



4-5-1990

April 5, 1990

University of North Dakota

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Minutes of the University Senate

April 5, 1990

1.

The April meeting of the University Senate was held at 4:07 p.m. on Thursday, April 5, 1990, in room 7, Gamble Hall. Ben Ring presided.

2.

The following members of the Senate were present:

Clifford, Thomas	Gershman, Kathleen	O'Donnell, Sheryl
Antes, James R.	Gillett, John W.	O'Kelly, Bernard
Baltisberger, Richard	Gillette, Greg	O'Kelly, Marcia
Beiswenger, Lyle	Hampsten, Richard	Owens, Thomas C.
Berg, Carol	Harris, Mary M.	Ramsett, David
Bolonchuk, William	Heitkamp, Thomasine	Rinehart, Ronald
Bostrom, A. Joy	Hill, Richard	Ring, Benjamin A.
Bostrom, Donald	Humphries, Charlotte	Rutten, Tera
Boyd, Robert	Irwin, Nathan	Schubert, George
Chute, Edward J.	Jaeger, Audrey	Slater, Frank
Clark, Alice	Kinghorn, Norton D.	Thomas, Gloria Jean
Dahl, Ivan	Kolstoe, Ralph	Tomasek, Henry
Davis, Jeremy	Lawrence, W. Fred	Uherka, David
Dawes, Kenneth	Lewis, Robert W.	Waller, James
DeMers, Judy	Markovich, Denise	Wilborn, Graciela
Donaldson, Sandra	Markovich, Stephen	Wyckoff, John W.
Erjavec, John	Moen, Janet Kelly	Younger, Teresa
Frein, George	Nielsen, Monty	Zink, Jerome

The following members of the Senate were absent:

Akers, Thomas	Hitchcock, John C.	Manke, Shawn
Belk, Kurt	Hoffarth, Al	Merrill, Lois
Bender, Myron	Jacobsen, Bruce	Odegard, John
Elsinga, Lillian	James, Edwin	Perry, Duncan
Folsom, Thomas C.	Johnson, Becky	Poolman, James
Hamerlik, Gerald	Korbach, Robert	Pynn, Ronald
Hanhan, Sara	Kweit, Mary	Scaletta, Kurt
Harlow, Steven D.	Kweit, Robert	Smith, Chris
Henry, Gordon	Langemo, Diane	Stinnett, Henry

3.

The Chair announced that the Executive Committee considered the attached new courses and the new program which were approved by the Curriculum Committee but were not considered at the March Senate meeting due to lack of time. He

stated the Executive Committee approved the new courses in order to place them on the State Board Agenda for the April meeting, but since this urgency did not exist for the new program, it will be brought to the Senate for action today. He asked the Senate if there was objection to the approval of the new courses listed on attachment #1. Since there was no objection, the new courses stand approved.

Mr. Tomasek distributed a copy of the page in the State Board policy manual which was omitted from the material previously distributed.

The Chair called for the Question period. There being no questions, the Senate proceeded to the Consent Calendar.

4.

The Chair asked if there were questions regarding the annual report of the Administrative Procedures Committee. There being no questions, the Chair asked if there was any objection to the report being filed and there being none, the report was filed.

5.

The Chair asked if there were questions regarding the annual report of the Student Academic Standards Committee. There being no questions, the Chair asked if there was any objection to the report being filed and there being none, the report was filed.

6.

The Chair asked if there were any questions regarding the annual report of the Admissions Committee. A question was asked regarding when the new admission policy will be presented to the Senate. Mr. Kolstoe, Chair of the Committee, responded that he hoped that it would be on the May agenda but since the proposed restrictions are generating lots of emotionality, it may not be ready until fall. The Chair asked if there was any objection to the report being filed and there being none, the report was filed.

7.

The Chair asked if there were questions regarding the annual report of the Continuing Education Committee. Questions were asked regarding the number of full-time tenured faculty who participated in Continuing Education last year, their salary, and what percentage that salary was of the average University salary. Mr. Boyd responded that he would prepare that information. He was also asked if he knew how many were teaching because of the money or if there were other reasons. Mr. Boyd said that a study done a few years ago showed that surprisingly few faculty were teaching in Continuing Education for the money but that they were more interested because of the type of older-than-average dedicated student in the program. He also indicated that salary increases were made last September and again right after the referral. The Chair asked if there was any objection to the report being filed and there being none, the report was filed.

3.

The Chair asked if there were questions regarding the annual report of the Intercollegiate Athletics Board. Mr. Frein recommended that the Committee poll the faculty regarding concern over so many more students leaving classes in mid-week for athletic events and not returning until the following Monday. Mr. Schubert said that next year the NCAA will be exploring the percentage of off-campus athletic events permitted. The Chair asked if there was any objection to the report being filed and there being none, the report was filed.

9.

Mr. Bolonchuk, Chair of the Curriiculum Committee, moved approval of the new program, B.S. in Environmental Geology and Technology. Mr. Bostrom seconded the motion. Discussion followed. It was noted that this degree is to be awarded by the School of Engineering and Mines. A vote was taken and the motion was approved with 46 voting for and 6 abstaining.

10.

Mr. Lewis, Chair of the Committee on Committees, presented the report on the slate of candidates for election to Senate Committees. The ballot, for the committee to use as advisory in making its final recommendation, was distributed. The committee will present a final ballot for approval by the Senate at the May meeting.

11.

