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**April 5, 2001**

University of North Dakota

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Minutes of the University Senate Meeting

April 5, 2001

1.

The April meeting of the University Senate was held at 4:10 p.m. on Thursday, April 5, 2001, in Room 7, Gamble Hall. Randy Lee presided.

2.

The following members of the Senate were present:

Bagheri, Fathollah	Jackson, Jon	Norton, Theresa
Bass, Gerald	Jeno, Susan	Owens, Thomas
Berger, Kristy	Khavanin, Mohammad	Petros, Thomas
Boyd, Robert	Krogh, Nancy	Poochigian, Donald
Cleveland, Mike	Kweit, Robert	Rankin, Elizabeth
Davis, W. Jeremy	Lang, Gretchen	Rice, Daniel
DeMers, Judy	Lee, Randy	Robertson, Charles
Elbert, Dennis	Lindseth, Glenda	Shaeffer, James
Elsinga, Lillian	Lowe, D. Scott	Skramstad, Allan
Erickson, Daniel	Mabey, Renee	Stofferahn, Curtis
Fivizzani, Albert	Moen, Janet	Stolt, Wilbur
Gabrynowicz, Joanne	Munski, Douglas	Todhunter, Paul
Greves, Cole	Nelson, Berly	Towne, Gary
Grijalva, James	Nelson, Theron	Tschacher, Walter
Hume, Wendelin	Nichols, Elizabeth	Undlin, Heather
		Yurkovich, Eleanor

3.

The following members of the Senate were absent:

Amjad, Sabrina	Johnson, Arnold	Smith, Bruce
Drewes, Mary	Kraidy, Marwan	Stevens, Wes
Ettling, John	Kupchella, Charles	Timmerman, Larry
Even, Brock	Mann, Michael	Wellcome, Dan
Fox, Carl	Matthews, Jason	Wilson, H. David
Frost, Chris	Nelson, Enrique	Zierdt, Candace
Gallager, Robert	Olsen, Glenn	Zupher, Christopher
Goodwin, Janice	Pederson, Randy	
Hoffmann, Mark	Schletty, Chris	
Holdman, Linda	Smart, Kathy	

4.

The following announcements were made:

- A. Mr. Lee announced that Vice Chancellor Hillman has stated that, starting with 2002, there will be a three-week break between Fall and Spring semesters, with the time made up at the end of the Spring semester.
- B. Mr. Kweit reported on the status of SB2291. The bill was amended in the House to call for a study of transfer practices, instead of mandating transfer within NDUS as required in the original Senate bill. The amended bill was returned to the Senate, which rejected it and called for a conference. Mr. Kweit also reported that an amendment was added to HB1435, the "anti-discrimination" bill exempting higher education. He reported that this bill, as thus amended, passed the Senate 25-23. Mr. Kweit stated that the impact on higher education had at least been mitigated by the amendment.
- C. Mr. Nelson announced that he and Ms. Berger had concluded, and much enjoyed, their terms as President and Vice President of the Student Government and their University Senate membership. Mr. Nelson announced that they would be succeeded in Student Government by Matt Brown as President and Mike Cleveland as Vice President, and Mr. Nelson introduced Mr. Cleveland to the Senate.
- D. Mr. Boyd reminded the Senate about remaining Time Out events, and then reported that he had received a call from a local legislator who reported receiving a letter from the Council of College faculties encouraging the passage of HB1435, the amended "anti-discrimination" bill. This legislator thought this letter had also been sent to all house members. The legislator told Mr. Boyd that he thought the letter would cause legislators to think that UND faculty support passage of the bill, and that this would hurt efforts to defeat this bill. The two UND CCF members present, Mr. Grijalva and Ms. Gabrynowicz, stated they did not know of any letter sent nor did they have any knowledge of a position adopted by CCF.

5.

Mr. Lee asked for corrections or additions to the minutes from the March 1, 2001 Senate meeting. Ms. Krogh asked for the minutes to note that Mr. Bagheri was present at the March meeting. The minutes were then approved as corrected.

6.

