



4-6-1978

April 6, 1978

University of North Dakota

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MINUTES OF THE UNIVERSITY SENATE MEETING

April 6, 1978

1.

The April meeting of the University Senate was held at 4: 05 p.m. on Thursday, April 6, 1978, in room 7, Gamble Hall. Ronald Pynn presided.

2.

The following members of the Senate were present:

Clifford, Thomas	Langemo, E. Mark	Rushing, Robert
Bolonchuk, William	LaPlante, Ann	Russell, LaVonne
Brumleve, Stanley	Larson, Omer	Schmidt, Sheldon
Bryan, William	Lee, Randy	Schock, Dawn
Christensen, Craig	Lykken, Glenn	Schwartz, Lucy
Clark, Alice	Markovich, Stephen	Selbyg, Arne
Crawford, John	McElroy, Jacqueline	Sherman, Dana
Curry, Mabel	Naismith, Donald	Silvernagel, Mike
Dahl, I.J.K.	Nelson, Conny	Simmons, Jim
Dobesh, Larry	Nelson, Edward	Sundre, Orlo
Engel, Dean	O'Kelly, Bernard	Toma, Ramses
Engh, Jane	O'Kelly, Marcia	Tomasek, Henry
Fletcher, Alan G.	Owens, Thomas	Uherka, David
Hamerlinck, Tom	Perrone, Vito	Ulven, Milford
Hill, Carol	Phillips, Monte	Walz, Roxanne
Iseminger, Gordon	Pynn, Ronald	Wells, Barrie
Johnson, A. William	Robertson, Donald	Wrenn, William
Johnson, Thomas	Rogers, John	Wright, Paul
Kolstoe, Ralph	Rowe, Clair	Zinser-Powell, Elisabeth

The following members of the Senate were absent:

Albright, Bruce	Lewis, Robert	Prochazka, Cathy
Basuray, Manoj	Lovell, Kent	Raymond, Art
Christensen, Bonniejean	Mart, Kim	Skogley, Gerald
Hill, Richard	Omdahl, Lloyd	Stenberg, Virgil
Kannowski, Paul	Penn, John	Swanson, Howard
Koenig, Walter	Peterson, Anita	Swanson, Loren
Kulas, Ludwik	Peterson, Russell	Warner, Edward

3.

A motion was made to approve the minutes of the January 19, 1978, meeting. The motion was seconded, voted upon and carried.

4.

Jim Simmons moved that sentence B under Council on Teaching, Duties, be changed from, "The Council shall study, review, and devise procedures for faculty evaluation." to "The Council shall study, review, and devise procedures for faculty and administrative evaluation." The motion was seconded, voted upon and carried.

5.

Mr. John Williams, Chairperson of the Athletic Board, presented their report. A motion was made to receive the report. The motion was seconded and discussion followed. The motion was voted upon and carried. (See attachment #1.)

6.

Mr. Tomasek presented the report of the Administrative Procedures Committee. Mr. Phillips moved to receive the report. The motion was seconded, voted upon and carried. (See attachment #2.)

7.

Mr. Sundre presented the report of the Continuing Education Committee and moved that the Senate receive the report. The motion was seconded, voted upon and carried. (See attachment #3.)

8.

Mr. Iseminger presented the report of the Committee on Committees on the Standing Committee on Financial Exigency and moved its acceptance. The motion was seconded, voted upon and carried. (See attachment #4.)

9.

Mr. Moe, Chairperson of the Academic Policy Committee, presented that committee's recommendation to allow for the conferring of simultaneous Baccalaureate degrees by retaining only the first two sentences under the catalog paragraph heading, "Conferring of Another Baccalaureate Degree." The paragraph will read: "Thirty semester credits are required for another Baccalaureate degree, in addition to the number required for the first degree. All requirements for the second degree must also be met." It was moved and seconded that this recommendation be approved. The motion was voted upon and carried.

10.

Mr. Pynn reported that the Senate Executive Committee acted, in behalf of the Senate, on the recommendations for Honorary Degrees since there was no March meeting of the Senate. The recommendation from the Honorary Degrees Committee of two names was approved by the Executive Committee and was forwarded to the President for submission to the State Board of Higher Education. The type of degree and the time of the granting are to be designated by the President.

11.

Mr. Lee presented the Report of the Council on Teaching and moved that the report be received. The motion was seconded, voted upon and carried. (See attachment #5.)

