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**University Senate Meeting Minutes** 

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April 7, 1983

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# MINUTES OF THE UNIVERSITY SENATE MEETING

April 7, 1983

1.

The April meeting of the University Senate was held at 4:18 p.m. on Thursday, April 7, 1983, in room 7, Gamble Hall. Sharon Lambeth presided.

2.

The following members of the Senate were present:

Antes, James
Bender, Myron
Bolonchuk, William
Bostrom, Donald
Boyd, Robert
Brown, Ralph
Cleveland, Connie
Curry, Mabel
Donaldson, Sandra
Elsinga, Lillian
Fuller, Mary Lou
Gustafson, Dan
Hamerlik, Gerald

Hampsten, Richard
Henry, Gordon H.
Hill, Lawrence
Johnson, A. William
Jorde, Karen
Kolstoe, Ralph
Lambeth, Sharon
Langemo, Mark
Lee, Randy H.
Lewis, Robert
Markovich, Stephen C.
Medalen, Rodney
Miller, Jack

O'Kelly, Bernard Omdahl, Lloyd B. Pynn, Ronald E. Reid, John R. Rowe, Clair Schubert, George Schwartz, Paul J. Steinberger, Michelle Wermers, Donald White, Harvey Wilborn, Graciela

The following members of the Senate were absent:

Clifford, Thomas
Ahlen, Michael
Anderson, Romney Robert
Beyer, Cindy
Boyko, Cathy
Brungardt, Jeff
Clark, Alice
Davis, W. Jeremy
Dunlevy, Maureen
Eidsness, Paul
Fletcher, Alan
Hampsten, Elizabeth
Hess, Carla

Hill, Richard
Jacobsen, Bruce
Johnson, Tom
Joslin, Teresa
Kemper, Gene
Korbach, Robert
Lang, Gretchen
Loendorf, Lawrence
Ludtke, Richard
Markovich, Denise
Oberpriller, John
Odegard, John
Perrone, Vito

Phillips, Monte Plawecki, Judith Ring, Benjamin Sansburn, John Shields, Loren R. Shireman, Joyce Skogley, Gerald Tomasek, Henry Traynor, Paul Warner, Edward Young, Robert

3.

Ms. Lambeth called for approval of the minutes of the March 3, 1983, Senate meeting. Mr. Bostrom asked that the minutes be corrected to record his presence. There being no objection, the minutes, as corrected, were approved.

Mr. Kolstoe presented the first reading of the recommendation from the Senate Executive Committee to remove reference to all committees from the Senate Bylaws. The second reading and action on the recommendation will occur at the May meeting.

5.

Mr. Lee presented the annual report of the Athletic Board of Control. There being no objection, the report was filed. (See attachment # 1.)

6.

Richard Landry, Chairman of the Faculty Instructional Development Committee, presented the following recommendation for a change of terms for members:

Membership: Six members elected by the Senate, upon nomination by the Committee on Committees. Two members are elected each year for 3 year terms.

The Director, Office of Instructional Development, and the Vice President of Academic Affairs will be <u>ex officio members</u>.

Implementation: We are requesting that this year the Senate elect four members to the Committee. The two candidates receiving the greatest number of votes be elected for three years, and the two candidates, receiving the third and fourth greatest number of votes be elected for two years. And further, we recommended that, for the next academic year, the Committee consist of seven members.

Mr. Markovich moved approval of the recommendation. The motion was seconded, voted upon and carried by a vote of 35 for and 2 abstaining.

7.

Lawrence Hill presented the report from the Committee on Committees on nominees to Senate Committees and distributed the ballots. Rodney Medalen requested that his name be withdrawn as a nominee for election to the Student Activities Committee. Ms. Lambeth called for additional nominations from the floor for each committee before a ballot was taken. Mr. Johnson nominated Paul Ray to serve on the Athletic Board. The nomination was seconded and Mr. Ray's name was added to the ballot. Mr. Boyd stated that Donald Kohns was named by the Committee on Committees to complete the term of Judith Minier. That change was made on the ballot. Mr. Hill, in accordance with the approved change in terms for members on the Faculty Instructional Development Committee, added Richard Landry's name as a nominee to that committee. Mr. Reid nominated Alan Kehew to serve on the Faculty Research Committee. The nomination was seconded and Mr. Kehew's name was added

to the ballot. The Senate proceded to vote. The secretary will tally the vote and the results will be distributed with the minutes and announced in the University Letter. (See attachment # 2.)

