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December 4, 1969

University of North Dakota

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MINUTES OF THE UNIVERSITY SENATE MEETING

December 4, 1969

(NOT TO BE MADE AVAILABLE TO NON-FACULTY MEMBERS)

1.

The December meeting of the University Senate was held at 4:00 p.m. on Thursday, December 4, 1969, in Room 7, Gamble Hall. Mr. Tweton presided.

2.

The following members of the Senate were present:

Starcher, George W.	Ford, Donald H.	Ollerich, Dwayne
Anderson, Donald G.	Fuglesten, Harlan G.	Omdahl, Lloyd
Apanian, Ronald A.	Golseth, Anne E.	Oslund, Valborg
Bashara, Michael E.	Halvorson, Warren M.	Penn, John S.
Boehle, William R.	Hampsten, Richard	Perrone, Vito
Brommel, Bernard J.	Hankerson, Kenneth L.	Reiten, Palmer J.
Bullard, Charles W.	Hansmeier, Thomas W.	Robertson, Donald J.
Bzoch, Ronald C.	Hanson, Roger K.	Rognlie, Philip A.
Caldwell, Robert A.	Harwood, Theodore H.	Russell, Lavonne
Crawford, Robert F.	Heyse, Margaret F.	Rustad, Mike L.
Curry, Myron	Jacobson, Harvey	Sturges, A. W.
Cushman, Martelle	Koenker, William E.	Thomforde, C. J.
Dixon, John D.	Kraus, Olen	Tomasek, Henry J.
Dunlevy, Patrick M.	Kulas, Ludwik	Tweton, D. Jerome
Facey, Betty M.	Lund, Steven P.	Webb, John R.
Facey, Vera	McKenzie, Ruby M.	Whalen, C. J.
Fisch, William B.	Morgan, William I.	Wright, Paul H.
Fletcher, Alan G.	Moum, Michael R.	Wynn, John T.
	O'Kelly, Bernard	

3.

The following members of the Senate were absent:

Clifford, Thomas J.	Norman, Ernest J.	Rowe, John L.
Jarman, Lloyd L.	Pederson, Clara	Rushing, Robert K.
Johnson, A. William		Steckler, Stephen P.

3.

There being no corrections, the minutes of the November 6, 1969, meeting were ordered approved as submitted.

4.

The Chair called for nominations for the election of one Senate member to the Codification Committee. Mr. Tomasek reported the nomination of Mr. Penn by the Committee on Committees. It was moved that nominations cease and that an unanimous ballot be cast for Mr. Penn. The motion was seconded, voted upon, and carried.

5.

The Chair called for nominations for the election of four Faculty Senators to the Administrative Procedures Committee. Mr. Tomasek reported the nomination of Mr. Brommel, Mr. Dixon, Mr. Norman, Mr. Sturges, and Mr. Wright by the Committee on Committees. It was moved, seconded, voted upon and carried that nominations cease. Mr. Brommel, Mr. Sturges, Mr. Norman, and Mr. Wright were elected.

6.

Mr. Starcher requested permission to include on the agenda proposed changes concerning the Industrial Arts Department. (See attached Item #1) There being no objection, permission was granted by unanimous consent. Mr. Starcher then moved that the change in name of the department from Industrial Arts to Industrial Technology and the changes in program as listed in the attachment be approved by the Senate for recommendation to the State Board of Education. The motion was seconded. Discussion followed. The motion was voted upon and carried.

7.

The Chair called for nominations for the election of four Senate members to the Committee on Committees. Mr. Tomasek reported the nominations of Mr. Apanian, Mr. Bullard, Mr. Halvorson, Mr. Kraus, and Mr. Rognlie by the Committee on Committees. It was moved, seconded, voted upon, and carried that nominations cease. Mr. Apanian, Mr. Bullard, Mr. Kraus, and Mr. Rognlie were elected.

8.

