



1-23-2007

Volume 44, Number 42: January 23, 2007

University of North Dakota

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Recommended Citation

University of North Dakota, "Volume 44, Number 42: January 23, 2007" (2007). *University Letter Archive*. 177.
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UNIVERSITY LETTER

UND'S FACULTY/STAFF NEWSLETTER

[Main Navigation](#)

SEARCH UND

[A to Z Index](#) : [Map](#)

ABOUT U LETTER

University Letter is published electronically weekly on Tuesday afternoons. Submissions are due at 10 a.m. Tuesday.

U LETTER

[U Letter Home](#)
[Submit a Story](#)
[Print this Issue](#)

ISSUE: Volume 44, Number 42: January 23, 2007

Contents

Top Stories

[Richard Crawford presents faculty lecture today](#)
[Martin Luther King Jr. celebration week continues](#)

Events to Note

[English candidate will read from novels and memoir Jan. 23](#)
[First Memorial Union Showcase is Jan. 24](#)
[Discussions will focus on genomics, proteomics, bioinformatics](#)
["Empty Dinner Party" highlights effects of drinking and driving](#)
[U2 lists workshops](#)
[Register today for videoconferencing lecture](#)
[UPC presents "A Civil Debate" Jan. 25](#)
[Work Well Roll-Out Sessions are Jan. 25, 26 for benefited employees](#)
[Learn how to love/like/accept/make peace with your body](#)
[Theology for Lunch series begins Jan. 31](#)
[MAC presents "Inside Iraq: The Untold Stories"](#)
[SGID training opportunity is Feb. 2](#)
[Student technology fee holds open meeting Feb. 6](#)
[Conflict Resolution Center organizes family workshops](#)

Announcements

[Faculty study seminar opportunities available for spring 2007](#)
[2007 Dakota Conference on Rural and Public Health invites sponsors and exhibits](#)
[Anderson named assistant chair for academics in aviation](#)
[Hostetter appointed program director at Family Medicine-Bismarck](#)
[American Indian Research forum calls for presentations and posters](#)
[Women Studies seeking entries for essay contest](#)
[Get free publicity about your UND summer events](#)
[Note personal vehicle authorization clarification](#)
[Road by Swanson Hall is one-way north](#)
[Donated leave requested for Sharon Hensrud](#)
[Deadline for Neuroscience for Kids drawing contest is Feb. 1](#)
[Car keys found in Twamley parking lot](#)
[Psychology seeking individuals currently taking antidepressants](#)
[Internal job openings listed](#)

TOP STORIES

Richard Crawford presents faculty lecture today

The Faculty Lecture Series will explore the pristine prairies of North Dakota and uncover what's hiding in our own backyards Tuesday, Jan. 23, when Richard Crawford, Chester Fritz Distinguished Professor of Biology, talks about "The Metaphor of the Prairie: 35 Years of Watching the Mystery Unfold" at the North Dakota Museum of Art. A 4 p.m. reception will precede the talk, scheduled to begin at 4:30 p.m., which is free and open to the public.

Crawford is an expert in wildlife management and restoration ecology, and he and his students have crisscrossed the globe to study birds in their natural wetland habitats. "Our research has encompassed a large geographic area, including Manitoba, Nebraska, Louisiana, New Zealand, and Antarctica," he says. Crawford's lecture will share what he considers to be the best studies he and his students have completed as well as a study that is currently under way.

Most recently, Crawford's research involving the ecology of native prairies and prairie passerines (perching songbirds) has allowed him to conduct his research a little closer to home, in the prairies and wetlands of North Dakota and Minnesota.

"Because of its strategic location in the Northern Great Plains, North Dakota offers an exciting opportunity to study a variety of wildlife species and their associated habitats," said Crawford, "Vast reaches of native prairie, numerous wetlands, boreal forests, badlands, and disturbed habitats are easily accessible." Crawford's lecture will also turn its attention to how humans fit into our environment. "I have come to believe that if we patterned our society on ecological principles, we would be able to live a far more sustainable life without giving up our amenities."

In addition to receiving the prestigious Chester Fritz Distinguished Professor title in 1997, Crawford's research earned him the Thomas J. Clifford Award for Outstanding Research, also in 1997. "My research program in the past has dealt mainly with ecology and restoration of wetlands and prairies and their associated avifauna," he says. Avifauna refers to the birds of a specific region or period. "I have conducted studies on age-related breeding patterns in blackbirds and American coots, polygyny in sedge wrens, reproductive biology of adie penguins, asynchronous hatching in rails, and wetland creation and restoration techniques."

Crawford completed his undergraduate education at Northeast Missouri State University (now Truman State University) and his doctorate at Iowa State University. In addition to serving as the interim director for the UND Institute for Ecological Studies, Crawford is a former president of the North Dakota Chapter of The Wildlife Society (1981-82) which awarded him their North Dakota Professional Award in 1992. Crawford is also a former associate editor of the Journal of Wildlife Management (1980-82) and currently teaches courses in wildlife management, ornithology, wetland and prairie ecology, and directs graduate studies in waterfowl ecology, land use planning, and soil and water conservation.

