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February 6, 1992

University of North Dakota

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FEB 13 1992

Minutes of the University Senate Meeting

February 6, 1992

1.

The February meeting of the University Senate was held at 4:09 p.m. on Thursday, February 6, 1992, in room 7, Gamble Hall. Lonny Winrich presided.

2.

The following members of the Senate were present:

Akers, Thomas
Antes, James
Bender, Myron
Bostrom, Donald
D'Andraia, Frank
Dallin, Stephanie
Davis, W. Jeremy
DeMers, Judy
Engel, Dean
Franklin, Elizabeth
Frein, George H.
Gabrynowicz, Joanne
Gard, Betty
Hamerlik, Gerald
Hampsten, Elizabeth
Harris, Mary
Hein, David
Heitkamp, Thomasine

Henriksen, Mogens
Henry, Gordon
Hoffarth, Al
Hunter, Susan
Irwin, Nathan
Iseminger, Gordon
Jacobsen, Bruce
Jechort, Daniel
Johnson, A. William
Kantrud, Alan
Karner, Frank R.
Knull, Harvey
Kweit, Robert W.
Lang, Gretchen
Lawrence, W. Fred
Lee, Randy H.
Lindholm, Lynn M.
McKenzie, James

Merrill, Lois J.
Naismith, Donald P.
Nielsen, Monty
O'Donnell, Sheryl
O'Kelly, Bernard
O'Kelly, Marcia
Phillips, Monte
Poolman, James
Radonovich, Lewis
Sanborn, Patricia
Schubert, George W.
Vickrey, Barry
Volden, Cecilia
Wilborn, Graciela
Williams, John A.
Winrich, Lonny
Zimmerman, Sonia

The following members of the Senate were absent:

Becker, Keith
Beiswenger, Lyle
Berg, Mark
Berg, Shane
Boyd, Robert
Clark, Alice T.
Clifford, Thomas
Dahl, Ivan
Dawes, Kenneth
Devine, Gary

Elsinga, Lillian
Gott, Gary
Hess, Carla Wulff
James, Edwin C.
Koozin, Timothy
Lewis, Robert
McElroy-Edwards, J.
Mikkelson, Mike
Moen, Janet Kelly
Munski, Doulgas

Muus, Dan
Odegard, John
Owens, Thomas C.
Pynn, Ronald E.
Raposo, Jorge
Shubert, Elliot
Tomasek, Henry J.
Tweton, D. Jerome
Zellers, Kurt
Zimney, Kory

3.

The Chair called for a moment of silence in memory of Ben Ring. The Chair made the the following announcements: 1) an ad hoc committee on Instructor/Student dating and Professional Ethics has been established and Lynn Lindholm is the Chair; 2) the Senate Executive Committee reviewed the procedure on the distribution of information on the evaluation of faculty forms after a department chair's request to see the written comments. The Senate Executive Committee confirmed that the policy is to distribute only the tabulated summary of the evaluations; 3) a charge from the University System to revise and clarify the grievance procedure, specifically some ambiguities in the Faculty Handbook, has initiated a committee to be set up for this purpose and if anyone has an interest in serving, please contact Mr. Winrich; 4) notification that the Senate approved preamble of the constitution of the Council of College Faculties has been adopted, practically verbatim, but that faculty representation on the Council will probably be based on the percentage of North Dakota system faculty on each campus - 1 to 5% would have one representative, 6 to 10% would have 2 representatives and greater than 10% would have 3 representatives.

*Done
Put on
my calendar
please
see p. 4 below*

An announcement was made by Mr. Hammerlik inviting all interested to attend a teleconference, by satellite, on the Minority Recruitment and Retention of Students, Faculty and Administrators, to be held from 12 noon to 2 p.m. on March 4, in the Memorial Union Ballroom.

Mr. Vickrey reminded everyone to remember the school bond election on February 18, 1992.

Mr. Poolman invited members to a Student Government sponsored reception to thank President Clifford, which will be held on February 20, from 11 a.m. to 1 p.m. in the Dakota Lounge at the Memorial Union.

4.

The Chair asked if there were corrections to the minutes of the December meeting and hearing none, declared the minutes approved as circulated.

5.

The Chair called for the Question Period. Ms. Lindholm asked about adding a sidewalk across from Twamley to the parking lot behind Gustafson Hall. Mr. Hoffarth said he will refer this to the physical plant director.

6.

Mr. Schubert presented the annual report of the Summer Sessions Committee. Mr. Kweit moved to receive and file the report. Ms. Lindholm seconded the motion and there being no objection, the Chair declared the motion approved.

