b>Curriculum</b>					
<b>Elect 2 until 2006 (1 JDO, 1 A&amp;S)</b>					
	J. Bruce (MED)	2004	Charlene Chamberlain (A&S)	2006	_____
	E. Labun (NURS)	2004	Mary Cutler (A&S)	2006	X
	R. Woehle (EHD)	2004	Tom Zeidlik (JDO)	2006	X
	C. Moretti (SEM)	2005	Eligar Sadeh (JDO)	2006	_____
	J. Haskins (BPA)	2005			
<b>Faculty Instructional Development</b>					
<b>Elect 2 until 2006</b>					
	J. Gothman (NUR)	2004	James Antes (A&S)	2006	X
	H. Wilde (BPA)	2004	Jan Stube (MED)	2006	X
	R. Landry (EHD)	2005	Manish Rami (A&S)	2006	_____
	K. Tiemann (A&S)	2005	Vicki Ross (EHD)	2006	_____
			B.P. Bandyopadhyay (SEM)	2006	_____

COMMITTEE	CONTINUING MEMBERS	TERM EXPIRES	NOMINEES	TERM EXPIRES	VOTE
General Education Requirements			Elect 3 until 2006		
	C. Miller (A&S)	2004	Tami Carmichael (A&S)	2006	X
	C. Moretti (SEM)	2004	Mark Romanick (MED)	2006	
	T. Steen (EHD)	2004	Gary Towne (A&S)	2006	X
	T. Rand (A&S)	2005	Lawrence Peterson (A&S)	2006	
	M. Hoffmann (A&S)	2005	Anne Walker (EHD)	2006	X
	W. Hume (A&S)	2005			
Honorary Degrees			Elect 1 until 2008 (A&S, SEM, EHD, LAW, or BPA)		
	K. Sukalski (MED)	2004	Seong-Hyun Nam (BPA)	2008	
	D. Helgeson (NUR)	2005	Gary Towne (A&S)	2008	X
	to be appointed	2006	Andre Lebugle (A&S)	2008	
	F. Remer (JDO)	2007			
Honors			Elect 2 until 2006		
	R. Lee (LAW)	2004	Jane Berne (A&S)	2006	
	P. Luber (A&S)	2004	Mark Jendrysik (BPA)	2006	X
	R. Ferraro (A&S)	2004	Mike Nitz (A&S)	2006	
	T. Carmichael (A&S)	2005	Bette Olson (NUR)	2006	
	S. Han Youn (A&S)	2005	Libby Rankin (A&S)	2006	X
	K. Porter (A&S)	2005			
Intellectual Property			Elect 2 until 2006		
	D. Pierce (A&S)	2004	Bradley Myers (LAW)	2006	X
	R. Schultz (SEM)	2005	Mary Drewes (LIB)	2006	X
	to be appointed	CCF member	Saleh Faruque (SEM)	2006	
Intercollegiate Athletics			Elect 3 until 2006		
	J. DeMers (MED)	2004	Matthew Baysden (EHD)	2006	X
	S. Jenö (MED)	2004	Bruce Smith (JDO)	2006	X
	E. Nichols (NUR)	2004	Lillian Elsinga (SOS)	2006	X
	R. Diez (BPA)	2005	Paul Todhunter (A&S)	2006	
	P. Mahar (EHD)	2005			
	S. Nelson (BPA)	2005			
Legislative Affairs			Elect 2 until 2006		
	M. Drewes (LIB)	2004	Curt Stofferahn (A&S)	2006	X
	S. Kelsch (A&S)	2004	Doug Marshall (JDO)	2006	X
	To be appointed	CCF member			