The UND Faculty Lecture Series is planned by UND Chester Fritz Distinguished Professors, who hold UND's highest faculty honor, and is funded by the UND Office of the President.

[BACK TO TOP](#)

Martin Luther King Jr. celebration week continues

Martin Luther King Jr. celebration week continues with the theme, "Countdown to 2013: If Walls Could Talk." Events follow (please note change in Friday's dance location).

Thursday, Jan. 25

* Panel discussion, "Past/Present," BSA presidents (Frank Westley Jackson IV, Farouk Aregbe, Crystal Hayes, Amie Jatta), Lecture Bowl, Memorial Union, noon to 1:30 p.m. Moderator is Matsimela Changa Diop.

* Film series, "Selma, Lord, Selma," International Centre, 3 to 5 p.m.

* Open Forum, "The Challenges of Women in the Media," River Valley Room, Memorial Union, 6 to 8 p.m. Speaker is Andria Hall, former CNN anchor.

Friday, Jan. 26

* Martin Luther King Jr. awards luncheon, Ballroom, Memorial Union, 11.30 a.m. to 1.30 p.m. Keynote speaker is Andria Hall.

* Dance, music from the "Motown Era," Loading Dock, Memorial Union, 8 p.m. to 1 a.m.

[BACK TO TOP](#)

EVENTS TO NOTE

English candidate will read from novels and memoir Jan. 23

Elly Williams, a candidate for the creative writing/film studies position in the Department of English, will read from her works at 3:30 p.m. Tuesday, Jan. 23, in 116 Merrifield Hall. Williams currently teaches in the advanced graduate writing program at Johns Hopkins University, and serves as adjunct faculty for undergraduates at Hood College in Baltimore, Md. She has also taught at the Sewanee Writers Conference during its summer sessions.

Professor Williams will read from "The Lavender Lake Affair," a book in progress; from "Collision," a memoir in progress, and a section of her novel "This Never Happened," published by Random House and in the United Kingdom. She has served as a fiction editor, organizer of special literary events, and literary conference reader and panelist throughout the United States. Her scholarly work includes "Tales of a Grandmother's Commonplace Memoir" (in progress) and numerous pieces in journals and magazines.

Please plan to join us for this reading.

-- Sherry O'Donnell, Professor and Chair, English, sherryodonnell@mail.und.nodak.edu, 777-3943

[BACK TO TOP](#)

First Memorial Union Showcase is Jan. 24

Wednesday, Jan. 24, is the first Memorial Union Showcase on the main level, Memorial Union, from 11 a.m. to 3 p.m. The tenants of the Memorial Union want to share what is new in their areas and to inform faculty, staff and students what they have to offer. There will be entertainment and a chance to win a printed canvas, courtesy of Sign & Design.

-- Rebecca Slade, Marketing Coordinator, Memorial Union, rebecca.slade@und.edu, 777-3938

[BACK TO TOP](#)

Discussions will focus on genomics, proteomics, bioinformatics

We will hold informal discussions on genomics, proteomics, and bioinformatics research. Please join us for our inaugural session which will include informal discussion and a 30-minute scientific presentation, Wednesday, Jan. 24, from 5 to 6 p.m. at the North Dakota Museum of Art.

The goal is to engage the UND research community in active dialogue on current and possible genomics, proteomics and bioinformatics research opportunities at UND. The research topic is "Quantitative Protein Phosphorylation Dynamics in Complex Samples Using Mass Spectrometry," by John Shabb, Department of

Biochemistry and Molecular Biology, School of Medicine and Health Sciences.

The sponsor is the Office of the Vice President for Research, and the organizer is the Genomics, Proteomics, & Bioinformatics Advisory Committee to the VPR.

-- Jan Orvik, Writer/Editor, University Relations, janorvik@mail.und.nodak.edu, 777-3621

[BACK TO TOP](#)

"Empty Dinner Party" highlights effects of drinking and driving

The Alcohol and Drug Abuse Prevention Team (ADAPT) will host their annual "Empty Dinner Party" at all three on-campus dining centers and at Old Main Marketplace Wednesday, Jan. 24. This is a passive event, and it will run during the normal operating hours of each location. This event portrays the destructive effects that drinking and driving have on the State of North Dakota. You can reach the ADAPT team at www.und.edu/dept/adapt or at 777-4165.

-- Joe Cairl, ADAPT Peer Educator, University Counseling Center, joseph.cairl@und.edu, 777-4165

[BACK TO TOP](#)

U2 lists workshops

Below are U2 Workshops for January 24 thru February 2.

Visit our Web site for additional information.

Employees Privacy and the Law

January 24, 9:00-11:00 a.m.

Twamley Hall, Room 305

How far can an employer go in making decisions on issues related to privacy in the workplace?

Presenter: Joy Johnson & Desi Sporbert

*Supervising the Emerging Workforce

January 24, 8:30-10:00 a.m.

Memorial Union, River Valley Room

This presentation will introduce the primary characteristics of emerging employees and the patterns they display among established workers and an aging workforce. The presenter will describe how supervisors can promote positive co-worker relationships through effective supervisory response.