Mr. Lewis moved a recommendation from the Library Committee that the University Senate ask for reconsideration of the across-the-board assessments by the Office of Academic Affairs and further that the Senate recommend restoration of operating funds to the library for the 1991 fiscal year. Mr. Kinghorn seconded the motion. Discussion followed. The Chair asked if there was any objection to Lonny Winrich, Chair of the Library Committee, speaking for the motion. There being no objection, the Chair recognized Mr. Winrich. Mr. Ramsett moved to amend the motion by placing a period after the words, "Academic Affairs", and deleting all words after that. Mr. Erjavec seconded the motion. Discussion continued. Mr. Kolstoe offered a friendly amendment to add the words, "as it applies to the library", after the word, assessments. The mover and seconder agreed to this addition. The amendment was voted upon and carried by a vote of 37 for, 11 against and 4 abstaining. Discussion continued. Ms. DeMers moved the following substitute motion: The University Senate asks for reconsideration of the across-the-board assessments as they apply to the library by the Office of Academic Affairs and asks that office to go to the Alumni Association for the \$40,000 that was cut from the library budget and to look at other existing excess funds. Ms. Donaldson seconded the motion. Ms. O'Kelly offered a friendly amendment to the substitute motion so it would read: The University Senate asks for reconsideration of the assessments, as they apply to the library, by the Office of Academic Affairs. The Senate recommends restoration of operating funds for the 1991 fiscal year from a source or sources other than the academic sector. The mover and seconder agreed to this change.

Mr. Irwin moved to vote immediately on the question. Mr. Bolonchuk seconded the motion which was voted upon and carried.

The substitute motion was voted upon and carried by a vote of 39 for, 5 against, 1 abstaining and 1 other.

12.

Ms. Younger moved to extend the Senate meeting for 20 minutes beyond the 5:30 p.m. adjournment time for the purpose of getting through agenda items 12a. and 12b. Mr. Lewis seconded the motion which was voted upon and carried.

13.

Mr. Antes moved the recommended Constitutional change from the Senate's Senate Committee:

Article II, Section 1c. The Senate shall consist of the following members:

- (1) Ex-Officio Members: the President, Vice President of Academic Affairs, and Deans of faculties (i.e., Medicine, Nursing, Law, CAS, A&S, BPA, Engineering and Mines, Fine Arts, HRD, and CTL.)

Mr. Lewis seconded the motion. Discussion followed. Mr. Baltisberger read a statement from Mr. Perry. Discussion continued. Mr. Schubert read a statement and suggested that these statements be attached to the agenda for the next meeting. Mr. Lewis moved that the time for the Senate to meet be extended from 5:50 until completion of items 12a. and 12b. The motion was seconded, voted upon and defeated by a vote of 16 for and 17 against.

14.

The meeting adjourned at 5:51 p.m.

Monty Nielsen
Secretary

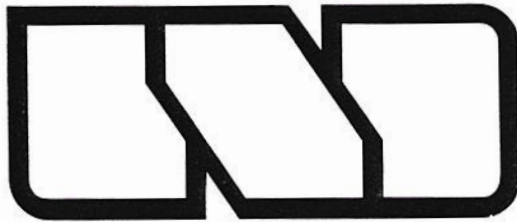
UNIVERSITY CURRICULUM COMMITTEE

NEW COURSES APPROVED THROUGH FEBRUARY 16, 1990

Anth	100	Introduction to Anthropology	3 cr.
Biol	230	Natural History of the Northern Plains	2
Econ	510	Applied Econometrics	3
GeoE	360	Subsurface Disposal of Liquid Wastes	3
Geol	101L	Introduction to Geology Laboratory	1
Geol	102L	The Earth Through Time Laboratory	1
Geol	103	Introduction to Environmental Issues	3
Geol	111R	Views of the Earth and Planets Recitation	1
Geol	420	The Evolving Earth	3
Geol & GeoE	418	Hydrogeological Methods	2
Ling	510	Semantics & Pragmatics	3
Mrkt	411	Sales Management	3
Mus	593	Final Project in Composition	4
Phar	501	Medical Pharmacology/General Principles and Toxicology	1
Phar	502	Medical Pharmacology/Autonomic Nervous System	1
Psy	439	Cognitive Psychology	3

NEW PROGRAM APPROVED THROUGH FEBRUARY 16, 1990

B.S. in Environmental Geology and Technology



memorandum

TO: University Senate

DATE: March 22, 1990

FROM: John Gillett, Chair

RE: ANNUAL REPORT--INTERCOLLEGIATE ATHLETICS COMMITTEE, 1989-90

Committee Members

1988-89

Larry Smiley (Center for Teaching & Learning)
 Ken Westby (Management)
 Judy DeMers (Student Affairs & Admissions)
 John Wyckoff (Geography)
 Michael Ahlen (Law)
 John Gillett (Accounting), Chair
 Scott Miles (Student Member)
 Matt Gulseth (Student Member)
 Brenna Rubin (Student Member)
 Gordon Caldis (Alumni Member)
 Mark Foss (Alumni Member)
 John Gasparini (Athletic Director)
 David Gunther (Asst. Athletic Director)
 Lyle Beiswenger (Vice President for Finance)
 George Schubert (Institutional Representative)
 Jerry Kvidt (Athletic Business Manager)

1989-90

Judy DeMers (Student Affairs & Admissions)
 John Wyckoff (Geography)
 Kenneth Westby (Management)
 John Crawford (English)
 William Hodgkinson (Industrial Technology)
 John Gillett (Accounting), Chair
 Joel Dangerfield (Student Member)
 Jeffery Hill (Student Member)
 Irene Carr (Student Member)
 Gordon Caldis (Alumni Member)
 Mark Foss (Alumni Member)
 John Gasparini (Athletic Director)
 David Gunther (Asst. Athletic Director)
 Lyle Beiswenger (Vice President for Finance)
 George Schubert (Institutional Representative)
 Jerry Kvidt (Athletic Business Manager)

Meetings

The Intercollegiate Athletic Committee meets September, December, March, May and other months as needed during the academic year. These meetings are usually scheduled for the third Thursday of the month at the Loft of the Winter Sports Center.

