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**April 6, 1967**

University of North Dakota

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## MINUTES OF THE UNIVERSITY SENATE MEETING

April 6, 1967

(NOT TO BE MADE AVAILABLE TO NON-FACULTY MEMBERS)

1.

A meeting of the University Senate was held at 4:00 p.m. on Thursday, April 6, 1967, in Room 415 of Twamley Hall with Mr. Tomasek presiding.

2.

The following members of the Senate were present:

Anderson, Donald G.	Holland, F. D., Jr.	Robertson, Donald J.
Barnes, Ronald E.	Koenker, William E.	Robinson, Elwyn B.
Beck, Robert E.	Kolstoe, Ralph H.	Rognlie, Philip A.
Brumleve, Stanley J.	Larson, Milton B.	St. Clair, F. Y.
Bullard, Charles W.	Marti, Leonard R.	Stenberg, Virgil I.
Curry, Mabel	McKenzie, Ruby M.	Sturges, A. W.
Curry, Myron	Naismith, Donald P.	Thomforde, Clifford J.
Dickens, Nancy M.	Nelson, Edward O.	Thorson, Playford V.
Gustafson, Ben G.	O'Kelly, Bernard	Tomasek, Henry J.
Hankerson, Kenneth L.	Oslund, Valborg	Walden, Jerrold
Hedahl, Beulah	Pearce, Donald J.	Wheeler, George C.
Herndon, James F.	Penn, John S.	Witmer, Robert B.
Heyse, Margaret F.	Ederstrom, Helge E.	Wynne, John

The following members of the Senate were absent:

Starcher, George W.	Galvin, Shirley	Peterson, Russell A.
Clifford, Thomas J.	Hamre, Christopher J.	Reid, John R.
Cushman, Martelle L.	Harwood, Theodore H.	Reiten, Palmer J.
	Laird, Wilson M.	Rowe, John L.

3.

Mr. Holland moved that the University photographer be invited to attend the meeting for the purpose of taking pictures for the yearbook. The motion was seconded, voted upon and carried.

4.

There being no corrections, the minutes of the March meeting were ordered approved as submitted.

5.

Mr. Wheeler moved that Bylaw #3 under "Meetings" which reads as follows, "The meetings of the Senate shall be open to all full-time faculty members. Other individuals may attend only upon invitation of the Senate. Only Senate members shall sit at Senate tables," be repealed. The motion was seconded. Discussion followed. The motion was voted upon and carried.

## 6.

Mr. Naismith presented the recommendation from the Committee on Committees that the Curriculum Committee continue as constituted (see Senate minutes p. 366) without student representation. Mr. Larson moved that the report be deferred until the next meeting as the complete motion was not stated in the agenda. The motion to postpone was seconded, voted upon and defeated. Mr. St. Clair moved that the recommendation be adopted. The motion was seconded and discussion followed. The motion was voted upon and carried.

## 7.

Mr. Skidmore reported the recommendations of the Faculty Advisory Committee concerning registration procedures in the absence of Mr. Alm, the Chairman. (See attachment) Mr. St. Clair moved that all the recommendations of this committee be put into effect. The motion was seconded, voted upon and carried. The Chair suggested the dates of pre-registration be decided by the Registrar and the Administrative Procedures Committee.

## 8.

Mr. Koenker presented the new regulation of the State Board of Higher Education regarding course changes coming before the Board in October rather than January. Mr. Koenker moved that the Senate empower the Curriculum Committee to establish a new set of dates for course changes which will enable the Committee to conform to Board regulations. The motion was seconded, voted upon and carried.

## 9.

Mr. Herndon presented the following recommendation from the Academic Policies Committee on the adoption of a Pass-Fail grading system and moved its adoption by the Senate.

Any student of junior or senior standing (as determined by the Registrar) may elect to enroll in one course per semester for a pass or fail grade, subject to the following restrictions:

1. No more than four courses taken for a pass or fail grade can be counted toward a baccalaureate degree;
2. Courses in which a student receives a pass or fail grade shall not be counted toward the major or a minor;
3. Courses in which a student receives a pass or fail grade shall not be used to satisfy specified degree requirements (excluding electives) of the University or of the several colleges;
4. A student must declare his intention to enroll in a course for a pass or fail grade at the time of registration. Once the student is enrolled the status of his enrollment shall not be subject to change by petition or by other means.

Class lists shall indicate those students taking the course for a pass or fail grade. In the Registrar's Office, a passing grade shall be recorded as Satisfactory (S) and a failing grade shall be recorded as Unsatisfactory (U). Credit hours are given only for a pass grade, but in no case shall a pass or fail grade affect the student's grade point average.



The motion was seconded. Discussion followed. Mr. Pearce asked permission to read the following resolution from the Student Senate. Permission was granted. Mr. Pearce requested that this resolution be entered into the Senate minutes. There being no objection, the request was granted by unanimous consent.

Be It Resolved that the Student Senate of the University of North Dakota objects to the Pass-Fail proposal brought forth from the Academic Policies Committee to be presented at Faculty Senate.

