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March 1, 2001

University of North Dakota

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Minutes of the University Senate Meeting

March 1, 2001

1.

The March meeting of the University Senate was held at 4:08 p.m. on Thursday, March 1, 2001, in Room 7, Gamble Hall. Randy Lee presided.

2.

The following members of the Senate were present:

Bagheri, Fathollah	Jeno, Susan	Olsen, Glenn
Berger, Kristy	Johnson, Arnold	Pederson, Randy
Boyd, Robert	Khavanin, Mohammad	Poochigian, Donald
Cleveland, Mike	Krogh, Nancy	Rankin, Elizabeth
Davis, W. Jeremy	Kupchella, Charles	Robertson, Charles
Elbert, Dennis	Kweit, Robert	Shaeffer, James
Elsinga, Lillian	Lang, Gretchen	Skramstad, Allan
Erickson, Daniel	Lee, Randy	Stevens, Wes
Ettling, John	Lindseth, Glenda	Stofferahn, Curtis
Fivizzani, Albert	Lowe, D. Scott	Timmerman, Larry
Gabrynowicz, Joanne	Mabey, Renee	Todhunter, Paul
Gallager, Robert	Matthews, Jason	Tschacher, Walter
Goodwin, Janice	Moen, Janet	Undlin, Heather
Greves, Cole	Munski, Douglas	Wellcome, Dan
Grijalva, James	Nelson, Berly	Yurkovich, Eleanor
Hoffmann, Mark	Nelson, Theron	Zierdt, Candace
Hume, Wendelin	Nichols, Elizabeth	Zupher, Christopher
Jackson, Jon		

3.

The following members of the Senate were absent:

Amjad, Sabrina	Kraidy, Marwan	Schletty, Chris
DeMers, Judy	Mann, Michael	Smart, Kathy
Drewes, Mary	Nelson, Enrique	Smith, Bruce
Even, Brock	Norton, Theresa	Stolt, Wilbur
Fox, Carl	Owens, Thomas	Towne, Gary
Frost, Chris	Petros, Thomas	Wilson, H. David
Holdman, Linda	Rice, Daniel	

4.

The following announcements were made by Mr. Lee:

- A. The reason for the Provost's absence at this meeting is that he is on the conference call meeting of the Chancellor's Cabinet so that President Kupchella may attend this Senate meeting. (The Provost arrived shortly after the announcement.)
- B. The membership of the joint (Student Senate, University Senate, Provost's Office) working group on student involvement in faculty evaluations is: Amanda Black, Charlene Chamberlain, Michael Cleveland, Linda Hurst-Torgerson, Jon Jackson, Glenda Lindseth, Steve Moser, Tom Steen, and Larry Timmerman.

- C. Item 8 on the agenda for this meeting has been withdrawn, since all of the recommendations for improvement to the draft policy on mediation have now been accepted and incorporated into the draft.
- D. Please remind all of your college and departmental colleagues regarding the dates associated with upcoming council elections.
- E. The Board of Higher Education is currently contemplating adoption of a policy stating its core beliefs and values. Subsequent to the Board action taken at its meeting in December to retain the UND "Fighting Sioux" nickname and to implement the Ben Brien logo, this language was proposed to be added to the statement of core system beliefs and values: "We believe in the implementation of education programs and curriculums to meet the needs of a culturally diverse student population and to prepare students to interact in an increasing (sic) pluralistic society."
- F. President Kupchella was invited to make further announcements regarding the Research and Development Showcase in Bismarck March 6 and following. The President accepted that invitation and in addition: briefed the Senate on the legislative session, including the probable schedule for budget presentations; described the structure by which he hopes the strategic planning process's product will be translated into budget reality, which is by turning the planning committee into a planning and budget committee and by supplementing its membership at budget-building times with representative officers of the student, staff, and university senates, plus two additional faculty, in favor of which structure the currently existing budget committees (2) and the Restructuring and Reallocation Committee would be taken down; and handed out a matrix of considerations for use in review of program initiatives and continuations (25 criteria for academic programs, 17 for support programs), entitled "Strategic Resource Management Elements at the University of North Dakota."

5.