Summary of Activities

The regular business activities of the committee include:

- a. Review and approval of minutes from the preceding meeting.

3. The Report on the Consultation Team Visit was reviewed which resulted in the development of a mission statement as well as strategic planning.
4. The administrative cabinet of the Division of Continuing Education met and prioritized future goals.

The University of North Dakota Strategic Planning Council has encouraged the Divisional Review which was to take place by 1992.

Regional and national awards have been bestowed on the Division of Continuing Education by the National University Continuing Education Association (NUCEA). Conferences and individuals that are recipients of the awards are as follows:

1. Opportunities in the Synfields industry (Energy and Environmental Research Center).
2. Conference on Hypersonic Flight (Center for Aerospace Studies).
3. Dakota Conference on Rural Health (Center for Rural Health).
4. Dennis Elbert was the recipient of the Faculty Service Award.
5. Mary Helen Pelton was the recipient of the Credit Program Award.
6. Dean Robert H. Boyd was the recipient of the Professional Continuing Education Award.

BT:sj

Resolution 1: That a General Education Faculty be created in the University College.

Resolution 2: That the criteria for general education courses as developed on page 4 of this document be endorsed.

Resolution 3: That the General Education Requirements be reorganized and streamlined in order to fulfill the principles reflected in the statement of general education philosophy in the University Catalog.

In regard to University rewards for teaching, a new policy could be implemented that takes successful teaching seriously as a criterion for advancement, salary increment, and recognition. The 2/25/90 draft of "A Strategic Plan for the Nineties" (VIII 1, objective A) recommends that there be "an improved incentive program which demonstrably recognizes teaching excellence and rewards it." If the University acts on this recommendation, many faculty members might experience renewed interest in investing teaching effort in lower division students.

Finally, as new general education courses are developed, course equivalencies can be established for transfer students. If student enrollment gradually declines, the University can afford a better student-faculty ratio at the lower division level and more individual attention to both incoming and transfer students.

V. Conclusion

We recommend that members of the University Senate consider this proposal in the light of the following recommendation from the Strategic Planning Document: "II 1 Goal: Reevaluate the General Education Requirement components of the University of North Dakota to insure that the soundest possible liberal arts programming is demanded."

The University mission statement in the UND Catalog states that there is "a responsibility for each college to place as much emphasis on its obligations to the general undergraduate student population as on its narrower responsibilities to those students selecting fields within the college in which they major." We strongly recommend that the University community commit itself without reservations to this statement. If it does so, we think that the general education program will become one of the more outstanding features of the University.

VI. Resolutions for Senate Action

- 4) The university tenure and promotion system is not set up to reward the kind of teaching that is being encouraged in this proposal.
- 5) Present enrollment does not allow for the faculty/student ratio that is proposed.
- 6) The proposal would present difficulties for transfer students.

Possible solutions:

Since this proposal is made for the long term, changes in university policy, following the guidelines of the Strategic Planning Document, could be implemented in order to meet some of these problems. For example, new hiring policies could be developed which require that a percentage of incoming faculty members be hired on the condition that a major portion of their teaching be in the general education areas. Furthermore, recruitment materials would emphasize the importance of general education on the UND campus.

The drain that would be made on major programs and upper division courses might be less dramatic than it first appears, if we are willing to look at alternative ways of presenting upper division offerings. For example the university might consider:

- 1) videotaped lectures of advanced content material;
- 2) computer based learning modules;
- 3) contractual arrangements set up between groups of students and a supervising faculty member.
- 4) independent study, research, and reading projects;
- 5) comprehensive subject-matter examinations to be scheduled throughout the year.

questions that faced great scientists in the past. (50 Hours, p. 43.)

b) A six-hour multicultural course of study formulated on a perspective other than a mainstream cultural one. Languages, Indian Studies, non-western studies, and women's studies are examples of course areas which would meet the requirement.

2) A second option is one of writing-intensive and technology-intensive courses. Faculty consultants with expertise in writing across the curriculum or in classroom applications of technology would be active in course development.

3) A third option is that of programs modelled on the Integrated Studies format, in which a student may take an entire semester's program in a thematically based interdisciplinary program which emphasizes the abilities stressed in the General Education philosophy statement. Since a format is already in place for such programs at UND, this option would not entail the creation of new courses.

IV. Problems and Proposed Solutions

- 1) This proposal entails a heavy investment of faculty resources at the lower division of the undergraduate program.
- 2) This proposal, if acted upon, would pull resources out of majors and graduate programs.
- 3) There are not enough university faculty members with a commitment to general education, to staff the programs proposed.

C. General Education Courses: Particular Options

Students should be offered a set of options for the completion of their general education requirement. Whatever the option chosen, general education should occupy at least three full semesters of a student's university work. (Note: "For all four year institutions, the average requirement in general education is fifty-two semester hours." --50 Hours: A Core Curriculum for College Students, Lynne V. Cheney, Chairman, National Endowment For the Humanities, Washington, D. C., October, 1989, p. 12.)