Mr. Lee moved that the following change be made in the Faculty Handbook: That the Senate add this sentence to the first paragraph of the preamble to the Guidelines for the Evaluation of Tenured and Nontenured Faculty (on page 25, Faculty Handbook), the sentence to become the second sentence in that paragraph: "The primary objective of faculty evaluation is to improve the quality of the faculty." The motion was seconded, voted upon and carried.

Mr. Lee also moved that the Senate strike from the second paragraph of the preamble of the Guidelines for the Evaluation of Tenured and Nontenured Faculty (page 25, Faculty Handbook, last full paragraph, line 6), and from paragraph 2.c. of the Guidelines and Procedures themselves (page 27 of the Faculty Handbook), these words: Council of Deans. And that the Senate insert in place of the words struck from both places these words: Council on Teaching. The motion was seconded and discussion followed. The motion was voted upon and carried.

12.

Mr. Thomas Robinson, Chairperson of the Fringe Benefits Committee presented that committee's report. A motion was made to receive the report. The motion was seconded, voted upon and carried. (See attachment #6.)

13.

Mr. Frank Karner presented the report of the Curriculum Committee for Glenn Prigge, Chairperson. A motion was made to receive the report. The motion was seconded and discussion followed. The motion was voted upon and carried. (See attachment #7.)

14.

Mr. Theodore Reiff, Chairperson of the Faculty Research Committee, presented the committee's report. Mr. A. William Johnson moved to receive the report. The motion was seconded and discussion followed. The motion was voted upon and carried. (See attachment #8.)

15.

Mr. Ronald Moe, Chairperson of the Academic Policy Committee, presented the following recommendation:

1. That the College of Nursing be allowed to change the grade point average for eligibility for admission to the College of Nursing from a 2.15 cumulative average and a 2.15 UND average to a 2.3 cumulative average and a 2.3 UND average.

2. That a student repeating a clinical nursing course in which a grade of "D" or "F" was received may repeat it only once.
3. That a student may not repeat more than two clinical nursing courses.

Mrs. Russell moved that this recommendation be approved. The motion was seconded and discussion followed. Mr. Simmons moved to amend #2 and #3 so that these will apply to students admitted to the program after April 6, 1978. The motion to amend was seconded, voted upon and carried. The original motion, as amended, was voted upon and carried.

16.

Mr. Glenn Smith presented the following recommendation from the Academic Policy Committee for Mr. Ronald Moe, Chairperson:

While the ad hoc Honors Program Review Committee and the Academic Policy Committee are strongly in favor of the concept of an Honors Program, present reality leads the APC to recommend to the University Senate:

The Honors Program continue only until July, 1981, in order to service the students presently enrolled in the program. Beginning May, 1978, no new students be enrolled in the Honors Program.

Exception to the above will be made only if adequate funding is found commensurate with the recommendations of the ad hoc Honors Program Review Committee's Report.

Mr. Lykken moved that this recommendation be approved and the motion was seconded. Discussion followed. Mr. Phillips offered the following substitute motion:

The University Senate directs the V. P. for Academic Affairs to formulate and implement a plan for funding the Honors Program at least to the minimum level recommended in the report of the "Ad hoc Committee to Review the Honors Program" dated February 10, 1978, and to report this plan to the Senate at its first meeting in the Fall of 1978. Failure to achieve a workable plan for adequately funding the Honors Program by Fall of 1978 is to be interpreted as a recommendation by the Academic Vice President for termination of the Honors Program in July of 1982.

The substitute motion was seconded and discussion continued. Mr. O'Kelly moved to amend the substitute motion by deleting the words, at least, and inserting the word, preferably. The motion to amend was seconded, voted upon and carried. Mr. Conny Nelson read a resolution by the Deans' Council recommending tabling the recommendation. Although the Deans' Council supports the concept of the Honors Program and believes in its future, it feels that this should be considered as part of the total planning process. Mr. Nelson moved to table the motion. The motion to table was seconded, voted upon and carried.

17.

A motion was made to adjourn. The motion was seconded, voted upon and carried and the meeting adjourned at 5:30 p.m.