8.

Michelle Steinberger, acting for Paul Traynor, introduced Russ Reinbold who presented the following recommendation from the Special Events Committee:

The Special Events Committee in conjunction with Telesis, UND Student Alumni Association, would like to organize an opportunity for interested alumni to attend classes of their choice during Homecoming 1983. To facilitate this we are asking the faculty's permission to allow alumni into their classroom setting on October 6th and 7th. It would be up to the faculty member's discretion to either incorporate the alumni into the lecture or maintain a normal classroom situation. The alumni will be provided with a list of available classes of which they may attend and observe.

The concensus of the body was that no Senate action was required on this proposal and that it be considered as information.

9

Mr. Johnson moved that the annual report of the Continuing Education Committee be filed. The motion was seconded, voted upon and carried by a vote of 36 for and 1 abstaining. (See attachment # 3.)

10.

Lucy Schwartz, Chair of the Curriculum Committee, presented that committee's report on the recommended new program, Bachelor of Science in Airway Science, to be awarded by the College of Arts & Sciences. Mr. O'Kelly moved to approve the program. Mr. Langemo seconded the motion. The motion was voted upon and carried by a vote of 30 for, 2 against and 5 abstaining.

11.

Mary Wakefield-Fisher, Chair of the ad hoc Committee on Selection of Outstanding Teacher Awards, presented the report of that committee. Mr. Schwartz moved to file the report. Mr. Hill seconded the motion which was voted upon and carried by a vote of 33 for, 2 against and 2 abstaining. (See attachment # 4.)

12...

Bonniejean Christensen, Chair of the ad hoc Committee on the Faculty Handbook, presented that committee's final report. Ms. Curry moved to file the report. Mr. Hamerlik seconded the motion. Discussion followed. Mr. Lee

moved a friendly amendment to approve item #6-1, Titled: "Preparation, Review, and Approval of the Faculty Handbook," on page 3 of the report. This was acceptable to both the mover and seconder. Further discussion followed. Mr. Hampsten moved a substitute motion to hold a special meeting of the Senate at 4:05 p.m. on April 14, 1983, with the Senate Executive Committee preparing the agenda. The motion was seconded, voted upon and carried by a vote of 32 for, 1 against and 4 abstaining.

13.

Mr. Pynn presented the report of the Honorary Degrees Committee recommending two candidates for Honorary Degrees. Mr. Johnson moved to approve the first candidate. The motion was seconded, voted upon and carried by a vote of 32 for, 1 against and 2 abstaining.

Mr. Schubert moved to approve the second candidate. The motion was seconded, voted upon and carried by a vote of 34 for and 3 against. Both of these candidates are subject to approval by the President and the State Board of Higher Education.

14.

Mr. Johnson moved to adjourn. The motion was seconded, voted upon and carried by a vote of 16 for, 1 abstaining and the remainder not marking the voting record. The meeting adjourned at 5:00 p.m.

D. J. Wermers Secretary

#### REPORT TO THE UNIVERSITY SENATE OF THE

#### ATHLETIC BOARD OF CONTROL

This annual report of the Athletic Board is submitted pursuant to the policy approved by the Senate in February, 1975. It covers the 12-month period since the last report.

CHAIRPERSON - Mark Langemo, until June 30, 1982. Randy Lee, from election on September 23, 1983.

SECRETARY - Athletic Business Manager Jerry Kvidt acts as the Board's secretary, and maintains the Board's records and prepares its minutes.

VOTING MEMBERSHIP ON THE BOARD Until June 30, 1982, the faculty representatives on the Board were Tom Akers, Bill Bolonchuk, Joy Bostrom, Mark Langemo, Randy Lee, and Larry Loendorf; after June 30, 1982, the faculty representatives on the Board have been Bill Bolonchuk, Joy Bostrom, Luvern Eickhoff, Randy Lee, Larry Loendorf, and Bill Wrenn. Until June 30, 1982, the student members were John Gray, Alison Myhra, and Don Speare; after June 30, 1982, the student members have been Lloyd Harsh, Jon Jonasson, and Mary Kelly. The Alumni Representatives on the Board throughout the period of report have been Gordon Caldis and Mark Foss.