COMMITTEE	CONTINUING MEMBERS	TERM EXPIRES	NOMINEES	TERM EXPIRES	VOTE
Library			<b>Elect 3 until 2006 (elect 1 from A&amp;S and 1 from LAW)</b>		
	G. Bass (MED)	2004	Kim Donehower (A&S)	2006	X
	S. Hunter (NUR)	2004	Lawrence Peterson (A&S)	2006	
	A. Miles (SEM)	2004	Ty Reese (A&S)	2006	X
	K. Hansen (BPA)	2005	Gary Gott (LAW)	2006	X
	G. Babiuk (EHD)	2005			
	B. Venhuizen (JDO)	2005			
Restructuring and Reallocation (formerly Faculty Advisory Budget)			<b>Elect 1 until 2006</b>		
	A. Skramstad (JDO)	2004	Paul Todhunter (A&S)	2006	
	D. Whitcomb (EHD)	2005	Sukhvarsh Jerath (SEM)	2006	
			John LaDuke (A&S)	2006	X
ROTC			<b>Elect 4 until 2006</b>		
	B. Smith (JDO)	2004	David Marshall (A&S)	2006	X
	D. Peters (A&S)	2005	Eric Murphy (MED)	2006	X
			Paul Sum (BPA)	2006	X
			Peter Schumacher (JDO)	2006	X
Scholarly Activities			<b>Elect 2 until 2006 (EHD, BPA, LAW or MED)</b>		
	J. Hikins (A&S)	2004	Garl Rieke (MED)	2006	X
	G. Lindseth (NUR)	2004	Matthew Picklo (MED)	2006	
	P. Gerla (SEM)	2005	Luke Huang (BPA)	2006	X
	F. Remer (JDO)	2005			
Student Academic Standards			<b>Elect 2 until 2006</b>		
	P. Luber (A&S)	2004	Julie Anderson (NUR)	2006	X
	B. Olson (NUR)	2004	Ron Marsh (JDO)	2006	X
	R. Ferraro (A&S)	2005	Daniel Erickson (A&S)	2006	
	B. Hans (A&S)	2005			
Student Policy			<b>Elect 1 until 2006</b>		
	J. DeMers (MED)	2004	Kim Kenville (JDO)	2006	X
	W. Tschacher (A&S)	2004	Kevin Curley (MED)	2006	
	C. Stofferahn (A&S)	2005			
	B. Rundquist (A&S)	2005			
Summer Session			<b>Elect 2 until 2006</b>		
	S. Gallo (A&S)	2004	David Marshall (A&S)	2006	X
	M. Khavanin (A&S)	2004	Mike Nitz (A&S)	2006	X
	A. Koppang (EHD)	2005	Mary Riske (MED)	2006	
	R. Landry (EHD)	2005			

COMMITTEE	CONTINUING MEMBERS	TERM EXPIRES	NOMINEES	TERM EXPIRES	VOTE
University Assessment					
Elect 3 until 2006 (BPA, EHD & MED)					
	G. Guido (NUR)	2004	Ken Ruit (MED)	2006	X
	R. Lee (LAW)	2004	Paul Sum (BPA)	2006	X
	B. Thorp (A&S)	2004	Margaret Zidon (EHD)	2006	X
	J. Bridewell (JDO)	2005			
	G. Bibel (SEM)	2005			

# The University Senate of the University of North Dakota

1. Approves the "Guidelines for Faculty Engaged in Employment Controversy with the University."
2. Delegates to its Executive Committee the authority to accept and republish parts I through VIII inclusive of the "Guidelines," any time Board of Higher Education amendments to relevant Board policies necessitate a change in any parts I through VIII inclusive.
3. Adopts part IX, "Faculty Grievances," of the "Guidelines" as policy and definition of the procedure for filing a grievance that defines Policy Manual § 402 subsection 4.
4. Adopts under Board of Higher Education Policy Manual § 402.3 subsection 2, part X, "Implementation of Board Authorized Mediation at UND," of the Guidelines as the UND procedures concerning mediation implementing § 605.5 of the Board of Higher Education Policy Manual.

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# UNIVERSITY OF NORTH DAKOTA

## UNIVERSITY SENATE

### RESOLUTION

The University Senate of the University of North Dakota:

1. Approves the "Guidelines for Faculty Engaged in Employment Controversy with the University."
2. Delegates to its Executive Committee the authority to amend and republish parts I through VIII, inclusive, of the "Guidelines" any time Board of Higher Education amendments to relevant Board policies necessitate a change in those parts I through VIII, inclusive.
3. Adopts part IX, "Faculty Grievances," of the "Guidelines" as policy and definition of the procedures for filing a grievance mandated by Board of Higher Education Policy Manual § 612 subsection 4.
4. Adopts under Board of Higher Education Policy Manual § 605.2, subsection 2, part X, "Implementation of Board-Authorized Mediation at UND," of the Guidelines as the UND procedures concerning mediation implementing § 605.5 of the Board of Higher Education Policy Manual.

#### PROCEDURES FOR REQUESTS BY FACULTY FOR WAIVER OF ANY DEADLINE ON FACULTY-ORIGINATED TERMINATIONS OF APPOINTMENT

For purposes of this procedure, "faculty" means all members of the academic staff, excluding only coaches and administrators in their capacities as coaches or administrators.

A faculty member who wishes to resign but has triggered a reasonable-notice requirement by the University for giving notice of resignation shall be excused from the deadline.

