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**February 13, 1970**

University of North Dakota

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## MINUTES OF THE UNIVERSITY SENATE MEETING

February 13, 1969 ~~70~~

(NOT TO BE MADE AVAILABLE TO NON-FACULTY MEMBERS)

1.

A meeting of the University Senate was held at 4:00 p.m. on Thursday, February 12, 1970, in Room 7, Gamble Hall. Mr. Tweton presided.

2.

The following members of the Senate were present:

Anderson, Donald G.	Hampsten, Richard	Oslund, Valborg
Apanian, Ronald A.	Hankerson, Kenneth L.	Pederson, Clara
Bashara, Michael E.	Hansmeier, Thomas W.	Penn, John S.
Brommel, Bernard J.	Hanson, Roger K.	Perrone, Vito
Bullard, Charles W.	Heyse, Margaret F.	Reiten, Palmer J.
Bzoch, Ronald C.	Jacobson, Harvey	Robertson, Donald J.
Caldwell, Robert A.	Johnson, A. William	Rognlie, Philip A.
Clifford, Thomas J.	Koenker, William E.	Rowe, John L.
Crawford, Robert F.	Kraus, Olen	Russell, LaVonne
Curry, Myron	Kulas, Ludwik	Rustad, Mike L.
Dixon, John D.	Lund, Steven P.	Thomforde, C. J.
Dunlevy, Patrick M.	McKenzie, Ruby M.	Tomasek, Henry J.
Facey, Betty M.	Morgan, William I.	Tweton, D. Jerome
Fisch, William B.	Moum, Michael R.	Webb, John R.
Fletcher, Alan G.	Norman, Ernest J.	Whalen, C. J.
Ford, Donald H.	O'Kelly, Bernard	Wright, Paul H.
Fuglesten, Harlan C.	Ollerich, Dwayne	
Halvorson, Warren M.	Omdahl, Lloyd	

The following members of the Senate were absent:

Starcher, George W.	Golseth, Anne E.	Rushing, Robert K.
Boehle, William R.	Harwood, Theodore H.	Steckler, Stephen P.
Cushman, Martelle	Jarman, Lloyd L.	Sturges, A. W.
Facey, Vera		Wynn, John T.

3.

There being no corrections, the minutes of the January 8, 1970, meeting were ordered approved as submitted.

The Chair announced that Item #1 on the January 8, 1970, agenda (regarding athletic events during semester examination week) had been referred to the Administrative Procedures Committee rather than being withdrawn as had been announced at that meeting.

4.

Mr. Ulven moved that the catalog statement regarding Auditors be amended to include the following statement:

"Students wishing to enroll in university classes as auditors must seek and receive the prior consent of the instructor concerned. Anyone enrolling without such consent may be cancelled from the class by the instructor."

The present statement reads as follows:

"Auditors have a status and responsibility in class distinctly different from that of those taking the course for credit. They are not required to participate in the oral or written work of the class, they may set their own attendance policy, they take no examinations and receive no credit for the course. Such students are identified to the instructor concerned, as auditors on the official class list. An auditor may not later establish credit in that course by taking a special examination. The course must be repeated in residence to earn credit."

The motion was seconded and discussion followed. Mr. Borden requested permission to address the Senate. Permission was granted with the unanimous consent of the Senate. Mr. Kaiser requested permission to address the Senate. Permission was granted with the unanimous consent of the Senate. Mr. Lund moved that the question be voted on immediately. The motion to vote immediately was seconded, voted upon, and carried. The original motion was then voted upon and carried.

5.

Mr. Ulven moved that the statement in the catalog regarding Incompletes be amended to read as follows:

"An 'Incomplete' in a course taken for undergraduate credit must be completed during the first four weeks of the succeeding semester that the student is in residence. Incompletes are so entered on a semester grade sheet. In addition, the instructor shall indicate on a separate form what grade the incomplete should automatically be converted to, if the student fails to complete the assigned work within the allowed time period."

The motion was seconded and discussion followed. Mr. Ring requested permission to address the Senate. Permission was granted with the unanimous consent of the Senate. Mr. Borden requested permission to address the Senate. Permission was granted with the unanimous consent of the Senate. The motion was voted upon and carried.

6.

Mr. Ulven moved that the statement in the catalog regarding changes in registration be amended as follows:

"After a student has registered he cannot change his course without the written consent of the Dean of the college. The last day to drop a course without a grade for all students shall fall two calendar weeks following the distribution of the mid-term deficiency reports by the Office of the Registrar. Thereafter, a student cannot cancel individual courses, but may do a complete cancellation of all courses only with the approval of his academic dean and personnel deans. If a change is permitted in an academic program, a fee of one dollar will be charged effective immediately following the beginning of instruction. No change in registration involving addition of a new course, a change of sections, or a change from credit to audit shall be permitted after the two-week period following the beginning of instruction."

The motion was seconded and discussion followed. Mr. Caldwell moved to amend the motion by striking "do a complete cancellation of all courses only with the approval of his academic dean and personnel deans" and substitute "withdraw from the University." and also to insert at the end of the last sentence the statement "except at the discretion of the department." The motion was seconded. Mr. Penn



requested that the amendment be divided into two parts and voted on separately. The Chair ruled that this division should be made. The Senate began consideration of the first part of the amendment. Mr. Caldwell requested permission to change the wordx"withdraw" to "cancel entire registration." Permission was granted with the unanimous consent of the Senate. Discussion followed. Miss Heyse moved that the item be returned to the Academic Standards Committee for clarification. The motion was seconded and discussion followed. The motion to refer to committee was voted upon and carried.

7.

It was moved, seconded, voted upon and carried that the meeting adjourn.

R. M. McKenzie  
Secretary