1) One option is that of pilot courses geared to the models presented in 50 Hours report: courses of a general nature presenting Humanities, Social Sciences, and Natural Sciences, including laboratory experience. These courses would be specifically designed to meet the second set of goals "Disciplinary Abilities" as set forth on pp. 29-32 in the Undergraduate Catalog. We recommend that the members of the General Education Faculty meet to design such courses, using as one possible model the proposals put forward in 50 Hours. While UND's particular needs *do* not necessarily match those designated in the NEH document, that document includes guidelines and course designs that are well worth exploring. The following are two examples of course proposals: the first taken from the NEH document, and the second from a recent Committee discussion.

a) Foundations of the Natural Sciences: 8 hours.

A one-year laboratory course that focuses on major ideas and methods of the physical and biological sciences. The course includes study of ways in which scientists, both ancient and modern, have explained matter, energy, and motion; the universe and forces of nature; the earth and life upon it. In the laboratory, students will be asked to construct experiments that explore questions about the natural world, including

University campus. They should have a thoroughgoing commitment to teaching undergraduates at the college entry level. Tenure and academic advancement should be linked expressly to their work as teachers. Also general education faculty members should be committed to regular workshops and college meetings focusing on the theory and practise of general education. They should be provided with resources to aid in course development, curriculum evaluation, ongoing orientation, and faculty dialogue. Faculty members should consider their commitment to be at the heart of the University mission.

B. General Education Courses: General Criteria

All courses designated as general education courses should meet the following criteria.

- 1) They should have a faculty student ratio that enables students to have individual faculty attention and that approaches the university-wide ratio.
- 2) They should include substantial units designed to focus on thinking, reading, and communication abilities.
- 3) Assessment of these abilities should be a frequent joint faculty-student activity.
- 4) Particular emphasis should be placed on acquiring the skills needed for independent study; on learning how to use university resources; on self and peer assessment; and on developing a clear understanding of the depth and breadth of the liberal arts.
- 5) They should include a substantial writing component.
- 6) Their subject-matter should be interdisciplinary in nature.

* In many general education courses a historical approach to the discipline is not used.

This is not a new litany of problems. Nor is it by any means a list of all of the problems. We have no way of putting teeth into the general education program. The General Education Requirements Committee's approval of most of the courses is pro forma, because investigation into those courses could be construed as undermining the academic independence of instructors. In addition, we are saddled with too high an enrollment for the number of faculty members who are committed to and teaching general education courses. Furthermore, the faculty members teaching general education courses seldom talk with each other about what they are doing or why they are doing it. In general, the morale of faculty members who teach general education is poor.

In the face of these difficulties, one recourse would be to abandon the goals that we presently have for general education, and simply ask students to make sure that they take a certain number of basic courses in the fundamental discipline areas. That is, in fact, approximately what is being done at present.

Another recourse would be to streamline the general education program and require students to select from a limited number of program options. The specified intent of these options would be to emphasize the abilities that are described in the general education statement in the University catalog. The following proposal reflects this second direction.

III. Proposal

A. General Education Faculty

A general education faculty should be designated to teach under the administrative umbrella of University College. These faculty members' primary responsibility would be general education on the

philosophy of general education as it is presented in the University statement. Members of the University community agree that there is a pressing need for students to develop thinking abilities, communication abilities (both oral and written), reading abilities (in connection with a variety of types of texts), and a historically based awareness of the way human beings have come to see themselves, their values, their social institutions, and the physical world.

These goals are not being met with any consistency in our general education program. In fact, it is not clear that we have a real general education program at all. Courses meet the general education requirement that do not even come close to guaranteeing that these goals are met. For example:

- * There are courses meeting the Arts and Humanities requirement which are taught by lecture to as many as two hundred students. Students take objective tests, and student writing receives minimal faculty comment.
- * There are laboratory science courses where the laboratory experience consists of identification and map work, but virtually no examination of experimental methods or of the ways in which scientists work.
- * In elementary language courses which meet the general education requirements, the basic skills which are developed are memory and study habits--skills which are invaluable, but ones that we expect students to have acquired prior to coming to the university.
- * There are social science courses being taught to hundreds of students at a sitting, in which attendance is irregular, students take multiple choice tests, and discussion sections are sometimes disguised mini-lectures.
- * A large proportion of general education courses are lecture courses, even when class size is not large. Students often are passive learners in that setting. Not long after the course has been completed, many students lose much of what has been committed to short term memory.

To: The University Senate

From: The General Education Requirements Committee

Re: Report, Proposal, and Resolutions from the Committee

Note: Copies of the NEH report 50 Hours, referred to in this report, are available for Senate members at the Office of Admissions.

I. Introduction

In fall of 1989 the General Education Requirements Committee made a decision to shift its emphasis from consideration of student appeals to discussion of some of the larger issues facing general education on the UND campus. The present proposal, which reflects discussions held by members of the committee throughout the year, reflects committee members' commitment to acting on the first three parts of its charge. That charge states:

Purposes of this committee are: (1) to heighten University-wide interest in general education and its purposes, (2) to foster interdisciplinary discussion about general education, (3) to encourage experimental courses, including an integrative program in general education, (4) to approve courses for inclusion within the general education requirements. Serves as an appeal board regarding determinations of the applicability of transferred work to meet the general education requirements.

II. Background

With the exception of small outposts at the University, general education remains an inconsistent grab bag of courses, varying dramatically in quality, achievement of general education goals, and general effectiveness. The statement of goals of general education is not at fault. It would be a mistake to yet again set up a committee to revise that statement. Clearly the problem does not lie with the

In order to proceed in an expeditious manner and amend the Constitution of the University by the end of this academic year the committee recommends the amendment to the Constitution listed above be approved.

Alternative Rejected and Rationale:

Article II, Section 1c. The Senate shall consist of the following members:

(1) Ex-Officio Members: The President and the Vice President of Academic Affairs.

