



2-4-1988

February 4, 1988

University of North Dakota

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Minutes of the University Senate

February 4, 1988

1.

The February meeting of the University Senate was held at 4:15 p.m. on Thursday, February 4, 1988, in room 7, Gamble Hall. Arne Selbyg presided.

2.

The following members of the Senate were present:

Antes, James R.	Helgeson, Diane M.	Moe, Ronald
Bolonchuk, William	Henry, Gordon	Naismith, Donald P.
Bostrom, A. Joy	Hess, Carla	Nielsen, Monty
Bostrom, Donald	Hill, Richard L.	Norman, Ernest J.
Carlson, Stephan C.	Jacobsen, Bruce	Odegard, John
Corbett, Mary F.	Kannowski, Paul B.	Odegard, John Jr.
Dawes, Kenneth	Kolstoe, Ralph H.	Owens, Thomas C.
Donaldson, Sandra	Korbach, Robert	Ring, Benjamin A.
Fletcher, Alan	Kweit, Mary	Schubert, George
Fry, Patricia	Lawrence, W. Fred	Schwartz, Paul
Gard, Betty	Lee, Randy	Selbyg, Arne
Goven, Gigi	Lewis, Robert W.	Shea, William
Hamerlik, Gerald	McDonald, Courtney	Wrenn, William J.
Hampsten, Elizabeth	McElroy-Edwards, J.	Yellow Bird, Nelrene

The following members of the Senate were absent:

Clifford, Thomas J.	Gershman, Kathleen	Markovich, Stephen
Bailey, Sarah C.	Graves, James	McGlashan, Zena Beth
Beiswenger, Lyle	Halvorson, Heidi	Merrill, Lois
Berntson, Mark	Hanhan, Sara	Meyer, Laura J.
Boyd, Robert	Harlow, Steven D.	O'Kelly, Bernard
Clark, Alice	Harris, Mary M.	Oeschle, Lois
Cook, Bruce W.	Harrison, Jeff	Oring, Lewis
Crawford, Glinda	Heitkamp, Thomasine	Ray, Paul
Dando, William	Hoffarth, Al	Rhodes, Jeffrey T.
Davis, Jeremy	Johnson, A. William	Smith, Jennifer S.
Elsinga, Lillian	Johnson, Tom	Tomasek, Henry
Flemmer, Charles	Larson, Omer	Warner, Edward
Fuller, Mary Lou	Ludtke, Richard	Wilborn, Graciela

3.

Mr. Selbyg requested permission from the Senate to add two items to the agenda. There being no objection, the following items were added: Recommendation to change the term of the faculty representative on the State Board of Higher Education Faculty Salary Committee from a four-year term to a three-year term to correspond with State Board Policy; and Recommendation for an Honorary Degree.

Mr. Selbyg reported that at the last Senate Executive Committee meeting the committee reviewed the sexual harassment policy; reviewed the travel policy; and reviewed the Senate policy and Senate Executive Committee guidelines on eligibility to serve on the University Council and Senate. The Executive Committee approved the following to clarify the guidelines for the deans in making their decisions regarding the contract titles for professor/director in determining Council membership: 1) If the salary for the faculty/administrator is less than 50% from non-departmental funding, the contract should list the faculty title before the administrative title. 2) If the funding is 50/50, the dean and the individual faculty member together should determine the first title on the contract. 3) If the funding from a non-departmental source is more than 50% of the faculty/administrator's salary, the person is considered an administrator for purposes of eligibility to serve on the University Council and Senate.

4.

There being no objection, the minutes of the December 3, 1987, meeting were declared approved as written and distributed.

5.

Mr. Norman, Chair of the Honorary Degrees Committee, presented the annual report of the committee and moved that it be received and filed. Mr. Carlson seconded the motion. The Chair asked if there was any objection, and since there was not, the report was filed. (See attachment #1.)

6.

Richard Hill, Chair of the Summer Session Committee presented the annual report of the committee and moved that it be received and filed. Mr. Schubert seconded the motion. The motion was approved by a unanimous voice vote. (See attachment #2.)

7.

Robert Kweit, Chair of the Academic Policies Committee, presented the annual report. Mr. Norman moved that the report be filed. Mr. Odegard seconded the motion which was approved by a unanimous voice vote. (See attachment #3.)

8.

Mr. Schubert moved to receive the annual report of the Faculty Rights Committee. Ms. Helgeson seconded the motion which was approved by a unanimous voice vote. (See attachment #4.)

9.