Milford Ulven
Secretary

The University of North Dakota

GRAND FORKS 58201

DEPARTMENT OF INTERCOLLEGIATE ATHLETICS

TELEPHONE: (701) 777-2234

REPORT OF THE ATHLETIC BOARD TO THE UNIVERSITY SENATE

Present Membership of the Athletic Board:

John Williams, Chairperson

Jerry Kvidt, Secretary

Carl R. Miller, Athletic Director

Gerald Skogley, Treasurer

George Schubert, Faculty Representative

Edward Halas

Patricia Warcup

Ron Apanian

John Peterson

DuWayne Wacker

Helen Smiley, Women's Athletic Coordinator

Graciela Wilborn, Women's Athletic Advisor

Gordon Caldis, Alumni Representative

Mark Foss, Alumni Representative

Bonnie McDonald, Student Representative

Howard Swanson, Student Representative

Eileen King, Student Representative

We have a regularly scheduled meeting every month during the school year on the third Thursday at 4 p.m. Our responsibilities as the Athletic Board of Control include approval of all intercollegiate schedules and making out and approving the budget for athletics.

Areas of concern in athletics during the past year include (a) funding of cheerleaders on a permanent, rather than intermittent, basis. Approximately 50% of their funding is to be provided by the Athletic budget, and 50% of their funding is to be provided by the Student Activities Committee (SAC).

(b) Funding was authorized for student band members at football, basketball, and hockey games (approximately \$5,000 for 1977-78); (c) initial funding was

Report of the Athletic Board to the University Senate

Page 2

authorized, on an experimental basis, for women's softball; (d) considerations of Title IX was, and continues to be, one of the greatest areas of concern.

In regard to women's athletics, funding has greatly increased within the past three years from \$34,420 for 1975-76, \$54,930 for 1976-77, to \$86,000 for 1977-78.

Much of the initial effort in funding for women's athletics was due to a recommendation by U. Fee Subcommittee that the following minimum levels be instituted.

	<u>Recommended</u>	<u>Actual</u>
1974-75	\$12,000.00	\$15,000.00
1975-65	\$34,000.00	\$34,420.00
1976-77	\$54,000.00	\$54,930.00
1977-78	\$72,000.00	\$86,000.00

While previous budgets have reflected the minimal effort as recommended by SAC, the 1977-78 budget exceeds somewhat their recommendation. The policy that the Board is using as its guideline for funding the various athletic activities is as follows:

Revenue (Men's) sports (football, basketball and hockey) can be funded to conference recommended limits for scholarships. Present limits are: forty-five (45) in football, twelve (12) in basketball, twenty (20) in hockey. High visibility women's sports, currently basketball, field hockey and volleyball should be funded in accordance with the present American Intercollegiate Athletics for Women (AIAW) policies of tuition only, currently twelve (12) such scholarships would be available in basketball, twelve (12) in field hockey, and twelve (12) in volleyball.

All those scholarship holders in other sports, both men and women's, would have their scholarship honored, but no future scholarship aid would be made available to be made available to participants in these sports. A considered phase out of wrestling and track scholarships by 1980 is recommended at this time.

Report of the Athletic Board to the University Senate
Page 3

The implementation date of complete compliance is July 21, 1978. Using the guideline that we have just articulated, one area of non-compliance at present is scholarship aid to women. Clearly, this must be rectified prior to 1978-79; it is our estimate that an additional \$15,000 would be necessary to come into compliance in the women's scholarship area.

The Athletic Board of Control developed a sub-committee approach to problem solving. The 1977-78 Budget was developed with sub-committee input. A continued study of positive program development is evident by the Board reflecting on the Scope Report of 1974 tying it into Title IX evaluation and assessing how the department is making proper adjustments.

Reevaluation of our Board Policy along with utilizing an instrument to measure our progress of implementation of Title IX will continue to be an ongoing process.

Report for 1976-77

ADMINISTRATIVE PROCEDURES COMMITTEE

Membership (Terms begin in December)

Four Faculty Senators	Curry, Lykken, Pynn, Wrenn
Two Deans	Perrone, Tomasek
One Student	Towarnicky

The major function of this committee is to pass on petitions seeking exceptions to University-wide rules and regulations in the academic area.

The petitions fall primarily into the following areas:

- 1) Drops after the last day to drop.
- 2) Variations from credit hour regulations in University-wide requirements, especially caused by transfers from quarter hour to semester status (the 125 hour requirement is never waived).
- 3) Grade changes.
 - a) From S-U to letter grade or letter grade to S-U (seldom successful).
 - b) Instructor error.
 - c) Cancellation of grade to retroactive drop.
- 4) Permission to enroll in more than 21 hours per semester.

