



2-4-1982

**February 4, 1982**

University of North Dakota

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## MINUTES OF THE UNIVERSITY SENATE MEETING

February 4, 1982

1.

The February meeting of the University Senate was held at 4:05 p.m. on Thursday, February 4, 1982, in room 7, Gamble Hall. Carla Hess presided.

2.

The following members of the Senate were present:

Clifford, Thomas	Kasdan, Jay	O'Kelly, Marcia
Antes, James	Keel, Vernon	Oring, Lewis
Bolonchuk, William	Kemper, Gene	Perrone, Vito
Bostrom, Donald	Kinghorn, Norton	Peterson, Fred
Boyd, Robert	Kolstoe, Ralph	Phillips, Monte
Brown, Ralph	Korbach, Robert	Prigge, Glenn
Bryan, William	Lambeth, Sharon	Reid, John
Bzoch, Ronald	Lewis, Robert W.	Ring, Benjamin
Fletcher, Alan	Lockney, Tom	Rowe, Clair
Goodall, William	Ludtke, Richard	Schubert, George
Hamerlik, Gerald	Mahoney, Michael	Schwartz, Paul J.
Hampsten, Richard	Markovich, Denise	Seabloom, Robert
Hess, Carla	Markovich, Stephen	Selbyg, Arne
Hill, Lawrence	Miller, Jack	Smiley, Mary Helen
Jacobsen, Bruce	Modisett, Sandra	Wakefield-Fisher, Mary
Johnson, A. William	O'Kelly, Bernard	Wermers, Donald

The following members of the Senate were absent:

Brumleve, Stanley	Johnson, Tom	Schackle, Scott
Carlson, Jed	Kelly, Jim	Simmons, Jim
Clark, Alice	Krueger, David	Simon, Craig
Curry, Mabel	Langemo, Mark	Skogley, Gerald
Dokken, Wade	Loendorf, Lawrence	Smith, Don
Glassheim, Patricia	Myhra, Allison	Tomasek, Henry
Helgason, Donna	Pederson, Steven	Warden, Karl
Henry, Gordon	Plawecki, Judith	Warner, Edward
Humphrey, Molly	Reinbold, Russ	

3.

Carla Hess announced that in keeping with the requirement of North Dakota law that recorded roll call votes be taken at public meetings, the Senate Executive Committee has approved, on a trial basis, a form to record the votes of Senators.

The form was distributed and it was requested that each Senator record his/her vote, sign the form, and return it at adjournment.

4.

Mr. Hamerlik moved approval of the minutes of the meeting of December 3, 1981 as distributed. Mr. Ring seconded the motion which was voted upon and carried. The vote was 45 in favor and 2 abstaining.

5.

Mr. Schubert, in the absence of Lowell Thompson, presented the annual report of the Summer Session Committee and moved its acceptance. Mr. Jacobsen seconded the motion. The motion was approved by a vote of 45 for and 2 abstaining. (See attachment # 1.)

6.

Mr. Wermers presented the annual report of the Academic Standards Committee and moved its acceptance. Mr. Schubert seconded the motion. The motion was approved by a vote of 47 in favor. (See attachment # 2.)

7.

Mr. Wermers presented the annual report of the Administrative Procedures Committee and moved its acceptance. Mr. Jacobsen seconded the motion. The motion was approved by a vote of 47 in favor. (See attachment # 3.)

8.

Mr. Bostrom presented the following recommendation from the Academic Policies Committee for policy modification concerning GPA effects of course repetitions and moved acceptance. Existing Policy: (1980-82 UND Undergraduate Bulletin, page 32, "Repetition of Courses," first paragraph, third sentence.) "The last grade achieved in each course is to be used in calculating the grade point average."

Committee Recommendation: "If a course repetition is taken for traditional A through F letter grading, the last grade achieved in the course will be used in calculating the student's grade point average. Repeating a course by S-U registration will eliminate the effects of the last earlier grade from a student's grade point average computation if the achieved result is an S, but repetition which results in a U will leave the effects of the earlier grade intact."

Mr. Reid seconded the motion. Discussion followed. The motion was approved by a vote of 44 for, 2 against, and 1 abstaining.

9.

Ms. Hess requested a continuation of the discussion of promotion procedure. Mr. Schubert moved to remove this item from the table for discussion at this time. Mr. Selbyg seconded the motion. Mr. Bzoch moved to accept the original draft

proposal of promotion procedure amended as follows: Under A(2) last sentence, change each word "decision" to "recommendation" and move the last sentence in A(2) to the last sentence in A(1) and to replace the second paragraph of B(2) with the following: If a significant portion of the candidate's accomplishments, relating to the recommendation for promotion, involved teaching, service, or research in Colleges, Schools, or Programs other than the one in which the candidate holds academic rank, the VPAA must seek the written advice of the appropriate Deans or Administrators. All written advice must be made part of the promotion file. Mr. Peterson seconded the motion. Discussion followed regarding what was being voted on. Mr. Oring moved to table this discussion until the next meeting. Mr. Lewis seconded the motion. The motion to table was approved by a vote of 22 for and 17 against.

Ms. Hess announced that the next meeting of the Senate would be held on Thursday, February 18, and would be a special meeting to discuss promotion procedure. At that time, the complete document to be voted upon will have been distributed to the Senators.

10.

Mr. Kinghorn moved to adjourn. The motion was seconded, voted upon and carried. The meeting adjourned at 4:55 p.m.