#### OTHER BOARD MEMBERS -

Nonvoting members of the Board include Athletic Director Carl Miller, Athletic Business Manager Jerry Kvidt, Associate Athletic Director Helen Smiley, UND's Institutional Representative to the NCAA George Schubert, and Vice President for Finance Gerald Skogley (whose designated representative is Lyle Beiswenger).

#### MEETINGS -

The Board has met, during the reporting period, on these dates: April 15, 1982; May, 1982 (by written ballot--no actual meeting); September 23, 1982; October 28, 1982; December 1, 1982; December 16, 1982; January 20, 1983; and February 17, 1983. The next meeting of the Board will occur on March 31, 1983.

#### ACTIVITIES -

The Athletic Board has continued to pursue its regular business, consisting of review of the monthly financial statements for the athletic program to monitor the performance of the budget; assistance and advice in the preparation of future budgets; review and approval of team schedules; and review and approval of coaches' recommendations for letterwinner recognition. The

Board also serves as an advisory committee to the Director, to provide consultation and discussion on matters of concern to him. The Board also monitors the athletic program for consistency with the Athletic Policy Manual, and is currently considering in that context the relationship between the athletic program and the cheerleading squads. Funding for the program is a regular item of concern and of Board discussion, with attention being given to methods of cost reduction as well as to the potential for increasing income.

Randy H. Lee, Chair

March 24, 1983

# **APRIL** 1983

# BALLOT FOR

# SENATE COMMITTEES

| COMMITTEE          | CONTINUING<br>MEMBERS          | E  | TERM<br>EXPIRES  | NOMINEES  |  | TERM<br>EXPIRES          |
|--------------------|--------------------------------|--|--|---|--|--------------------------|
| ACADEMIC<br>POLICY | Ernest Norman<br>Ralph Kolstoe | HRD<br>A&S                                     | (84)<br>(84)   | ELECT 2<br>Jackie Grinde<br>Ralph Brown<br>William Sheridan | Nrsg<br>A&S<br>A&S   | (85) X<br>(85) X<br>(85) |
| ACADEMIC           |                                |  |  | ELEOT O   |  |                          |
|                    | Lauranaa (III)                 | r- A   | (04)   | ELECT 2   |  |                          |
| STANDARDS          | Lawrence Hill                  | FA   | (84)   | Robert Kweit  | BPA  | (86) X                   |
| STATE WAY          | Lois Oechsle                   | Nrsg   | (84)   | Judy Euller   | Nrsg   | (86)                     |
|                    | Gordon Iseminger               | ASS  | (85)   | Tom Owens   | Engr   | (86) X                   |
|                    | Norman Kulevsky                | A&S  | (85)   |   |  |                          |
|                    |                                |  |  |   |  |                          |
| ADMINISTRATIV      | VE                             | On the Control Control Control Control Control |  | ELECT 2   | CONTRACTOR OF THE CONTRACTOR O |                          |
| PROCEDURES         | Neil Price                     | HRD  | (84)   | Carol Hill  | Nrsg   | (85) X                   |
|                    | John Whitcomb                  | A&S  | (84)   | H. L. Holloway  | A&S  | (85)                     |
|                    |                                |  |  | John Wyckoff  | A&S  | (85) X                   |
|                    |                                |  |  |   | 14   |                          |
| ATHLETIC           |                                |  |  | ELECT 2   |  |                          |
| BOARD              | Randy Lee                      | Law  | (84)   | James Boelkins  | Med  | (86)                     |
| DOMIND             | Larry Loendorf                 | A&S  | (84)   | Diane Langemo   | Nrsg   | (86) X                   |
|                    | Luvern Eickhoff                | HRD  | (85)   | Sandra Modisett   | HRD  | (86)                     |
|                    | William Wrenn                  | A&S  | (85)   | Paul Ray  | MED  | (86) X                   |
|                    | William Wreim                  | 763  | (03)   | Taul Kay  | MILD   | (00)                     |
| × 1                |                                |  | 200  | de la constitución  |  |                          |
| CONTINUING         |                                |  | despublicans for a distribution of a particular section of the | ELECT 2   |  |                          |
| EDUCATION          | Ed Adams                       | A&S  | (84)   | Rachel Scott  | Nrsg   | (86) X                   |
|                    | Glenda Crawford                | HRD  | (84)   | Brian Reynolds  | A&S  | (86) X                   |
|                    | Herbert Boswau                 | A&S  | (85)   |   |  |                          |
|                    | Donald Kohns                   | BPA  | (85)   |   |  |                          |
| 1                  |                                |  |  |   |  |                          |
| CURRICULUM         |                                |  |  | ELECT 3   | •  |                          |
| CONTRICOLOM        | Herbert Auer                   | HRD  | (84)   | Mary Wright   | Nrsg   | (86) X                   |
|                    | Mary Kweit                     | BPA  | (84)   | Larry Smiley  | CTL  | (86) X                   |
|                    | Ed Nelson                      | A&S  | (84)   | Lynn Allen  | Med  | (86) X                   |
|                    | Fred Schneider                 | A&S  | (85)   | Nagy Bengiamin  | Engr   | (86)                     |
|                    | i red Schiletaer               | 763  | (00)   | Magy benglallill  | Lilgi  | (00)                     |
|                    | Ellen Auyong                   | FA   | (85)   |   |  |                          |