- 1) if refusal to accept the resignation would work a hardship on the faculty member, who must describe that hardship in the request for waiver; or
- 2) even if hardship is not clearly shown, where there is sufficient time after the university receives the request for waiver to permit it to

Registrar's Office

FEB 13 2003

Memorandum to the Executive Committee, University Senate

From: Standing Committee on Faculty Rights, February 3, 2003

Re: Requests for waiver of any deadline on faculty resignations

Under Board of Higher Education Policy Manual § 605.3 at subsection 5, a faculty member's resignation at end of current contract is required to be filed "at the earliest opportunity, but not later than May 15, or one month after ... [notice] of the terms of an appointment for the coming academic year, whichever date occurs later."

While it is hard, especially as to faculty not tenured, to see what right the university could assert against a faculty member who serves out a current contract and simply never signs, or never otherwise accepts, the next one, there might arise circumstances in which the university would allege that it reasonably relied to its detriment on some indication that the faculty member would accept the new contract. And, as to tenured faculty, the presumed continuing relationship could always give rise at least to the university's claim of detrimental reliance. There would appear, therefore, to be an issue about which we ought to be concerned – even though it would seem to be a rare case when problems might arise.

The Board's policy grants permission for us to act. Policy Manual § 605.3, at subsection 5, says "[t]he faculty governance structure...may recommend procedures permitting a faculty member to request a waiver of this deadline in case of hardship or for other good cause defined by those procedures."

The Standing Committee therefore recommends that the University Senate Executive Committee recommend that the Senate adopt such procedures, and offers the language which follows for consideration and, if acceptable, adoption.

#### PROCEDURES FOR REQUESTS BY FACULTY FOR WAIVER OF ANY DEADLINE ON FACULTY-ORIGINATED TERMINATIONS OF APPOINTMENT

For purposes of this procedure, "faculty" means all members of the academic staff, excluding only coaches and administrators in their capacities as coaches or administrators.

A faculty member who wishes to resign but has missed a reasonable deadline set by the University for giving notice of resignation shall be excused from the deadline:

- 1) if refusal to accept the resignation would work a hardship on the faculty member, who must describe that hardship in the request for waiver; or
- 2) even if hardship is not clearly shown, where there is sufficient time after the university receives the request for waiver to permit it to

Registrar's Office

FEB 06 2003

## Admission Policy

### Issues:

1. Currently, there are no institutional admission criteria in print. The core curriculum requirements, which is a University System requirement, is printed.
2. Students, counselors, and others are not informed about requirements for admission.
3. It is difficult to hold students accountable for standards that are not in print or effectively publicized to students.
4. The Office of Admissions currently uses the following minimum requirements:
  - a. Minimum ACT composite score of 17
  - b. Cumulative high school GPA of 2.25
  - c. Completion of high school core curriculum
5. Committee reviewed criteria published by other peer institutions.
6. North Dakota State University publishes a minimum ACT requirement of 21 composite.
7. The NDUS Enrollment Management Plan states:
 

"The SBHE will consider and decide whether or not to encourage the research and four-year institutions in the North Dakota University System to raise admission standards and, thereby, allow these campuses to increase their focus on educational excellence and lessen efforts on remedial and developmental education. The better preparation of students will increase the rate of success for those admitted at the research and four-year institutions."
8. UND's strategic plan states in E, Goal Three that, "By the year 2005, the average ACT score of entering freshman is 24 or higher, and the average ACT of all students is 24.

### The Academic Policies and Admissions Committee Recommendations

1. Admission standards should be publicized and printed.
2. Anticipated implementation for Fall 2005.
3. New admissions policy reads:

*In order to be admitted to the University of North Dakota, all students must meet the following minimum criteria:*

- ACT composite score of 21 or SAT combined score of 990 for North Dakota residents OR
- ACT composite score of 22 or SAT combined score of 1030 for residents of states other than North Dakota
- minimum high school cumulative GPA of 2.50 for all freshman applicants
- completion of the high school core curriculum\* which includes:
  - o Four units\*\* of English, including the development of written and oral skills,
  - o Three units of mathematics, Algebra I and above,
  - o Three units of laboratory science
  - o Three units of social studies

*The Student Academics Standards Committee will consider applicants who have not met the minimum admission criteria.*

*\*All students who graduate from high school, whether in North Dakota or any other state, in 1993 or later are required to complete a core curriculum before entering the University of North Dakota.*

*\*\*A unit is equal to one year.*