Student Senate would favor amending the proposal from Academic Policies Committee in the following manner:

All undergraduate students may elect to enroll in one of more courses per semester for a satisfactory or unsatisfactory grade subject to the following restrictions:

1. No more than eight courses taken for a satisfactory or unsatisfactory grade can be counted toward a baccalaureate degree; of these eight courses no more than two may be taken during the Freshman year.
2. Individual divisions or departments may, at their discretion, allow students to receive a satisfactory or unsatisfactory grade in subjects which count toward that student's major or declared minor.
3. A student must declare his intention to enroll in a course for a satisfactory or unsatisfactory grade at the time of registration. Once the student is enrolled the status of his enrollment shall not be subject to change by petition or any other means. Class lists shall indicate those students taking the course for a satisfactory or unsatisfactory grade.

Mr. Pearce moved the Student Senate resolution as a substitute motion. The motion was seconded. Discussion followed. Mr. Larson moved to amend the student proposal by stating that no more than sixteen hours taken with a Satisfactory grade can be counted toward a baccalaureate degree. The motion to amend the substitute motion was seconded. Mr. Gustafson moved that the pending motions be referred to the Academic Policies Committee for consideration. The motion to refer was voted upon and defeated. Mr. Larson's amendment was voted upon and carried. The substitute motion of the Student Senate proposal, as amended, was voted upon and defeated.

Mr. O'Kelly moved to amend the original motion to read that after the minimum amount of hours in the major has been fulfilled, students be allowed to take courses in their major field and receive grades of Satisfactory or Unsatisfactory. There was no second to the motion. Mr. Wheeler moved that a vote be taken immediately on the main question. This motion was seconded, voted upon and carried. The original motion was voted upon and carried.

10.

The meeting adjourned at 5:30.

R. M. McKenzie  
Secretary

TO: University Faculty Senate  
FROM: Ad Hoc Committee to Study Registration Procedures  
RE: Results of Study and Recommendations

In accordance with the desire of the Senate, this committee has met with representatives of the Office of Registrar and the Computer Center as well as with a resident Systems Engineer from IBM. We have identified what appear to be the significant problems met during the last pre-registration and make the following recommendations to improve registration procedures.

1. A major requirement in effective registration is for departmental control of the size and number of courses and sections. This "controlled input" can best be accomplished by the centralizing of the situs of registration. Registration in the fieldhouse is recommended. (unanimous committee action)
2. To reduce delays for students, a split registration is recommended. The first registration period would be early in May--e.g. May 2 (juniors and seniors) and May 3 (freshmen and sophomores). Further subdivision by alphabet is also recommended. University College students would be registered during the summer. The second all-university registration would be the usual fall registration. (unanimous committee action)
3. A major problem in the registration for the current semester was in the use of the Course Request Form (scan sheet). The committee debated the wisdom of continuing this procedure or returning to the use of class cards. On the basis of the revision of the form and assurances by the representatives of the Office of Registrar and the Computer Center that appropriate checks and safeguards could be built into this procedure, the committee recommends the continued use of this procedure. (majority opinion--one dissenting vote)
4. As a part of the above recommendation, the committee also recommends that "trial runs" be made of this procedure in sufficient number to assure the reliability of these checks and safeguards and that the committee be provided evidence of the success of this procedure prior to April 25. In the event that the procedure is unworkable, the committee recommends that the first registration be cancelled and the total registration be accomplished in the fall. (unanimous committee action)
5. Another problem in the immediate past registration was in the lines of communication, responsibility and authority between the Office of Registrar and the Computer Center. The committee recommends that it be made clear that the Registrar has full responsibility and authority for decisions on all matters pertaining to registration procedure. The Computer Center personnel shall take their direction from the Registrar, and shall have no decision-making function. They must, of course, advise on the technical problems in the fulfilling of the Registrar's requests. (unanimous committee action)



6. As a service to students, the committee recommends the establishment of a "trouble-shooting desk" in the fieldhouse. This desk, appropriately marked, would be manned by a senior staff member in the Office of Registrar, and would provide assistance to students in the registration process. (unanimous)
7. The committee further recommends that the Office of the Registrar be instructed to make this registration fully a fieldhouse operation. There should be no reason for a student's having to run back and forth between the fieldhouse and Twamley Hall nor to leave the fieldhouse for further advisement. All necessary records and equipment must be transported to the fieldhouse. Departments should be urged to have a representative available in the fieldhouse during all of pre-registration. (unanimous)
8. Yet another recommendation of the committee calls for the employment by the university of a skilled programmer whose first responsibility would be to the Office of Registrar. This is a most critical need. Until such action is taken continuing problems in all processing relating to the Office of Registrar can be expected.
9. The final recommendation of the committee is that a permanent committee be appointed to continue to work on this problem for at least the next two years. The committee feels that a considerably more streamlined registration procedure needs to be and can be developed and the role of such a committee in this developmental period is important.

Kent G. Alm, Chairman  
Ralph H. Kolstoe, Faculty Member  
Donald H. Ford, Faculty Member  
Glenn Meidinger, Student Member  
Larry H. Roles, Student Member  
Duane R. Skidmore, Faculty Member