Presenter: Dick Werre, St. Alexius EAP

*Suicidal Behavior in the Community & Workplace

January 24, 10:30-11:30 a.m.

Memorial Union, River Valley Room

This presentation provides vital information on the continuing prevalence of suicidal thoughts and behaviors in our culture. The speaker will explore the nature and scope of suicidal activity, and the circumstances most likely to generate suicidal thinking. Emphasis will be placed on the levels and types of suicidal behavior, and on approaches to determining the seriousness of suicidal preoccupation and activity. Techniques for assessment of suicide potential will be introduced along with approaches to intervention during suicidal crisis.

Presenter: Dick Werre, St. Alexius EAP

Excel XP: Beginning

February 6, 7, & 9, 8:30-10:30 a.m.*

(6 Hours Total)

Prerequisite: Basic understanding of computers; mouse and file saving/retrieving skills.

Introduces Excel basics, edit worksheets, perform calculations, format worksheets, work with multiple

worksheets, create and modify charts, set display and print options.

Basic Windows

January 29, 1:30-3:30 p.m.

Prerequisite: Basic understanding of computers: mouse and file saving/retrieving skills.

Introduces very basic Windows features; keeping your desktop tidy, change desktop color, create a desktop shortcut, change or set the date/time, Windows XP Start Menu, change themes, menu features, Windows XP taskbar overview, organize files, work with windows, create an efficient work environment, and find information.

Basic Word

January 31, 1:30-3:30 p.m.

Prerequisite: Basic understanding of computers: mouse and file saving/retrieving skills.

Introduces very basic Word features; create a document, edit and format text, format paragraphs, save file, retrieve file, format text, cut and copy, add tables, proof a document, set display and print options.

PeopleSoft Account Numbers

January 30, 1:30-2:30 p.m.

Memorial Union, River Valley Room

This class will show how to use PeopleSoft Account Number listings and provide clarification on how items should be coded.

Presenter: Allison Peyton

Defensive Driving

January 25, 12:30-4:30 p.m.

Skalicky Tech Incubator, Room 211

This workshop is required by State Fleet for all UND employees who drive State Fleet vehicles on a regular (monthly) basis, received a traffic violation, or had an accident while operating a State Fleet vehicle. Employees are encouraged to bring a family member (spouse and/or dependents). This workshop may also reduce your North Dakota insurance premiums and could possibly remove points from your driving record.

Train the Trainer in Ergonomics

January 24, 9:00-10:30 a.m.

Skalicky Tech Incubator, Room 211

This is a mandatory class for all supervisors/those who supervise others for the University of North Dakota. This is a new requirement by the State Risk Management Division in Bismarck. The new UND Ergonomic Program will be reviewed. In addition an introductory explanation of ergonomics which is to be shared with your staff members will be presented. UND Administration supports this effort. Part of our Workers Compensation Discount depends on participation in this class. Certificates will be presented and attendance monitored. We look forward to as many as possible attending.

Presenter: Claire Moen

The Art of the Search Committee

January 25, 2:00-3:00pm, Twamley Room 305

Does your institution rely solely on the guidance of search committees to fill faculty and administrative positions? Traditional search processes are 'scientific' in that the steps are fairly prescribed and often require little participation by the search committee until the final steps. Successful searches are actually the result of more 'art' than 'science,' and require proactive, dedicated and trained search committee members.

Please reserve your seat by registering with U2 by: Phone 777-2128, Email U2@mail.und.nodak.edu, or Online www.conted.und.edu/U2/. Please Include: (1) Workshop Title/ Date, (2) Name, (3) Department, (4) Position, (5) Box #, (6) Phone #, (7) Email, & (8) How you first learn about this workshop? Thank you for registering in advance; it helps us plan for materials and number of seats.

-- Mark Wilkerson, U2 Coordinator, University within the University, markwilkerson@mail.und.nodak.edu, 701-777-4266

[BACK TO TOP](#)

Register today for videoconferencing lecture

ND IVN (Interactive Video Network) will host an IVN instructor brown bag event Thursday, Jan. 25, from 11:55 a.m. to 12:50 p.m. in 120 Gamble Hall. The session will address innovative ideas on using videoconferencing regardless if you have a "live" class or a "videoconference" class. The presentation will also include information about Internet2. Our guest presenter is Judith Graves with the Library of Congress who will demonstrate great resources they have available. The program will conclude with ideas on how your campus can also be a resource of programs for others.

Bring your lunch! Registration is required by 4:30 p.m. Tuesday, Jan. 23. Register by contacting Heidi Flaten, UND IVN Site Coordinator, heidiflaten@mail.und.edu, 777-3308.