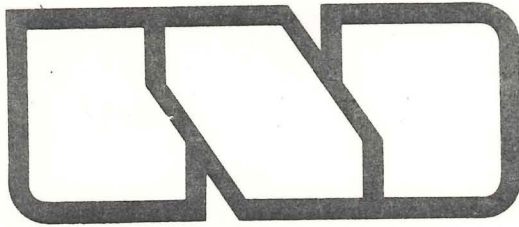
The committee wishes to bring the following to the attention of the Senate:

- 1) S-U grades.

A few petitions have come in such as from a student attempting to enter University of Minnesota's School of Dentistry which required all English courses receive letter grades. (Student had some S-U hours.)

Some students cannot graduate because a D became a U on the S-U basis. Could have graduated with a D.

- 2) Confusion over Senate policy in regard to dropping a student who does not attend the first three days of class. Some students assume that they will be dropped automatically by the instructor. Instructor may not do so.
- 3) Confusion caused by science requirements being different in the College of Arts and Sciences than in the University-wide requirements.



memorandum

TO: Members, University Senate

DATE: January 23, 1978

FROM: Kenneth Dawes, Chairperson
Continuing Education Committee

RE: Annual Report

During the past calendar year, 1977, the Senate Continuing Education Committee met eight times. The committee members are as follows:

1977 Spring Term

Ervin Behsman, CTL
Kenneth Dawes, Soc. Wk.
Dominique Khactu, Econ.
Virginia Norman, Nurs.
Glenna Rundell, Music
Maurice Russell, Inst. Comm.
Orlo Sundre, Cont. Educ.

1977 Fall Term

Ervin Behsman, CTL
Kenneth Dawes, Soc. Wk.
Dominique Khactu, Econ.
Woodrow McBride, Math.
Virginia Norman, Nurs.
Theodore Pedeliski, Pol. Sci.
Orlo Sundre, Cont. Educ.

Major topics discussed by the Committee include:

1. The new "Continuing Education Policies" for The University of North Dakota. These policies were eventually forwarded to the University Senate with recommendation for adoption.
2. Registration fees for continuing education activities were discussed.
3. Reports were presented by David Haggerty, Acting Director of Adult Education and Rodney DeSautel, Director of Extension and Professional Services.
4. The Extended Graduate Degree Program in Bismarck and at the Grand Forks Air Force Base were discussed. Particular interest centered around the MPA program in Bismarck and the possibility of MED (Educ. Admin.) program being established there.
5. Kenneth Dawes was elected chairperson for the 1977-78 academic year.
6. Various aspects of the possible affiliation with the University of Mid-America were examined. The committee unanimously recommended to the University Senate that a joint proposal (with NDSU) be prepared and submitted to the North Dakota State Board of Higher Education.
7. Enrollments in Continuing Education activities, including the TV courses were reviewed.

The three elected faculty members of the University Budget Committee and the three faculty members selected for the Faculty Advisory Budget Committee shall together constitute a standing committee known as Financial Exigency Committee. Their responsibility apart from their separate, specific budgetary responsibilities, shall be to determine whether or not a demonstrable bona fide condition exists, or is imminent, which could result in decisions concerning the continuance of institutional programs and faculty appointments, reappointments (or decisions not to reappoint), promotions, the granting of tenure, and dismissal because of financial exigency, that is, an imminent financial crisis which threatens the survival of the institution as a whole and which cannot be alleviated by less drastic means.

The selection of the Faculty Advisory Budget Committee shall be made in a manner so as to provide, with the elected faculty members of the University Budget Committee, a substantial representation of nontenured as well as tenured faculty members. In case of, or at such time as, the Faculty Advisory Budget Committee ceases to exist, the University Senate, at its May meeting, shall elect three members to the Financial Exigency Committee. The nominees to this May election will provide, with the elected faculty members of the University Budget Committee, a substantial representation of nontenured as well as tenured faculty members.

REPORT OF THE CHAIRMAN OF THE COUNCIL
ON TEACHING TO THE UNIVERSITY SENATE

The Council on Teaching was created by the Senate on November 1, 1973 to provide for the continuing evaluation of instruction and to initiate and develop programs for the improvement of instruction. A history of the Council's efforts as to evaluation of instruction has been submitted to the Secretary of the Senate with this report; that history provides a chronology of Senate and Council policy regarding method of evaluation and use of evaluation results.