7.

Mr. Schubert moved that the annual report of the Academic Policies Committee be received and filed. Mr. Jacobson seconded the motion and there being no objection, the Chair declared the motion approved.

8.

Rodney Medalen, Chair of the Honorary Degrees Committee, presented six recommendations for candidacy for honorary degrees and explained the general procedures followed by the committee. Mr. Lee moved approval of the six candidates pending approval by the President and the State Board of Higher Education. Mr. Johnson seconded the motion which was voted upon and carried by a vote of 50 for, 2 abstaining and 1 other.

*Dakota
Record in
Faculty handbook
R.O. toym*

9.

Dynn - please return to Dakota when you have noted this. [Signature]

Mr. Kweit moved the attached recommendation from the Senate Executive Committee concerning undergraduate Academic Requirements that are jurisdiction of colleges which was presented to the Senate on April 4, 1991, referred by the Senate to the Council of Deans for review, and approved by the Council of Deans on October 16, 1991. This recommendation would change the jurisdictional dean from the dean of the student's college to the dean of the college in which the course is offered in items, 2, 3, 5, 6, 7, and 15 of the academic requirements listed under the jurisdiction of colleges approved by the University Senate on January 20, 1983. (See attachment #1.) The motion was seconded, voted upon and carried by a vote of 52 for and 1 abstaining.

10.

Mr. Kweit moved the following resolution from the Senate Executive Committee: The University of North Dakota University Senate believes that it is totally inappropriate for a governing body such as the North Dakota Council of College Faculties to "endorse" any professional organizations, to allow representation of any such organization on its board, or to provide an official representative to any organization's board.

Ms. Lindholm seconded the motion. Discussion was held. Mr. O'Kelly moved to delete the words, "totally" and "a governing body such as," from the resolution. Ms. Gabrynowicz seconded the motion to amend which was voted upon and carried unanimously. The main motion, as amended, was voted upon and carried unanimously.

11.

Denise Markovich reported for Sara Hanhan on the progress of the Presidential Search Committee. She said that there were 59 applicants and 70 nominees of which 21 became applicants, and on January 28, the committee named eleven candidates. By the end of February, the committee plans to have a list of

candidates to invite to the campus. Questions were asked about the consultant's role and strategically late applicants. Ms. Markovich said that the committee will appreciate receiving any nominees that people feel would be worthy candidates.

12.

There being no further business, the Chair called for adjournment. There being no objection, the meeting adjourned at 4:58 p.m.

Monty Nielsen
Secretary

UNDERGRADUATE ACADEMIC REQUIREMENTS THAT AREJURISDICTION OF COLLEGES

Approved Oct. 16, 1991 by Council of Deans

1. Graduate without being enrolled (dean 1)
2. Extension of time to remove an incomplete (instructor, department chair, and dean 2)
3. Special and validating examinations and re-examinations (instructor, department chair, and dean 2)
4. Graduate from one college while enrolled in another (both deans)
5. Add a course late during a term (instructor, adviser, and dean 2)
6. Take or give examinations at times other than those specified (department chair and dean 2)
7. Repeat a course with grade of C or better and have the last grade only counted in averages (adviser, department chair, and dean 2)
8. Take correspondence course in major while enrolled (adviser, department chair, and dean 1)
9. Take non-major correspondence course while enrolled (dean 1)
10. Complete a major with fewer than 15 hours in the major done in residence (chair of major department and dean 1)
11. Complete a minor with fewer than 4 hours in the minor done in residence (chair of minor department and dean 2)
12. Graduate with fewer than 30 of the last credits for a first baccalaureate degree done in residence, or fewer than the last 15 for a second or subsequent degree (dean 1)
13. Be enrolled for more than 21 credit hours in a regular semester, or for more than 10 in a summer session (adviser and dean 1)
14. Graduate with fewer than 36 upper level credit hours (adviser and dean 1).
15. Have a similar, but differently named, course constitute a repeat of a previous course (chair of department offering course and dean 2)
16. Change a grade misrecorded in a course (instructor and dean 2)

- Notes:
- A. Dean 1 = dean of the student's college/program
Dean 2 = dean of the college offering the course(s)
 - B. Appeals of decisions in these 16 matters shall be acted on by the appropriately established review and appeal committee in the respective colleges; the same committee shall resolve cases of divided decisions.
 - C. Items 1-3 were assigned to the jurisdiction of the dean by the Council on March 1, 1962 and items 4-7 were assigned later by the Council or Senate. Items 8-16 are additional assignments approved on Oct. 16, 1991.