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January 18, 1990

University of North Dakota

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Minutes of the University Senate

Frank Slater
Box #175

January 18, 1990

1.

The January meeting of the University Senate was held at 4:08 p.m. on Thursday, January 18, 1990, in room 7, Gamble Hall. Benjamin Ring presided.

2.

The following members of the Senate were present:

Akers, Thomas	Gillette, Greg	Moen, Janet Kelly
Antes, James R.	Hanhan, Sara	Nielsen, Monty
Baltisberger, Richard	Heitkamp, Thomasine	O'Kelly, Bernard
Belk, Kurt	Henry, Gordon	O'Kelly, Marcia
Bolonchuk, William	Hill, Richard	Owens, Thomas C.
Bostrom, A. Joy	Hitchcock, John C.	Perry, Duncan
Bostrom, Donald	Hoffarth, Al	Ramsett, David
Breidenbach, Tim	Humphries, Charlotte	Rinehart, Ronald
Burbank, Kent	Jacobsen, Bruce	Ring, Benjamin A.
Chute, Edward J.	Kinghorn, Norton D.	Rutten, Tera
Clark, Alice	Kolstoe, Ralph H.	Scaletta, Kurt
Davis, Jeremy	Kweit, Mary	Schubert, George
Dawes, Kenneth	Kweit, Robert	Stinnett, Henry
Demers, Judy	Langemo, Diane	Thomas, Gloria Jean
Donaldson, Sandra	Lawrence, W. Fred	Wilborn, Graciela
Elsinga, Lillian	Lewis, Robert W.	Wyckoff, John W.
Frein, George	Markovich, Denise	Younger, Teresa
Gershman, Kathleen	Markovich, Stephen	Zink, Jerome
Gillett, John W.	Merrill, Lois	

The following members of the Senate were absent:

Clifford, Thomas	Hamerlik, Gerald	Odegard, John
Beiswenger, Lyle	Harlow, Steven D.	Poolman, James
Berg, Carol	Harris, Mary M.	Pynn, Ronald
Boyd, Robert	James, Edwin	Slater, Frank
Dahl, Ivan	Korbach, Robert	Tomasek, Henry
Erjavec, John	Manke, Shawn	Traynor, Dan
Folsom, Thomas C.	O'Donnell, Sheryl	Uherka, David

3.

The Chair made the following announcements: 1) Randy Lee has resigned from the Senate due to teaching duties. 2) The Administrative Procedures Committee drafted the following resolution in response to the request from the Senate Executive Committee to look into the establishment of a designated time block when no classes would be scheduled and the University Senate and its committees' business would be conducted:

The Administrative Procedures Committee is sympathetic with the Senate Executive Committee's concern for the improvement of faculty governance, and the request to identify a satisfactory time for the scheduling of university committee meetings and other business. However, a review of the distribution of course offerings clearly shows that there is not a convenient time to establish "free time" without causing considerable dislocation of classes, which would cause hardships on faculty and students. The Administrative Procedures Committee supports the position that classes and academic instruction take precedence over committee meetings and other forms of governance. Because of the number of classes that would require rescheduling, it is the recommendation of the Administrative Procedures Committee that a "free time" not be established for the 1990 spring semester.

3) The minutes of the December 7, 1989, Senate meeting should be corrected to include that the annual reports of the Library Committee and the Student Policy Committee were filed. The Chair asked if there were further corrections or business arising from the minutes of the December meeting. There being none, he declared the minutes with the above corrections, approved as distributed. 4) The Senate must consider business arising from the Council meeting of January 16 which requested that the University Senate appoint a committee of 4-6 members at its next scheduled meeting to study the conversion of the University Senate into a Faculty Senate of the University of North Dakota. The committee shall report its recommendations to the University Council before May 15, 1990. Mr. Wyckoff moved that this committee consist of six members. Mr. Chute seconded the motion. The motion was voted upon and carried by a vote of 47 for, 1 against, 4 abstaining and 1 other. The chair listed the following nominees recommended by the Senate Executive Committee: James Antes, George Frein, Richard Hill, Charlotte Humphries, Robert Kweit, Robert Lewis and Elvira Szigeti. The Chair called for further nominations from the floor. Ms. Younger nominated Jay Zink. Mr. Davis nominated Teresa Younger. The Chair called for further nominations. Ms. Younger moved that nominations close. Mr. Scaletta seconded the motion which was voted upon and carried by a vote of 50 for and 4 abstaining. A voice roll call vote was taken and while the results were being counted, the Senate moved to item 4 of these minutes.