-- Heidi Flaten, Distance Degree/IVN Program Coordinator, Continuing Education, heidiflaten@mail.und.edu, 7-3308

[BACK TO TOP](#)

UPC presents "A Civil Debate" Jan. 25

The University Program Council (UPC) is sponsoring "A Civil Debate: Is Same Sex Marriage Good for Society?" at 7 p.m. Thursday, Jan. 25, in the Memorial Union Ballroom. The debate will take place between Glenn T. Stanton, senior analyst for marriage and sexuality and the director of social research and cultural affairs at Focus on the Family and John Corvino, philosophy professor, Wayne State University in Detroit, Mich. While these men have opposing views, they agree that "controversial issues demand civil discussion, not personal attacks, and so challenge each other's arguments, not each other's motives." During their debate they will address these sub-topics: needs of children, the complementarity (sic) of the sexes, the alleged slippery-slope towards polygamy and polyamory (sic), and whether same-sex marriage is a civil-rights issue. For further information about this debate, visit their agent's, Kirkland Productions, web site at

http://www.kirklandproductions.com/ARTISTS/Same_Sex_Marriage_Debate-bio.html. This event is free and open to the University community.

-- Linda Rains, Coordinator of Civic Leadership, Memorial Union, lindarains@mail.und.edu, 701-777-4076

[BACK TO TOP](#)

Work Well Roll-Out Sessions are Jan. 25, 26 for benefited employees

This is a reminder to all benefited employees about the Work Well Roll-Out sessions for the new incentive program. Time and locations are listed below or can be found on our web site, www.workwell.und.edu. Don't miss your chance to participate in this fun program and earn some great prizes.

THURSDAY, JAN. 25

* 6 to 7 a.m., Rehearsal Room, Chester Fritz Auditorium.

* 9 to 10 a.m. and 10 to 11 a.m., Lewis and Clark Room, Energy & Environmental Research Center.

* 12:15 to 1:15 p.m., Room 16/18, Swanson Hall.

* 1:30 to 2:15 p.m., Terrace Dining Hall, Memorial Union.

* 2:30 to 3:30 p.m. and 3:30 to 4:30 p.m., United Hospital Lecture Room, School of Medicine and Health Sciences.

FRIDAY, JAN. 26

* 6 to 7 a.m. and 8:15 to 9:15 a.m., Rehearsal Room, Chester Fritz Auditorium.

* 9:30 to 10:30 a.m. and 10:30 to 11:30 a.m., Room 115 (Atmospherium), Odegard Hall.

* 12:15 to 1:15 p.m., Room 5, Gamble Hall.

* 1:45 to 2:45 p.m. and 2:45 to 3:45 p.m., Dining Area, Wilkerson Hall.

-- Amanda Eickhoff, Coordinator of Wellness, Wellness Center, amandaeickhoff@mail.und.edu, 777-0210

[BACK TO TOP](#)

Learn how to love/like/accept/make peace with your body

Students, faculty and staff are invited to participate in Love Your Body Week events designed to help you become more aware of how the media influences the way we view our bodies, as well as help you appreciate and take care of your body.

Events follow.

* Monday, Jan. 29, 6:15 p.m., International Centre, 2908 University Ave. -- "Meditation for Body Appreciation and Body Image Awareness" with Lora Sloan Anderson, director of Lotus Meditation Center. Experience a guided meditation on body acceptance and gratitude. Learn to appreciate the marvelous things your body does for you to improve your feelings about your body. Work toward healthier ways of being with your body and a greater sense of ease with yourself.

* Tuesday, Jan. 30, 5:15 p.m., group exercise room, Wellness Center -- "Belly Dancing" with Kara Larson. Did you know that belly dancing can improve your health? This natural body movement has been found to improve posture, reduce stress, improve body image, safely tone muscles, and even aid in digestion. Come join us and learn a new way to nourish your body and yourself.

* Wednesday, Jan. 31, noon, International Centre, 2908 University Ave. -- "Thick Thighs Anonymous" with Kathy Coudle King, a Women's Center Meet, Eat & Learn. Join us for lunch and the powerful rumble of the thunder of thighs! This comic performance piece by Kathy Coudle King will be followed by some journaling time and small group discussion.

* Thursday, Feb. 1, 7 p.m., Burnt Toast Kitchen, Wellness Center -- "How Do You Eat - Mindless or Mindful?" with Mandy Burbank, Student Health Services and Allen Anderson, Wellness Center. How can you manipulate your environment to eat better? We know eating healthy can be challenging especially when the average adult makes over 200 food decisions a day. We invite you to this event to learn about small easy changes you can make to eat better and feel better. Free food will be provided.

Hollywood Hoax Display

Experience first hand how the media manipulates us into thinking our bodies aren't good enough. Check out the pictures of models before and after the images are digitally altered to make them appear perfect. Write down your thoughts on the Peace and War Graffiti Wall. Pick up an eye-opening booklet on the media and body image, and enter the drawing for door prizes. Get some tips on how to have a more positive body image and find out about campus resources that are here to help.

* 10 a.m. to 2 p.m. Monday, Jan. 29, and Tuesday, Jan. 30, Memorial Union

* 3 to 7 p.m., Wednesday, Jan. 31, and Thursday, Feb. 1, Wellness Center

Love Your Body Week is sponsored by UND Counseling Center, Student Health Services, Wellness Center and Women's Center. Contact the Student Health promotion office at 777-2097 or the UND Women's Center at 777-4300 for more information.