Present membership on the Council is as follows -

Students:

Edith Broschat, Arts & Sciences (replaced Gerianne Davis, Jan. '78);
Jim Larsen, Honors (replaced Dawn Schock, Dec. '77);
Robyn Lemer, Fine Arts;
Bonnie McDonald, CTL;
Lorna Morris, Business & Public Administration;
Brian Poykko, Engineering;
Paul Richard, Law;
Kelley Schmidt, Nursing;
Mark Schneider, HRD;
James Simmons, Graduate School; and
Wendy Taubert, University College.

Faculty/Administration:

Alice Clark, VPAA;
Luvern Eickhoff, HRD;
Beulah Hedahl, Counselling Center;
Thomas Howard, Graduate School;
Richard Johnson, Computer Science;
Randy H. Lee, Law;
Sister Carol Neuburger, Nursing;
John Oberpriller, Medicine;
Linda Ochs, University College;
Louis Palanca, Arts & Sciences;
John Rogers, Council of Deans;
Steven Scherling, Business & Public Administration;
Sheldon Schmidt, CTL; and
David Stocker, Fine Arts.

The officers of the Council are:

Chair - Randy Lee
Vice Chair - Brian Poykko
Secretary - Sr. Carol Neuburger

The Council met monthly to conduct its business. Much of the Council's work is performed by its committees; the approved reports of the committees are attached to this report and made a part of it. The committees and their chairs are as follows -

Evaluation - Steve Scherling

Awards - Linda Ochs

Program - David Stocker

Governance - Brian Poykko.

It is in the Committee Reports that the accomplishments of the Council are set out; the Council itself only supervises and approves or rejects the reports and recommendations of the committees, except that as to the McDermott award (departmental effectiveness in teaching) the Council as a whole selects from three finalist departments identified by the Awards Committee.

The Council has accepted, upon the request of the Senate Executive Committee, responsibility for the further development and subsequent administration of the program of Administrator Evaluation.

At its January 12, 1978 meeting, the Council voted to request that the Office of the VPAA request and direct the Deans to direct their departments to give particular attention to paragraph 2.f. of the Evaluation Guidelines (at pages 25-28, Faculty Handbook), and to assure that clearly workable provisions exist in each department to meet the requirement there stated. That requirement is that departmental evaluation procedures include a statement about the use, confidentiality and disposition of evaluation documents, including review and use by the dean or higher authorities, in connection with retention, promotion, salary, tenure and the like. On May 6, 1976, on the recommendation of the Council, this Senate adopted the proposition that each department faculty should meet specifically to determine the allowable use of evaluation results. This concern should be increased today, as the administration of the University becomes more and more formalistic as to matters of faculty retention, salary, promotion and tenure, and as the number of separate purpose evaluations seems each year to increase. The Council has been advised by the VPAA's office that Affirmative Action or Title IX regulations now require an annual evaluation of each member of the faculty, adding yet another evaluation need.

ACTION RECOMMENDATIONS

The Council, based on the advice of its Committee on Evaluations and in light of its discussions and endeavors as represented in this report and its attachments, recommends as follows:

1. That the Senate add this sentence to the first paragraph of the preamble to the Guidelines for the Evaluation of Tenured and Nontenured Faculty (on page 25, Faculty Handbook), the sentence to become the second sentence in that paragraph:

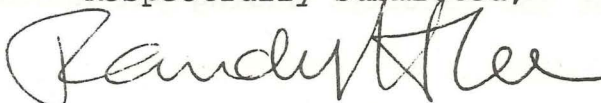
"THE PRIMARY OBJECTIVE OF FACULTY EVALUATION IS TO IMPROVE THE QUALITY OF THE FACULTY."

Rationale: These same words already exist in the Guidelines themselves, at paragraph 1.d. The Council agrees with the spirit of the sentence and believes that it deserves statement at the very beginning of the document.

2. That the Senate strike from the second paragraph of the preamble of the Guidelines for the Evaluation of Tenured and Nontenured Faculty (page 25, Faculty Handbook, last full paragraph, line 6), and from paragraph 2.c. of the Guidelines and Procedures themselves (page 27 of the Faculty Handbook), these words: Council of Deans. And that the Senate insert in place of the words struck from both places these words: Council on Teaching.