The Chairman introduced the Question Period at 4:22 p.m. Mr. Petros questioned whether a May Senate meeting would be scheduled, and Mr. Lee confirmed that this meeting will be held with a substantial agenda. Mr. Petros asked about the proposed Vice President for Research position, and questioned whether there was an overlap with the responsibilities of the Graduate Dean. Mr. Kweit stated that the position would report to the President and increase our emphasis on research. Ms. DeMers noted that she was on the search committee for the new VP, and that the committee has already met. Mr. Poochigian stated that NDSU has already created a similar position. Mr. Lee noted that the President was in Albany for the NCAA Frozen Four championship, and that the Provost was attending the Chancellor's Cabinet in his place. With no further questions, the question period closed.

7.

Mr. Bass, on behalf of the Committee on Committees, presented for final action the Nominating Ballot created by the nominating and voting process at the March meeting. Mr. Bass moved to adopt the people identified on the nominating ballot as those persons identified on the ballot as elected to serve on the indicated committees for the committee year about to begin. Mr. Kweit seconded. The motion was voted upon and carried unanimously.

8.

Ms. Krogh moved to amend the University Grievance Policy, stated in Section 3-2 on page 14 of the 2000-2001 Code of Student Life by requiring that grievances brought to the Student Academic Standards Committee be filed within 30 calendar days of the final decision of the academic unit (college/school). Mr. Petros seconded. The motion would amend the first sentence of sub-sub-section B.2. of the subsection 3-2 of Section 3: Academic Concerns of the UND Code of Student Life (2000-2001 edition) to read as follows:

"Grievances not resolved at the level of the academic unit may be brought by any of the parties to the Student Academic Standards Committee (Registrar's Office) within 30 calendar days of the final decision of the academic unit (college/school)."

The motion was voted upon and carried unanimously.

9.

The meeting adjourned at 4:45 p.m.

Nancy Krogh, Secretary

Report of the Senate Committee on Committees  
Chosen by Preference Vote of the Senate, March 2001

COMMITTEE	CONTINUING MEMBERS	TERM EXPIRES	NOMINEES	TERM EXPIRES	VOTE
<b>Academic Policies and Admissions Committee</b>			<b>Elect 2 until 2004</b>		
	M. Ebertowski (MED)	2002	P. Luber (A&S)	2004	<u>X</u>
	H. Melland (NUR)	2002	<u>to be appointed</u>	2004	<u>      </u>
	E. Yurkovich (NUR)	2003			
<b>Administrative Procedures</b>			<b>Elect 2 until 2004</b>		
	A. Skramstad (JDO)	2002	K. Kenville (JDO)	2004	<u>X</u>
	D. Perry (EHD)	2002	P. Schumacher (JDO)	2004	<u>X</u>
	S. Zimmerman (MED)	2003			
<b>Compensation</b>			<b>Elect 1 until 2004 (Tenured)</b>		
	G. Olsen (EHD) (T)	2002	J. LaDuke (A&S) (T)	2004	<u>X</u>
	T. Mohr (MED) (T)	2002	D. Perry (EHD) (T)	2004	<u>      </u>
	S. Jenó (MED) (T)	2002			
	W. Stevens (EHD) (NT)	2003	<b>Elect 1 until 2004 (Non-tenured)</b>		
			J. Jenson (BPA) (NT)	2004	<u>X</u>
<b>Conflict of Interest/Scientific Misconduct</b>			<b>Elect 2 until 2004</b>		
	J. Stube (MED)	2002	J. Dunlevy (MED)	2004	<u>X</u>
	A. King (A&S)	2003	M. Laxen (MED)	2004	<u>X</u>
	R. McBride (MED)	2003			
<b>Continuing Education, Distance Education and Outreach</b>			<b>Elect 2 until 2004</b>		
	R. Schauer (MED)	2002	S. Jerath (SEM)	2004	<u>X</u>
	M. Coleman (MED)	2002	S. Johnson (JDO)	2004	<u>X</u>
	B. Knight (LIB)	2003	B. Olson (NUR)	2004	<u>      </u>
	D. Munki (A&S)	2003			
<b>Curriculum</b>			<b>Elect 3 until 2004 (1 EHD, 1 MED, 1 NUR)</b>		
	J. Vitton (BPA)	2002	J. Bruce (MED)	2004	<u>X</u>
	L. Stanlake (SEM)	2002	E. Yurkovich (NURS)	2004	<u>X</u>
	D. Erickson (A&S)	2003	T. Heitkamp (EHD)	2004	<u>X</u>
	D. Marshall (JDO)	2003			
<b>Faculty Instructional Development</b>			<b>Elect 2 until 2004</b>		
	R. Landry (EHD)	2002	J. Gothman (NUR)	2004	<u>X</u>
	R. Mabey (MED)	2002	L. Holdman (EHD)	2004	<u>      </u>
	J. Bruce (MED)	2003	H. Wilde (BPA)	2004	<u>X</u>
	J. Iams (A&S)	2003			

