



2-7-1985

**February 7, 1985**

University of North Dakota

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MINUTES OF THE UNIVERSITY SENATE MEETING

February 7, 1985

1.

The February meeting of the University Senate was held at 4:10 p.m. on Thursday, February 7, 1985, in room 7, Gamble Hall. Randy Lee presided.

2.

The following members of the Senate were present:

Ahler, Janet	Hagar, Laurie Beth	O'Donnell, Sheryl
Antes, James R.	Hamerlik, Gerald	O'Kelly, Bernard
Bender, Myron	Hampsten, Elizabeth	O'Kelly, Marcia
Bostrom, A. Joy	Helgeson, Diane	Odegard, John
Bostrom, Donald	Jacobsen, Bruce	Olson, Mark
Bott, Alexander	Johnson, A. William	Owens, Thomas C.
Boyd, Robert	Keel, Vernon	Perrone, Vito
Chute, Edward J.	Kolstoe, Ralph H.	Pynn, Ronald E.
Clark, Alice	Korbach, Robert	Ramsett, David
Dando, William A.	Kraus, Olen	Rylance, Daniel
Davies, Cynthia	Kweit, Mary	Schubert, George
Dolan, Brad	Lambeth, Sharon	Turner, Charles
Donaldson, Sandra	Lee, Randy H.	Wermers, Donald
Elsinga, Lillian	Lewis, Robert W.	White, Harvey
Engel, Dean C.	Markovich, Denise E.	Wright, Paul H.
Fletcher, Alan	McElroy-Edwards, J.	
Frein, George	Norman, Ernest J.	

The following members of the Senate were absent:

Clifford, Thomas J.	Henry, Gordon	Ludtke, Richard L.
Akers, Thomas K.	Hill, Richard L.	Oring, Lewis
Allison, David	Hinsvark, Inez	Pudwill, Dave
Bakke, Daryl	Hoffarth, Al	Rowe, Clair
Beiswenger, Lyle	Irwin, Carol	Selbyg, Arne
Clinton, David	Johnson, Tom	Stockman, Joseph
Davis, Jeremy	Kannowski, Paul B.	Tomasek, Henry
DeMers, Judy L.	Kinghorn, Norton D.	Traynor, Paul
Falcon, Garrick "Gary"	Klein, Jeff	Uherka, David J.
Goodall, Jill	Larson, Omer R.	Warner, Edward
Gustafson, Peggy	Loendorf, Lawrence	Wrenn, William J.

3.

Mr. Lee made the following announcements:

- 1) The membership of the ad hoc Committee, announced at the last meeting as having been formed for implementation of section 612 of the Board Policy Manual, is as follows: For the deans, Jeremy Davis, Law; For the graduate assistants, Jenenne Nelson, Nursing; For the faculty, including lecturers, Edward Chute, English; Rose Keeley, Computer Science; Richard Kauffman, Economics; Jacquelyn McElroy-Edwards, Visual Arts; and Ernest Norman, Social Work.

The Committee has been asked to report in time for the Senate to act at the May meeting.

- 2) A sick leave policy is under study by the Board at the request of the Council of Presidents. We have received a copy from President Clifford who attempted to keep the Council of Presidents from asking the Board to study the matter, but the attempt was defeated by a vote of 9-2. A copy of the policy has been referred to our Compensation Committee for study and report.

4.

Mr. Hamerlik moved that the minutes of the December 6, 1984, meeting be approved, as distributed. Mr. Schubert seconded the motion. The motion was voted upon and carried unanimously.

5.

Mr. Pynn requested that an additional item be added to the agenda. Mr. Lee said that the request would be considered when the distributed agenda had been completed.

6.

Ralph Brown, Chair of the Academic Policy Committee, presented the annual report of the committee. Mr. Schubert moved that the Senate receive the report. Mr. Hamerlik seconded the motion which was voted upon and carried unanimously. (See attachment # 1.)

7.

Maurice Russell, Chair of the ROTC Committee, presented the annual report of the committee. Mr. Norman moved that the Senate receive the report. The motion was seconded, voted upon and carried by a vote of 44 for, 1 abstaining and 1 other. (See attachment # 2.)

8.

Mr. Schubert moved that the Senate receive the report of the Summer Sessions Committee. Mr. Dando seconded the motion which was voted upon and carried unanimously. (See attachment # 3.)

9.

Cecelia Volden, Chair of the ad hoc Committee on Policy for Resolving Academic Grievance, presented the report of the committee. Ms. Lambeth moved to adopt the report. Ms. Elsinga seconded the motion. Mr. Wermers moved to amend the motion by adding the following to the Code of Student Life, section 7.2B, after the first word, "Each," the words, "undergraduate, graduate, or professional," so that the sentence would read: "Each undergraduate, graduate or professional college or school within the University shall have its own written procedures for students who have academic grievances with faculty members, committees or administrators." The motion to amend was seconded, voted upon and carried by a vote of 45 for and 1 abstaining.