Rationale - The Council's survey of departmental compliance with the Guidelines had to be coordinated with the Deans Council, because of their depository role under the Guidelines. The Deans Council apparently does not see itself in any real role as to the administration of the evaluations, and lodging this function in the Council on Teaching should make the process more immediately responsive to Senate policies as from time to time adopted or modified. The Council on Teaching was already advisory consultant to all departments under the Guidelines; it will now become the body that reviews departmental submissions for completeness under the Senate's Guidelines requirements for contents of departmental procedures.

Respectfully submitted,



Randy H. Lee, Chair
Council on Teaching
on February 16, 1978

FRINGE BENEFITS COMMITTEE REPORT

The committee felt its first priority to be the problem of some 150 faculty and staff who are covered by the two retirement plans, TIRF and TIAA-CREF. The importance we, and others, placed on this matter is evidenced by the fact that we met on the average once every two weeks during the first two months of our existence. We met three times with President Clifford, including a 7 A.M. meeting and one called at his request about a half hour after he returned from the January Board of Higher Education meeting in Wahpeton.

There is a legislative interim committee on retirement considering proposals before the next legislative session. That committee will make recommendations to the legislature regarding any changes to be made in the retirement plans. Among the total of about 10 proposals on retirement that were presented to this committee at Bismarck February 10 by Fred Schmidt, Executive Secretary of the North Dakota Teachers' Fund for Retirement, were two that were of special interest to faculty covered by the two plans. These were also discussed with Mr. Schmidt at a faculty meeting February 1.

Proposal 1. This would allow those who are covered by both TIRF and TIAA-CREF the choice of remaining in both, or to withdraw from TIRF and go entirely under TIAA-CREF. On withdrawing from TIRF the individual would receive from TIRF an annuity in TIAA-CREF in the amount of the employee and employer contribution, plus interest.

Proposal 2. This proposal improves the TIRF annuity for recently retired faculty and those still employed who would opt to remain under both TIAA-CREF and TIRF. Under current laws the entire TIAA-CREF annuity is used to help pay the TIRF annuity. Under the new proposal approximately half the TIAA-CREF annuity, the employer's contribution, would be used to help pay the TIRF annuity with the remainder of the TIAA-CREF annuity being paid to the annuitant in addition to the total TIRF annuity.

Committee members Henry Tomasek and Tom Robinson attended the committee hearing in Bismarck February 10 and testified in favor of the proposals. The

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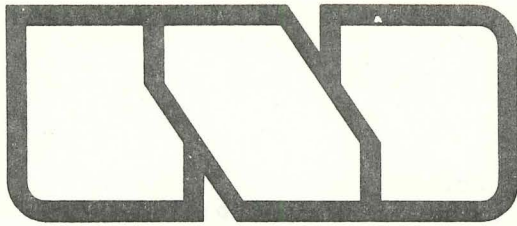
next hearings with regard to them will probably include actuarial studies of the two proposals.

The committee recommends that the University Senate support the two proposals outlined above and that the Senate take whatever steps it deems necessary to promote the passage of both proposals in the next legislative session. We feel that these proposals will be very beneficial to the people who are under both systems, and that this will help correct some of the inequities in the retirement plans.

The committee is in the process of collecting descriptions of fringe benefits that we hope to have in booklet form to disseminate to the faculty in the near future. A refinement of these descriptions may eventually be included in the faculty handbook or some other suitable booklet.

The Board of Higher Education has expressed interest in picking up the total health insurance package. The committee would like to go on record as favoring this wholeheartedly. For those who are covered by the Blue Cross-Blue Shield family plan the payment of the entire premium, even in lieu of a raise in salary, would be a considerable tax saving.

The committee expresses regret that as of April 1 the disability insurance policy with Minnesota Mutual is no longer in effect. We hope that something similar to this can be worked out in the near future.



memorandum

TO: University Senate

DATE: March 14, 1978

FROM: Curriculum Committee Chairperson *HPF*
Dr. Glenn Prigge, (Math Dept)

RE: Items for Brief Report

Chairperson: Glenn Prigge, Mathematics

Vice Chairperson: Frank Karner, Geology

Secretary: Milford Ulven, Registrar

Other Members: Jacquelyn McElroy, Visual Arts; William Wrenn, Biology; Paul Schwartz, Languages; Dale Anderson, HPER; Don Bostrom, Accounting; Marjorie Rykken, Nursing; C. E. Nelson (ex-officio) VPAA; Students: Bonnie McDonald (resigned), Ralph Sullivan, Joe Price, Roxanne Walz: (replaced McDonald).

