



2-6-2003

February 6, 2003

University of North Dakota

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Minutes of the University Senate Meeting
February 6, 2003

1.

The February meeting of the University Senate was held at 4:05 p.m. on Thursday, February 6, 2003 in Room 7, Gamble Hall. Jan Goodwin presided.

2.

The following members of the Senate were present:

Alleva, Patti	Heitkamp, Thomasine	Porter, Kimberly
Anderson, Angie	Hildre, Nate	Rakow, Lana
Bagheri, Fathollah	Hoffmann, Mark	Rice, Daniel
Baker, Adam	Hume, Wendelin	Ruff, Nick
Bartsch, Brent	Jackson, Jon	Ryan, Steffen
Benoit, Joseph	Jenniges, Sharleen	Shaeffer, James
Blackburn, Royce	Jeno, Susan	Shaeffer, Margaret
Boyd, Robert	Jerath, Sukhvarsh	Skramstad, Allan
Bridewell, John	Jose, Matt	Smith, Bruce
DeMers, Judy	Kenville, Kimberly	Stanlake, Lowell
Drewes, Mary	Krogh, Nancy	Stofferahn, Curtis
Elbert, Dennis	Kupchella, Charles	Stolt, Wilbur
Elsinga, Lillian	Lee, Randy	Sukalski, Katherine
Ettling, John	Lovseth, Jon	Thompson, Myra
Fivizzani, Albert	Marshall, David	Thureen, Faythe
Gallager, Robert	Nichols, Elizabeth	Tiffany, Mark
Gerber, Anne	Norman, Katherine	Tschacher, Walter
Goenner, Cullen	Okunishi, Takeshi	Venhuizen, Brett
Goodwin, Janice	Perry, David	Watson, John
Hanhan, Sara	Petros, Thomas	Zidon, Margaret
Hansen, Kenneth	Porter, James	

3.

The following members of the Senate were absent:

Alfonso, Peter	Levang, Chris	Sheridan, William
Downie, Morgan	McBride, Rosanne	Wilson, H. David
Effertz, Kayla	Murphy, Eric	Zierdt, Candace
Gagnon, Gregory	Potvin, Martha	
Hikins, James	Romanick, Mark	
Knight, Barbara	Romero, Alan	

4.

The following announcement was made:

- A. Ms. Thureen announced that the 15th annual Nobel Peace Prize Forum will be held at Concordia College in Moorhead, Minnesota on February 14 and 15, and gave information for registration, which can be found at www.peaceprizeforum.org.

5.

The chair asked for corrections to the January 16, 2003 minutes. Ms. Hume asked to correct the name in item number 6 from Ms. Norman to Ms. Hume. Ms. Rakow asked that the words "the President's Committee" be changed to the "President's Advisory Council on Women." Mr. Fivizanni moved to accept the minutes as corrected. It was approved unanimously.

6.

The chair opened the question period at 4:11 p.m. Mr. Marshall made an announcement congratulating the President and Vice Presidents for the speed of administration in Twamley Hall.

7.

Mr. Lee moved that the annual report of the Academic Policies and Admissions Committee be received and filed. The motion was approved unanimously.

8.

The chair announced the addition of business from the Honorary Degrees Committee to the business calendar as item number 8.

9.

Mr. Kupchella addressed the Senate about the harassment policy. He began by providing background. He stated that policies regarding harassment are subject to the laws enforced by the Office of Civil Rights. After a recent visit, this office recommended that we develop a clear policy that is explicit about not tolerating racial harassment. They also required the University to provide training about tolerance to all employees. An early draft of a harassment policy was sent to the Senate, but was tabled. The policy was not returned to the Senate for consideration before completion because of the short amount of time available to send it to the Office of Civil Rights to close their recent inquiry. While the policy did not go through Senate review, the President assured the Senate that policies are always open for discussion. Ms. Rakow asked about a change in the policy regarding where harassment cases would be heard. Mr. Kupchella stated that some of the revisions were required by State Board of Higher Education policy, but reminded the Senate that any policy can be examined. Mr. Lee asked if the notice that has been distributed on campus is the official policy and if the harassment policy and grievance policy have been combined. Mr. Kupchella answered that these two policies were separate. Ms. Rakow moved to direct the Senate Executive Committee to find an appropriate body or mechanism for review of the harassment policy and report back to the Senate. The motion carried.

10.

Mr. Kupchella summarized the process for selecting commencement speakers. The President directed the Senate to the agenda attachment detailing the criteria for selection for winter, spring, and summer commencements and asked for their recommendations for future speakers.