Robert Kweit, Chair of the Academic Policy Committee, presented the following recommendation to revise the policy on full time status for Coop Ed 337 students as follows: That the University grant full time equivalent student status to students enrolled in Cooperative Education 337, irrespective of the number of actual credit hours in which the student is

enrolled. Mr. Norman moved approval of the motion. Ms. Fry seconded the motion. Discussion followed. A vote was taken and the Chair stated that there being no objection, the vote would be recorded as a unanimous roll call vote.

10.

Mr. Schwartz moved that the term of the faculty representative on the State Board of Higher Education Faculty Salary Committee be changed from a four-year term to a three-year term to correspond with State Board policy. Ms. Helgeson seconded the motion. A vote was taken and the Chair stated that there being no objection, the vote would be recorded as a unanimous roll call vote.

11.

Ms. Helgeson, Chair of the Committee on Committees, stated that the committee had selected Ronald Kutz to be their nominee as the faculty representative for election to the State Board of Higher Education Faculty Salary Committee. The Chair called for additional nominees. There being none, a vote was taken and the Chair stated that there being no objection, the vote would be recorded as a unanimous roll call vote. Ronald Kutz was elected to serve a three-year term as faculty representative on the State Board of Higher Education Faculty Salary Committee.

12.

Ms. McDonald moved to file the report from the Student Senate. The motion was seconded and approved by a unanimous voice vote. (See attachment #5.)

13.

Mr. Norman presented the recommendation from the Honorary Degrees Committee for candidacy for an honorary degree and moved approval pending approval by the President and the State Board of Higher Education. Mr. Bostrom seconded the motion. Discussion followed. A vote was taken and there being no objection, this was recorded as a unanimous roll call vote.

14.

A motion was made and seconded to adjourn. There being no objection, the meeting adjourned at 4:40 p.m.

Monty Nielsen
Secretary

MEMORANDUM

TO: University Senate

November 19, 1987

FROM: E.J. Norman, ^{Chair} Chair
Honorary Degrees Committee

RE: 1986-87 Annual Report to the Senate

Membership of Committee

E. Norman, Social Work, Chair
E. Hampsten, English
R. Lee, Law
J. Laborde, Nursing
R. Johnson, Dean, Graduate School
A. Clark, Vice President, Academic Affairs

The committee followed the below listed University and Board of Higher Education criteria in its evaluation of nominated candidates to be presented to the Senate:

A. University.

1. Achievement of distinction in scholarship, or in professional or creative achievement.
2. Recognized and outstanding service to the nation, to the state, or to the University of North Dakota.
3. Attendance at or graduation from the University of North Dakota, except as the individual is outstanding with reference to criteria 1 and 2.
4. Non membership on the faculty of the University of North Dakota.
5. Scholarship specialization in an area in which the University normally grants an earned degree.

B. Board of Higher Education

1. The candidate should have had association with the State of North Dakota. This association may be by virtue of birth, of residence, of education, of service to the state, the Board, or one of the institutions governed by the Board.
2. The candidate must have achieved a level of distinction which would merit comparable

2.

recognition in his or her profession or area of excellence.

3. The renown of the candidate should reflect favorably on the Board, the institutions it governs, and the State of North Dakota.

For 1986-87, the Honorary Degrees Committee received five (5) nominations (3 male, 2 female) for honorary degrees. Three candidates were recommended to and approved by the University Senate. They were:

1. Phyllis Frelich Steinberg
2. Lois Phillips Hudson
3. Duane B. Haagensen

Two of the three candidates received an honorary degree in May 1987. The third candidate, Phyllis Frelich Steinberg, was unable to attend the Spring 1987 commencement ceremony.

As in the past, nominations were solicited through the University Newsletter.

Report of the Standing Committee on Summer Sessions

January 1986 - December 1987

Submitted by Richard Hill, Chairperson, 1987-88

Committee Members 1986-87:

Carol Hill
Chairperson

John Crawford

Betty Gard

Richard Hill

Sue McIntyre

Larry Smiley

George Schubert
Dean of University College and Summer Sessions

Committee Members 1987-88

Richard Hill
Chairperson

Betty Gard

Sue McIntyre

William Sheridan

Larry Smiley

Bulent Uyar

George Schubert
Dean of University College and Summer Sessions

Meetings:

The Summer Sessions Committee met six times during the period January 1987 - December 1987: January 22, February 19, April 3, September 21, October 19, and November 30.

Membership and Participation:

Attendance at meetings and participation by members has been consistently good. Dean Schubert continues to serve as committee recorder and his office staff continues to perform effectively the clerical and data gathering activities consequent to committee activity.

