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University of North Dakota

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MINUTES OF THE UNIVERSITY SENATE MEETING

November 5, 1981

1.

The November meeting of the University Senate was held at 4:05 p.m., on Thursday, November 5, 1981, in room 7, Gamble Hall. Carla Hess presided.

2.

The following members of the Senate were present:

Clifford, Thomas	Johnson, A. William	Oring, Lewis
Antes, James	Kasdan, Jay	Pederson, Steven
Bolonchuk, William	Kelly, Jim	Phillips, Monte
Bostrom, Donald	Kinghorn, Norton	Ring, Benjamin
Boyd, Robert	Kolstoe, Ralph	Rowe, Clair
Brumleve, Stanley	Korbach, Robert	Schubert, George
Bzoch, Ronald	Lambeth, Sharon	Schwartz, Paul
Clark, Alice	Langemo, Mark	Seabloom, Robert
Curry, Mabel	Lewis, Robert W.	Selbyg, Arne
Fletcher, Alan	Loendorf, Lawrence	Simmons, Jim
Goodall, William	Ludtke, Richard	Simon, Craig
Hampsten, Richard	Markovich, Denise	Smiley, Mary Helen
Helgason, Donna	Markovich, Stephen	Smith, Don
Henry, Gordon	Miller, Jack	Tomasek, Henry
Hess, Carla	Modisett, Sandra	Wakefield-Fisher, Mary
Hill, Lawrence	O'Kelly, Bernard	Wermers, Donald
Jacobsen, Bruce	O'Kelly, Marcia	

The following members of the Senate were absent:

Brown, Ralph	Kemper, Gene	Prigge, Glenn
Bryan, William	Krueger, David	Reid, John
Carlson, Jed	Lockney, Tom	Reinbold, Russ
Dokken, Wade	Mahoney, Michael	Schackle, Scott
Glassheim, Patricia	Perrone, Vito	Skogley, Gerald
Hamerlik, Gerald	Peterson, Fred	Warden, Karl
Johnson, Tom	Plawecki, Judith	Warner, Edward
Keel, Vernon		

3.

It was moved and seconded that the minutes of the meeting of October 1, 1981, be approved as distributed. The motion was voted upon and carried.

4.

The Chair reported to the body that the Senate Executive Committee has taken action on the report to the Senate on January 17, 1980, of the Committee on University Policy for Use of Human Subjects. The report stipulated that it be reviewed by the Senate at the end of one year. Since the Human Subjects Review Board has just begun to work with the report, the Executive Committee approved that the Board work with the policy for a year and then provide information as to the efficacy of the policy and principles. The Chair stated that the Executive Committee would consider the manner of distributing a copy of the report to all faculty.

Carla Hess also reported on further action by the Executive Committee: Robert Korbach, vice-chairman of the Senate, will function as a monitor to report at each Executive Committee meeting any business from the previous Senate meeting that needs further action. An ad hoc committee consisting of John Penn, Norton Kinghorn and Marcia O'Kelly has been appointed to do a follow-up implementation of the Report of the Task Force on Committee Structure.

5.

Mr. Markovich moved the following clarification to his amendment to amend Mrs. Curry's motion of October 1, 1981, to receive the report of the Senate Committee to Review the Promotion and Promotion Appeals Procedure which was presented by its chairman, Dan Sheridan: Proposed amendment to the Proposed Draft of Promotion Procedure (attachment #1 of the Senate Minutes of October 1, 1981). This amendment affects only section B (2) of the proposed draft.

Groups and Persons Advisory to the Recommending Authorities. The department chairperson must seek the advice of a department committee. The dean of the college or school involved must seek the advice of a college or school advisory committee; the latter, as well as considering the departmental recommendation, must also seek the written advice of Deans for whom the candidate for promotion has done considerable work and the written advice of the Dean of the Graduate School when the candidate for promotion is a member of the graduate faculty. The Vice President for Academic Affairs must seek the advice of a University Promotion Committee appointed by the President, and of a committee of four or more deans selected by the deans. Except for the Committee of Deans, all advisory groups must be composed of faculty. All advisory groups must record votes for and against promotion, and the record of the votes must be made a part of the promotion file.

The motion was seconded and discussion followed. Mr. Oring moved to amend the amendment to change the words, "graduate faculty", in the

second sentence, to "a department with a graduate program." This motion was seconded and discussion followed. The motion to amend the amendment was voted upon and defeated. The motion by Mr. Markovich was voted upon and carried.