Mr. Lee called on Robert Kweit, Chair of the Legislative Affairs Committee, who requested and obtained the Senate's special consent to add two items to the agenda: (1) a resolution authorizing the Committee, upon certain safeguards, to speak to legislation when the full Senate's meeting schedule and agenda deadlines do not permit Senate action; and (2) a resolution of opposition to SB 2291, transfer of NDUS credits.

6.

Mr. Lee asked if there were additions or corrections to the minutes of the February 1, 2001 meeting. There being none, the minutes were approved as distributed.

7.

The Chair introduced the Question Period at 4:33 p.m. There were no questions.

8.

Annual reports on the Consent Calendar from the Student Academic Standards Committee and the Administrative Procedures Committee were received and filed after a motion from Mr. Robertson, seconded by Ms. Berger.

9.

On behalf of the Committee on Committees, Mr. Bass announced the appointments of Kathy Smart to the Intellectual Property Committee to replace Pat Fry (to 2003); Lillian Elsinga to the Intercollegiate Athletics Committee to replace William Becker (to 2003); and Mary Ebertowski to the Library Committee to replace Matthew McKeon (to 2003). Mr. Bass also discussed the slate of candidates for election to 21 Senate committees and asked for nominations to the various committees. He reminded the Senate there are a total of 44 committees, including those reporting to the Provost and President.

Mr. Lee reviewed the election process, explaining that today's vote creates a master ballot. After the call for nominations, the following people were nominated: Thomasine Heitkamp (EHD), Curriculum Committee (2003) by Wes Stevens; and Jason Jenson (BPA), Compensation Committee (2004) by Robert Kweit. Ballots were marked and submitted to the Senate Secretary for tabulation.

10.

David Perry, Chair of the University Curriculum Committee, presented the Committee's recommendations to approve two program termination requests: the M.S. in Vocational Education, and the B.S. in Aeronautics with a major in Air Transport. The Committee also recommended a request to change the title of the M.S. in Business Education to the M.S. in Career and Technical Education. Mr. Kweit moved to accept the requests, Mr. Robertson seconded, and they were approved unanimously.

11.

Mr. Kweit, Chair of the Senate Legislative Affairs Committee, distributed information pertaining to the first of the two items added to the agenda. This item requested that a resolution be adopted to add to the Committee Manual language giving the Legislative Affairs Committee the authority to speak regarding pending legislation when the schedule for that legislation will not permit Senate deliberation and action. Mr. Kweit explained that, at times, unforeseen legislative issues of importance to UND are acted upon on such a schedule that the University Senate cannot participate in the debate.

Ms. Gabrynowicz spoke in favor of the request, stating that it was consistent with the intent when the committee was established. Mr. Davis moved to amend the proposal by making editorial changes, which motion was seconded by Mr. Poochigian, and then accepted as a friendly amendment by Mr. Kweit. Mr. Kweit then moved the adoption of the resolution as amended, Mr. Poochigian seconded, and the motion was approved unanimously as follows:

RESOLVED, that the "Functions and Responsibilities" of the Senate Legislative Affairs Committee are amended by adding this language: When, because Senate agenda and meeting schedules and the schedule for an item of legislation are such that the Senate will not have an opportunity to speak to the legislation at an early enough time for its views to be taken into account, the Senate Legislative Affairs Committee may communicate to the appropriate legislative authorities its view, clearly identified as the committee's view, so long as it first obtains the concurrence of the Executive Committee with or without a formal meeting of the latter, and, promptly after the committee has communicated its views to the legislative authority, provides the text of its communication for dissemination to the Senate with the Senate's next agenda.

12.

Mr. Kweit introduced, and provided editorial corrections in, the second of the two items added to the agenda, a resolution speaking as follows:

Be it resolved that the University Senate supports the position of the State Board of Higher Education in opposition to SB 2291. We would urge the House of Representatives to encourage that this issue be sent to the Board of Higher Education for further study, and that the Board of Higher Education establish a committee consisting of administrators, faculty, and students and adopt a policy.

Mr. Stevens moved to adopt the resolution, Ms. Gabrynowicz seconded, and the motion was approved.

