



1-17-1974

January 17, 1974

University of North Dakota

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MINUTES OF THE UNIVERSITY SENATE MEETING

January 17, 1974.

1.

The January meeting of the University Senate was held at 4:00 p.m. on Thursday, January 17, in Room 7, Gamble Hall. In the absence of the Chairman and Vice-Chairman, Gini Nelson of the Executive Committee presided.

2.

The following members of the Senate were present:

Clifford, Thomas	Hedahl, Beulah	Nordlie, Robert
Ali, Sam	Iseminger, Gordon	O'Kelly, Bernard
Anderson, Owen	Johnson, A. William	Oslund, Valborg
Behringer, Marjorie	Kaelke, Michael	Penn, John
Blevins, Wally	Kemper, Gene	Phillips, Monte
Brown, Russell	King, Robert	Pomeroy, Earl
Bzoch, Ronald	Koenig, Walter	Ramsett, David
Caldwell, Mary	Koenker, William	Read, Tamar
Clark, Alice	Kolstoe, Ralph	Reid, John
Engel, Dean	Kraft, Larry	Robertson, Donald
Fickenscher, Kevin	Kraft, Lee	Rogers, John
Fletcher, Alan	Lundberg, Stuart	Rowe, Clair
Ford, Donald	Mitchell, Robbie	Rude, Ramon
Froemke, Holly	Moe, Michael	Rushing, Robert
Goderstad, Lee	Murray, Stanley	Strentz, Herbert
Grina, Mary	Naismith, Donald	Thorson, Playford
Hanson, Toney Jo	Nelson, Gini	Ulven, Milford

The following members of the Senate were absent:

Apanian, Ronald	MacKichan, Ruth	Swanson, Loren
Bale, Harold	Marti, Leonard	Tomasek, Henry
Bodelson, Eric	Perrone, Vito	Tweton, D. Jerome
Brubakken, Ray	Peterson, Russell	Van Voorhis, Robert
Brumleve, Stanley	Russell, LaVonne	Vennes, John
Heyse, Margaret	Skogley, Gerald	Warner, Edward
Jarman, Lloyd	Stenberg, Virgil	Wright, Paul
Kannowski, Paul		

3.

There being no corrections, the minutes of the meeting of December 6, 1973, were ordered approved as submitted.

4.

Mr. Brown moved that the Senate consider agenda item # 4 at this time. The motion was seconded. Discussion followed. The motion was voted upon and lost.

5.

Mr. Murray presented a proposal by the Committee on Committees on the composition, structure and function of the Council on Teaching and moved its adoption. (See attachment # 1.) The motion was seconded. Discussion followed. The motion was voted upon and carried.

6.

Mr. Whitcomb, Chairman of the Academic Policies Committee, presented a recommendation by the Academic Policies Committee on Cheating and Plagiarism to substitute for the statement on page 23 of the 1972-74 catalog. Mr. Strentz moved the adoption of the following statement:

Cheating, as understood in an academic context, means an attempt to deceive others about one's scholarly achievements by such techniques as using crib sheets, copying the work of other students, illegally acquiring examination keys, taking examinations by proxy, and unauthorized reference to texts or notes during an examination. No list of the devices by which cheating may be carried on can pretend to be exhaustive, but the foregoing should serve to indicate the kinds of activities which are involved.

Plagiarism is the presentation of ideas, words, laboratory results or artistic productions of another without proper acknowledgment of the source. Plagiarism, especially of ideas, may be unintentional, and the use of someone else's words or ideas may be a legitimate part of scholarship. But where the parallels between the work of two individuals involve elaborate or extensive duplication and where there is no indication by means of the appropriate devices (footnotes, quotation marks, or direct textual acknowledgment) that one piece of work is dependent on the other, it must be assumed that the plagiarism is intentional.

These forms of dishonesty are very serious matters and do violence to the academic goal of responsible scholarship.

For detailed procedures in dealing with cheating and plagiarism and student appeals, see The Faculty Handbook or the Code of University Life.

The penalties for cheating or plagiarism generally are related to course grade and credit. For example, a student who cheats or plagiarizes may receive an F in the course, which is recorded as an "F for cause."

The motion was seconded. Discussion followed. Mr. Goderstad moved to refer the proposal to the Committee on Committees for reviewal of the appropriate body to refer appeals. The motion was seconded and discussion followed. Mr. Kolstoe moved that the Senate vote immediately on the motion to refer. The motion to vote immediately was seconded, voted upon and carried. The motion to refer was voted upon and lost. Mr. Mitchell moved to amend the motion to delete the last sentence. The amendment was seconded, voted upon and carried. The motion, as amended, was voted upon and carried.