Mr. Wermers moved to amend by removing the third sentence in the second paragraph of 7.2B, which reads: "If the grievance results because of action of a committee not associated with a specific college, it may be taken directly to the Student Academic Standards Committee." Mr. Pynn seconded the motion. Discussion followed. The motion to amend was voted upon and defeated by a vote of 11 for, 30 against and 5 abstaining.

Mr. Bostrom moved to amend section 7.3A (2) by removing the first word, "using", and replacing it with the words, "Possession or use of," so that the sentence will read: "Possession or use of material during a test not authorized by the person giving the test." Ms. Helgeson seconded the motion. The motion to amend was voted upon and carried by a vote of 40 for and 6 against.

Mr. Johnson moved to amend by adding a last sentence to the first paragraph of section 7.2B to read: "If the student is a graduate student and the issue involves Graduate School policies and/or procedures, the relevant school is the Graduate School." Mr. O'Kelly seconded the motion. Discussion followed. The motion to amend was voted upon and carried by a vote of 40 for, 5 against and 3 abstaining.

Mr. Bott moved to amend the motion by adding the following phrase to the first sentence of the second paragraph of section 7.2B, "with the exception of the Law School." The sentence would then read: "If the final decision at the college or school, with the exception of the Law School, is thought to be unjust, either the student who initiated the grievance or the faculty member, administrator, or committee against whom the grievance has been brought may ask for a review of the decision by filing a written statement with the Chairperson of the Student Academic Standards Committee." Marcia O'Kelly seconded the motion. Discussion followed. Mr. Hamerlik called for the question.

The motion was seconded, voted upon and carried unanimously. The motion to amend was voted upon and defeated by a vote of 4 for, 41 against and 3 abstaining.

Mr. O'Kelly moved to send the report back to the committee. Mr. Jacobsen seconded the motion. The motion was voted upon and carried by a vote of 27 for, 18 against, 2 abstaining and one other. (See attachment # 4.)

10.

Mr. Pynn requested the consent of the Senate to add an item to the agenda. Mr. Lee called for a vote. The request to add an item to the agenda was approved by a vote of 40 for, 5 against and 1 abstaining. Mr. Pynn moved approval of the following resolution:

WHEREAS, faculty and administrative staff have not had a raise on their base salary for the past three years;

WHEREAS, the State Board of Higher Education faculty salary committee has documented the loss of earnings compared to surrounding states to be 15.8 percent;

WHEREAS, Candidate George Sinner campaigned in support of the State Board of Higher Education budget recommendation, including an 11.6 percent catch-up raise; and

WHEREAS, Governor George Sinner's alleged 11.6 percent catch-up raise with a monthly cap in no way approaches 11.6 percent in fact, and is contrary to the principle of merit as endorsed by the State Board of Higher Education.

THEREFORE, BE IT RESOLVED, that the University Senate at the University of North Dakota declares Governor Sinner's budget recommendation of February 5, 1985, for faculty and administrative salaries to be duplicitous and a breach of faith with higher education in the State of North Dakota;

BE IT FURTHER RESOLVED, that the University Senate at the University of North Dakota strongly declares its objection to the salary recommendations as being inadequate and an affront to the professionalism and loyalty shown by the faculty and administrators at the University of North Dakota; and

BE IT RESOLVED, that copies of this resolution be forwarded to the Governor of the State of North Dakota, members of the North Dakota Legislature, and the State Board of Higher Education.

Ms. Kweit seconded the motion. Discussion followed. Mr. Kolstoe moved to change the fourth paragraph to read: "Whereas, Governor George Sinner's proposal is contrary to the principle of merit as endorsed by the State Board of Higher Education;". Mr. Ramsett seconded the motion. A friendly amendment was made to allow the phrase, "11.6 percent catch-up raise with a monthly cap," to remain in the paragraph. The mover and seconder approved. Discussion followed. The motion to amend was voted upon and carried by a vote of 38 for and 7 against.

Mr. Kolstoe moved to amend the fifth paragraph by striking the first two words in the fourth line, "duplicitous and." Ms. Hampsten seconded the motion. Discussion followed. The motion to amend was voted upon and carried by a vote of 36 for, 8 against and 1 abstaining.

Mr. O'Kelly moved to amend the first paragraph to read: "Whereas, faculty and administrative staff have not had a raise on their base salary for two years, seven months and seven days;". Mr. Chute seconded the motion. A friendly amendment was offered to use as a time-frame, "for almost three years." The mover and seconder agreed. Discussion followed.

Mr. Bostrom moved to amend the amendment to read: "Whereas, faculty and administrative staff have not had a raise on their base salary since July 1, 1982;". The motion to amend the amendment was seconded, voted upon and carried by a vote of 42 for, 2 against and 1 abstaining. The amendment was voted upon and carried by a vote of 43 for and 2 abstaining. Discussion continued.

Mr. Lee asked consent for Stephen Markovich to address the Senate. Since there was no objection, Mr. Markovich was permitted the privilege of the floor. Mr. Markovich expressed his disappointment in the changes made in the language of the resolution.