Activity:

The committee reviewed the criteria employed for allocating summer session faculty FTEs. The committee secured and reviewed historical data on allocations together with certain productivity data. The committee was informed that its desire to enhance both summer session data collection and data reporting activity through the computer system would require resources not available in 1987-88. (This initiative should be pursued in the future.)

The committee corresponded with the Instructional Development Committee encouraging that group to employ some of its resource to continue the summer experimental teaching program initiated by the Summer Session Committee.

Dean Schubert was asked to request funds to cover promotion costs for summer sessions faculty.

Items which will receive future committee attention and discussion include:

- Tracking summer session funding to determine whether actual college allocations to departments accord with the allocation criteria.
- Examining the potential (pluses and minuses) of combining Summer Sessions Time Schedules with the preceding Spring Time Schedule.
- Exploring, especially with CTL, different configurations of academic year appointments to more effectively cope with loads experienced during the summer session.

38 JAN 21 8:00

TO: Donna Bruce, Secretary, University Senate
FROM: Robert W. Kweit, Chair, Academic Policy Committee **RWK**
RE: 1987 Annual Report for the Academic Policy Committee

COMMITTEE MEMBERSHIP

1986-87

Tom Akers, Chair
 Syed Jalal
 Robert Kweit
 Mary Wakefield-Fisher
 Alice Clark (ex-officio)

1987-88

Jim Bucholz
 Syed Jalal (resigned 1/1/88)
 Michele Johnson, Vice-Chair
 Norman Kulevsky
 Robert Kweit, Chair
 Ernie Norman
 Greg Short
 Alice Clark (ex officio)

The committee met once last spring term, twice in the fall and once this spring term. As a result of those meetings four proposals were forwarded to the University Senate at the December meeting. The proposals dealt with Honors requirements, transfer credit for high school students, final examination policy, and full time status of Coop Ed 337. At the request of Dean Hamerlik, Enrollment Services, the committee is scheduled to meet with him to discuss modification of the wording of the Coop Ed proposal to present to the February University meeting.

U N D S T A N D I N G C O M M I T T E E O N F A C U L T Y R I G H T S

1986-1987 Annual Report to UND Senate

February 4, 1988

Members 1986-1987:

Five Year Term Expires

W. Bolonchuk	(1987)
A. Selbyg	(1988)
E. Chute	(1989)
D. Poochigian	(1990)
R. Lee	(1991)

Members 1987-1988:

A. Selbyg	(1988)
E. Chute	(1989)
D. Poochigian	(1990)
R. Lee	(1991)
M. O'Kelly	(1992)

The Standing Committee on Faculty Rights met one time during the 1986-87 year in order to conduct a routine organizational meeting. At this meeting, the officers for 1986-87 were elected: W. Bolonchuk (Chair), A. Selbyg (Vice-Chair), E. Chute (Secretary). Additionally, the Committee approved two policies and procedures: one for the election, duties, and terms of office for its own officers; another for the disqualification and substitution of Committee members in the event of a conflict of interest situation during a hearing proceeding.

Finally, the Standing Committee on Faculty Rights is pleased to report that no matters requiring a hearing on faculty rights at UND came before the Committee in 1986-87.

Respectively submitted,



Edward J. Chute,
Secretary

THE
UNIVERSITY
OF
NORTH
DAKOTA

Attachment #5

3104

OFFICE OF
STUDENT BODY VICE-PRESIDENT
Memorial Union
University Station
Grand Forks, North Dakota 58202
(701) 777-3129

TO: University Senate members
FROM: Chuck Flemmer, Student Body Vice President
DATE: January 21, 1988
RE: Student Senate Report

The following is a list of some of the concerns and recent projects of the Student Senate. I hope that you will find the information interesting.

Recent projects include:

1. The purchasing of a computer system and laser printer for use in the Career Services Resume' Shop.
2. The creation of a Student Senate standing committee to deal with programs sponsored by student organizations on multicultural awareness.
3. Allocating funds for the continuation of the School of Communication's production of Studio One.
4. Allocating funds for computers for student use, and equipment for the Placement Office of the UND Law School.
5. Allocating funds for new equipment for the Merrifield Language Lab.
6. Resolutions dealing with December Graduation Ceremonies, safer lighting on campus, the UND parking ticket appeals process, and the sage burning by Native American students living in the residence halls.
7. Allocating funds for the purchase of 31 computers and 24 printers to be distributed throughout the campus for student use.

Some upcoming projects are:

1. Computers and a "letter quality" printer for student use in the Gamble Hall computer lab.
2. Additional typewriters for student use in the Memorial Union.

Student Government elections will be held on February 22 and 23.

If you have any questions regarding these projects or other projects that you may be aware of, please feel free to contact the Student Government Office.