



12-13-1962

December 13, 1962

University of North Dakota

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MINUTES OF THE UNIVERSITY SENATE MEETING
December 13, 1962

(NOT TO BE MADE AVAILABLE TO NON-FACULTY MEMBERS)

1.

A meeting of the University Senate was held at 4:00 p.m. on Thursday, December 13, 1962, in the River Valley Room of the Student Union. Mr. Tomasek presided.

2.

The following members of the Senate were present:

- | | | |
|----------------------|----------------------|------------------------|
| Starcher, George W. | Gillmor, Donald M. | Myers, Roger A. |
| Boehle, William R. | Harwood, Theodore H. | Pearce, Donald J. |
| Trumleve, Stanley | Hatfield, Charles | Penn, John S. |
| Mullard, Charles W. | Heyse, Margaret F. | Reeves, Mary Elizabeth |
| Maldwell, Robert A. | Jackson, Ronald | Reiten, Palmer J. |
| Lash, William L. | Jorgensen, Roy H. | Robertson, D. J. |
| Clifford, Thomas J. | Kannowski, Paul B. | Robinson, Elwyn B. |
| Curry, Myron M. | Koenker, William E. | Tomasek, Henry |
| Cushman, Martelle L. | Kolstoe, Ralph H. | Wheeler, George C. |
| Wacey, Vera | Koth, Arthur | White, James P. |
| Ward, Donald H. | MacKichan, Ruth J. | Wills, Bernt L. |
| Wossum, Guilford O. | McKenzie, Ruby M. | Witmer, R. B. |

The following members were absent:

- | | | |
|-----------------------|----------------------|---------------------|
| Lamre, Christopher J. | Lium, E. L. | Rowe, John L. |
| Henderson, J. Donald | Nething, Marjorie J. | Severson, Roland G. |
| | | Tisdale, Ross C. |

3.

Mr. Starcher reported on the building program for the University for the next biennium.

4.

Mr. Witmer moved that the Senate agenda not be released to the press. The motion was seconded, voted upon, and carried.

5.

Mr. Kannowski moved that a committee of three be formed to study the problem of inefficiencies and report back to the next Senate meeting. The motion was seconded, voted upon, and carried.

6.

Mr. Harwood moved that the write-up in the general catalog regarding repetition of courses be changed to read "except in the School of Law and the School of Medicine" and the Medical School Bulletin shall include the following statement: "if approved, he has the privilege of taking the re-examination during the week immediately preceding the beginning of the fall semester." The motion was seconded, voted upon, and carried.

7.

Mr. Koenker moved the approval of the new graduate courses as listed on the attached report of the Curriculum Committee. The motion was seconded, voted upon, and carried.

Mr. Koenker moved the approval of the new under-graduate courses as listed on the attached Report of the Curriculum Committee. The motion was seconded, voted upon, and carried.

Mr. Koenker moved the approval of the course changes as listed on the attached Report of the Curriculum Committee. The motion was seconded, voted upon, and carried.

8.

Mr. Koth presented a report from the Classroom Utilization and Scheduling Committee and moved that this report be received and that the Committee be discharged. The motion was seconded, voted upon, and carried. (This report is on file in the Office of the Registrar).

9.

The proposed tenure policy of North Dakota State University was distributed to members of the Senate. The question of whether this statement is acceptable to the Senate as a joint tenure policy was referred to the Tenure Committee with instructions to report at the January meeting.

10.

Mr. Kolstoe reported on the work of the special committee on senior division credit requirements for graduation. Mr. Penn moved that this report be received and the committee be discharged. The motion was seconded, voted upon, and carried.

11.

Mr. Koenker recommended that the new courses as approved be approved for offering next semester. The motion was seconded. Mr. Starcher explained that the State Board of Higher Education approval would not be forthcoming until too late and suggested that this would be contrary to regulations. Mr. Koenker, with the consent of the Senate, withdrew the motion.

12.