Mr. Hamerlik moved the question. Mr. Dando seconded the motion which was voted upon and carried unanimously.

The main motion, as amended, was voted upon and carried unanimously.

11.

A motion was made to adjourn. The motion was seconded, voted upon and carried unanimously.

D. J. Wermers  
Secretary

UNIVERSITY OF NORTH DAKOTA  
ACADEMIC POLICY COMMITTEE  
1984 ANNUAL REPORT

The Academic Policy Committee is a standing committee charged by Senate By-Laws "to recommend to the University Senate and/or the Student Senate policies and plans of action relating to the academic life of the University (curricula, teaching methods, and those aspects of student and faculty affairs which affect academic life) which are consistent with the acknowledged purposes of the University."

Members:

1983-84 Academic Year

Jacquelyn Grinde, Chair	Nursing
Ralph Kolstoe	Psychology
Ernest Norman	Social Work
Ralph Brown	Geography
Alice Clark	(ex off) VPAA
Dave Pudwill	Student
Pat McCrummen	Student
Kraig Erickson	Student
Keitha Lawrence	Student

1984-85 Academic Year

Ralph Brown, Chair	Geography
Jacquelyn Grinde	Nursing
Francis Howell	Physics
Dan Sheridan	English
Alice Clark	(ex off) VPAA
Billy Adams	Student
Jody Laughlin	Student
Shirley Rush	Student

Meetings:

Three meetings were held since submission of the 1983 Annual Report: February 23, 1984; April 4, 1984; November 27, 1984. Copies of minutes attached.

Business items:

Committee action as indicated below:

The current practice of calculating grade point averages for UND students with a WF earned prior to April 9, 1970 and from transfer students with a recorded WF as an F rather than a W, be retained.

To retain the current policy on repetition of courses.

Decided that the matter at hand (enrollment problems in impacted or potentially impacted enrollment areas) is not a problem that should be handled by the Academic Policy Committee. No action was taken and no changes were made.

Regarding the "admitted on probation" statement on the transcript of a student admitted to UND on the basis of the test of General Education Development. The committee recommended that this practice be discontinued, and the statement "admitted on probation" be removed from the transcripts of students who were given that restriction based on the successful completion of the test of General Education Development (GED) at official GED centers. The committee further recommends that if the high school from which the student graduated is appropriate to include on the transcript, the test of General Education Development should also appear on the record as evidence of similar achievement. These recommendations were forwarded to D. J. Wermers for implementation.

Items discussed with or without recommended changes in existing policy:

1. Memo from D. J. Wermers concerning the interpretation of the university policy on computing grade point averages for UND students receiving a WP or WF prior to April 9, 1970 and transfer students whose records contain WP or WF from other institutions. Action taken as indicated above.
2. The committee requested definition of the term "sequential courses" prior to further discussion of the recommended policy from D. J. Wermers concerning credit for sequential courses.
3. In response to Dean G. Schubert's request to review the University policies related to the repetition of courses there was discussion and recommended action as indicated above.
4. Discussion concerning memo from A. Clark dated February 17, 1984 concerning enrollment problems in impacted areas. D. Wermers presented and identified courses of potential impactation. Committee discussed possible alternatives that would be recommended to departments with impacted courses. These recommendations included presenting the problem to the General Education Committee, exemptions from a lower level course should require an enrollment in a higher-level course in the same area, and alternate methods of CLEP and transfer credit for a course. As indicated above, no action was taken and no changes were made.
5. Discussion concerning the letters from Faith Finney, student, and D. J. Wermers, Director, Office of Admissions and Records, regarding the "admitted on probation" statement. Dean G. Schubert also wrote a letter concerning this matter. Action was taken as indicated above.

Committee Plans:

1. The role of the Committee in terms of responsibilities is to be discussed.
2. Copies of the article from The Chronicle of Higher Education, October 24, 1984, on the "Text of New Report on Excellence in Undergraduate Education" was distributed to members for their review and possible discussion at a future date.
3. Student member Jody Laughlin will have the names of members of the committee printed in the Dakota Student to facilitate more input on academic issues from students. The committee will consider for discussion all inquiries/requests from students or faculty on issues of academic policy.
4. VPAA office will check into the feasibility of copying the minutes and annual reports from prior Academic Policy Committee meetings, such copies to be provided to all members of the committee.

THE UNIVERSITY OF NORTH DAKOTA  
GRAND FORKS, NORTH DAKOTA

Minutes of the Academic Policy Committee

DATE; PLACE; TIME: February 23, 1984; Governor's Room, Memorial Student Union, 8:00 A.M. to 9:00 A.M.

PRESENT: Jackie Grinde, Chair, Ralph Brown, Ralph Kolstoe, Ernest Norman, K. Erickson, Gene Kemper.

MINUTES OF NOVEMBER 15, 1983: Approved as circulated.

POLICY ON WP AND WF GRADES: The committee discussed the memo from D. Wermers dated November 16, 1983 concerning the interpretation of the university policy on computing grade point averages for UND students receiving a WP or WF prior to April 9, 1970 and transfer students whose records contain WP or WF from other institutions.