Report of the Senate Committee on Committees  
Chosen by Preference Vote of the Senate, March 2001

COMMITTEE	CONTINUING MEMBERS	TERM EXPIRES	NOMINEES	TERM EXPIRES	VOTE
<b>Academic Policies and Admissions Committee</b>			<b>Elect 2 until 2004</b>		
	M. Ebertowski (MED)	2002	P. Lubner (A&S)	2004	<u>X</u>
	H. Melland (NUR)	2002	to be appointed	2004	_____
	E. Yurkovich (NUR)	2003			
<b>Administrative Procedures</b>			<b>Elect 2 until 2004</b>		
	A. Skramstad (JDO)	2002	K. Kenville (JDO)	2004	<u>X</u>
	D. Perry (EHD)	2002	P. Schumacher (JDO)	2004	<u>X</u>
	S. Zimmerman (MED)	2003			
<b>Compensation</b>			<b>Elect 1 until 2004 (Tenured)</b>		
	G. Olsen (EHD) (T)	2002	J. LaDuke (A&S) (T)	2004	<u>X</u>
	T. Mohr (MED) (T)	2002	D. Perry (EHD) (T)	2004	_____
	S. Jenó (MED) (T)	2002			
	W. Stevens (EHD) (NT)	2003	<b>Elect 1 until 2004 (Non-tenured)</b>		
			J. Jenson (BPA) (NT)	2004	<u>X</u>
<b>Conflict of Interest/Scientific Misconduct</b>			<b>Elect 2 until 2004</b>		
	J. Stube (MED)	2002	J. Dunlevy (MED)	2004	<u>X</u>
	A. King (A&S)	2003	M. Laxen (MED)	2004	<u>X</u>
	R. McBride (MED)	2003			
<b>Continuing Education, Distance Education and Outreach</b>			<b>Elect 2 until 2004</b>		
	R. Schauer (MED)	2002	S. Jerath (SEM)	2004	<u>X</u>
	M. Coleman (MED)	2002	S. Johnson (JDO)	2004	<u>X</u>
	B. Knight (LIB)	2003	B. Olson (NUR)	2004	_____
	D. Munski (A&S)	2003			
<b>Curriculum</b>			<b>Elect 3 until 2004 (1 EHD, 1 MED, 1 NUR)</b>		
	J. Vitton (BPA)	2002	J. Bruce (MED)	2004	<u>X</u>
	L. Stanlake (SEM)	2002	E. Yurkovich (NURS)	2004	<u>X</u>
	D. Erickson (A&S)	2003	T. Heitkamp (EHD)	2004	<u>X</u>
	D. Marshall (JDO)	2003			
<b>Faculty Instructional Development</b>			<b>Elect 2 until 2004</b>		
	R. Landry (EHD)	2002	J. Gothman (NUR)	2004	<u>X</u>
	R. Mabey (MED)	2002	L. Holdman (EHD)	2004	_____
	J. Bruce (MED)	2003	H. Wilde (BPA)	2004	<u>X</u>
	J. Iams (A&S)	2003			