Mr. Kolstoe moved to specify a method of electing a Codification Committee by an amendment to Section III (under Standing Committees) of the Senate By-laws. Section III-5 will read as follows: "this committee shall consist of three members, the Vice-Chairman of the Senate, Secretary of the Senate, and one member of the Senate to be elected by the Senate." The motion was seconded, voted upon, and carried.

13.

Mr. White moved that the Senate of the University of North Dakota recommend to the President and the State Board of Higher Education that the honorary degree of Doctor of Laws be awarded to Mr. Harold D. Shaft of Grand Forks, and the motion was seconded, voted upon and carried.

PROPOSAL FOR A REVISED ATTENDANCE POLICY

14.

Dr. Bullard presented the attached proposal for a revised attendance policy. Discussion followed, and the Chairman then suggested it be re-drafted and placed on the agenda of the next meeting of the Senate.

15.

A motion was made and seconded to adjourn. A vote was taken and the motion lost.

16.

Dr. Gillmor moved that the Director of the News Bureau be permitted to attend all meetings of the University Senate. The motion was seconded, voted upon, and carried.

17.

The meeting adjourned at 5:40 p.m.

R. M. McKenzie
Secretary

If a student believes an instructor's decision regarding make-up work or penalty for absence is unfair he should discuss this problem with his instructor.

Some of the deficiencies in the present policy are these:

1. The very fact that we have excused absences from class tends to encourage students to skip class and ask for an excuse. Having a process for granting excuses (as outlined in the Student Handbook) tends to encourage the student to believe that the University approves of absences.
2. The present policy detracts from educational goals and values. It tends to emphasize the notion that getting an education is simply a matter of going to class, piling up credits, etc.
3. This policy purports to relieve the instructor of the problem of dealing with absences and excuses. Rather than achieving this purpose it actually doubles his problem in a great many cases. Frequently when the student contacts his instructor about having been absent he is referred to the Dean of Students Office for an excuse. Whether or not he is given an excuse the student must return to his instructor a second time. The instructor still has the problem of deciding whether he will accept the excuse (if the student has been given one), whether he will permit the student to make up an exam, etc.
4. Another difficulty with the present policy is that in practice it places the bulk of the problem (the one and two-day absence) on the Dean of Students Office and the Health Service on the premise that they are equipped to judge the validity of excuses. In fact they are no better equipped than anyone else to decide whether a student is lying, has pains, a headache, etc.

PROPOSAL FOR A REVISED ATTENDANCE POLICY

The present attendance policy as stated in the Student Handbook is:

"Every student is expected to attend all class meetings and examinations. Absences are recorded by the instructor, and the student is responsible for satisfying the instructor that he is eligible for making up work. You can be dropped from a course or placed on probation when absences begin to impair your work. A student is considered officially enrolled in a course until his drop card is filed in the Registrar's Office.

Absence statements will be issued by the Office of Student Affairs and Services only:

1. When the office learns a student is confined, or will be confined in a hospital or home.
2. When the office learns in advance that a student has been called away from campus for an emergency or reason beyond his control, i.e., serious illness or death in the family, appearance in court, or military orders.
3. When the office has notified a faculty member, adviser, director, or coach that a trip or public performance has been officially approved.

If a student believes an instructor's decision regarding make-up work or penalty for absence is unfair he should discuss this problem with his instructor."

Some of the deficiencies in the present policy are these:

1. The very fact that we have machinery available for excusing absences from class tends to encourage students to miss class and ask for an excuse. Having a process for granting excuses (as published in the Student Handbook) tends to encourage the student to think that the University approves of absences.
2. The present policy detracts from educational goals and values. It tends to emphasize the notion that getting an education is simply a matter of going to class, piling up credits, etc.
3. This policy purports to relieve the instructor of the problem of dealing with absences and excuses. Rather than achieving this purpose it actually doubles his problem in a great many cases. Frequently when the student contacts his instructor about having been absent he is referred to the Dean of Students Office for an excuse. Whether or not he is given an excuse the student must return to his instructor a second time. The instructor still has the problem of deciding whether he will accept the excuse (if the student has been given one), whether he will permit the student to make up an exam, etc.
4. Another difficulty with the present policy is that in practice it places the bulk of the problem (the one and two-time absence) on the Dean of Students Office and the Health Service on the premise that they are equipped to judge the validity of excuses. In fact they are no better equipped than anyone else to decide whether a student is lying, has pains, a headache, etc.