R. Kolstoe moved that the current practice on interpreting WP and WF not change. R. Brown seconded the motion. The motion passed with one abstention (G. Kemper).

This retains the practice of calculating grade point averages for UND students with a WF earned prior to April 9, 1970 and from transfer students with a recorded WF as an F rather than a W.

SEQUENTIAL COURSES: The committee requested definition of the term "sequential courses" prior to further discussion of the recommended policy from D. Wermers concerning credit for sequential courses.

REPETITION OF COURSES: In response to Dean G. Schubert's request to review the University policies related to the repetition of courses, the committee discussed the problems implicated in the memo.

R. Brown moved to retain the current policy on repetition of courses. K. Erickson seconded. The motion passed with one abstention (G. Kemper).

ADJOURNMENT: The meeting was adjourned.

Respectfully recorded,

*Jackie Grinde*  
Jackie Grinde

Minutes of the Academic Policy Committee

DATE; PLACE: TIME: April 4, 1984; Governor's Room, Memorial Student Union,  
8:00 A.M. to 9:00 A.M.

PRESENT: Jackie Grinde, Chair, Ralph Brown, Ralph Kolstoe,  
Ernest Norman, K. Erickson, Gene Kemper, Pat McCrummen.

MINUTES OF FEBRUARY 23,  
1984: Approved as circulated.

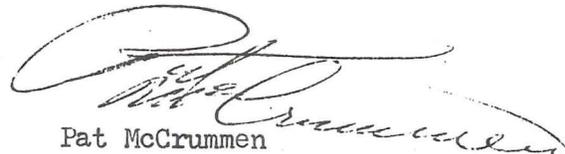
POLICY ON FINAL REPORT  
OF THE SENATE COMMITTEE  
ON CLASS LIMITATIONS: The committee discussed the memo from A. Clark dated  
February 17, 1984 concerning enrollment problems in  
impacted enrollment areas.

D. Wermers presented and identified courses of potential  
impaction. Committee discussed possible alternatives  
that would be recommended to the departments with im-  
pacted courses. These recommendations included pre-  
senting the problem to the General Education Committee,  
exemptions from a lower level course should require an  
enrollment in a higher-level course in the same area,  
and alterior methods of CLEP and tran per credit for a  
course.

The committee decided that the matter at hand is not  
a problem that should be handled by the Academic Policy  
Committee. No action was taken and no changes were made.

ADJOURNMENT: The meeting was adjourned.

Respectfully submitted,



Pat McCrummen

5-8-84

plm

THE UNIVERSITY OF NORTH DAKOTA  
Academic Policy Committee Minutes

2689

DATE; PLACE; TIME: November 27, 1984, Medora Room, Memorial Student Union,  
2:00-3:00 P.M.

PRESENT: Jackie Grinde, Chair, Ralph Brown, Dan Sheridan, Francis  
Howell, Jody Laughlin, Billy Adams, Shirley Rush, and  
Linda Hurst (VPAA representative).

MINUTES: The minutes from April 4, 1984 were approved.

ELECTION OF  
CHAIRPERSON: Ralph Brown was elected as the chairperson of the committee  
for the academic year 1984-85. (one abstention: R. Brown).

"ADMISSION ON  
PROBATION": The Committee discussed the letters from Faith Finney,  
student, and D. J. Wermers, Director, Office of Admissions  
and Records, regarding the "admitted on probation"  
statement on the transcript of a student admitted to UND  
on the basis of the test of General Education Development.

Since no such policy statement is currently found in the  
UND undergraduate catalogue, the committee recommended that  
this practice be discontinued, and the statement "admitted  
on probation" be removed from the transcripts of students  
who were given that restriction based on the successful  
completion of the test of General Education Development  
(GED) at official GED centers.

The committee further recommends that if the high school  
from which the student graduated is appropriate to include  
on the transcript, the test of General Education Development  
should also appear on the record as evidence of similar  
achievement.

Jackie will forward these recommendations to D. J. Wermers  
for implementation. No further committee action on this  
matter is anticipated at this time.

The role of the Committee in terms of committee responsibilities  
was discussed.

COMMITTEE PLANS: Copies of the article from The Chronicle of Higher Education,  
October 24, 1984, on the "Text of New Report on Excellence  
in Undergraduate Education" was distributed to members for  
their review and possible discussion at a future date.

Jody will have the names of committee members printed in  
the Dakota Student to facilitate more input on academic  
issues from students. The committee will consider for  
discussion all inquiries/requests from students or faculty  
on issues of academic policy.

Linda will check into the feasibility of copying the  
minutes and annual reports from prior Academic Policy  
Committee meetings for all members, and will contact  
Ralph regarding this.

## Academic Policy Committee Minutes (page two)

A brief discussion of prior committee business was held but no action was taken.

## ADJOURNMENT:

The meeting was adjourned. The date and time of the next meeting will be determined, as needed, by the chairperson.