13.

The meeting adjourned at 5:10 p.m.

Nancy Krogh, Secretary

Minutes of the Confidential Session of the University Senate, held upon demand of the President, on the subject of the petition for the withdrawal of the University from the State Board of Higher Education, presented by the Board of Higher Education, on February 14, 1993.

The meeting was held in the Senate Chamber, University of Wisconsin-La Crosse, on February 14, 1993, at 5:10 p.m.

Present: Mr. Kweit, Mr. Stevens, Ms. Gabrynowicz, Mr. Johnson, Mr. Peterson, Mr. Smith, Mr. Taylor, Mr. White, Mr. Brown, Mr. Green, Mr. Miller, Mr. Moore, Mr. Wilson, Mr. Young, Mr. King, Mr. Lewis, Mr. Clark, Mr. Hall, Mr. Allen, Mr. Wright, Mr. Scott, Mr. Adams, Mr. Baker, Mr. Campbell, Mr. Carter, Mr. Evans, Mr. Fisher, Mr. Gibson, Mr. Harter, Mr. Hill, Mr. Jordan, Mr. Kelly, Mr. Lester, Mr. Long, Mr. Mason, Mr. Myers, Mr. Nichols, Mr. Norman, Mr. Owens, Mr. Parker, Mr. Quinn, Mr. Reed, Mr. Richmond, Mr. Roberts, Mr. Ross, Mr. Ryan, Mr. Sanders, Mr. Shaw, Mr. Small, Mr. Stewart, Mr. Sullivan, Mr. Tucker, Mr. Turner, Mr. Valentine, Mr. Vance, Mr. Vaughan, Mr. Walker, Mr. Walters, Mr. Warren, Mr. Weaver, Mr. Wells, Mr. White, Mr. Whitely, Mr. Wilcox, Mr. Williams, Mr. Winston, Mr. Wood, Mr. Wright, Mr. Young, Mr. Zimmerman.

Memberships:

Spring 1993

- John Erickson
- John Finkler
- Jim McPherson
- Debra Murray
- Kim Porter
- Nancy Woodcock
- Richard Taylor - student member
- Chris Schickel - student member
- Carson Williams - ex-officio
- non-voting chair

Fall 1993

- Debra Murray
- Jim McPherson
- Constance Munkit
- Fred Schneider
- Nancy Woodcock
- Steve Johnson - 1993 designee
- John Anderson - student member
- Jim Schickel - student member
- Debra Murray - ex-officio
- non-voting chair

STUDENT ACADEMIC STANDARDS COMMITTEE REPORT FOR 1993

A. Students Dismissed:	
1. Dismissed after Spring Semester 1993	342
2. Dismissed after Summer Semester 1993	44
3. Dismissed after Fall Semester 1993	182
TOTAL dismissed for year	568

TO: University Senate

FROM: Nancy Krogh, Chair, Student Academic Standards Committee

DATE: February 12, 2001

RE: Annual Student Academic Standards Committee Report to Senate

The Student Academic Standards Committee, an appeals board, meets upon demand. The committee functions within the guidelines approved by the Senate on February 3, 1983, as revised in April, 1985, and again as revised on March 4, 1999. A summary of the year's Probation/Dismissal, Reinstatement, Academic Grievance and exceptions to admission standards activities is indicated below.

Because of the confidential nature of the information about the students, the committee keeps no written minutes other than a statement about the action taken with respect to each student seeking reinstatement. When a grade grievance is the issue before the committee, minutes are kept of the entire proceedings.

The committee meets as needed, with the greatest demand usually occurring at a time immediately preceding the beginning of a term.

Fall 1999-Spring/Summer 2000, members held 12 meetings between the dates of November 24, 1999 and August 22, 2000. Fall 2000-Spring/Summer 2001, members began meeting on September 27, 2000 and have held 6 meetings to date.