D. J. Wermers  
Secretary

REPORT  
of the  
SENATE COMMITTEE on  
SUMMER SESSIONS  
1980-81

submitted by

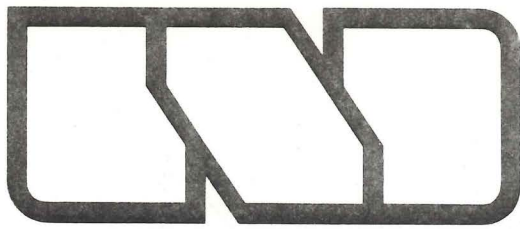
Beverly Brekke  
Sandra Modisett  
Brian Paulsen  
George Schubert, Dean

Paul Schwartz  
Helen Smiley  
Lowell Thompson, Chairperson

The Summer Sessions Committee met seven times during the 1980-81 academic year (10/8, 10/29, 11/19, 1/21, 2/24, 3/23, and 4/22). During these meetings the committee, as an advisory board to the Director of Summer Sessions, engaged in the following activities:

1. Discussed several programs initiated by Dean Schubert including the Returning Scholars Program and the possibility of offering <sup>Low</sup> courses for lay people during the Summer Session.
2. Responded to the Senate's request for a formal resolution concerning salaries for Summer Sessions.
3. Reviewed the functions and responsibilities of the Summer Sessions Committee as requested by the task force for the review of Senate Committees.
4. Discussed the proposed 1980-81 Summer Sessions schedule of classes, process of registration, and allocation of faculty to the various departments.
5. Initiated a process that may result in a special advertisement of summer workshops to specific clientele (ie teachers, physical therapists, etc.).
6. Discussed the merits of having the Summer Sessions coordinated through a special Summer Sessions Office as opposed to having it integrated in the office of the Vice-President for Academic Affairs. The Committee also heard testimony from a former Summer Sessions Committee member who helped draft a position paper favoring the integration of the Summer Sessions into the office of the Vice-President for Academic Affairs.

In retrospect we feel that the Committee dealt with a number of significant issues and were, hopefully, helpful to Dean Schubert in his administration of the Summer Sessions.



# memorandum

TO: University Senate

DATE: January 22, 1982

FROM: Don Wermers, Director of Admissions and Records

RE: Annual Academic Standards Committee Report to Senate

The Student Academic Standards Committee, an appeals board, meets upon demand to review the, (1) applications for reinstatement for students who have been dismissed for academic reasons, (2) applications for forgiveness of grades for purposes of graduation for students who have maintained superior academic achievement for at least two semesters after being readmitted following a minimum two year period of non-enrollment at an educational institution, and (3) student academic grievances.

Because of the confidential nature of the information about the students, the committee keeps no written minutes other than a statement about the action taken with respect to each student.

The committee meets as needs arise, with the greatest demand occurring at a time immediately preceding the beginning of a term. Meetings are usually scheduled toward the end of the semester and prior to or during the first week of the next semester.

Membership:

Spring, 1981

William Wrenn  
Bonniejean Christensen  
Earl Mason  
Francis Howell  
Mary Jo Schill  
John Wyckoff  
Cheryl Schubert - Student

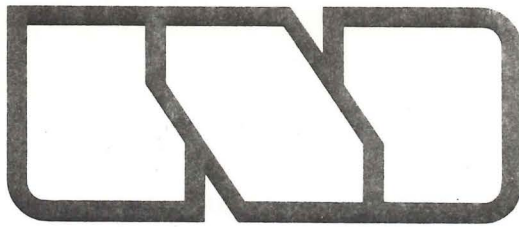
Fall, 1981

Lawrence Hill  
Lois Oechsle  
Earl Mason  
Francis Howell  
Mary Jo Schill  
John Wyckoff  
Cheryl Schubert - Student

ACADEMIC STANDARDS COMMITTEE SUMMARY REPORT  
1981

A. Applications for Reinstatement		
Dismissed after Spring Semester 1980-81		226
Dismissed after Summer Semester 1980-81		12
Dismissed after Fall Semester 1981-82		55
Number of Meetings of the 1981 Committee		13
Applications for Reinstatement, 1981		147
Approved	99	
Denied	48	
Personal Appeals of Denied Reinstatements, 1981		11
Approved	7	
Denied	4	
B. Grade Forgiveness		
Total applications		10
Applications which qualified	1	
Applications which did not qualify	9	
C. Academic Grievance Review		
		1





# memorandum

TO: University Senate

DATE: January 22, 1982

FROM: Don Wermers, Director of Admissions and Records

RE: Annual Administrative Procedures Committee Report to Senate

The Administrative Procedures Committee met on 44 occasions to review student petitions for deviations from general graduation requirements and registration deadlines, grade changes, and other administrative procedures. The summary table reports the activity of the committee from January 1, 1981 to December 31, 1981.

Membership:

Spring, 1981

Dean Schubert  
Dean Jacobsen  
Tom Basuray  
Helen Smiley  
Lawrence Hill  
Elizabeth Schilson  
Daniel Ulseth - student

Fall, 1981

Dean Schubert  
Dean Jacobsen  
Tom Basuray  
Helen Smiley  
Edward Chute  
Cindy Gouzie  
Eileen Waitsman - student

ADMINISTRATIVE PROCEDURES COMMITTEE SUMMARY REPORT  
1981

A. Meetings		44	
B. Petitions:			2009
Approved	1577		
Denied	385		
Referred for additional information	47		
C. Petitions by type:			2009
Exceptions to university graduation requirements	374		
Registration:	787		
Overloads	69		
Exceptions to deadlines	718		
Grades:		820	
Grade changes	654		
Repeat of C grades or better	84		
Extension of incomplete	82		
Challenge examination		28	
D. Personal Appeals:			81
Approved		50	
Denied		31	