Respectfully submitted,

*Jackie Grinde*  
Jackie Grinde

January 24, 1985

TO: UNIVERSITY SENATE  
FROM: ROTC COMMITTEE

RE: ANNUAL REPORT

Committee members:

Ernest Norman  
Richard Molenaar  
Maurice Russell, Chair  
Ex-officio: Lt/C Edward Gale

Student members:

Bruce Whehri  
Tom Bell  
Sam Wickward

1. The ROTC committee was given an introduction and background orientation by Lt/C Gale. The charge to the committee was reviewed.
2. At present the ROTC unit is staffed by five officers and 2 NCO's with three federal employees (one supply clerk and two military personnel clerks), 1 secretary and two workstudy.
3. Comparative student enrollments are:

	<u>1984</u>	<u>1983</u>
Freshman	97	111
Sophomore	24	51
Junior	22	23
Senior	<u>25</u>	<u>23</u>
Total	168	208

This is a reduction of 40 from the total 1983 enrollment.

4. The ROTC curriculum as reviewed by a national panel in 1983 was examined and the rationale for the changes explained. (see attached curriculum)
5. The committee was informed of its responsibilities as to the selection of a new professor of military science to replace Lt/C Gale who is retiring.
6. Lt/C Gale conducted a tour of the facilities with emphasis on construction to upgrade the rifle range, air exchange system and improved classroom facilities.
7. A list of candidates for the new PMS has not been submitted to the committee as of January 23, 1985.

THE ARMY RESERVE OFFICER TRAINING CORPS (ROTC) OFFERS A PROGRAM OF INSTRUCTION LEADING TO A COMMISSION AS A SECOND LIEUTENANT IN THE UNITED STATES ARMY. SELECTION FOR ACTIVE ARMY DUTY AND FOR COMMISSIONING AS A REGULAR ARMY OFFICER IS COMPETITIVE. STUDENTS COMMISSIONED AS RESERVE OFFICERS MAY REQUEST ACTIVE DUTY OR MAY SERVE WITH THE ARMY RESERVE OR NATIONAL GUARD UNITS AFTER A SHORT PERIOD OF ACTIVE DUTY FOR OFFICER TRAINING. THE PROGRAM IS VOLUNTARY AND IS OPEN TO BOTH MALE AND FEMALE STUDENTS. ENROLLMENT IN MILITARY SCIENCE I (FRESHMAN YEAR) ENTAILS NO MILITARY SERVICE OBLIGATION. THIS OFFERS THE STUDENT AN OPPORTUNITY TO EXPLORE MILITARY SCIENCE SUBJECTS AND A BASIS UPON WHICH TO DECIDE ABOUT FURTHER ENROLLMENT IN MILITARY SCIENCE INCLUDING ENTERING COMPETITION FOR AN ROTC SCHOLARSHIP. WINNERS OF THREE OR FOUR YEAR ROTC SCHOLARSHIPS INCUR A MILITARY OBLIGATION WHEN THEY ENTER THEIR MS II (SOPHOMORE) YEAR, OTHER STUDENTS INCUR NO OBLIGATION UNTIL THEIR MS III (JUNIOR) YEAR. SUCCESSFUL COMPLETION OF MS I AND MS II IS A PREREQUISITE TO ENROLLMENT IN MS III AND MS IV; HOWEVER, PLACEMENT CREDIT PROCEDURES ARE AVAILABLE FOR VETERANS, JUNIOR ROTC PARTICIPANTS, AND TRANSFER STUDENTS FORMERLY ENROLLED IN OTHER ROTC PROGRAMS, OR BY COMPLETION OF A SUMMER BASIC CAMP. QUESTIONS CONCERNING PLACEMENT ELIGIBILITY SHOULD BE DIRECTED TO THE MILITARY SCIENCE DEPARTMENT. FINANCIAL ASSISTANCE IS AVAILABLE IN THE FORM OF TWO, THREE, AND FOUR YEAR ROTC SCHOLARSHIPS. THESE SCHOLARSHIPS PAY TUITION, LABORATORY FEES FOR FLIGHT TRAINING WHERE TRAINING IS MANDATORY FOR ACADEMIC MAJOR AND DEGREE, A FLAT RATE FOR TEXTBOOKS AND EQUIPMENT AND A MONTHLY COST OF LIVING ALLOWANCE. ALL ROTC SCHOLARSHIP STUDENTS AND EACH NON-SCHOLARSHIP JUNIOR AND SENIOR ARE PAID A COST OF LIVING ALLOWANCE OF \$100.00 PER MONTH NOT TO EXCEED \$1,000.00 PER SCHOOL YEAR. THE MILITARY SCIENCE DEPARTMENT IS HOUSED IN THE UNIVERSITY ARMORY WHICH CONTAINS A LIBRARY, STUDENT LOUNGE, AND RIFLE RANGE FOR THE USE OF ENROLLED STUDENTS.

## FRESHMAN YEAR

PURPOSE: TO SELECT AND RETAIN HIGH QUALITY STUDENTS.