-- Jane Croeker, Student Health Promotion Advisor, Student Health Services, jane.croeker@und.edu, 777-4817

[BACK TO TOP](#)

Theology for Lunch series begins Jan. 31

Join the Campus Ministry Association, representing Christus Rex, Newman Center, United Campus Ministry, and Wittenberg Lutheran Chapel for the spring Theology for Lunch series. The topic and presenters for the fall series will be:

"Can I quote you on that?" Academic Integrity.

Jan. 31 - Douglas Munski (professor of geography) and Julie Gallaher (graduate student), academic affairs perspective.

Feb. 7 - Cara Goodin (associate dean of student life) and Brandon Koeser (student body treasurer), student services perspective.

Feb. 14 - Gretchen Graf (pastor at First Presbyterian Church) and Leif Bergerud (graduate student), theological perspective.

Each session will take place at noon at Wittenberg Lutheran Chapel, 3120 Fifth Ave. N. A light lunch will be served, so bring your appetite, a friend, and an interest in sharing your thoughts and ideas.

-- Lisa Burger, Director, Student Academic Services, lisaburger@mail.und.nodak.edu, 777-4706

[BACK TO TOP](#)

MAC presents "Inside Iraq: The Untold Stories"

Armed with a video camera, a home-made press pass, and a single phone number written on a piece of paper, amateur filmmaker Mike Shiley chronicles a two-month journey inside Iraq to uncover the reality of life beyond the spin about the U.S. and Iraqi militaries and the Iraqi people.

Rather than trying to push a political point of view, Shiley let his camera roll, catching a multitude of real-life moments that tell it like it is. The result is a highly thought-provoking and reasonably unbiased 84-minute documentary film titled, "Inside Iraq: The Untold Stories."

Shiley will be here to speak and present his film from 7 to 9 p.m. Thursday, Feb. 1, Memorial Ballroom, Memorial Union. Hope to see you there.

This event is sponsored by the multicultural awareness committee, standing committee of student government.

-- Sierra Abe, Publicity Officer, Multicultural Awareness Committee, sierra.abe@und.nodak.edu, 701-880-8911

[BACK TO TOP](#)

SGID training opportunity is Feb. 2

Faculty who are interested in becoming SGID (Small Group Instructional Diagnosis -- a midterm evaluation process) consultants or who just want a better understanding of the SGID process are invited to participate in consultant training Friday, Feb. 2, from noon to 3:30 p.m., in the Memorial Room, Memorial Union. The workshop will be led by experienced consultants (including Joan Hawthorne, Linda Holdman, Myrna Olsen, Nils Forsman, Roxanne Hurley, Tim Schroeder, Cindy Juntunen, Dex Perkins, and Harmon Abrahamson) and will take participants through the entire SGID process (orientation, data collection, analysis, and reporting). Lunch and workshop materials will be provided, but advance registration is required. To sign up, please contact Jana Hollands at jana_hollands@und.nodak.edu or 777-4998 by Tuesday, Jan. 30.

-- Joan Hawthorne, Assistant Provost of Assessment, Academic Affairs, joan_hawthorne@und.nodak.edu, 777-4684

[BACK TO TOP](#)

Student technology fee holds open meeting Feb. 6

The student technology fee committee is calling for proposals for fall 2007 technology fee dollars. The

committee will make recommendations for proposals based on the following:

Descriptive Criteria

- * Dean's ranking
- * Innovation
- * Student benefit
- * Impact on the curriculum and/or on research
- * How does this project address your unit's strategic plan?

Demographic Criteria

- * Number of students served
- * Number of disciplines served

Unit Support

- * Access to equipment
- * Technical support
- * Matching funds from the department/unit
- * Technology available for redeployment

PLEASE NOTE: All proposals must be submitted using the fall 2007 (081) STF request form. Forms may be accessed at www.und.edu/org/stf/forms.html or you may request one via e-mail from Carol Hjelmstad at carolhjelmstad@mail.und.edu. Departments/units should submit the proposals to their deans or directors for review and prioritization. Units which answer directly to vice presidents should submit proposals to them for review and prioritization. Vice presidents, deans and directors may have earlier deadlines.

The deadline to submit proposals to the student technology committee at Stop 9041 is Tuesday, Feb. 27.

Proposal writers must consult with the various support offices on campus for costs associated with installation of equipment, accessibility issues, security concerns and adaptive technology. Unless departments are prepared to pay for these out of their own budgets, proposal writers should obtain estimates and include them as a part of the budget for the proposal. In addition, proposal writers must consult with Disability Support Services regarding adaptive technology needed for the proposal, and with the Center for Instructional and Learning Technologies regarding the equipment requested for compatibility, installation issues, and ensuing issues.

The STF committee will hold an open meeting to address questions for those writing proposals for fall 2007 (081) funding. This open meeting is scheduled for Tuesday, Feb. 6, from 3:30 to 4:30 p.m. in the Memorial Union, Memorial Room. Please feel free to drop by as your schedule allows. If the above date and time does not work for you, please give us a call and we will schedule a private appointment.