Proposal for a Revised Attendance Policy

December 13, 1962

This proposal suggests that the attendance policy be made more educationally oriented by being changed to read as follows:

In recognition of the fact that the primary learning contact takes place in the teacher-student relationship, the primary principle governing class attendance is that the student must adhere to the particular policies of his individual instructors. From this it follows that the student must satisfy the attendance demands of his instructors and may be excused for absences from class only by his instructor.

In support of this policy the Dean of Students' Office would be asked to follow up, for possible counseling, cases in which a student missed several class sessions.

The Dean of Students' Office would notify instructors when:

1. It learned students were or would be confined to a hospital.
2. It had notified a faculty member, adviser, director or coach that a trip or public performance had been officially approved, such as: a departmental field trip, musical activity, athletic trip, or ROTC parade.

It is proposed that the revised policy be made effective as of February 4, 1963, and that it be read in all initial class meetings the second semester.

Civil Engineering 511	Advanced Soil Mechanics	1
Civil Engineering 514	Advanced Soil Mechanics Laboratory	1
Civil Engineering 517	Soils in Highway Engineering	1
Civil Engineering 533	Industrial Wastes	1
Civil Engineering 534	Public Health Engineering	1
<u>Science, Literature and Arts</u>		
Mathematics 518-520	Groups, Rings and Fields	1
Physical Education for Men 542	Physiology of Exercise	1
Anatomy 510	Readings in Special Problems in Anatomy	1-2
Biochemistry 505	Enzyme Kinetics	1
Biochemistry 533	Biochemistry	1

NEW UNDERGRADUATE COURSES

Business and Public Administration

Accounting 207	Financial Accounting	1
Political Science 490	Administrative Internship	2-6

Education

Education 418	Education of Mentally Handicapped Students, Part II	1
Education 419	Curricula and Materials in Special Education	1
Education 458	Supervised Student Teaching in Special Education	1

REPORT OF THE CURRICULUM COMMITTEE
TO THE UNIVERSITY SENATE

60

December 13, 1962

NEW GRADUATE COURSES

		<u>Hours of Credit</u>
<u>Business and Public Administration</u>		
Business Law 551	Seminar in Business Law	1-4
Marketing 515	Graduate Readings in Marketing	1-2
<u>Education</u>		
Physical Education for Women 560	Administration, Planning and Con- ducting of Social Recreation	2
Physical Education for Women 551	Dance Choreography	3
<u>Engineering</u>		
Chemical Engineering 511	Advanced Chemical Engineering Kinetics	3
Civil Engineering 511	Advanced Soil Mechanics	3
Civil Engineering 514	Advanced Soil Mechanics Laboratory	3
Civil Engineering 512	Soils in Highway Engineering	3
Civil Engineering 533	Industrial Wastes	3
Civil Engineering 534	Public Health Engineering	3
<u>Science, Literature and Arts</u>		
Mathematics 519-520	Groups, Rings and Fields	6
Physical Education for Med. Men 542	Physiology of Exercise	3
Anatomy 510	Readings in Special Problems in Anatomy	1-3
Biochemistry 505	Enzyme Kinetics	3
Biochemistry 533	Biochemistry	5

NEW UNDERGRADUATE COURSES

<u>Business and Public Administration</u>		
Accounting 207	Financial Accounting	2 ✓
Political Science 490	Administrative Internship	2-6 ✓
<u>Education</u>		
Education 418	Education of Mentally Handicapped Students, Part II	3
Education 419	Curricula and Materials in Special Education	3
Education 458	Supervised Student Teaching in Special Education	2-6