MS 101. INTRODUCTION TO MILITARY SCIENCE I. 1 CREDIT. AN INTRODUCTORY COURSE INCLUDING: ANALYSIS OF THE ORGANIZATION AND THE FUNCTIONS OF THE ARMY, THE ROLE AND ORGANIZATION OF ARMY ROTC, MARKSMANSHIP, AND LEADERSHIP. F, S

MS 102. INTRODUCTION TO MILITARY SCIENCE I. 1 CREDIT. A CONTINUATION OF MSC I 101 INCLUDING INTRODUCTION TO MILITARY MAP READING AND ORIENTEERING. S

## SOPHOMORE YEAR

PURPOSE: TO SELECT AND RETAIN HIGH QUALITY STUDENTS AND ALLOWS FOR CONTINUED EVALUATION OF THEIR LEADERSHIP POTENTIAL.

MS 201. MILITARY SCIENCE II. 3 CREDITS. AMERICAN MILITARY HISTORY: A SURVEY FROM COLONIAL TIMES TO THE PRESENT OF THE ARMY'S ROLE IN THE FORMULATION AND IMPLEMENTATION OF NATIONAL DEFENSE. ATTENTION IS GIVEN TO THE CONSTITUTIONAL AND LEGAL STATUS OF THE ARMY, CHANGING CONCEPTS IN MILITARY STRATEGY AND TACTICS, PUBLIC ATTITUDES TOWARD THE MILITARY, AND THE INFLUENCE OF THE ARMY ON AMERICAN SOCIETY. SPECIFIC WARS, CAMPAIGNS, AND BATTLES ARE STUDIED IN TERMS OF MILITARY STRATEGY AND TACTICS. THIS COURSE IS LISTED AS HIST 210, THE UNITED STATES: MILITARY HISTORY (3 CREDITS), IN THE HISTORY DEPARTMENT. F

MS 215. CONFLICT SIMULATION. 1 CREDIT. A COURSE ANALYZING MILITARY STRATEGY AND TACTICS THROUGH THE USE OF WAR GAMING/SIMULATION. F

SPRING 84

MS 202. MILITARY SCIENCE II. 1 CREDIT. A COURSE INVESTIGATING FUNDAMENTALS OF MILITARY LEADERSHIP, MANAGEMENT TECHNIQUES, AND APPLICABILITY OF THOSE FUNDAMENTALS AND TECHNIQUES TO LEADERSHIP SITUATIONS. S

SPRING 85

MS 202. MILITARY SCIENCE II. 1 CREDIT. A COURSE INTRODUCING MILITARY EMERGENCY MEDICAL PROCEDURES AND INJURY PREVENTION PROGRAMS.

## JUNIOR YEAR

PURPOSE: TO PREPARE CADETS FOR THE CHALLENGE OF CAMP ADVENTURE 85.

MS 301. MILITARY SCIENCE III. 2 CREDITS. PREREQUISITE: ROTC BASIC COURSE OR ADVANCED PLACEMENT CREDIT. A COURSE ANALYZING COMBAT ORGANIZATION, COMBAT ORDERS, AND SMALL UNIT TACTICAL OPERATIONS. COURSE INCLUDES MILITARY TEACHING PRINCIPLES. COURSE INCLUDES LEADERSHIP LABORATORY AND FIELD EXERCISE. F

MS 302. MILITARY SCIENCE III. 2 CREDITS. PREREQUISITE: SAME AS MSCI 301. A COURSE DESIGNED TO PREPARE THE STUDENT/CADET FOR PARTICIPATION IN THE ROTC ADVANCED CAMP. COURSE INCLUDES PATROLLING, SMALL UNIT TACTICS, AND BRANCH, E.G., INFANTRY, AVIATION, ETC., ORIENTATION. COURSE INCLUDES LEADERSHIP LABORATORY AND FIELD EXERCISE. S

## SENIOR YEAR

PURPOSE: TO PREPARE CADETS TO ASSUME THE DUTIES AND RESPONSIBILITIES OF A 2LT AND TO BE PREPARED FOR THEIR RESPECTIVE OFFICER BASIC COURSE (OBC).

MS 401. MILITARY SCIENCE IV. 2 CREDITS. PREREQUISITE: MILITARY SCIENCE III. INSTRUCTION IN THE FUNCTIONS OF A MILITARY STAFF, MILITARY WRITING, AND MILITARY JUSTICE. COURSE INCLUDES LEADERSHIP LABORATORIES AND FIELD EXERCISE. F

MS 402. MILITARY SCIENCE IV. 2 CREDITS. PREREQUISITE: MILITARY SCIENCE III. INSTRUCTION IN PROFESSIONALISM AND ETHICS, LOGISTICS AND PERSONNEL SYSTEMS. COURSE INCLUDES LEADERSHIP LABORATORIES AND FIELD EXERCISE. S