4.

Mr. Kweit moved to suspend the rules for twenty minutes to hear the report of the Financial Contingency Committee. Ms. DeMers seconded the motion. The motion was voted upon and carried by a vote of 47 for, 2 against and 3 abstaining. John D. Williams reported for Ronald Pynn that after the council meeting on Tuesday, the Financial Contingency Committee met with President Clifford, who told them that he wanted faculty input prior to final decisions being made. The Committee has drawn up general principles, which will be finalized next Monday and it is anticipated these will be presented to the Senate at its February meeting. (Given the passage of the Senate Resolution below, this resolution will be incorporated in the set of guidelines.) Mr. Kweit circulated a document drafted by 7 full professors of the University of North Dakota (James Antes, Psychology; Carla Hess, Communication Disorders; A. William Johnson, Chemistry; Robert Kweit, Political Science; Stephen Markovich, Political Science; Donald Piper, Educational Administration; John Reid, Geology and Geological Engineering) petitioning the University Senate to adopt the following resolution. The

purpose of the resolution is to put the University governance system on record regarding the re-budgeting and re-structuring necessitated by the budget cuts ordered by the Governor. Mr. Kweit moved the adoption of this resolution:

PREAMBLE. The University must be as good or better an institution after these steps, even though it may be a smaller institution in terms of students and even faculty. The quality of the academic programs is more central to this goal than is the extent of many academic and university support services. In bringing its programs into balance with its resources, the university must sustain or enhance its reputation of offering quality academic programs to the citizens of the state of North Dakota.

BE IT RESOLVED that the following principles shall be followed by the affected committees, academic units, administrative units, and administrators in re-budgeting the university's activities for the 1990-91 year and in planning for the 1991-93 biennium:

- OK 1. Because the quality of an institution is mainly a reflection of the quality of its faculty, sustaining and enhancing the quality of full-time faculty retained in and recruited to our academic programs must be the highest priority. This cannot be accomplished unless the University budgets for continuing faculty salary increases to attain at least regional salary averages, even at the expense of some reduction in the total number of instructional positions.
- new 2. Cuts in personnel or operational budgets should not be "across the board."
- new 3. In accord with the preamble above, disproportionately low reductions should be assigned to the Instructional and Libraries Budget.
- new 4. Decreased reliance should be placed on part-time, non-tenure track instructors.
- new 5. The number of students enrolled should be brought into balance with the number of full-time faculty positions to be retained. This means accomplishing a significant reduction in enrollment, even for the present authorized number of faculty positions.
- new 6. If the reductions in student enrollment which occur because of the major increases in tuition recently enacted are insufficient to meet the goal necessitated by the considerations of item 5, further reductions should be implemented by the following steps, in priority order:
 - a. imposing admission requirements (i.e., academic preparation requirements)
 - b. imposing admission standards
 - c. imposing limits on the number of students in some programs initially those which now offer multiple sections

These steps should be implemented to ensure that the academic programs are strong and fully accreditable, and that the university continues to offer a diversity of programs consistent with its mission as the capstone institution of the state system of higher education with responsibility for strong undergraduate, graduate, and professional programs.

7. Changes in the academic programs offered by the university may be necessary. If so, program reductions should occur in the following priority order:

- a. Reduction of those parts of programs which are primarily remedial.
- b. Reduction in positions needed for the sole purpose of offering multiple sections within a program.

Subsumed
in
5
7

c. Elimination of those programs seen to be less central to the institutional mission than others.

8. Positional vacancies used to meet budget deficiencies for 1990-91 should not be made permanent simply because of their occurrence at this time. Instead, the positions should be filled as soon as possible consistent with the priorities stated above.

BE IT FURTHER RESOLVED that budget changes resulting from these processes and principles shall be reviewed by the Financial Contingency Committee established by the Senate and reported to the university community prior to being presented at a Board of Higher Education meeting.