11.

The President briefed the Senate about the University funding recommendations before the current legislative session. He reviewed the UND biennial budget request including projected cost increases and the percent of tuition increase needed if appropriations do not increase. He pointed the Senate to a PowerPoint presentation which was created to tell the legislature what the University of North Dakota provides to the State. Mr. Hansen asked about

plans in the legislature for employees to pay a premium for health insurance. He asked the legislature to consider reducing pay rather than premiums to save the cost of social security taxes. Mr. Okunishi asked about the difference in cost of living and the cost of inflation. Mr. Kupchella replied that we need better than the rate of inflation for increases in salary to keep the level of talent needed for UND faculty. Mr. Watson asked whether cost of living differences were figured into the averages. The President answered no, but that the point has been made that we are not that different from other markets.

12.

Ms. Sukalski, chair of the Honorary Degrees Committee, presented a vita nominating a candidate for an honorary degree. The nomination was approved unanimously.

13.

Mr. Stofferahn presented the changes proposed to the *Code of Student Life* by the Student Policy Committee. The Senate discussed. Ms. Kenville moved to accept the proposed changes to the *Code of Student Life*. Discussion continued. The motion carried.

14.

Mr. Lovseth and Mr. Baker gave a demonstration of Pick-A-Prof. Mr. Lovseth introduced it as a web-based system purchased by student government for UND student use. This system provides compiled scantron results from course evaluations and schedule information. They gave a summary of the benefits student government foresees from this product and took many questions from Senators.

15.

Mr. Jackson moved to extend the meeting by 15 minutes to 5:45 p.m. The motion was approved.

16.

The discussion about Pick-A-Prof continued.

17.

Mr. Tiffany moved to extend the meeting to 6:30 p.m., and the motion failed. Mr. Petros moved to extend the meeting to 6:00 p.m. and the motion carried.

18.

Discussion about Pick-A-Prof continued. Mr. Stofferahn moved to table the discussion and the motion carried.

19.

The chair recognized Mr. Doug Marshall, chair of the University Curriculum Committee, to present curriculum changes for Senate approval. The motion to approve the changes carried unanimously.

20.

Mr. Petros introduced a resolution regarding the adoption of the Pick-A-Prof system. He moved to approve this resolution as a request to student government to stop the posting of Pick-A-Prof. Discussion ensued. Mr. Lovseth moved to table. The motion was defeated. The main motion was called and the motion carried. (Attachment #1)

21.

The meeting adjourned at 6:00 p.m.

Nancy Krogh
Secretary to the Senate

Membership - 2001-2002

John Brinkhoff
Marc Flanowski
Mike Embery, student
Heddi Koppelman, Director, Admissions
Nancy Krogh, ex-officio
Patrick Lator
Helen Meland, (Chair)
Mark Tiffney, student
Eleanor Yukovich

Membership - 2002-2003

John Brinkhoff
Heddi Koppelman, Director, Admissions
Nancy Krogh, ex-officio
Patrick Lator
Helen Meland, (Chair)
Mark Tiffney, student
Eleanor Yukovich, (Chair)

The Committee presented the following grade grading policies to the University Senate:

Incomplete Grade Policy - approved by Senate on October 5, 2002

University Grade Change Policy - approved by Senate November 7, 2002

Re-Progess Grade Policy - approved by Senate November 7, 2002

The Committee continues to work on the following topics:

Admission policy

Readmission policy

Graduation - policies concerning degree requirements and adding requirement or minor after posting of degree

University Probation/Dismissal policies

The Committee expects to bring some of these issues to the University Senate for policy change during the Spring 2003 semester.

TO: Members of the University Senate

FROM: Eleanor Yurkovich, Chair, Academic Policies and Admissions Committee

RE: 2002 Annual Report of the Academic Policies and Admissions Committee

DATE: January 17, 2003

The Academic Policies and Admissions Committee met regularly during the 2001-2002 academic year, and will continue to meet through the 2003 Spring semester.