Rationale: Deans provide valuable information and many decisions directly affect Colleges, therefore the Committee believed that inclusion of the Deans with faculties would be in the best interest of university governance.

Changes of Senate By-Laws To Be Considered:

Each college shall elect one representative to the University Senate for a one year term (i. e., Medicine, Nursing, Law, CAS, A & S, BPA, Engineering & Mines, Fine Arts, HRD, and CTL). In addition, each year 18 faculty shall be elected at large to serve for a two year term.

Rationale: This would maintain current faculty representation at 46 and student representation at 14. This would make the Senate more of a faculty forum because they would have greater numerical superiority over the administrators than the current Senate and would address concern #4 above. It also permits a relatively large number of faculty to be involved in faculty governance. There would be 12 administrative seats making the overall size of the body 72 representatives. The current body is 83.

Alternatives Rejected and Rationale:

Each college shall elect one representative to the University Senate for a one year term (i. e., Medicine, Nursing, Law, CAS, A & S, BPA, Engineering & Mines, Fine Arts, HRD, and CTL). In addition, each year 7 faculty shall be elected at large to serve for a two year term. Seven student members shall also be seated.

This option was rejected because it would make the Senate less democratic and more of an elitist institution. By maintaining the same ratio of faculty to administration the voice of the faculty would not be strengthened. The Committee believes this is contrary to the sense of the Council motion.

Report Submitted by the Senate Senate Committee:

Jim Antes, Psychology
Dick Hill, Education Admin.
Bob Lewis, English

George Frein, Religion
Rob Kweit, Political Science, Chair
Teresa Younger, V-P of Student Body

2. {
Students
Admins

5. maintain student participation in university governance;
6. reduce faculty apathy;
7. improve communication between faculty, students, and the administration; and
8. clarify the faculty advisory role to the President.

The committee considered three alternative structural arrangements to address these issues: (1) modification of the existing University Senate; (2) a Faculty Senate; and (3) a two-tiered system with Faculty and University Senates. The committee believes that the two-tiered system would unreasonably increase time needed for faculty governance as well as slow down the decision process and raise questions of responsibility and authority. The committee believes that while the conversion to a Faculty Senate might reduce apathy and perhaps provide a better forum for faculty ideas, all other points could be addressed as successfully by modifications in the University Senate and clarification of its responsibilities and its authority. The committee also wishes to insure that the present role of the professional library staff is maintained. The changes recommended are as follows:

1. Reduce the number of administrators in the University Senate. This would allow for continued communication between faculty, students, and administration, and strengthen the voice of the faculty. The smaller number of administrators might reduce the purported intimidation factor. It would retain the participation of professional library staff and students. The Senate could establish a procedure for administrator evaluation.
2. Reiterate the authority of the University Senate under the Constitution of the University of North Dakota. Article III, Section 2 clearly states that the President is to make recommendations to the University legislature and that no recommendation should go to the Board of Higher Education without first consulting the legislature except in emergency situations. Further, Section 4 states that the President should prepare the budget in cooperation with the faculty and responsible administrators. If these procedures are followed the faculty would be able to serve as part of the check and balances process. It is important that the administration be faithful to the Constitution and that the University Senate be vigilant to assure that its prerogatives are not undermined. If this is done it should eliminate faculty apathy and alienation.

SENATE SENATE COMMITTEE

REPORT TO THE UND UNIVERSITY COUNCIL & BOARD OF HIGHER EDUCATION

INTRODUCTION OF PROPOSED AMENDMENT TO THE UND CONSTITUTION

AT THE UNIVERSITY SENATE MEETINGS OF APRIL 5 & MAY 3, 1990*

Current

Article II, Section 1c. The Senate shall consist of the following members:

(1) Ex-Officio Members: The President, the Vice Presidents, the Director of Admissions and Records, the Director of Libraries, all deans, and the Coordinator of the Honors Program.

Recommended Constitutional Change:

Article II, Section 1c. The Senate shall consist of the following members:

(1) Ex-Officio Members: The President, Vice President of Academic Affairs, and Deans of faculties (i. e., Medicine, Nursing, Law, CAS, A & S, BPA, Engineering & Mines, Fine Arts, HRD, and CTL).

Process and Rationale:

The Senate Committee to study the conversion of the University Senate to a Faculty Senate held an open meeting on Feb. 27 and received written and oral comments. The key issues raised provided that context for our consideration of structural changes. These issues were the need to:

1. provide a checks and balances system on the administration;
2. establish an effective evaluation system for the administration;
3. retain the existing status of professional library personnel;
4. provide a forum for faculty ideas;

*All Council members are invited to the University Senate meetings to express their viewpoints on the proposed changes.

The Chester Fritz Library will receive \$6,000 in 1990-91 (in addition to the \$937,604 shown in the table) which is a one time allocation to address operating expenditures for the automated library system (ODIN). Mr. Frank Slater, Acting Director, Chester Fritz Library, assures me this is the only appropriated operating funds being used to support ODIN. The University of North Dakota's share of the purchase cost of the automated system and the continuing operating costs are from Chester Fritz endowment funds. This commitment of endowment funds does not affect a prior commitment to supplement appropriated funds for the book/periodical collection.

I believe VPAA Clark's memorandum together with this supplemental information indicates the substantial effort of the administration to address the library needs. I would certainly welcome the opportunity to provide additional information if needed.

