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January 18, 1973

University of North Dakota

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MINUTES OF THE UNIVERSITY SENATE MEETING

January 18, 1973

1.

The January meeting of the University Senate was held at 4:00 p.m. on Thursday, January 18, 1973, in Room 7, Gamble Hall. Mr. Peterson presided.

2.

The following members of the Senate were present:

Alberts, Earl D.	Kolstoe, Ralph	Rowe, Clair
Apostal, Robert A.	Kraft, Lee	Rowe, John
Behringer, Marjorie	Kraus, Olen	Rude, Ramon
Boehle, William	Kuhns, Richard	Rushing, Robert
Brown, Russell	Kulas, Ludwik	Russell, LaVonne
Brumleve, Stanley	Leake, Harley	Skogley, Gerald
Carlson, Patti	Lewis, Robert W.	Stenberg, Virgil
Clark, Alice	MacKichan, Ruth	Stites, Greg
DiBrito, Bill	McKenna, Constance	Strentz, Herbert J.
Engel, Dean C.	Murray, Stanley N.	Thomforde, Clifford
Fletcher, Alan G.	Norman, Ernest	Thorson, Playford
Hedahl, Beulah	Pearce, Don	Ulven, Milford
Heyse, Margaret	Peterson, Russell	Wessman, Henry
Iseminger, Gordon	Reiten, Palmer	Zook, Wayne
Kannowski, Paul	Robertson, Donald	
Koenker, William	Rognlie, Philip	

The following members of the Senate were absent:

Clifford, Thomas	Kaelke, Michael	O'Rourke, Ellen
Bale, Harold	LaQua, Keith	Perrone, Vito
Dahl, Ivan	Marti, Leonard	Phillips, Monte
DuKart, Roxanne	Maus, Ben	Potter, Gerald
Faulkner, John	McCullough, Donald	Smith, Glenn H.
Grabowski, Steve	Metelmann, Thomas	Swanson, Loren
Harwood, Theodore	Naismith, Donald	Tomasek, Henry
Jarman, Lloyd	O'Kelly, Bernard	Wilhelm, Roger
Johnson, A. William	Omdahl, Lloyd	Zimmerman, Mark

3.

There being no corrections, the minutes of the meeting of December 7, 1972, were ordered approved as submitted.

4.

The Chairman announced the appointment of Mr. Penn as parliamentarian.

5.

Permission to allow the use of a tape recorder to assist in reporting news for the Dakota Student was requested by a Student reporter. Mr. Thorson moved that this practice be allowed, and the motion was seconded. After some discussion as to the necessity of this motion, Mr. Thorson requested permission to withdraw his motion which was granted by unanimous consent of the Senate.

6.

Mr. Ulven reported that the name of the second to a motion would be recorded in the minutes only when specifically requested.

7.

Mrs. Russell presented the first reading of the following proposed amendment to the University of North Dakota Constitution:

Be it moved that the University of North Dakota Constitution be amended to revise that portion of the constitution (II, 1, b) describing the composition of the University Council by striking the clause / who shall have been employed by the University of North Dakota for one academic year./

So that the constitution shall read:

II 1 b: The Council consists of the following who are employed primarily on the Grand Forks campus: The President, the Vice Presidents, the Director of Admissions and Records, the Director of the Counseling Center, the Director of Libraries, all deans, all department chairmen, all of the full-time faculty of the rank of instructor or higher/.../ and such other administrative officers as the Council may designate.

Mr. Thorson moved adoption of the amendment. The motion was seconded, voted upon and carried.

8.

Mr. Koenker moved that student evaluations of instruction be made available to students for those faculty members giving their approval. It was seconded and discussion followed. Mr. Koenker asked permission to withdraw his motion which was granted by unanimous consent of the Senate.

9.

Mr. DiBrito moved the adoption of the attached proposal for the publication of the University's Course-Faculty Evaluations, dependant upon the prior consent of each faculty member involved. It was seconded and discussion followed. Mr. DiBrito moved to change his motion to read: to adopt this proposal for the publication of the University's Course-Faculty Evaluations, dependant upon the consent of each faculty member involved prior to the conduction of the evaluation. It was seconded. Mr. DeBrito's amendment was accepted by unanimous consent. Discussion resumed. Mr. Kuhns moved a substitute motion that the University publish in readable format and make generally available all official University faculty evaluations, except that evaluations of faculty members who are in the first year of teaching shall not be published. The format and content of the published document, opportunity for input from evaluated faculty, and selection of courses to be evaluated are matters that shall be determined by the committee or group responsible for administrative evaluations. It was seconded and discussion followed. Mr. Rognlie moved that the Senate postpone this item to the March meeting. The motion to postpone was seconded. A vote was taken and the motion carried.

10.

Mr. Reiten moved to adjourn. It was seconded, voted upon and carried. The meeting adjourned at 5:25.

Milford T. Ulven
Secretary

A PROPOSAL FOR A COURSE AND FACULTY EVALUATION
STUDY TO BE MADE PUBLIC

949

- I. Publication
 - A. The University shall be the publisher, in conjunction with the Board of Student Publications.
 - B. Published between fall and spring semester, each academic year.
- II. Procedures
 - A. Obtain clearance
 - 1. From administrator
 - 2. From Deans
 - 3. From individual instructors
 - B. Determination of courses to be evaluated
 - 1. Courses selected by an evaluation committee in cooperation with Deans and instructors
 - 2. Emphasis to be placed on courses most likely to be chosen as electives or listed as general University requirements
 - 3. Emphasis on lower division courses
 - a. Such courses offer widest variety of instructors and variations in course format
 - b. Such courses have greatest appeal as electives
 - c. Upper division courses tend to be used by majors only, and majors tend to be more aware of courses and instructors in their departments
- III. Course and instructor evaluated together
 - A. Correlation between quality of instructor and student attitude toward course would make separate evaluations inequitable
 - B. Allows for student to separate attitudes toward instructor from attitudes toward course
 - C. Logistical factors and economic consideration
- IV. Allowance for feedback
 - A. Instructor will be shown results of survey in his classes before publication
 - B. Possibility of allowing instructor response to evaluation in final publication
 - C. Short answer questions attached to survey to allow for immediate feedback to instructor

V. Publication

A. Statement on survey limitations by evaluation committee

B. Evaluation

1. Course title and name of instructor
2. University description of course
3. Fact sheet
 - a. Credit hours
 - b. Nature and number of class meetings
 - c. Prerequisites
 - d. Texts number and approximate cost
 - e. Tests, quizzes, and types of questions
 - f. Papers required
4. Possible instructor feedback on evaluation 50-75 words
5. Survey responses categorized
 - a. Majors
 - b. Non-majors
 - c. Cumulative
 - d. Other
6. Statistical breakdown of respondents
 - a. Initial class enrollment
 - b. Final class enrollment
 - c. Number of responses
 - d. % of class responding