Membership:

Spring, 2000

John Bridewell
 Nels Forsman
 Sue McIntyre
 Debra Maury
 Kim Porter
 Nancy Vogeltanz-Holm
 Patrick Hurley - student member
 Chris Schletty - student member
 Carmen Williams - ex-officio
 non-voting chair

Fall, 2000

Nels Forsman
 Debra Maury
 Sue McIntyre
 Douglas Munski
 Fred Schneider
 Nancy Vogeltanz-Holm
 Stacie Varnson - VPAA designee
 Angie Anderson - student member
 Liz Hanish - student member
 Nancy Krogh - ex-officio
 non-voting chair

STUDENT ACADEMIC STANDARDS COMMITTEE SUMMARY REPORT FOR 2000:

A. Students dismissed:

1. Dismissed after Spring Semester 2000	341
2. Dismissed after Summer Session 2000	41
3. Dismissed after Fall Semester 2000	<u>193</u>
Total dismissed for year	575

Annual SASC Report to Senate - Page 2
February 12, 2001

B. Students reinstated by Deans	
1. Reinstated after Spring Semester 2000	148
2. Reinstated after Summer Session 2000	27
3. Reinstated after Fall Semester 2000	<u>97</u>
Total reinstatements by Dean for the year	272
C. Requests for Reinstatement by Committee	0
1. Approved	0
2. Denied	0
3. No Action	0
D. Personal Appeals of Denied Reinstatements	0
1. Approved	0
2. Denied	0
E. Academic Grievance Reviews	1
F. Students Admitted for Spring Semester 2000	
Freshmen:	
1. Admitted as Exceptions	1
2. Admitted as Exemptions (not meeting HS core)	11
3. Denied	<u>12</u>
	24
Transfers (with less than 24 transferable credits):	
1. Admitted as Exceptions	6
2. Admitted as Exemptions (not meeting HS core)	12
3. Denied	<u>14</u>
	32
G. Students Admitted for Fall Semester 2000	
Freshman:	
Admitted as Exceptions	31
Admitted as Exemptions (not meeting HS core)	111
Denied	<u>131</u>
	273
Transfer (with less than 24 transferable credits):	
Admitted as Exceptions	36
Admitted as Exemptions (not meeting HS core)	33
Denied	<u>24</u>
	93

Meetings Held:

Fall 1999-Spring/Summer 2000 members held 12 meetings between the dates of November 24, 1999 and August 22, 2000.

Fall 2000-Spring/Summer 2001 members began meeting on September 27, 2000 and have held 6 meetings to date

TO: University Senate
 FROM: Nancy Krogh, Chair, Administrative Procedures Committee
 DATE: February 12, 2001
 RE: Annual Administrative Procedures Committee Report
 to the University Senate

I. The Administrative Procedures Committee met on seven occasions to review student petitions for deviations from university-wide academic requirements and policies, related to registration deadlines, grade changes, and all other administrative procedures not reserved to the jurisdiction of the Deans, except for general education requirements. The summary table below reports the activity of the committee from February 23, 2000 through December 14, 2000.

II. Membership:

Spring 2000

Dean Don Richard
 Dean W. Jeremy Davis
 Charles Robertson
 Ronald Brinkert
 David Uherka
 John Bridewell
 David Perry
 Greg Austin, Student
 representative
 Carmen Williams, ex officio,
 non-voting chair

Fall 2000 and Spring 2001

Dean W. Jeremy Davis
 Dean Daniel Rice
 Ronald Brinkert
 David Perry
 Sonia Zimmerman
 Bruce Dearden
 Allan Skramstad
 Greg Austin, Student
 representative
 Nancy Krogh, ex officio,
 non-voting chair

III. ADMINISTRATIVE PROCEDURES COMMITTEE REPORT FOR 2000-01

A. Petitions by type:	<u>Approved</u>	<u>Denied</u>	<u>Total</u>
1. Drops after deadline	45	24	69
2. Grade changes	4	3	7
3. Change to/from S/U	1	4	5
4. Change to/from Credit to Audit	1	0	1
5. Remove "W" from record	3	10	13
6. Withdraw after deadline	2	1	3
7. Permanent Incomplete	2	1	3
8. Accept transfer credit	3	0	3
9. Grade Forgiveness	1	1	2
10. Allow first grade to stand instead of Repeat	<u>1</u>	<u>0</u>	<u>1</u>
	63	44	107

B. Personal re-considerations after denials:

<u>Approved</u>	<u>Denied</u>	<u>Total</u>
0	4	4

C. Referred for additional information: 5

Annual Ad Pro Committee Report to Senate, 2/12/01

- IV. A. Fall 2000 (011) grade changes (instructor error) approved administratively by the Office of the Registrar for the Administrative Procedures Committee.