Mr. Wright moved that the recommendation from the Promotion Statement Review Committee concerning Academic Ranks and Promotions be adopted to supercede the present statement in the Faculty Handbook in the section under the caption "Promotions in Rank." (See attached Item #2) The motion was seconded and discussion followed. Mr. Bzoch moved to amend the motion by deleting Item #4 under the subdivisions entitled "Professor," "Associate Professor," and "Assistant Professor." The motion was seconded and discussion followed. Mr. Penn moved that the recommendation be referred back to the Committee for further drafting. The motion was seconded. Mr. Fletcher moved to amend the motion to refer back to committee by adding the suggestion that in reconsidering the statement the Committee should state that these criteria are not necessarily to have equal weight or to be found in each individual. The motion to amend the motion to refer to committee was not seconded. The motion to refer was voted upon and carried.

9,

Mr. Webb moved that the Senate approve the recommendation from the Academic Policy Committee that the following statements be adopted as replacement for and amendment to, respectively, similarly titled sections of Page 64 of the 1968-70 University Catalog:

UNIVERSITY ATTENDANCE POLICY AND PROCEDURES

POLICY:

It is the University policy that attendance in classes is expected, but not required, of all students. Grades will be a measure of a student's performance in required work during the semester and the final examination, and not of his attendance. Therefore, except in seminar, laboratory or similar courses wherein participation is essential to primary learning, a student's grade may not be affected by the attendance standard of an individual instructor.

PROCEDURE:

Instructors will:

2. Explain the University attendance policy in initial class meetings.

The motion was seconded and discussion followed. Mr. Rustad moved that the Senate vote immediately on the motion. The motion to vote immediately was seconded, voted upon and lost. Discussion on the main motion resumed. Mr. Harwood moved that the Senate adjourn. The motion was seconded, voted upon and lost. Mr. Fuglesten moved to vote immediately on the main motion. The motion to vote immediately was voted upon and carried. The main motion was then voted upon and carried.

10.

It was moved, seconded, voted upon and carried that the meeting adjourn.

Ruby M. McKenzie
Secretary

The University of North Dakota

GRAND FORKS 58201

DEPARTMENT OF INDUSTRIAL ARTS

MEMORANDUM

DATE: November 7, 1969

TO: Mr. Milford Ulven, Registrar

FROM: A. E. Rudisill, Chairman, Department of Industrial Arts

A E Rudisill

APPROVED BY: M. L. Cushman, Dean, College of Education

M L Cushman

RE: Changes in title of program and department

The staff of the Industrial Arts Department has conducted studies and held several meetings which have focused on the need for changes in terminology relating to the programs being offered in the present Department of Industrial Arts. New catalog copy will include these changes.

Hereafter the following changes in terminology should be used by the appropriate administrative bodies of the University:

1. The name of department from Industrial Arts to Industrial Technology.
2. The name of major from Industrial Arts to Industrial Technology.
3. The names of specializations within the major will be as follows:

Existing Specializations

- A. Comprehensive
- B. Specialized Areas I
- C. Specialized Areas II
 - 1) Drafting
 - 2) Graphic Arts
 - 3) Electricity-
Electronics
 - 4) Metal Fabrication
and Technology

New Specializations

- A. Comprehensive
- B. Specialized Areas
- C. Production Planning and
Design Technology
- D. Graphic Communications
Technology
- E. Electronic Technology
- F. Metal Technology

The specific changes on page one do not represent any change in the content or scope of the existing programs being offered in the Industrial Arts Department. Changes reflect the national trend in content emphasis and program terminology.

These changes are justified as follows:

1. Over the past ten years the content in industrial arts courses being offered at the University of North Dakota has shifted from emphasis on the development of handcraft skills and recreational activities to emphasis on the tools, machines, materials and processes of modern technology. This new emphasis is reflective of the changing role of industrial arts in secondary schools and colleges across the country.

2. A study conducted by staff members revealed that only twenty-seven percent of the two-hundred institutions of higher education in the United States that prepare secondary school industrial arts teachers currently call their department industrial arts. Other names utilized include industrial education, industrial education and technology, industrial technology and industrial and technical education. Sixty-two percent of the two-hundred programs are still placed within the administrative division of education.

3. Approximately sixty percent of the graduates of the department are being employed in secondary school industrial arts and general industrial technology programs while the remaining forty percent are being employed as specialized technical education teachers, supervisors and teachers in industrial training programs, administrative and supervisory personnel in industry, etc. The name industrial technology will more closely reflect the training and placement of graduates with majors in the department. Primary emphasis will continue to be on the preparation of secondary school teachers.