GAK/sd

CC: Vice President Alice Clark
Lonny Winrich
Frank Slater

VICE PRESIDENT FOR ACADEMIC AFFAIRS
 BOX 8232, UNIVERSITY STATION
 GRAND FORKS, NORTH DAKOTA 58202
 (701) 777-2167

TO: Professor Ben Ring, Chair
 Senate Executive Committee

FROM: Gene A. Kemper *GAK*
 Associate Vice President for Academic Affairs

DATE: March 23, 1990

RE: Additional Information Regarding the Chester Fritz
 Library Operating Budget

This memorandum is in response to the request of the Senate Executive Committee for supplementary information to the March 15, 1990, memorandum from VPAA Clark to you RE: **Letter on Behalf of the University Library Committee.**

In reviewing the library operating budgets for the current and past biennia, I learned the budgeted amounts for the current biennium should be increased by \$12,000, beyond the amounts I provided VPAA Clark for her memorandum, to reflect a more recent additional enhancement to the library base budget. The following table reflects that change.

Appropriated Base Budget Operating Funds

<u>Year</u>	<u>Amount</u>
1990-91	\$937,604
1989-90	978,312
1988-89	823,925
1987-88	753,649

The funds expended last biennium beyond the budgeted amount (which was \$683,000 in 1987-88) were available because of larger enrollments than were projected during the biennial budget process. The university obtained authorization from the Emergency Commission to spend this additional income (sometimes referred to as "excess income").

The Governor's 1989-91 Executive Budget Recommendations and the final legislative action both included additional funding to address library needs. The administration, in keeping with this intent, increased the library base operating budget for the current biennium as indicated in the above table. Furthermore, that portion of the funding increase specifically identified for book/periodical purchases was not subject to the 1990-91 budget rescission.

As the members of the Library committee are aware, the Chester Fritz Library has received new dollars into its base budget over the last three years. The expenditures for the previous biennium and the budgeted funding for the current biennium are as follows:

Appropriated Operating Funds

<u>Year</u>	<u>Amount</u>
1990-91	\$925,604
1989-90	966,312
1988-89	823,925
1987-88	753,649

The funds budgeted for the current biennium represent a 20% increase over funds expended last biennium. The increase is even more pronounced if one considers the budgeted amount in 1987-88 was \$683,000. To this budgeted amount the administration added approximately \$70,000, at a time where other campus operating budgets other than for libraries were not being increased. In my judgement the administration has been very sensitive to the central role of our campus libraries within the dollars that have been available.

I am genuinely receptive to the Committee's recommendation that the Library and its branches be restored to their full operating budgets for 1990-91. The barrier that remains is to discover a source of funding for that restoration. The options for identifying almost \$41,000 in appropriated, ongoing operating funds would clearly have to involve the operating budgets for the academic departments and colleges. I would be happy to discuss the ideas of the Library Committee with them to solve this problem.

ATC/sd

CC: Dr. Lonny Winrich
Mr. Frank Slater .



UNIVERSITY OF NORTH DAKOTA

10
VICE PRESIDENT FOR ACADEMIC AFFAIRS
BOX 8232, UNIVERSITY STATION
GRAND FORKS, NORTH DAKOTA 58202-8232
(701) 777-2107

TO: Ben Ring, Chair, Senate Executive Committee
Members of the Senate Executive Committee

FROM: Dr. ^{Alice} Alice T. Clark
Vice President for Academic Affairs

DATE: March 15, 1990

RE: Letter on behalf of the University Library Committee

Inasmuch as I will be out of the state during the next Senate Executive Committee meeting, I wanted to respond in writing to the memo from the University Library Committee. Dr. Gene Kemper will attend the meeting in my place to answer any additional questions that may arise.

I am most appreciative of Dr. Winrich's memo and of the strong commitment of the University Library Committee on behalf of the Chester Fritz Library and its branches. I agree enthusiastically with the committee that "the library is a basic and indispensable academic resource for the entire university community." It is for that specific reason that the Chester Fritz Library was exempted from the "five percent across the board cut" in operating expenses to meet the rescission.

If the Chester Fritz Library had been cut five percent across its total operating budget, it would have been assessed \$48,315.60. In actuality (reference the January 22, 1990, letter from the Office of Academic Affairs), Chester Fritz Library was assessed \$40,708.00, or 4.2%.

During the times of rescission, decisions are always very difficult to make. When an institution is underfunded in every category of its operation, cuts are very difficult and seem unfair no matter how well motivated faculty and administrators are to make good judgements. The decision to cut operating funds was made in December under a very tight timeline from the Board of Higher Education at a time when the faculty and students were on Christmas break. I met with the Senate Exigency Committee and called an emergency meeting of the Council of Deans. With their input, I recommended the operational budget cuts to the President. I certainly accept responsibility for the recommendation. In my best wisdom, and in view of the alternatives, I made the decision which appeared to me to serve the greatest overall good of the University.



memorandum

TO: Ben Ring, Chair
University Senate

FROM: Lonny B. Winrich, Chair *ABW*
University Library Committee

RE: Special Report

DATE: 03/06/90

The University Library Committee is concerned about recent decisions of the Office of Academic Affairs and requests senate action on behalf of the Chester Fritz Library and its branches. The 1990-91 Academic Affairs Assessments, announced by the Office of Academic Affairs on January 22, 1990, call for recisions of 301 salary funds and of operating funds from those units reporting to the Vice President for Academic Affairs. The assessments are across-the-board reductions of 5% of operating funds and 3.74% of 301 salary funds for each unit. The library has no tenure track faculty positions and is unaffected by the 301 salary reductions but the reduction in operating funds poses a serious threat.

Because the library has a much larger proportion of its budget designated as operating funds than do other academic units, this across-the-board assessment has a disproportionately severe impact on the library. In fact, the assessment against the Chester Fritz Library is by far the largest of all the operating fund assessments and is nearly three times the next largest amount. The reduction in the library budget, if implemented, will severely curtail book purchases for next year.