7.

Mr. Thorson moved that the University Senate elect an ad hoc committee of five members of the Senate to recommend to it procedures and instruments to evaluate University administrators and that such instruments be in accord with and a measurement of the responsibilities of administrators as set forth in the "Statement of Administrator Responsibilities" adopted by University Senate, April 6, 1972.

Further, that upon the presumptive adoption of such instruments by University Senate, this committee conduct an evaluation of all University administrators (including department chairmen, those persons or their successors listed on pages 333-335 of the current Undergraduate Catalog, and other appropriate persons chosen by the committee or suggested to it), and including as evaluators those staff, faculty, students, and other administrators administered, directed, or serviced by those evaluated, the prospective evaluators to be self-identified or determined by the committee in consultation with the administrators to be evaluated.

It is further requested that the Chairman of the Senate request the Committee on Committees to prepare a ballot of committee nominees to be voted upon at the February meeting.

The motion was seconded. Discussion followed. Mr. Thorson moved to amend his motion by deleting the following: "Further, that upon the presumptive adoption of such instruments by University Senate, this committee conduct an evaluation of all University administrators (including department chairmen, those persons or their successors listed on pages 333-335 of the current Undergraduate Catalog, and other appropriate persons chosen by the committee or suggested to it), and including as evaluators those staff, faculty, students, and other administrators administered, directed, or serviced by those evaluated, the prospective evaluators to be self-identified or determined by the committee in consultation with the administrators to be evaluated." There being no objection the amendment to delete was adopted by unanimous consent. The motion, as amended, was seconded, voted upon and carried.

8.

Mr. Mitchell requested permission to withdraw agenda item # 4. There being

no objection, permission to withdraw was granted by unanimous consent. Mr. Mitchell moved adoption of the following Policy Statement on Attendance:

Attendance and participation in class activities are considered integral parts of a university education. It is the university policy that attendance in classes is expected of all students. While attendance is necessary to demonstrate competence via participation in some classes, mere attendance itself is not a measure of competence and therefore shall not be used as a criterion for evaluation. Students' grades shall be based on recognized academic standards -- e.g., scholarly achievement and examination performance. Faculty are encouraged to find appropriate ways to reflect in their grading the quality of participation and contributions of students to their classes. Students shall be informed during the first class week of the criteria to be used in assigning grades in their courses.

The motion was seconded. Discussion followed. Mr. Fletcher moved to delete the word, "mere," in the third sentence. The amendment was seconded, voted upon and carried. The main motion, as amended, was voted upon and carried.

9.

Mr. Engel requested permission to withdraw agenda item # 5. There being no objection, permission to withdraw was granted by unanimous consent.

10.

Mr. Koenker moved that the Committee on Committees be charged with appointing a committee to examine the present rather long list of degrees being offered and recommend deletions where they seem appropriate. The motion was seconded, voted upon and carried.

11.

Mr. Johnson moved to adjourn. The motion was seconded, voted upon and carried and the meeting adjourned at 5:12 p.m.

Milford Ulven

Secretary

(A Proposal by the Committee on Committees, UND Senate)

I. DUTIES:

- A. The Council shall propose and foster programs to enhance the quality of teaching and the continued development of a constructive learning environment. The responsibilities of the Council shall include the allocation of available funds for innovative programs and the improvement of instruction.
- B. The Council shall study, review, and devise procedures for faculty evaluation.

II. MEMBERSHIP:

The Council shall consist of the following members:

- A. One full-time faculty member from each college elected by the faculty therein
- B. Ten students chosen by the Student Senate, with no more than one student member from each college
- C. The Director of the University Counseling Center
- D. The Vice President for Academic Affairs
- E. A representative of the Council of Deans to be selected by that group

III. TERMS OF MEMBERSHIP:

- A. Faculty terms shall be for three years, with one-third of the faculty coming up for election each year. At the first meeting, the faculty members shall cast lots to determine the length of term that each shall serve to achieve the needed rotation of terms. Faculty members may not serve more than three years consecutively.
- B. Students shall serve for one-year terms but may be reappointed for a second term.
- C. The representative of the Council of Deans is to serve a one-year term and may not be reelected until one year after a prior term of service.

IV. PROCEDURES:

- A. The Council is to devise its operating procedures and make these known through the University Letter.
- B. The Council shall report to the University Senate at least once each semester.

*Edward Warner
Library*

TO: Members of the Senate
FROM: Secretary of the Senate
SUBJECT: Senate Meeting on January 17, 1974
DATE: January 9, 1974

The next meeting of the University Senate will be held on Thursday, January 17, 1974, at 4:00 p.m., in Room 7, Gamble Hall.