If you have any questions or concerns regarding the proposal process, please contact Carol Hjelmstad at 777-3171.

-- Carol Hjelmstad, Administrative Assistant, ITSS, carolhjelmstad@mail.und.edu, 777-3172

[BACK TO TOP](#)

Conflict Resolution Center organizes family workshops

The Conflict Resolution Center is organizing two special days of programming for area families and service providers. Families Talk: PACT (Parents and Children Talking) workshops will focus on developing techniques in nonviolent communication and compassionate listening.

On Feb. 13, from 9 a.m. to 4 p.m., we are offering a workshop to area family support service providers. Families Talk: Supporting the PACT will assist providers in developing skills that will help families to communicate in and out of conflict. Cost for day one is \$35; lunch will be provided. Pre-approved CE credits are available upon request.

On Feb. 14, we invite the public to join us for Families Talk: PACT (Parents and Children Talking) from 11 a.m. to 1:30 p.m. for a skill-building session with parents and couples to improve communication with each other and their children. This session is open to the community free of charge. A light lunch will be provided.

Workshops will be held at the new UND Wellness Center. Seating is limited; please call the Conflict Resolution Center to register, 777-3664. Registration will close Feb. 9. Sponsors for the workshops are Conflict Resolution Center, UND Wellness Center, WDAZ TV, the Stadter Center, and the Parent Information Center.

-- Jan Orvik, Writer/Editor, University Relations, janorvik@mail.und.nodak.edu, 777-3621

[BACK TO TOP](#)

ANNOUNCEMENTS

Faculty study seminar opportunities available for spring 2007

Two faculty study seminars will be offered during spring 2007. The program provides a means for faculty with common interests to learn more about a teaching-related topic. Each group meets four times during a single semester, at times mutually agreed to by participants, to read and discuss a teaching-related book (books provided by the office of instructional development). The only obligation of participants is to read and to show up for discussion.

Spring FSS books are as follows:

* "Discussion-Based Online Teaching to Enhance Student Learning" by Tisha Bender, was written to "switch emphasis from the technical issues of online teaching to the human implications of teaching and learning by communicating through the Internet." Bender points out that faculty have learned a lot about what "works" in the classroom. But when that classroom goes virtual, how should pedagogy shift? How can we take advantage of the opportunities presented by the Internet, rather than let the technology drive our choices of teaching strategy? Bender argues that incorporating online discussion is challenging but it can also create new and unexpected opportunities for learning – if we think differently and creatively about the work we are doing.

* "Success Strategies for Adjunct Faculty" by Richard Lyons is designed to be everything-the-adjunct-needs-to-know-about-teaching in one relatively small packet. In fact, the concise but clear discussions would be useful for any new teacher – or for any experienced faculty member who serves as a mentor to less experienced teachers, providing resources, support, ideas, or simply encouragement to them. Lyons begins with an introduction to today's students – what do they want from instructors? He talks about getting your course off to a good start on day one. He describes teacher-centered and learner-centered strategies for encouraging learning. He offers guidance on exams and other means of assessing student learning. If you read only one book about the "how to" of teaching, this could be it.

To participate in a faculty study seminar, contact Jana Hollands at 777-4998 or

jana_hollands@und.nodak.edu to sign up for the group of your choice. Please specify which book you want to read. Plan to also send in information about your schedule, providing as much flexibility as possible so that a first meeting can be arranged (the rest of the meeting dates will be set up when the group is first convened).

-- Joan Hawthorne, Assistant Provost of Assessment, Academic Affairs, joan_hawthorne@und.nodak.edu, 777-4684

2007 Dakota Conference on Rural and Public Health invites sponsors and exhibits

The annual Dakota Conference on Rural and Public Health will be held March 20-22 in Mandan, N.D. By supporting the Dakota Conference, your organization connects with about 300 rural and public health professionals. Visit

<http://www.bismarckstate.edu/cce/ruralhealth/sponsors.asp> for more information. The registration deadline is Jan. 26.

-- Amanda Scurry, public information specialist, UND SMHS, ascurry@medicine.nodak.edu, 701-777-0871

Anderson named assistant chair for academics in aviation

Tina Anderson has been named the assistant chair for academics for the Department of Aviation. Anderson received her B.S. degree in aeronautical studies from UND in 1997 and her M.S. degree in aviation from UND in 2005. She holds an airline transport pilot certificate and is a certified flight instructor with instrument and multi-engine ratings.

She has served as a flight instructor for UND Aerospace, a first officer for Horizon Air in the Dash-8 and a first officer for Northwest Airlines in the DC-9. She has been a faculty member in UND's aviation department since 2002 and teaches Aviation 102 (Intro to Aviation), Aviation 222 (Instrument Procedures and Regulations), and Aviation 430 (Crew Resource Management). In addition, she also teaches EHD 101 (Introduction to University Life).