Membership - 2001-2002

John Bridewell
Mary Ebertowski
Mike Elsberry, student
Heidi Kippenhan, Director, Admissions
Nancy Krogh, ex-officio
Patrick Luber
Helen Melland (Chair)
Mark Tiffany, student
Eleanor Yurkovich

Membership - 2002-2003

John Bridewell
Justin Grimsrud, student
Heidi Kippenhan, Director, Admissions
Nancy Krogh, ex-officio
Patrick Luber
Erica Martin, student
Helen Melland
Lothar Stahl
Eleanor Yurkovich (Chair)

The Committee presented the following three grading policies to the University Senate:

Incomplete Grade Policy - approved by Senate on October 3, 2002
University Grade Change Policy - approved by Senate November 7, 2002
In-Progress Grade Policy - approved by Senate November 7, 2002

The Committee continues to work on the following topics:

Admission policy
Readmission policy
Graduation - policies concerning double majors and adding majors or minors after posting of degree
University Probation/Dismissal policies

The Committee expects to bring some of these issues to the University Senate for policy change during the Spring 2003 semester.

University Curriculum Committee Report
Spring Semester 2003
January 2003

New Academic Programs

New Academic Programs with new courses

Program Terminations

Change of Title for Major

Current: B.S. in Physical Education

Proposed: BS in Physical Education and Exercise Science

Change of Title for Major Option

Current: Elementary/Child Study

Proposed: Elementary/Early Childhood Education

New Course Requests

Geog 541	Seminar in Geography	3 cr
MGMT 410	Staffing: Recruitment & Selection	3 cr
PEXS 326	Fundamentals of Physical Conditioning	3 cr
PEXS 375	Fundamentals of Group Exercise Instruction	3 cr
PEXS 376	Professional Skills in Personal Training	3 cr
PEXS 426	Exercise Testing and Prescription	3 cr
RELS 100	Introduction to Religious Inquiry	3 cr
RHS 499	Special Topics	1-3, repeatable to 12
SWk 522	Advanced Generalist Practice with Families	2 cr
SWk 526	Advanced Generalist Practice with Individuals	2 cr
SWk 534	Advanced Generalist Practice with Groups	2 cr
SWk 570	Non-Advanced Standing Pre-Field	1 cr
SWk 571	Field Instruction I	4 cr
SWk 572	Field Seminar I	1 cr
SWk 573	Field Instruction II	4 cr
SWk 574	Field Seminar II	1 cr
SWk 575	Advanced Standing Pre-Field	1 cr
SWk 576	Field Instruction III	5 cr
SWk 577	Field Seminar III	1 cr
SWk 578	Field Instruction IV	4 cr
SPST 560	Space Politics and Policy	3 cr
SPST 998	Thesis	6 cr

Course Deletions

Geog 595	Research Topic in Geography	3 cr
ME 541	Advanced Thermodynamics	3 cr
PEXS 107	Introduction to Physical Education	3 cr
PEXS 324	Sport Physiology	3 cr
SWk 521	Advanced Generalist Social Work Practice	3 cr
SWk 531	Social Work Practice with Micro Systems	3 cr
SWk 561	Fields of Practice	2 cr
SWk 583	Field Instruction Seminar I	1 cr
SWk 584	Field Instruction Seminar II	1 cr
SWk 585	Field Instruction Seminar III	1 cr
SWk 586	Field Instruction I	4 cr