Ms. Donaldson seconded the motion. Discussion followed. The secretary reported the results of the election which were: James Antes, 49 for 5 abstaining; George Frein, 38 for and 16 abstaining; Richard Hill, 32 for, 1 against and 19 abstaining; Charlotte Humphries, 32 for and 19 abstaining; Robert Kweit, 34 for and 17 abstaining; Robert Lewis, 36 for, 15 abstaining and 1 other; Elvira Szigeti, 13 for, 1 against, and 38 abstaining; Teresa Younger, 37 for and 15 abstaining; and Jerome Zink, 18 for, 2 against and 32 abstaining. Since there was a tie between Richard Hill and Charlotte Humphries, a motion was made to change the number of the committee from six to five. The motion was seconded but that motion was ruled out of order. (The tie was broken after the meeting by a flip of a coin which resulted in Richard Hill being named to the committee.) Ms. DeMers moved to amend item 5 by adding the following phrase to the end of the second sentence: "as well as support to change from the enrollment driven formula for funding to a funding means more equitable for reduced enrollments." Mr. Scaletta seconded the motion which was voted upon and carried by a vote of 45 for, 3 against and 4 abstaining. Discussion continued. Mr. Chute moved to extend the discussion for five minutes. Mr. Stinnett seconded the motion which was voted upon and carried by a vote of 50 for and 2 abstaining. Discussion continued. Mr. Stinnett moved to strike the following phrase in 6c: "initially those which now offer multiple sections." The motion was seconded, voted upon and carried by a vote of 50 for and 2 abstaining. The Chair ruled that five minutes had elapsed and asked the body for instructions to proceed. Mr. O'Kelly moved to extend the time of the meeting until regular business was conducted and to refer this resolution to the Financial Contingency Committee to bring back to the Senate at its next regular meeting. Mr. Frein seconded the motion. Discussion followed. Mr. Burbank called for division of the question. Ms. DeMers seconded. The motion to continue the meeting to conduct regular business was voted upon and carried by a vote of 47 for, 2 against and 3 abstaining. The motion to refer the resolution to Committee was voted upon and defeated by a vote of 22 for, 28 against and 1 abstaining. Discussion continued. Mr. Stinnett moved to amend item 4 by changing the word, "Decreased," to the word, "Limited." Mr. Schubert seconded the motion. There was further discussion. Mr. O'Kelly moved to amend the amendment to read, "In most instances, decreased reliance should be placed on part-time, non-tenure track instructors." At that point Mr. Stinnett agreed to withdraw his amendment in favor of Mr. O'Kelly's wording. Discussion continued and Mr. Kweit, mover, and Ms. Donaldson seconder of the main motion, agreed to accept the change in wording for item 4 beginning the sentence with the phrase, "In most cases." Mr. Schubert moved for the question. The motion was seconded, voted upon and carried by a vote of 42 for, 5 against and 3 abstaining. The main motion, as amended, was voted upon and carried by a vote of 33 for, 13

against, 1 abstaining and 1 other.

5.

Ms. Donaldson moved that the ballots for Senate and other University and college related committees contain the following designations before individuals' names: * to mean "actively seeks election," - to mean "prefers not to be elected," and no symbol to mean the individual will serve if elected. Mr. Frein seconded the motion. Mr. Rinehart moved a friendly amendment to place the names in random order and to use two random lists. The mover and seconder agreed to the amendment. Discussion followed. Mr. Markovich moved to amend the motion by dividing the question to continue to print the nominating ballot in alpha order. Ms. Gershman seconded the motion to amend which was voted upon and defeated by a vote of 10 for, 26 against, 3 abstaining and 1 other. The main motion was voted upon and carried by a vote of 35 for, 1 against, and 1 abstaining.

6.

Ms. Younger asked if a quorum was present. The members were counted and since there were only 35 present, the Chair ruled there was not a quorum to conduct further business. The meeting was adjourned at 5:50 p.m.

Monty Nielsen
Secretary

RESOLUTION AS AMENDED AND THEN ADOPTED BY THE UNIVERSITY SENATE --- 1/18/90

(Senate changes are in italics)

We, the undersigned full professors of the University of North Dakota, petition the University Senate to adopt the following resolution. The purpose of the resolution is to put the University governance system on record regarding the re-budgeting and re-structuring necessitated by the budget cuts ordered by the Governor.