| COMMITTEE                            | CONTINUING<br>MEMBERS  |                                   | TERM<br>EXPIRES                      | NOMINEES   |                                 | TERM<br>EXPIRES                           |
|--------------------------------------|--|-----------------------------------|--------------------------------------|--|---------------------------------|---|
| FACULTY INSTRUC- TIONAL DEVELOPMENT  | Jon Boone<br>David Ramsett<br>Harley Straus  | Lib<br>BPA<br>A&S                 | (84)<br>(84)<br>(84)                 | ELECT 4 Joy Bostrom Frank Kelley Margaret Adamson Jerome Bakken Richard Landry         | HRD<br>FA<br>Nrsg<br>A&S<br>CTL | (86) X<br>(85) X<br>(85) (85) X<br>(86) X |
| FACULTY<br>RESEARCH                  | Richard Beringer<br>Hank Stinnett<br>Richard Crawford<br>Carla Hess                    | A&S<br>Med<br>A&S<br>A&S          | (84)<br>(84)<br>(85)<br>(85)         | ELECT 2<br>N. S. Grewal<br>Bonniejean Christensen<br>Zena Beth McGlashan<br>Alan Kehew | Engr<br>A&S<br>A&S<br>Engr      | (86) X<br>(86) X<br>(86)                  |
| FRINGE<br>BENEFITS                   | Bob Kemper<br>Arne Selbyg<br>Tom Robinson<br>Dee Watson                                | BPA<br>A&S<br>A&S<br>HRD          | (84)<br>(85)                         | ELECT 2<br>Donald Poochigan<br>Stuart Lundberg<br>John A. Williams                     | BPA<br>BPA<br>A&S               | (86) X<br>(86) X                          |
| GENERAL<br>EDUCATION<br>REQUIREMENTS | Lynn Groth<br>Dominique Khactu<br>Steve Carlson<br>George Frein<br>Zena Beth McGlashan | A&S<br>BPA<br>A&S<br>A&S<br>A&S   | (84)<br>(84)<br>(85)<br>(85)<br>(85) | ELECT 3 Ed Chute Randy Lee Doug Munski Don Bostrom                                     | A&S<br>Law<br>A&S<br>BPA        | (86) X<br>(86) X<br>(86) X                |
| HONORARY<br>DEGREE                   | Mohan Wali<br>Ronald Pynn<br>Glenn Prigge<br>John Reid                                 | A&S<br>BPA<br>A&S<br>Engr         | (86)                                 | ELECT 1<br>Fikret Ceyhun<br>Joyce Laborde  | BPA<br>Nrsg                     | (88) <u>X</u>                             |
| HONORS                               | Rosine Tenenbaum<br>John Crawford<br>Sharon Lambeth<br>Gwen Chute<br>Elliot Shubert    | A&S<br>A&S<br>Nrsg<br>Nrsg<br>A&S |                                      | ELECT 3 Syed Jalal Mary Kweit Vernon Keel Michael Beard                                | A&S<br>BPA<br>A&S<br>A&S        | (86) <u>X</u> (86) <u>X</u> (86) <u>X</u> |