SWk 587	Field Instruction II	4 cr
SWk 588	Field Instruction III	4-9 cr

Course Change Requests

AtSc 570	<u>Seminar</u> – change credits from 1-3 to 1, change grading from regular to S/U
EE 503	<u>Statistical Communications Theory and Signal Processing I</u> – change prerequisites from none to EE 411 or consent of instructor
EE 519	<u>Digital Computer Logic</u> – change prerequisites from EE 201 and EE 451 to EE 451 or consent of instructor
Geog 501	<u>Geographic Thought and Philosophy</u> – change in course title
Geog 521	<u>Seminar in Physical Geography</u> – change in course title, change prerequisites to consent of instructor, change in course description
Geog 551	<u>Seminar in Human Geography</u> – change in course title, change prerequisites to consent of instructor, change in course description
ME 311	<u>Manufacturing Processes I</u> – change co-requisites from Engr 460 to none
Musc 508	<u>Perspectives in Music History</u> – change prerequisites from Musc 505 or passing grade on placement examination to Musc 500, Musc 505 or 501, or passing grade on placement examination(s), change in course description, change frequency from S/2 to on demand
Musc 570	<u>Instrumental Ensemble Performance</u> – change in course description
Musc 580	<u>Choral Ensemble Performance</u> – change in course description
Nurs 230	<u>Personal and Group Dynamics</u> – change prerequisites and co-requisites from none to Psyc 111
Nurs 288	<u>Introduction to Adult Health Nursing</u> – change prerequisites from Nurs 233, 280, 360, MBio 202, 202L, Psyc 250 to Nurs 233, 280, 360, MBio 202, 202L Psyc 250, PPT 301, PPT 315
Nurs 328	<u>Adult Health Nursing</u> – change prerequisites from Nurs 230, 288, Phrm 315, MBio 202, 202L, Psyc 250 to Nurs 230, 288, PPT 315, MBio 202, 202L, Psyc 250
Nurs 383	<u>Childbearing Nursing I</u> – change prerequisites and co-requisites from Nurs 382 to Nurs 328, 382
Nurs 384	<u>Child Health Nursing I</u> – change prerequisites and co-requisites from Nurs 383 to Nurs 382, 383
Nurs 385	<u>Childbearing Nursing II</u> – change prerequisites from Nurs 383 to Nurs 320, 328, 382, 383
Nurs 385C	<u>Childbearing Nursing II</u> – change co-requisites from none to Nurs 385
Nurs 386	<u>Child Health Nursing II</u> – change prerequisites from Nurs 384 to Nurs 328, 382, 384
Nurs 386C	<u>Child Health Nursing II</u> – change co-requisites from none to Nurs 386
Nurs 387	<u>Family in the Community</u> – change co-requisites and prerequisites from Nurs 385, 386 to Nurs 385, 386, 392
Nurs 387C	<u>Family in the Community</u> – change co-requisites from none to Nurs 387
Nurs 397	<u>Cooperative Education</u> - change prerequisites from none to Nurs 288
Nurs 448	<u>Community Health Nursing Theory</u> – change prerequisites from Nurs 387, 392 to Nurs 385, 386, 387, 392 and Soc 326 or Econ 210 or Psyc 241
Nurs 481	<u>Multisystem Complex Adult Health</u> – change prerequisites from Nurs 478 and 484 to Nurs 328, 382, 478, 484
Nurs 481C	<u>Multisystem Complex Adult Health</u> - change prerequisites and co-requisites from none to Nurs 481
Nurs 484	<u>Community Health Nursing Clinical</u> – change prerequisites from Nurs 448 to Nurs 448, Psyc 270
Nurs 488	<u>Nursing Practicum Theory</u> – change prerequisites from Nurs 481 to Nurs 481, 448, 484, 478
Nurs 507	<u>Anesthesia Seminar and Clinical Practicum</u> – change prerequisites from none to Admission to Nurse Anesthesia Specialization, change in course description
Nurs 517	<u>Anesthesia Seminar and Clinical Practicum II</u> – change prerequisites from Nurs 507, 510, Physiology to Nurs 507, change in course description
Nurs 520	<u>Professional role Development for Nurse Anesthesia</u> – change credits from 2 to 3, change prerequisites from Admission to the Nurse Anesthesia Program or consent of instructor to Admission to Nurse Anesthesia Specialization, change co-requisites from none to Nurs 500, change in course description
Nurs 527	<u>Anesthesia Seminar and Clinical Practicum III</u> – change course description
Nurs 530	<u>Research Design and Methods in Nursing</u> – change prerequisites from none to Nurs 500 or consent of instructor, change co-requisites from none to Nurs 500
Nurs 586	<u>Advanced health Assessment across the Lifespan</u> – change co-requisites from Nurs 510 or its equivalent to none
Nurs 597	<u>Advanced Clinical Practicum</u> – change in course description
PEXS 402	<u>Exercise Physiology</u> – change frequency from S to F