PREAMBLE. The University must be as good or better an institution after these steps, even though it may be a smaller institution in terms of students and even faculty. The quality of the academic programs is more central to this goal than is the extent of many academic and university support services. In bringing its programs into balance with its resources, the university must sustain or enhance its reputation of offering quality academic programs to the citizens of the state of North Dakota.

BE IT RESOLVED that the following principles shall be followed by the affected committees, academic units, administrative units, and administrators in re-budgeting the university's activities for the 1990-91 year and in planning for the 1991-93 biennium:

1. Because the quality of an institution is mainly a reflection of the quality of its faculty, sustaining and enhancing the quality of full-time faculty retained in and recruited to our academic programs must be the highest priority. This cannot be accomplished unless the University budgets for continuing faculty salary increases to attain at least regional salary averages, even at the expense of some reduction in the total number of instructional positions.
2. Cuts in personnel or operational budgets should not be "across the board."
3. In accord with the preamble above, disproportionately low reductions should be assigned to the Instructional and Libraries Budget.
4. *In most cases* decreased reliance should be placed on part-time, non-tenure track instructors.
5. The number of students enrolled should be brought into balance with the number of full-time faculty positions to be retained. This means accomplishing a significant reduction in enrollment, even for the present authorized number of faculty positions, *as well as support to change from the enrollment-driven formula for funding to a funding means more equitable for reduced enrollments.*
6. If the reductions in student enrollment which occur because of the major increases in tuition recently enacted are insufficient to meet the goal necessitated by the considerations of item 5, further reductions should be implemented by the following steps, in priority order:

- a. imposing admission requirements (i.e., academic preparation requirements)
- b. imposing admission standards
- c. imposing limits on the number of students in some programs. (*deleted: initially those which now offer multiple sections.*)

These steps should be implemented to ensure that the academic programs are strong and fully accreditable, and that the university continues to offer a diversity of programs consistent with its mission as the capstone institution of the state system of higher education with responsibility for strong undergraduate, graduate, and professional programs.

7. Changes in the academic programs offered by the university may be necessary. If so, program reductions should occur in the following priority order:

- a. Reduction of those parts of programs which are primarily remedial.
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- c. Elimination of those programs seen to be less central to the institutional mission than others.

8. Positional vacancies used to meet budget deficiencies for 1990-91 should not be made permanent simply because of their occurrence at this time. Instead, the positions should be filled as soon as possible consistent with the priorities stated above.

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January 18, 1990

James Antes, Psychology

Carla Hess, Communication Disorders

A. William Johnson, Chemistry

Robert Kweit, Political Science

Stephen Markovich, Political Science

Donald Piper, Educational Administration

John Reid, Geology & Geological Engineering

Male/Female Ratios of Regular Faculty
With Regard to Elective Service

UND - November 1989

Population, Regular Faculty

Total: 432

Male 299 (70%) Female 133 (30%)

Senate Population

Total: 47

Male 31 (66%) Female 16 (34%)

Senate Committees

Number female/total membership of committee (percent female)

Committees less than 30% female:

Academic Policy 1/4 (25%)

Administrative Procedures 0

Faculty Rights 1/5 (20%)

Funding/Enrollment Emergency 1/6 (16%)

General Education Requirements 1/8 (12%)

Honorary Degrees 1/5 (20%)

Honors 2/8 (25%)

Intercollegiate Athletics 1/6 (16%)

Library 1/9 (11%)

Committees more than 30% female:

Admissions 3/6 (50%)

Committee on Committees 2/4 (50%)

Compensation 2/6 (33%)

Continuing Education 2/6 (33%)

Curriculum 3/9 (33%)

Faculty Development 4/6 (66%)

Faculty Instructional Dev. 4/6 (66%)

Faculty Research 3/6 (50%)

ROTC 1/3 (33%)

Special Review Committee Pool 11/29 (37%)

Student Academic Standards 2/6 (33%)

Student Policy 2/5 (40%)

Summer Sessions 2/6 (33%)

Arts & Sciences Committees

Total: 36

Male 28 (78%) Female 8 (22%)