College of Arts and Sciences	79
School of Engineering and Mines	3
School of Law	0
College of Nursing	1
College of Business & Public Administration	14
Graduate School	4
School of Medicine	12
Center for Aerospace Sciences	14
College of Education and Human Development	6
Military Science	<u>1</u>
	134

- B. Summer 2000 (004) grade changes (instructor error) approved administratively by the Office of the Registrar for the Administrative Procedures Committee.

College of Arts and Sciences	17
School of Engineering and Mines	0
School of Law	0
College of Nursing	0
College of Business & Public Administration	3
Graduate School	14
School of Medicine	3
Center for Aerospace Sciences	21
College of Education & Human Development	<u>0</u>
	58

- C. Spring 2000 (003) grade changes (instructor error) approved administratively by the Office of the Registrar for the Administrative Procedures Committee.

College of Arts and Sciences	77
School of Engineering and Mines	5
School of Law	0
College of Nursing	1
College of Business & Public Administration	28
Graduate School	14
School of Medicine	13
Center for Aerospace Sciences	32
College of Education & Human Development	<u>16</u>
	186

- D. Midterm deficiency reports not received from departments by the Office of the Registrar for Fall Semester 2000 (011):

	Number of Sections not <u>Returned</u>	Number of Course Sections	% Not <u>Received</u>
College of Arts and Sciences	60	1,077	5.6
College of Education & Human Dev.	21	404	5.2
School of Engineering & Mines	5	154	3.2
College of Nursing	0	95	0.0
College of Business & Pub. Adm.	14	250	5.6
School of Medicine	2	284	.7
JDO School of Aerospace Sciences	4	183	2.2
Other (MSCI/Honors)	<u>2</u>	<u>34</u>	<u>5.9</u>
	108	2,481	4.4

University Curriculum Committee
February 14, 2001

Program Termination Requests

M.S. Vocational Education

B.S. in Aeronautics with a major in Air Transport

Change of Title Request

Present title: M.S. Business Education **New title:** M.S. Career & Technical Education

The following members of the Senate were present:

Bigham, Kathleen
Barr, Gerald
Bergner, Arvid
Boyd, Robert
Cleveland, Mike
Davis, W. Jeremy
DeMars, Judy
Elbert, Dennis
Flanagan, Bill
Frickson, Dennis
Fivissani, Albert
Gabrynowicz, George
Greves, Cole
Griffith, Peter
Hess, Wendell

Jackson, Jon
Jaco, Susan
Kavanaugh, Richard
Kraus, Henry
Kweit, Robert
Lacy, William
Lee, Nancy
Lindquist, Gloria
Lynn, J. Scott
Mason, James
McIntyre, Janet
Muller, Douglas
Nelson, Terry
Nelson, Thomas
Nigam, Elizabeth

Porter, Thomas
Rice, Thomas
Rice, Thomas
Rosenblum, David
Sartin, Michael
Rice, Daniel
Robertson, Charles
Shelton, James
Sorenson, Allan
Stoffman, Curtis
Stolt, Walter
Tahvanainen, Ben
Towns, Gary
Tschirmer, Walter
Urban, Richard
Varkovian, Eleanor

The following members of the Senate were absent:

May, Sabrina
Drews, Mary
Erling, John
Eves, Brock
Fox, Carl
Frost, Chris
Hallager, Robert
Koswin, Jackie
Koffman, Mark
Molden, Linda

Johnson, Arnold
Kusidy, Marva
Kuphalik, Charles
Kurz, Richard
Matthews, James
Nelson, Richard
Olson, Walter
Pedersen, David
Schlatter, David
Smith, Robert

Smith, Bruce
Stevens, Wm
Thompson, Larry
Waldman, Dan
Wilson, W. David
Woods, Candace
Zupnik, Christopher