Mr. Bolonchuk moved the following substitute motion to Mrs. Curry's motion to receive the report:

PROMOTION PROCEDURE

1. INITIATION OF PROMOTION PROCEDURE: The faculty member who is a candidate for promotion initiates the promotion procedure by requesting, in writing that the department chairperson prepare a promotion recommendation for the faculty member.
2. RECOMMENDATION BY THE DEPARTMENT CHAIRPERSON: Upon receipt of the written request by the faculty member, the department chairperson will prepare the promotion recommendation for the faculty member. The recommendation must be prepared in writing and may include the written recommendation of the other faculty and staff members within the department or division.
3. CANDIDATE REVIEW: Upon completion of the written recommendation by the department chairperson, the candidate will review the recommendation, prepare a written response, and attach it to the chairperson's recommendation.
4. TRANSMITTAL: The department chairperson delivers the recommendation to the dean of the college involved.
5. RECOMMENDATION BY THE DEAN OF THE COLLEGE: Upon receipt of the recommendation for promotion, the dean of the college involved, will prepare a written recommendation and add this to the recommendation by the department chairperson.
6. CANDIDATE REVIEW: Upon completion of the written recommendation by the dean of the college, the candidate will review the recommendation, prepare a written response and attach it to the dean's recommendation.
7. TRANSMITTAL: The dean of the college delivers the recommendation for promotion to the Vice President for Academic Affairs.
8. RECOMMENDATION BY THE VICE PRESIDENT FOR ACADEMIC AFFAIRS: Upon receipt of the recommendation for promotion, the Vice President for Academic Affairs will prepare a written recommendation and add this to the recommendations from the dean and the department chairperson.

9. CANDIDATE REVIEW: Upon completion of the written recommendation by the Vice President for Academic Affairs the candidate will review the recommendation then prepare a written response and attach it to the Vice President for Academic Affairs' recommendation.
10. TRANSMITTAL: The Vice President for Academic Affairs delivers the recommendation for promotion to the President.
11. PROMOTION DECISION BY THE PRESIDENT: Promotions shall normally be made by the President with authorization or approval by the Board upon recommendation by the department chairperson through the dean of the college or school involved and the Vice President for Academic Affairs. In the event that the President does not approve of a recommendation and is unable to resolve his differences with the dean or department chairperson involved, the President if requested to do so (see UND Constitution section IV. 3.) shall, nevertheless, forward the recommendation to the Board accompanied by a statement of his views as well as those of the recommending authorities with whom he disagrees.

The motion was seconded and during the discussion, the following editorial changes were made in the items indicated:

1. After the words "faculty member" add the words "or chair of department or head of division."
- 3., 6., and 9. After the words "the candidate will review the recommendation" add the words "and may prepare."
11. In the first sentence, change the words "Promotions are normally made" to "Promotions shall normally be made."

Mr. Jacobsen called for the previous question. The motion was seconded, voted upon and carried. The substitute motion by Mr. Bolonchuk was voted upon and defeated.

Consideration of the Curry motion continued. Mr. Ring moved to amend Mr. Markovich's amendment to the Curry motion by adding the following as the last sentence: All written advice must be made part of the promotion file. The motion was seconded, voted upon and carried.

Mr. Selbyg moved to amend by changing under A. (2), last sentence, each word "decision" to "recommendation" and moving the last sentence from A. (2) to the last sentence in A. (1). The motion was seconded, voted upon and carried.

The Chair requested that Dan Sheridan, Chairman of the Promotion and Promotion Appeals Committee, share with the Senate any concerns he may have regarding the amendments.

Mr. Selbyg moved to amend by removing these phrases from the next to last sentence and the last sentence of Mr. Markovich's substitute motion: "and a committee of four or more deans selected by the deans," and "except for the committee of Deans:" The motion was seconded.

The Chair cautioned the body of the late hour and certain business that must be transacted at this meeting.

Mr. O'Kelly moved to suspend the time rules and to proceed to agenda item #3 and all other items which the Chair feels are appropriate. The motion was seconded, voted upon and carried.

6.

Lucy Schwartz, Chairman of the Curriculum Committee, presented the recommendation of that committee for two new programs and a course connected to one of the programs. (See attachment # 1.) Mr. Kolstoe moved to accept the report. The motion was seconded. Mr. Lewis asked for a friendly amendment that the Concentration in Women Studies be approved and added to the catalog. There being no objection from the mover and seconder, the amendment was added and discussion followed.

There was a call for the question. The motion was seconded, voted upon and carried. The report of the Curriculum Committee was voted upon and carried.

7.

A motion was made to add the Board's Tenure Study to the agenda. The motion was seconded, voted upon and carried.

8.

A motion was made to adjourn. The motion was seconded, voted upon and carried. The meeting adjourned at 5:45 p.m.

Donald Wermers
Secretary

New Programs and Courses Connected with New Programs
Approved by the University Curriculum Committee

October 1981

New Courses

A&S 225 Introduction to the Study of Women 4 cr.

New Programs

Minor in Russian and Soviet Studies
Concentration in Women Studies