AGENDA

1. Report of Committee on Committees - Council on Teaching. Mr. Murray.
2. Recommendation of the following statement by the Academic Policies Committee as a substitute for the statement on page 23 of the 1972-74 catalog. Mr. John Whitcomb.

Cheating and Plagiarism

Cheating, as understood in an academic context, means an attempt to deceive others about one's scholarly achievements by such techniques as using crib sheets, copying the work of other students, illegally acquiring examination keys, taking examinations by proxy, and unauthorized reference to texts or notes during an examination. No list of the devices by which cheating may be carried on can pretend to be exhaustive, but the foregoing should serve to indicate the kinds of activities which are involved.

Plagiarism is the presentation of ideas, words, laboratory results or artistic productions of another without proper acknowledgment of the source. Plagiarism, especially of ideas, may be unintentional, and the use of someone else's words or ideas may be a legitimate part of scholarship. But where the parallels between the work of two individuals involves elaborate or extensive duplication and where there is no indication by means of the appropriate devices (footnotes, quotation marks, or direct textual acknowledgment) that one piece of work is dependent on the other, it must be assumed that the plagiarism is intentional.

These forms of dishonesty are very serious matters and do violence to the academic goal of responsible scholarship. Therefore, in cases of cheating or plagiarism instructors have power to act personally or to refer the case to the Student Relations Committee. A student against whom action has been taken by an instructor has the right to appeal the decision to the Student Relations Committee. Instructors report their actions to the appropriate deans. A student who wishes to appeal a decision must initiate the appeal with the student's academic dean.

The penalties for cheating or plagiarism generally are related to course grade and credit. For example, a student who cheats or plagiarizes may receive an F in the course, which is recorded as an "F for cause."

3. Request that the Senate consider a motion first placed before it in April 1973:

"1. That the University Senate elect an ad hoc committee of five members of the Senate to recommend to it procedures and instruments to evaluate University administrators and that such instruments be in accord with and a measurement of the responsibilities of administrators as set forth in the 'Statement of Administrator Responsibilities' adopted by University Senate, April 6, 1972.

2. Further, that upon the presumptive adoption of such instruments by University Senate, this committee conduct an evaluation of all University administrators (including department chairmen, those persons or their successors listed on pages 333-335 of the current Undergraduate Catalog, and other appropriate persons chosen by the committee or suggested to it), and including as evaluators those staff, faculty, students, and other administrators administered, directed, or serviced by those evaluated, the prospective evaluators to be self-identified or determined by the committee in consultation with the administrators to be evaluated."

This motion, first presented by Vice-President Russell Brown and Dr. Robert Lewis, was referred to the ad hoc committee on evaluations, which, in turn, recommended that:

(The) University Senate should consider the formation of a separate committee to investigate evaluation of administrators and/or the Administration.

The committee recommendation was made in early July 1973, but has not been considered by the University Senate, the Committee on Committees or the Chairman of the Senate.

May I further request that the Chairman of the Senate request the Committee on Committees to prepare a ballot of committee nominees to be voted upon at the January meeting. Mr. Thorson.

4. Recommendation to restate the revised attendance policy passed at the December University Senate meeting and to add a paragraph of clarification, so that the whole reads as follows:

"Attendance and participation in class discussions are considered integral parts of a university education. It is the University policy that attendance in classes is expected of all students. Early in the semester each university instructor will clearly explain the procedures, resources and goals of his or her course. Students are to be responsible for all material presented or assigned by their instructors.

Students' grades will be based on recognized academic standards - i.e., scholarly achievement and examination performance. Except in seminar, laboratory or similar classes wherein participation is crucial, students' grades may not be influenced by their attendance record." Mr. Murray and Mr. Mitchell.

Edward Warner
Library

TO: Members of the Senate

FROM: Secretary of the Senate

SUBJECT: Additional Agenda Item for Senate Meeting, January 17, 1974

DATE: January 10, 1974

The following item which was inadvertently left off the Senate Agenda for the January 17 meeting should be added as follows:

5. Recommendation that the following statement be substituted for the policy statement on attendance approved by the University Senate on December 6, 1973. Mr. Engel.

"Attendance and participation in class are considered integral parts of a university education. It is the university policy that attendance in classes is expected of all students. However, more is expected of a student than just his presence. Faculty are enjoined not to let mere attendance in class influence the grades they assign but wherever appropriate are encouraged to find ways to reflect in their grading the quality of participation and contributions of the student to the class as well as his performance in required work during the semester and the final examination. Students will be informed during the first class week of the bases for assigning grades in that course."