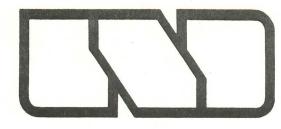
| COMMITTEE                            | CONTINUING<br>MEMBERS  |  | TERM<br>EXPIRES                              | NOMINEES  |                          | TERM<br>EXPIRES            |
|--------------------------------------|--|--|--|---|--------------------------|----------------------------|
| LIBRARY                              | Bonniejean Christensen<br>Ray Fischer<br>Syed Jalal<br>Fikret Ceyhun<br>Gretchen Lang<br>Edward O'Reilly | A&S<br>A&S<br>A&S<br>BPA<br>A&S<br>A&S | (84)<br>(84)<br>(84)<br>(85)<br>(85)<br>(85) | ELECT 3 John Gillett Albert Fivizzani James Antes William Dando | BPA<br>A&S<br>A&S<br>A&S | (86) X<br>(86) X<br>(86) X |
| ROTC                                 | Neil McCutchan<br>Maurice Russell  | A&S<br>A&S                             | (84)<br>(85)                                 | ELECT 1<br>Jack Karns<br>Ernest J. Norman                       | BPA<br>HRD               | (86) X                     |
| STUDENT<br>ACTIVITIES                | David Nelson<br>Richard Molenaar   | A&S<br>BPA                             | (84)<br>(85)                                 | ELECT 1<br>Anita Kapaun   | FA                       | (86) ×                     |
| STUDENT POLICY                       | LaVernia Jorgenson<br>Theodore Messenger<br>Linda Ochs   | HRD<br>A&S<br>HRD                      | (84)<br>(84)<br>(85)                         | ELECT 2 Patricia Diercks Terry Eder Lois Oechsle                | HRD<br>FA<br>Nrsg        | (86) X<br>(86) X           |
| STUDENT<br>PUBLICATIONS              | Howard Good  | A&S                                    | (84)   | ELECT 1<br>Neil McCutchan<br>Sandy Donaldson                    | A&S<br>A&S               | (85) X                     |
| SUMMER<br>SESSIONS                   | Lavonne Russell<br>Sheldon Schmidt<br>Sue Hultman<br>Harvey White  | Nrsg<br>CTL<br>HRD<br>HRD              | (84)<br>(84)<br>(85)<br>(85)                 | ELECT 2<br>Eldon Gade<br>Mary Jo Schill<br>LaRose Ketterling    | HRD<br>A&S<br>HRD        | (86) X<br>(86) X<br>(86)   |
| UNIVERSITY<br>FACULTY<br>DEVELOPMENT | Jerome Bakken<br>Kay Oring<br>Lewis Radonovich<br>John Rogers  | A&S<br>HRD<br>A&S<br>FA                | (84)<br>(84)<br>(85)<br>(85)                 | ELECT 2<br>Janet Ahler<br>Susan Moch<br>Glenn Prigge            | CTL<br>Nrsg<br>A&S       | (86) X<br>(86) X           |

The following faculty have been named by the Senate Committee on Committees to three-year terms (1986) in the Special Review Committee Pool:

| Julie O'Hara     | CTL  |
|------------------|------|
| Judith Euller    | Nrsg |
| Paul Wright      | A&S  |
| Carol Hill       | Nrsg |
| Larry Smiley     | CTL  |
| William Thoms    | Law  |
| Kathryn McCleery | FA   |
|                  |      |

The following faculty continue as members of that pool:

| Myron Bender           | HRD  | (84) |
|------------------------|------|------|
| William Boehle         | FA   | (84) |
| Larry Kraft            | Law  | (84) |
| Stephen Markovich      | BPA  | (84) |
| Paul Ray               | Med  | (84) |
| Majorie Rykken         | Nrsg | (84) |
| Michael Anderegg       | A&S  | (85) |
| Bonniejean Christensen | A&S  | (85) |
| Syed Husain            | Med  | (85) |
| Jerry Potter           | A&S  | (85) |
| John Reid              | Engr | (85) |
| Ben Ring               | A&S  | (85) |
| David Werner           | A&S  | (85) |



# memorandum

TO:

Members of the University Senate

DATE: February 15, 1983

FROM:

Robert W. Kweit, Chair, Continuing Education Committee RWX

RE:

Annual Report

During the 1982 calendar year the Senate Continuing Education Committee had 5 meetings. The committee members were as follows:

Spring Term 1982

Carol Hill, Nursing, Chair
Robert W. Kweit, Political Science,
Vice-Chair
Robert Boyd, Cont. Ed.
Edmon Adams, Math
Glinda Crawford, Home Econ.
Donald Kohns, BVED
Clyde Morris, CTL

Fall Term 1983

Robert W. Kweit, Political Science, Chair Glinda Crawford, Home Ec., Vice-Chair Robert Boyd, Cont. Ed. Edmon Adams, Math Herbert Boswau, Languages Carol Hill, Nursing Donald Kohns, BVED

### Summary of Activities

- Last spring term, the committee spent a great deal of time discussing the Adult Learner Review Committee Report.
- 2. The committee has regularly received reports from Don Piper on the progress of the establishment of a UND Graduate Center in Bismarck.
- 3. The committee received a presentation from Dean Boyd on Faculty Rewards and Incentives for Outreach Activities. Bob Young, Director of Institutional Development joined in a discussion of ways outreach activities might receive more support and recognition.
- 4. The committee received regular reports from Directors of the various Continuing Education Divisions on current and future activities.



# memorandum

TO:

University Senate

DATE: March 23, 1983

FROM:

University Senate DATE: March 23, 1
Mary Wakefield-Fisher, Chair, Ad Hoc Committee to screen and recommend nominations for individual and departmental outstanding teaching awards.

RE:

Report requested by University Senate on:

1. procedure for the selection of the committee, and

2. selection procedures and rewards for outstanding teachers.

This Ad Hoc Committee met to review nominations made by alumni, students, and faculty for identifying recipients of the following awards:

> UND Foundation - B. C. Gamble Award For individual excellence in teaching and service

UND Foundation - Edgar Dale Award For individual excellence in teaching and research

UND Foundation - Lydia and Arthur Saiki Prize For undergraduate teaching excellence

UND Foundation - Lydia and Arthur Saiki Prize For graduate and professional teaching excellence

Fellows of the University Award For individual excellence in public service

UND Foundation - McDermott Award For departmental excellence in teaching and service

Twelve meetings were held during the 1982-1983 academic year to accomplish that task and to address two additional charges given the committee by the Chair of University Senate. Those charges encompassed reporting the committee's recommendations on a procedure for the selection of the committee, and selection procedures and rewards for outstanding teachers.

Regarding the first charge, committee selection, we recommend that:

- 1. The committee would be a standing Vice President of Academic Affairs committee with members appointed to two year terms. One-half of the committee would be selected each year and in 1983-1984 one-half of the members would serve only one year.
- 2. Each college possessing faculty would have one faculty representative and one student representative appointed to this committee. The faculty representative would be appointed according to procedures established by each Dean in consultation with his/her advisory body. In addition, an alternate would be selected. Those names would be forwarded to the Vice President for Academic Affairs.

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- 3. The Director of the Office of Instructional Development would convene the first meeting of the committee each year, maintain committee records, and provide administrative support. Also, the Director would be an ex-officio non-voting member of the committee.
- 4. The committee would be appointed in September and convene by October 1.

Regarding the second charge, selection procedures and rewards for outstanding teachers, we recommend that:

- 5. Alumni, students and faculty continue to make nominations for the faculty awards. Those nominations continue to be forwarded to the committee for review. The criteria for selection of award recipients used by the 1982-1983 committee will be forwarded to next year's committee only for their information.
- 6. Faculty who are eligible for the awards would be current full-time University of North Dakota faculty members (including full-time lecturers).
- 7. No faculty member would receive the same award within a five-year time period.
- 8. The committee did request of the Alumni Office a change in the monetary prizes of two awards to make them equitable. Outside of that change no further recommendations regarding awards were suggested.
- 9. Each year the Committee will review the Outstanding Faculty Awards policies and procedures and recommend such changes as are decreed appropriate.

Members serving on this committee were as follows:

Kristal Bennett (student)
Joy Bostrom
Wayne Bruce
Frank Kelley
Robert King
Omer Larson
David Marshall
Ronald Moe
Frank Kelley
Marcia O'Kelly
Jeffrey Reed
Lucy Schwartz (ex officio)
Paul Schwartz
David Vorland (ex officio)
Robert Young (ex officio)