Meetings Held:

1. September 15, 1977 Twamley 305
2. September 22, 1977 Twamley 409
3. October 12, 1977 Twamley 409
4. October 20, 1977 Twamley 305
5. October 27, 1977 Twamley 305
6. November 17, 1977 Alumni Room U. Center
7. December 8, 1977 Twamley 305
8. December 15, 1977 Twamley 305
9. December 20, 1977 Twamley 303
10. January 12, 1978 Twamley 305
11. January 26, 1978 Twamley 305
12. February 2, 1978 Twamley 409
13. February 9, 1978 Twamley 305
14. February 16, 1978 Twamley 305
15. February 22, 1978 Gamble 5
16. February 23, 1978 Gamble 5
17. March 9, 1978 Twamley 305
18. March 16, 1978 Twamley 305

The work completed by the 1977-78 Curriculum Committee consisted of the following:

1. Approval or disapproval of new courses,
2. Dropping of old courses,
3. Title changes of current courses,
4. Credit changes of current courses,
5. Description changes of current courses,
6. Number changes of current courses,
7. Prerequisite changes of current courses,

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8. Review of current A & S 271, 272 with the following action -

The motion that A & S 271, 272 be discontinued, and effectively replaced by a new mechanism whereby each of the four science departments now involved must provide a 4 credit laboratory course designed primarily for non majors. In satisfaction of the University science requirement, each student will select eight hours from among these courses; from among other courses already existing for science majors; or from any non duplication combination thereof was unanimously approved.

The secretary was instructed to inform affected departments and to present the action to the University Senate for informational purposes,

9. Extensive study of General Graduation Requirements with two open meetings held to help committee determine a final draft,
10. Degree requirements and changes,
11. Major requirements and changes,
- and 12. Revised Curriculum Committees Functions and Responsibilities, submitted revision to Executive Committee of Senate.

Report of the
FACULTY RESEARCH COMMITTEE
February 8, 1977 - March 14, 1978

- COMMITTEE: Prior to September 1977, the Committee consisted of Stan Murray (History), Larry Smiley (Education Administration), Ron Engle (Theatre Arts), Robert Korbach (Economics), Theodore R. Reiff (Medicine) and Alan Cvancara (Geology) as chairman. Beginning in September 1977 Mason Somerville (Engineering Experiment Station) and Ken Klabunde (Chemistry) replaced Professors Korbach and Cvancara and Theodore R. Reiff was elected chairman. Previous to September 1977 the chairman served as recording secretary of the Committee. That function is now being handled by Lee Troutman, Secretary for the Office of Research and Program Development.
- MEETINGS: Application deadlines are at the end of October, December, February and March and meetings to award grants are held shortly after those deadlines. However, meetings are held in alternate months to discuss policy matters.
- GRANTS: A summary of the disbursement of grants is available at ORPD. Most grants are for several hundred dollars and seldom exceed \$1,000.
- FUNDINGS: The Committee report for 1976-77 indicates a funding of \$29,913.26 which has carried over, in part, into the period covered by the present report. In September 1977, funds of \$34,910.99 were made available to the Committee.
- ACTIONS:
- 1) The Committee reaffirmed the policy of paying the prevailing minimum wage of \$2.65 per hour to student assistants.
 - 2) The Committee established a program of interaction with Instructional Communications in regard to the purchase and use of equipment.
 - 3) The Committee reaffirmed a policy that publication costs would not be provided prior to an article being accepted for publication.
 - 4) The Committee established a policy that a pre-publication notice of awarded grants would be submitted to all deans prior to publication of notice of awards in the "University Newsletter." The Committee also reaffirmed the established policy that faculty members have the right to submit any application directly to the Committee without notice to or approval from administration.
- OTHER ACTIVITIES:
- 1) Dr. Reiff and Dr. Engle were appointed as representatives to the committee on the annual Departmental Excellence in Research Award.
 - 2) The Committee passed a resolution to recommend to the University Senate that UND consider a written policy for review of all research grant applications in which human subjects are involved.
 - 3) Other activities are reflected in the minutes of the committee meetings.

Theodore R. Reiff, M.D., Chairman
Faculty Research Committee