4. These changes will expand the opportunities for obtaining supplementary funds from federal and private sources. They will not, however, jeopardize sources such as NDEA Title XI where approximately \$150,000.00 was obtained to organize and conduct three summer institutes.

5. These changes will enhance the opportunities for closer working relationships between vocational and technical education and industrial arts personnel in North Dakota in development of meaningful secondary school programs geared to the interests and needs of students.

AER/ig

Copy: President Starcher

Dr. Koenker

Dean Johnson

MEMORANDUM

To: Members of the University Senate

Date: November 28, 1969

From: Promotion Statement Review Committee

Re:

The committee of nine, constituted in accordance with Senate action, has completed its review of the statement concerning bases for promotion found on pages 17-19 of the Faculty Handbook. The committee respectfully submits for Senate consideration the enclosed statement concerning Academic Ranks and Promotions, recommending that it be adopted to supercede the Handbook section headed, "Promotions in Rank."

Dean T. J. Clifford
Dean A. W. Johnson
Dr. Paul Kannowski
Dr. Donald Severson
Dr. Allan Sturges
Dr. Jerome Tweton
Dr. Amy Lind
Dr. William R. Boehle
Dr. Paul H. Wright, Chairman

ACADEMIC RANKS AND PROMOTIONS

Faculty Ranks

The Ranks in Faculty of the University of North Dakota, and the characteristics of each rank are:

PROFESSOR

1. Recognition for teaching excellence.
2. Recognition for scholarly and/or creative accomplishment.
3. Recognition for leadership within his profession.
4. Recognition for demonstrated spirit of concern for society.

ASSOCIATE PROFESSOR

1. Marked teaching effectiveness
2. Scholarly and/or creative accomplishment.
3. Substantial contributions to his profession.
4. Demonstrated spirit of concern for society.

ASSISTANT PROFESSOR

1. Effective as a teacher.
2. Scholarly and/or creative endeavor.
3. Active in his profession.
4. Spirit of concern for society.

INSTRUCTOR

1. Promise as a teacher.
2. Interest in his profession.

Promotions

Promotions in rank are initiated by a written recommendation from the department chairman to the dean of his college or school. This recommendation must include a thorough evaluation of the qualifications of the candidate. Recommendations are then submitted, along with the dean's evaluation, to the

Deans' Council. Prior to a final review, the Council obtains additional evaluations from an ad hoc faculty committee. Recommendations are then forwarded to the President. The President announces promotions when they have been approved by the Board of Higher Education.

Promotions are regarded as recognition of superior intellectual attainment as evidenced both in teaching and in distinctive contributions to one's discipline or profession. A truly effective faculty member will also demonstrate a commitment to university and public service.

1. Teaching

Effective teaching is an indispensable criterion for promotion. Evidence of effective teaching need not be restricted to formal classroom or seminar activity, but may include such things as the direction of graduate studies and contributions to curriculum design and implementation. Since there are a number of ways in which a faculty member may be a demonstrably effective teacher, no firm guidelines for judging this qualification are suggested. Rather, it shall be the responsibility of the department chairman to submit meaningful statements, accompanied by whatever evidence or documentation he deems appropriate, concerning the candidate's effectiveness in various types and levels of instruction.

2. Contributions to One's Discipline or Profession

A second indispensable criterion for promotion is evidence of noteworthy contributions to one's discipline or profession in the form of research and creative work and/or outstanding professional competence and activity.

a. Research and creative work: Evidence of scholarship and creative work is found in the candidate's published research or recognized literary or artistic productions. Research publications and other creative accomplishments

are to be evaluated, not merely enumerated, and there should be evidence that the candidate is continuously and effectively engaged in creative work of high quality and significance.

b. Professional competence and activity: Contributions to one's field are often in the form of demonstrated distinction in the special competencies characteristic of the profession or discipline. Recommendations based on this criterion should be accompanied by evidence of leadership in the field and progressiveness in the development and implementation of new approaches and techniques for the solution of professional problems.

3. University and Public Service

Other areas of activity are recognized as crucial to the effective functioning of the University. These include service to the University in administrative roles, committee memberships and the like, as well as participation in service activities at the national, state and local levels. It is expected that all faculty members will devote a certain amount of time and effort to these functions.