-- Karen Ryba, Director of Communication, Aerospace, ryba@aero.und.edu, 777-4761

Hostetter appointed program director at Family Medicine-Bismarck

Jeff Hostetter, assistant professor of family and community medicine, has been named director of the UND Center for Family Medicine-Bismarck, effective Dec. 1, 2006. He replaces Guy Tangedahl who served as director for the past 12 years and will continue on a part-time basis as an assistant professor with the Center.

Dr. Hostetter has been on the Center's faculty since he completed the program in 2003, serving part-time until 2005 when he accepted a full-time appointment. In addition to teaching and caring for patients, he provides coverage of emergency room and hospital services on weekends in Garrison, N.D. He has served as assistant professor and community faculty preceptor during his tenure at the UND Center for Family Medicine.

His research includes work on resident education and hepatitis C treatment for state penitentiary inmates, the latter he presented at national conferences sponsored by the Centers for Disease Control and the American Corrections Association. He is serving as sub-investigator for a study of an investigational medication for obese patients.

A graduate of Montana State University, he earned the Doctor of Medicine degree from the University of Washington School of Medicine, Seattle, and has received special training in Indian Health Pathway and wound care. He is a former teacher with extensive background in education.

Upon completion of residency training in 2003, Dr. Hostetter received the William Buckingham Award for an Outstanding Family Medicine Resident. He practiced at Standing Rock Indian Health Services Hospital in Fort Yates. -- School of Medicine and Health Sciences.

American Indian Research forum calls for presentations and posters

Researchers, practitioners, and students are invited to submit abstracts for the fifth annual American Indian Research Forum to be held at the UND Memorial Union Thursday, April 19. Presentations should feature current research activities concerning health risk and health promotion among Native American communities. Visit <http://www.med.und.nodak.edu/depts/rural/airf/> for more information. Abstracts are due March 1.

-- Amanda Scurry, public information specialist, UND SMHS, ascurry@medicine.nodak.edu, 701-777-0871

Women Studies seeking entries for essay contest

The UND Women Studies Program sponsors a contest for the best essays that wholly or in significant part address issues of particular concern to women. Three prizes may be awarded, one for undergraduate research paper, one for creative project, and one for graduate research paper; each prize is \$100. Essays and projects may be of any length and may come from any discipline. They may be submitted by faculty or directly by the student. Essays or projects should have been created in 2006 (spring, summer, or fall semesters).

Mark entries with class title and instructor and include the author's phone number and address. Please send essays by Feb. 15 to Wendelin Hume, Women Studies, intracampus Stop 7113. Winners will be announced during spring semester 2007. If you have any questions please call Wendy at 777-4115.

-- Wendelin Hume, Director, Women Studies, wendelin.hume@und.edu, 701-777-4115

Get free publicity about your UND summer events

Are you planning a non-credit event at UND this summer? Do you want more publicity for your summer program? Contact us with your event information to get listed on the Summer at UND Calendar of Events web site.

Beginning Monday, April 2, the Summer Programs and Events Council will be strategically marketing the web site through several marketing mediums, such as newspaper, radio, and Web advertisements. The marketing campaign will continue throughout the spring and into the summer. Submit your information now to take part of the prime marketing time, even if you don't have all the details finalized.

To submit your non-credit event information, go to: www.summer.und.edu or call 777-0841.

More reasons to submit your information:

- Post your program brochure.
- Potential to reach a larger audience.
- Potential resource for participants.
- It's the official UND Summer Web site.

By submitting your summer program information to the UND summer calendar, it will automatically be submitted to the main UND events calendar.

If you have any questions, please visit www.summer.und.edu, or contact the summer events office, 777-0841.

Note personal vehicle authorization clarification

The following information provides a clarification regarding the requirement to receive prior approval from supervisors for reimbursement for personal vehicle mileage, instead of using a state fleet vehicle.

Departments are encouraged to develop their own internal procedures for supervisors authorizing the use of a personal vehicle (instead of a state fleet vehicle) for business-related travel. Some examples might include:

1. Departments may develop their own form to be used to request the use of personal vehicle for business-related travel. This form could be used for each trip or could be used for a specific time period of travel (ex. for an entire fiscal year).
2. Departments may use the e-mail system (employees request by e-mail; supervisor approves by e-mail). This e-mail process could be used for each trip or could be used for a specific time period of travel (ex. for an entire fiscal year).

It is not necessary to submit these approvals to accounting services. Instead, the supervisor (or their designate) will be required to sign the travel expense voucher in the signature area authorizing personal vehicle mileage reimbursement. This section was recently added to the travel expense voucher. This signature indicates that supervisor approval was obtained.

The employee's supervisor must be the one that actually authorizes personal vehicle mileage reimbursement prior to travel (according to the procedures that are established by the individual department), but the actual signature indicating that this approval has been obtained, which is required on the travel expense voucher, may be delegated.

Departments are responsible for ensuring that the signature indicating approval for personal vehicle mileage reimbursement on the travel expense voucher is either the supervisor's or their designate.

If you have any questions, please contact Bonnie at 777-2966 or bonnienerby@mail.und.nodak.edu. -- Accounting Services.