PEXS 404	<u>Adapted Activities Program</u> – change course title, change course description
RELS 116	<u>Women and Religion</u> – change number to 216, change course description
SWk 510	<u>Human Behavior in the Social Environment I</u> – change frequency from F to S
SWk 511	<u>Foundations Social Work Practice</u> – change frequency from F to SS
SWk 512	<u>Foundation Social Work Practice Skills Lab</u> – change frequency from F to SS
SWk 513	<u>Social Welfare Policy I</u> – change frequency from F to S
SWk 514	<u>Social Work Research I</u> – change frequency from F to S
SWk 520	<u>Human Behavior in the Social Environment II</u> – change prerequisite from SWk 510 to SWk 510 or equivalent, change frequency from S to F
SWk 523	<u>Social Welfare Policy II</u> – change prerequisites from SWk 513, advanced standing in the MSW program or consent of instructor to SWk 513 or equivalent, advanced standing in the MSW program or consent of instructor; change in frequency from S to F
SWk 524	<u>Social Work Research II</u> – change prerequisites from SWk 514, advanced standing in the MSW program or consent of instructor to SWk 514 or equivalent, advanced standing in the MSW program or consent of instructor, change frequency from S to F
SWk 525	<u>Proposal Writing</u> – change prerequisites from SWk 514, advanced standing in the MSW program or consent of instructor to SWk 514 or equivalent, advanced standing the MSW program or consent of instructor, change frequency from S to S,F
SWk 535	<u>Social Work Practice with Communities</u> – change co-requisite or prerequisite from SWk 531 to prerequisites SWk 511, SWk 512 or equivalents, advanced standing the MSW program, change frequency from F to S, SS
SWk 536	<u>Social Work Practice with Organizations</u> – change co-requisite or prerequisite from SWk 531 to prerequisites SWk 511, SWk 512 or equivalents, advanced standing the MSW program, change frequency from F to S, SS
SWk 547	<u>Professional Seminar</u> – change in course description, change frequency from S to F,S
SPST 425	<u>Observational Astronomy</u> – change prerequisites from Math 103 or Math 105 to SpSt 420 or 520 or Phys 110
T&L 311	<u>Observation & Description of Children</u> – change course title, change course description

Change in Program Requirements Requests

All degree programs within the College of Arts and Sciences – allow no more than 12 credits of transferred technical or vocational credit to apply to the requirements for the degrees of the College of Arts and Sciences

Early Childhood Education – dropping Nutr 240 from requirements

BS EE/MS EE and BS EE/Master of Engineering – requirements for combined BS in Electrical Engineering/MS degree and BS in Electrical Engineering/Master of Engineering degree

MA and MS in Geography – delete Geog 521 and 551 from the required program of study and add Geog 541

Mechanical Engineering - change requirement from Math 321 or Math 353 to Math 321

Master of Music: Choral Conducting Specialization – change current graduate ensemble performance requirement to Musc 580, replace Musc 502 and Musc 508 with Musc 502 or Musc 508

Master of Music: Instrumental Conducting Specialization – replace Musc 502 and Musc 508 with Musc 502 or Musc 508, change graduate ensemble performance requirement to Musc 508

Master of Music: Music Composition Specialization – replace Musc 502 and Musc 508 with Musc 502 or Musc 508

Master of Music: Performance or Pedagogy Specialization (Vocal/Keyboard) – replace Musc 502 and Musc 508 with Musc 502 or Musc 508

Nurse Anesthesia Specialization – course credit changes and requirement changes

BS in Nursing – require completion of 4 credits of N498 in the four-year BSN degree

BS in Physical Education and Exercise Science – adding and option C, changing degree title, change core requirements

MPA – adding four more required courses to the program for Public Administration

Rehabilitation and Human Services – Add Psyc 250 as an option for SWk 257, add “Other courses as approved by Program Coordinator” at the end of each listing of courses that can be used for electives in the four concentrations

MSW – change in admissions requirements, change in courses required

MS in Space Studies - add thesis option, formally establish cognate/minor

Last UCC meeting included 1-23-03

**Resolution Regarding The Adoption of the Pick-a-Prof System
by UND Student Government
Submitted by Senators Petros and Stofferahn**

Whereas, methods to improve the quality of instruction on our campus are a major concern for all faculty, students, and administrators;

Whereas, the efforts of the Student Senate to improve the evaluation of faculty are much appreciated,

Whereas, the possibility exists that inaccurate, fraudulent, and untrue comments posted to Pick-A-Prof could potentially damage the reputation and career of a instructor.

Whereas, according to the University of North Dakota Constitution and the Faculty Handbook all powers over curriculum and instruction be vested in the University Senate.

Whereas, the current implementation of the Pick-A-Prof system is flawed because there is

1. No assurance that the student posting comments about a class or an instructor was or ever has been in the class.
2. The system does not provide any indication to which class and semester the posted comments pertain, which clearly influences the interpretation of the comments,
3. Under the current implementation of the system, the screeners of the posted comments are not qualified either pedagogically or academically to determine the appropriateness of the posted comments regarding the instructor or the course content
4. The process for faculty to request the removal of inappropriate comments is has not been specified.

Be it therefore resolved that the University Senate requests that Student Government stop the posting of student comments about instructors or courses until such time as the aforementioned problems are resolved to the satisfaction of the University Senate, and

Be it further resolved that the Student Government report back to the University Senate at such time as these aforementioned problems have been resolved.