## EXTRACURRICULAR ACTIVITIES

CANOE RACE ON RED RIVER	8 SEP 84
RAPPELLING AND MOUNTAINEERING (GOOSEBERRY STATE PARK NORTH OF DULUTH)	28-30 SEP 84 20 OCT 84
CROSS COUNTRY SKIING AND SNOWSHOEING	26 JAN 85
DINING IN	1 FEB 85
SKIING LAB	16-18 FEB 85
MILITARY BALL	2 MAR 85
HELICOPTER RAPPELLING	30 MAR 85

REPORT OF THE SENATE COMMITTEE ON SUMMER SESSIONS

December 1983 - December 1984

Submitted by: LaVonne Russell, Chairperson, 1983-1984  
Sue McIntyre, Chairperson, 1984-1985

Committee Members 1983-1984: Eldon Gade  
Sue Hultman  
LaVonne Russell, Chairperson  
Mary Jo Schill  
Sheldon Schmidt  
Harvey White  
George Schubert, Dean of University College  
and Summer Sessions

Committee Members 1984-1985: John Crawford  
Eldon Gade  
Carol Hill  
Sue McIntyre, Chairperson  
Mary Jo Schill  
Harvey White  
George Schubert, Dean of University College  
and Summer Sessions

## ANNUAL REPORT OF THE SUMMER SESSIONS COMMITTEE

December 1983 - December 1984

Meetings:

The Summer Sessions Committee met seven times during 1984: February 13, February 22, June 23, October 20, October 29, November 5, and December 10. All meetings were held in the Conference Room of University College. In addition to meeting times, a considerable amount of committee business was conducted by correspondence between meetings.

Membership & Participation:

Attendance at meetings and participation by members has been consistently excellent. Committee responsibilities were/are shared within the group. Dean Schubert has served as recorder with minutes distributed from the Summer Sessions Office within less than a week after each meeting.

Activities:

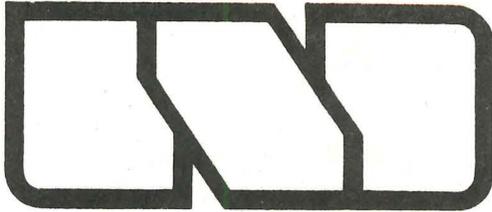
During the 1983-84 academic years, the Committee carried out and continues to carry out its basic charge of serving as an advisory committee to the Dean of Summer Sessions. Dean Schubert requests reactions to ideas, issues and new procedures, reports activities and invites and is open to ideas and innovations for summer session faculty.

The Summer Sessions Committee again applied for a contract from the Office of Instructional Development for the Experimental Teaching Program. The purpose was to enable faculty to teach courses during the 1984 mini or summer session using an experimental approach. The Summer Sessions Committee solicited applications and funded Charles Carter, History; LaRose Ketterling, Home Economics; Dory Marken, Occupational Therapy; and, David Perry, Social Work, for the 1984 Summer Session. Salary was approved at the Summer Sessions teaching rate plus an amount up to \$500.00 each for materials.

Recipients met with the Summer Sessions Committee and Dr. Young, Office of Instructional Development, on June 23, 1984, to review progress with their proposals. Final reports were submitted to the Committee by September 15, 1984.

The Summer Sessions Committee reviewed the evaluations of the 1984 Summer Awardees, and with minor changes in the process again submitted a proposal for funding. The Office of Instructional Development agreed to fund the 1985 Summer Sessions and to investigate funding for 1986.

In summary, the Committee has served in an advisory capacity to the Dean of Summer Sessions and has focused on promoting experimental teaching in the summer.



# memorandum

TO: Senate Members DATE: December 17, 1984

FROM: The Senate ad hoc Committee on Policy for Resolving Academic Grievance  
Cecilia Volden, Chair

RE: Section 7 of the Code of Student Life.

Attached is our recommendation for change of Section 7 of the Code of Student Life. As you study it, we believe it would be helpful if you also refer to Section 7 of the 1984-85 edition of the Code of Student Life (pages 10 & 11). Section 7.1, 7.2, and the first portion of 7.3 contain considerable change, all in accord with the four points of our charge from the Senate.

The four points of our charge are presented below with explanations related to the proposed changes.

1. The proposal is to cover all classes of student, but not necessarily by an identical procedure. The unique needs of undergraduate, graduate, medical, and law students and their faculties, and opportunities for redress within their existent organization/committees, shall be considered.

We have addressed all classes of student. The procedure can vary dependent upon decisions by the college or school in which the student is enrolled. This facilitates the meeting of unique needs and opportunities for redress. Students and faculty alike have expressed a need for a "body" to go to if it appears that an "unbiased" opinion is needed. In our judgment, the Student Academic Standards Committee could provide for this in a manner which would be fair and just for all.

2. The term "academic grievance" shall be reasonably precisely defined. (See Section 7.2 for the definition.)
3. The process shall include the minimum number of steps to ensure objective consideration of concerns of students and faculty, preclude redundancy, and ensure reasonably rapid response to and resolution of appropriate issues.

The internal formal and informal structure and governance of individual colleges and schools varies. The process for handling academic grievances appropriately and without redundancy can be determined within each individual structure.