COMMITTEE	CONTINUING MEMBERS	TERM EXPIRES	NOMINEES	TERM EXPIRES	VOTE
Library			<b>Elect 3 until 2004</b>		
	H. Salehfar (SEM)	2002	J. James (EHD)	2004	<u>X</u>
	G. Gott (Law)	2002	S. Hunter (NUR)	2004	<u>X</u>
	K. Hansen (BPA)	2002	A. Miles (SEM)	2004	<u>X</u>
	D. Peters (A&S)	2003			
	L. Peterson (A&S)	2003			
	M. Ebertowski (LIB)	2003			
Restructuring and Reallocation (formerly Faculty Advisory Budget)			<b>Elect 1 until 2004</b>		
	A. Ghassemi (SEM)	2002	A. Skramstad (JDO)	2004	<u>X</u>
	G. Towne (A&S)	2003			
ROTC			<b>Elect 1 until 2004</b>		
	D. Elbert (BPA)	2002	J. Graham (JDO)	2004	<u>X</u>
	A. Berger (A&S)	2003	P. Schumacher (JDO)	2004	<u>    </u>
	R. Holten (BPA)	2003			
	J. Moen (A&S)	2003			
	H. Wilde (BPA)	2003			
Scholarly Activities			<b>Elect 2 until 2004 (1 A&amp;S and 1 LAW, NUR, or SEM)</b>		
	G. Rieke (MED)	2002	J. Hikins (A&S)	2004	<u>X</u>
	T. O'Neil (JDO)	2002	W. Schwalm (A&S)	2004	<u>    </u>
	M. Robles (BPA)	2003	G. Lindseth (NUR)	2004	<u>X</u>
	P. Mahar (EHD)	2003			
Student Academic Standards			<b>Elect 2 until 2004</b>		
	N. Forsman (SEM)	2002	P. Luber (A&S)	2004	<u>X</u>
	S. McIntyre (MED)	2002	to be appointed	2004	<u>    </u>
	D. Munski (A&S)	2003			
	N. Vogeltanz-Holm (A&S)	2003			
Student Policy			<b>Elect 2 until 2004</b>		
	J. Graham (JDO)	2002	J. DeMers (MED)	2004	<u>X</u>
	J. Ness (SEM)	2002	W. Tschacher (A&S)	2004	<u>X</u>
	H. Melland (NUR)	2003			
Summer Session			<b>Elect 2 until 2004</b>		
	R. Diez (BPA)	2002	S. Gallo (A&S)	2004	<u>X</u>
	R. Ferraro (A&S)	2002	M. Khavanin (A&S)	2004	<u>X</u>
	G. Dewar (A&S)	2003			
	D. Elbert (BPA)	2003			

COMMITTEE	CONTINUING MEMBERS	TERM EXPIRES	NOMINEES	TERM EXPIRES	VOTE
University Assessment			<b>Elect 4 until 2004</b>		
	P. Lindseth (JDO)	2002	G. Guido (NUR)	2004	<u>X</u>
	K. Gershman (EHD)	2003	R. Lee (LAW)	2004	<u>X</u>
	M. Kweit (BPA)	2003	B. Thorp (A&S)	2004	<u>X</u>
	K. Ruit (MED)	2003	R. Hasan (SEM)	2004	<u>X</u>

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(Revised 3-19-01)



Recommendation by Senate Executive Committee to amend the University Grievance Policy, stated in Section 3-2 on page 14 of the *2000-2001 Code of Student Life*, by adding the following language (in bold letters) at the end of the first sentence in Section B.2.

## B. The Grievance Process

1. Each undergraduate, graduate, and professional school or college shall have written procedures for academic grievances. Unless a school or college has specified a shorter time, a student must initiate a grievance within 120 calendar days from the recording of the final grade (including an "Incomplete") in the course in which the grievance arose. These procedures are to begin with discussion between the grieving student and the faculty member, committee, or administrator with whom the student has a grievance. If the grievance is not resolved at this stage, then the student may advance the grievance through the procedures of the college or school in which the grievance originated. (In grievances brought by Graduate School students that involve Graduate School policies, the relevant school is the Graduate School.)
  
2. Grievances not resolved at the level of the academic unit may be brought by any of the parties to the Student Academic Standards Committee (Registrar's Office) **within 30 calendar days of the final decision of the academic unit (college/school)**. If the grievance results from an action of a committee not associated with a specific college, it may be taken directly to the Student Academic Standards Committee. Grievances must be presented in writing to the chair of the committee. This written statement should describe the grievance, indicate how it affects the individual or unit, and include the remedy sought from the committee. It will be the committee's charge to review the academic grievance, consult with all parties significantly involved in the grievance, tape record its proceedings, and make a final decision within a reasonable length of time (not to exceed 20 school days, except upon agreement of the parties or the inability of the committee to make a quorum) after the grievance has been filed. All submitted documents will be made a permanent part of the student's educational record. A copy of the decision will be sent to the originator of the grievance, the dean of the unit involved, and those against whom the grievance originated. This committee has the authority to resolve the grievance by such actions as upholding an earlier decision, requiring a re-examination or re-review, and, in extreme cases, changing a grade. The committee, however, has no authority to take or recommend disciplinary action in these cases either with faculty, administrators, or students or to require permanent changes in classroom, administrative, or committee procedures. The decision of this committee is the final step in the University Academic Grievance process.