The University Senate, on January 18, adopted a statement of principles which includes a directive that, "Cuts in personnel or operational budgets should not be across-the-board." Members of the Library Committee unanimously agree that this operating fund assessment against the Chester Fritz Library is the consummate example of why across-the-board budget cuts must be avoided. The library is a basic and indispensable academic resource for the entire university community. Every aspect of the university's mission and the quality of every academic program is threatened by a mediocre library. Across-the-board cuts of the library budget and the budgets of academic departments and colleges are a kind of double assessment against the academic programs of the university.

The University Library Committee recommends that the University Senate ask for reconsideration of the across-the-board assessments by the Office of Academic Affairs and further that the senate recommend restoration of operating funds to the library for the 1991 fiscal year.

University Senate
 March 22, 1990
 Page 2

- b. Review and acceptance of the monthly financial report, showing income from ticket sales, scholarships, student fees, guarantees, building rental, concessions and other miscellaneous income and expenses for administration, concessions, promotions, recruiting, scholarships, and each intercollegiate sport.
- c. Approval of athletic schedules for each intercollegiate sport.
- d. Approving recommendations for "letter winners" submitted by the coaching staff.
- e. Assist in the preparation of the next year's budget.
- f. Review of administrative and coaching actions for consistency with University and Athletic rules and procedures.
- g. Monitor NCAA and conference rules and actions to assure UND compliance.
- h. Recognition of athletic excellence where and when appropriate.

Concerns

The Intercollegiate Athletic Committee has several concerns which it has raised and which occupy the Committee's attention:

- a. Scheduling. The Athletic Committee is concerned about Thursday evening games and all away games which cause absences from classes. The issue is compounded by working within conference schedules and available dates to schedule non-conference opponents.
- b. Games During Final Exam Schedule. The committee seeks to minimize home games during final exams (no away games are allowed, except conference championships scheduled by the conference and NCAA). The number of contests permitted is kept consistent with other extracurricular activities on campus during the exam period.
- c. Academic Progress. The Athletic Committee supports the NCAA rules requiring greater assurance of eligibility and progress towards graduation. The committee is concerned with the academic progress of student athletes at UND.
- d. The NCAA Institutional Self Study Survey of the UND Athletic Program is completed and the report has been submitted to the President. This self study survey must be completed every five years.
- e. Since the December 5 election, the Athletic Committee has been working on balancing the budget. To date the effort has focused on two fronts, generating more revenue and cutting costs. Specific recommendations have not yet been approved.

UNIVERSITY CURRICULUM COMMITTEE

NEW COURSES APPROVED THROUGH FEBRUARY 16, 1990

Anth	100	Introduction to Anthropology	3 cr.
Biol	230	Natural History of the Northern Plains	2
Econ	510	Applied Econometrics	3
GeoE	360	Subsurface Disposal of Liquid Wastes	3
Geol	101L	Introduction to Geology Laboratory	1
Geol	102L	The Earth Through Time Laboratory	1
Geol	103	Introduction to Environmental Issues	3
Geol	111R	Views of the Earth and Planets Recitation	1
Geol	420	The Evolving Earth	3
Geol & GeoE	418	Hydrogeological Methods	2
Ling	510	Semantics & Pragmatics	3
Mrkt	411	Sales Management	3
Mus	593	Final Project in Composition	4
Phar	501	Medical Pharmacology/General Principles and Toxicology	1
Phar	502	Medical Pharmacology/Autonomic Nervous System	1
Psy	439	Cognitive Psychology	3

NEW PROGRAM APPROVED THROUGH FEBRUARY 16, 1990

B.S. in Environmental Geology and Technology

MEMORANDUM

Date: March 21, 1990
From: Bridget Thompson, Chair, Continuing Education Committee
To: Members of the University Senate
Subject: Annual Report

During the 1989 calendar year, the Continuing Education Committee met five times. The members of the committee were:

Spring 1989

Jerome Bakken
 Robert Boyd
 Mary Jo Schill
 Ronald Pynn
 Robert King
 Bridget Thompson
 Eldon Gade

Fall 1989

Eldon Gade
 Ronald Pynn
 Robert Boyd
 Robert King
 Arnold Johnson
 Kathleen Tiemann
 Bridget Thompson

An undergraduate liberal arts degree is being developed for use in Weekend College and at the bases. If approved, the degree will be offered by the College of Arts and Sciences.

A policy on "Faculty Instruction Concern" for the Division of Continuing Education has been reviewed by Boyd Wright. Another draft will be presented to the Continuing Education Committee with several possible changes.

Two salary increases have been implemented for faculty who teach extension credit activities. The second increase, effective on January 1, 1990 was made to help lessen the impact of the North Dakota state tax referrals.

The Division of Continuing Education invited the visitation of a consultation team on November 5-7, 1989. This involved the following Four Step process:

1. Internal scanning was held to identify the strengths and weaknesses of the Division.
2. The Consultation Team Visit was conducted.

- 3) Assessment of these abilities should be a frequent joint faculty-student activity.
- 4) Particular emphasis should be placed on acquiring the skills needed for independent study; on learning how to use university resources; on self and peer assessment; and on developing a clear understanding of the depth and breadth of the liberal arts.
- 5) They should include a substantial writing component.
- 6) Their subject-matter should be interdisciplinary in nature.

John A. Williams, Chair.

- 16) Recommendation from the General Education Requirements Committee that the General Education Requirements be reorganized and streamlined in order to fulfill the principles reflected in the statement of general education philosophy in the University Catalog.
John A. Williams, Chair. (See attachment #6.)