Memo Regarding Section 7 of the Code of Student Life  
December 17, 1984  
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What might impede progress within one structure might be essential for progress in another. If appealed beyond the college or school level, flexibility is necessary depending upon the particular grievance. This can be afforded within the Academic Standards Committee.

4. The final appeal step shall be to a committee or committees.

The final appeal step proposed is to the Student Academic Standards Committee.

The adoption of this recommendation would require additional steps:

- 1) A change would be needed in the functions and responsibilities of the Academic Standards Committee as the related charge to this committee at present is:

"Acts as an appeals board for undergraduate students' academic grievances in accord with the Code of Student Life."

- 2) Colleges and schools within the University would need to be informed of the necessity of formulating written procedures for students who have academic grievances which are in accord with these changes, if they do not already exist.
- 3) Section 8 of the Code of Student Life would need revision to clearly reflect its charge related to scholastic dishonesty. (It is our belief that this could best be undertaken by the Student Relations Committee.)

Thank you for your interest in this matter.

CV:1b

copies: Senate ad hoc Committee on Policy for Resolving  
Academic Grievances

## UNIVERSITY OF NORTH DAKOTA

Code of Student LifeSECTION 7. ACADEMIC CONCERNS7.1 Introduction

The University has a responsibility to maintain the highest possible levels of quality and integrity. Every member of the academic community is expected to be honest and fair in all aspects of scholarly endeavor. Faculty have a responsibility to provide high quality instruction and to be fair and reasonable concerning the grading, testing, and review of student work. Students are expected to maintain scholastic honesty beyond reproach. Open and sincere communication among students, teachers, committees, and administrators is highly encouraged as the means of resolving any academic concern. "Academic concerns" addressed in this section of the Code include academic grievances and scholastic dishonesty.

7.2 Academic GrievancesA. Definition

The term "academic grievance" is defined as: A statement expressing a complaint, resentment, or accusation lodged by a student about an academic circumstance (such as grading, testing, quality of instruction) which is thought by the student to be unjust.

An academic grievance is different from the academic petition process. The petition process begins with a request by the student to have a University, college, school, or program requirement waived or modified and may include the right to appeal under circumstances outlined in the process. The substance of petitions is under the jurisdiction of individual colleges, schools, programs, or designated University committees. However, if the handling of the petition at any point in the process-- as opposed to the decision itself--is thought by the student to be unfair, a grievance may result.

B. Grievance Process

Each college or school within the University shall have its own written procedures for students who have academic grievances with faculty members, committees or administrators. The first step in this procedure for the student with an academic grievance is to discuss the grievance with the faculty member, committee, or administrator against whom the grievance originated and to request relief at that level. If the grievance is not resolved at this stage, then the student may advance the grievance through the procedures of the college or school of the party against whom the grievance originated.

If the final decision at the college or school level is thought to be unjust, either the student who initiated the grievance or the faculty member, administrator, or committee

against whom the grievance has been brought may ask for a review of the decision by filing a written statement with the Chairperson of the Student Academic Standards Committee.

(The procedures of departments, programs, colleges or schools may specify an earlier point at which the student must present the grievance in writing.) If the grievance results because of action of a committee not associated with a specific college, it may be taken directly to the Student Academic Standard Committee. The Student Academic Standards Committee will review the academic grievance and consult with all parties significantly involved in the grievance; will document its findings; and will make a final decision within a reasonable length of time (not to exceed 20 school days) after the statement has been filed. A copy of the decision will be sent to the originator of the grievance, the dean of the college or school involved, and those against whom the grievance originated. This committee has the authority to take whatever action is deemed necessary to resolve the grievance. The decision of this committee is final.

### 7.3 Scholastic Dishonesty

Scholastic dishonesty includes, but is not limited to, cheating on a test, plagiarism, and collusion. Cases of dishonesty may be handled as a scholastic matter or as a disciplinary matter at the discretion of the instructor. Instructors choosing to treat the case as a scholastic matter have the authority to decide how the incident of dishonesty will affect the student's grade in the course. Instructors choosing to treat the case as a disciplinary matter will refer the case to the Student Relations Committee which will handle the matter under Section 8 of the Code of Student Life. If the instructor has treated the case as a scholastic matter involving the grade in the course and the student has a grievance related to this action, that grievance would be processed as outlined in Section 7.2

A. Cheating on a test includes, but is not restricted to:

1. Copying from another student's test.
2. Using material during a test not authorized by the person giving the test.
3. Collaborating with or seeking aid from another student during a test without authority
4. Knowingly using, buying, selling, stealing, transporting, or soliciting in whole or in part the contents of an unadministered test.
5. Substituting for another student or permitting another student to substitute for oneself to take a test.
6. Bribing another person to obtain an unadministered test or information about an unadministered test.

B. Plagiarism means the appropriation, buying, receiving as a gift, or obtaining by any means another person's work and the unacknowledged submission or incorporation of it in one's

own work.

- C. Collusion means the unauthorized collaboration with another person in preparing written work offered for credit.