[BACK TO TOP](#)

Road by Swanson Hall is one-way north

The direction of traffic on Cornell St. between University Ave. and Second Ave. is now a one-way going north. This change is necessary to accommodate the construction of the parking ramp and will be in place through early summer. Please use caution as people adjust to the change. — Facilities.

[BACK TO TOP](#)

Donated leave requested for Sharon Hensrud

Leave donations are sought for Sharon Hensrud, secretary at the School of Communication. She and her family thank you for your generosity. Please send a donated sick or vacation leave form to Mary Butzin, Stop 7169. Donated leave forms are available at www.und.edu/dept/payroll, then click on "forms." -- Pamela Kalbfleisch, director, 777-2659.

-- Jan Orvik, Writer/Editor, University Relations, janorvik@mail.und.nodak.edu, 777-3621

[BACK TO TOP](#)

Deadline for Neuroscience for Kids drawing contest is Feb. 1

Do you know a K-12th grade student who is interested in art? The Red River Valley Chapter of the Society for Neuroscience encourages students to submit an entry in the Neuroscience for Kids drawing contest. Topics include:

- * "My brain helps me _____"
- * "Brain Fitness: I keep my brain healthy by _____"
- * "My brain is like a _____ because _____"
- * "Brain research is important because _____"

Drawings will be judged on the basis of originality, scientific accuracy and overall design. Details can be found at <http://faculty.washington.edu/chudler/contest67.html> . Deadline for submission is Feb. 1, 2007.

This contest is coordinated by Eric Chudler at the University of Washington. Dr. Chudler is a neuroscientist and director of education and outreach.

-- Karen Cisek, Science Outreach Coordinator, Red River Valley Chapter of the Society for Neuroscience,
kcisek@medicine.nodak.edu, 777-6223

[BACK TO TOP](#)

Car keys found in Twamley parking lot

Car keys were found Jan. 10 in a parking lot near Twamley. They may be identified and picked up in 314 Twamley Hall; ask for Bert Klamm.

-- Jan Orvik, Writer/Editor, University Relations, janorvik@mail.und.nodak.edu, 777-3621

[BACK TO TOP](#)

Psychology seeking individuals currently taking antidepressants

A study in the psychology department is seeking individuals currently taking an antidepressant for a dissertation study. The study pays \$10 per hour; and takes 1.5 hours. All participants complete three questionnaires, a driving simulator, and a tracking task. Participation is confidential. Please e-mail Holly or leave a message at the number listed; your call will be returned as soon as possible.

-- Holly Dannewitz, Graduate Student, Psychology, holly_dannewitz@und.nodak.edu, 777-4775

[BACK TO TOP](#)

Internal job openings listed

The following position vacancies are available only to regular UND staff employees who have successfully completed their six-month probation period, earn annual and sick leave, receive BC/BS health insurance and TIAA-CREF or ND PERS retirement benefits. Current UND faculty, please contact Human Resources for eligibility.

TO APPLY: Please complete UND Application/Control Cardform. Send letter of application and resume, referencing position name and number, to: Human Resources, University of North Dakota, Twamley Hall, Room 313, 264 Centennial Drive Stop 8010, Grand Forks, ND 58202-8010. Applications MUST be received by the deadline date.

EXECUTIVE/PROFESSIONAL/ADMINISTRATIVE/COACHES:

POSITION: Assistant Registrar, Office of the Registrar #07-200

DEADLINE: (I) 1/24/2007

SALARY: Commensurate with experience

POSITION: Associate Vice President for Outreach Services and Dean of Outreach Programs, #07-091

DEADLINE: Internal applicants will be considered with the external. Open until filled (Review of applications will begin November 15, 2006.)

SALARY: Commensurate with experience

TECHNICAL/PARAPROFESSIONAL: No current openings.

OFFICE SUPPORT:

POSITION: Summer Events Program Assistant, Continuing Education, #07-205

DEADLINE: (I) 1/29/2007

SALARY: \$18,000 - \$20,000

CRAFTS/TRADES/SERVICE:

POSITION: Assistant Cook (variable schedule), Dining Services, #07-204

DEADLINE: (I) 1/29/2007

SALARY: \$8.56 - \$10.00

POSITION: Lead Dishwasher (variable schedule), Dining Services #07-203

DEADLINE: (I) 1/25/2007

SALARY: \$7.93 - \$8.50

POSITION: Barista Supervisor (variable schedule), Dining Services, #07-202

DEADLINE: (I) 1/25/2007

SALARY: \$10.78 - \$11.50

POSITION: Baker (12 a.m. - 8 a.m., flexible weekends) Dining Services, #07-201

DEADLINE: (I) 1/25/2007

SALARY: \$9.16 - \$10.45

POSITION: Building Services Supervisor (Custodial; Mon-Thur, 3 p.m. - Midnight, and Friday, 2 p.m. - 8 p.m.),
Human Nutrition Research Center, #07-199

DEADLINE: (I) 1/25/2007

SALARY: \$25,000 - \$31,000

-- Jan Orvik, Writer/Editor, University Relations, janorvik@mail.und.nodak.edu, 777-3621

BACK TO TOP