APR 04 1990

University
Free: Senate

UND Memorandum

University College
& Summer Sessions 
211 Twamley Hall
(701) 777-2117

To: Robert Kweit, Professor of Political Science
From: George W. Schubert, Dean
Date: April 4, 1990
Re: RECOMMENDATION OF THE SENATE SENATE COMMITTEE

Since our telephone discussion of a few days ago I have given much thought to the Committee's recommendation to change the constitution of the Senate, thereby eliminating some faculty-administrators from the Senate.

First, I have attempted to be objective in my analysis and thought process. I view myself as a faculty member and as an administrator. I make every attempt to act in the best interest of the faculty and students. I believe that others who are being disenfranchised by this proposed action also act in the best interest of faculty and students. I certainly am unable to note how the individuals who would be disenfranchised by the proposed change to the constitution, are intimidating to faculty Senate members.

I note that the deans who would be excluded from the Senate are those without faculty. I understand the definition, but I would like to point out that Dean Boyd has association with numerous faculty through the UND Outreach Program, Dean Perry has a unique relationship with faculty as Dean of the Graduate School and I have association with faculty through the Summer Sessions.

It seems to me that all of us need to explore ways of working together, rather than attempting to eliminate a segment of the University Senate. Also, it is unlikely that the elimination of some faculty-administrators will result in changes that will improve the decision-making of the Senate to the betterment of faculty and students.

Whatever the decision of the University Senate may be, I plan to attend Senate meetings, be supportive of the Senate and act in the manner that best meets the needs of this institution.

Thank you for your attention and consideration.

cc: Robert Boyd
Duncan Perry
James Antes
Richard Hill
Robert Lewis
Ben Ring
Teresa Younger

Mrs. Clark & Younger

Fr
Bo.

Senate
mtg
April 5
N.W. Accreditation
Dr. Clark is a
member

TO: Members of the Senate
FROM: Secretary of the Senate
SUBJECT: Senate Meeting on April 5, 1990
DATE: March 28, 1990

The April meeting of the University Senate will be held on Thursday, April 5, 1990, at 4:05 p.m. in room 7, Gamble Hall.

AGENDA

- 1) Announcements.
- 2) Minutes of the previous meeting and business arising from the minutes.
- 3) Question Period.

CONSENT CALENDAR:

- 4) Annual Report of Administrative Procedures Committee. Monty Nielsen. (Report was distributed with March meeting agenda.) *filed*
- 5) Annual Report of the Student Academic Standards Committee. Monty Nielsen. (Report was distributed with March meeting agenda.) *filed*
- 6) Annual Report of Admissions Committee. Ralph Kolstoe, Chair. (Report was distributed with March meeting agenda.) *filed*
- 7) Annual Report of the Continuing Education Committee. Bridget Thompson, Chair. (See attachment #1.) *How many participated - 175*
- 8) Annual Report of the Intercollegiate Athletics Board. John Gillett, Chair. (See attachment #2.) *filed*

CALENDAR OF BUSINESS:

- 9) Report of the Curriculum Committee and recommendation for approval of a new program. William Bolonchuk, Chair. (See attachment #3)
- 10) Report of Committee on Committees on committee nominations. Robert Lewis, Chair. (Report was distributed with March agenda and ballots will be available at the meeting.)

*of the no. - Solman
of total
filed*

Absorbed STATE

A. Alumni Funds - one year
A. Approved Expenses for 5 million

amend = period after affair. + cut off
friendly amend: as applied to the library

General Support for the LIBRARY

11) Recommendation from the Library Committee that the University Senate ask for reconsideration of the ~~across-the-board~~ assessments by the Office of Academic Affairs, and further that the Senate recommend restoration of operating funds to the library for the 1991 fiscal year. Robert Lewis. (See attachments #4, 4a and 4b.)

12) a. Recommended Constitutional Change from the Senate's Senate Committee:

Article II, Section 1c. The Senate shall consist of the following members:

(1) Ex-Officio Members: The President, Vice President of Academic Affairs, and Deans of faculties (i.e., Medicine, Nursing, Law, CAS, A&S, BPA, Engineering & Mines, Fine Arts, HRD, and CTL).

Robert Kweit, Chair. (See attachment #5.)

b. First Reading of Recommended Change to Senate Bylaws: Each college shall elect one representative to the University Senate for a one year term (i.e., Medicine, Nursing, Law, CAS, A&S, BPA, Engineering & Mines, Fine Arts, HRD, and CTL). In addition, each year 18 faculty shall be elected at large to serve for a two year term. Robert Kweit, Chair. (See attachment #5.)

13) Recommendation that beginning in January 1991, the Registrar shall not schedule University classes on Thursdays from 4:00 p.m. to 5:30 p.m. William Bolonchuk.

14) Recommendation from the General Education Requirements Committee that a General Education Faculty be created in the University College. John A. Williams, Chair. (See attachment #6.)

15) Recommendation from the General Education Requirements Committee that the following criteria for general education courses be endorsed:

- 1) They should have a faculty student ratio that enables students to have individual faculty attention and that approaches the university-wide ratio.
- 2) They should include substantial units designed to focus on thinking, reading, and communication abilities.

Relative - cut
- in general - one past years - not bad

Provision in terms of part of existing costs, buying power, any cut of any size has a impact on dept. distribution.

1. Go to Accommi sources
2. continue other
Restore other
from Academic
Sector

1984
80% of 100 lib
funded by donors
clubs

Lenny
MRS Markovich
Pat. Sec

Dr. Clark