NEW UNDERGRADUATE COURSES (continued)

2
61
Hours of
Credit

Science, Literature and Arts

Chemistry 408
Geography 310
Journalism 407

Philosophy 425
Physical Education
for Men 439
Religion 110
Religion 391 H
Religion 392 H
Social Work 342
Speech 471

English 330

Analytical Chemistry
Aviation Meteorology
An Introduction to Mass Com-
munication Theory
Early American Philosophy

Coaching of Wrestling
Christian Classics
Christian Origins
Renaissance and Reformation
Aspects of Aging
Radio and Television in the
Classroom
American Poetry

4
4
2
3

2
3
2
2
3
3
3

Law

Law 404 - 2nd yr.
Law 499 - 2nd
Law 495 2nd
Law 469 2nd
Law 484 2nd

Equitable Remedies-
(spring semester 1963)
Jurisprudence
(spring semester 1963)
Law of the Mass Media
Selected Problems in Land Law
Trade Regulation

3
2
1 or 2
1 or 2
1 or 2

COURSE CHANGES

Business and Public Administration

Accounting 218 ✓
Accounting 305
Accounting 217 ✓
Accounting 306
Economics 442
Management 303

Electronic Data Processing
and Programming
Job Order Cost Accounting
Mechanized Data Pro-
cessing
Standard and Process Cost
Accounting
National Income Analysis
Corporation Finance

Nature of
Change
Division of 1
semester 2 hour
course into 2
semesters work
Change credit
from 3 to 2
Division of 1
semester 2 hour
course into 2
semesters work
Change credit
from 2 to 3
Increase in class
and credit hours
from 2 to 3
Course number
change from
401 to 303

COURSE CHANGES (continued)

<u>Business and Public Administration</u>		<u>Nature of Change</u>
Management 304	Financial Administration	Title change and course number change from 402 to 304
Management 405	Management of Small Business	Title change and course number change from 305 to 405
<u>Education</u>		
Education 456	Supervised Student Teaching in Elementary School	Credit change from 1-6 to 3-12
Education 417	Education of Mentally Handicapped Students - Part I	Title change
Education 420	Education of Superior Students	Number change
<u>Engineering</u>		
Chemical Engineering 509	Advanced Chemical Engineering Thermodynamics	Title change, change description
Chemical Engineering 510	Chemical Engineering Instrumentation	Title change, increase credit from 2 to 3
→ Civil Engineering 553	Arch Analysis and Design	Title change, description change.
→ Civil Engineering 554	Advanced Structural Design	Title
→ Civil Engineering 451	Structural Analysis II	Title change
→ Civil Engineering 454	Structural Design II	Increase class and credit hours from 4 to 5
Electrical Engineering 421	Electronic Devices	Decrease credit hours from 4 to 3
→ Electrical Engineering 434	Network Analysis	Dividing 6 hour course into 2 3 hour courses
→ Civil Engineering 351	Structural Analysis I)	
→ Civil Engineering 352	Structural Design I)	
<u>Science, Literature and Arts</u>		
→ Biology 461	Directed Studies	Write-up
→ Biology 561	Directed Studies	Write-up
→ Biology 305	Plant Ecology	Title change and write-up
→ Chemistry 105-106	General Chemistry and Qualitative Analysis	Title change
→ Chemistry 100	Introductory Chemistry	Change title
→ Chemistry 111-112	Principles of Inorganic and Analytical Chemistry	Title change and write-up
→ Chemistry 599	Research	Write-up
→ History 350	The Age of the Reformation, 1500-1648	Title change
History 418	Central Europe Since 1848	Title change
→ History 207	Constitutional History of England	Title change

COURSE CHANGES (continued)Science, Literature and ArtsNature of
Change

→ History 208	Constitutional History of the United States	Title change
→ History 101-102	Western Civilization: To 1500; Western Civilization: Since 1500	Title change
→ History 407	The Rise of Industrial America, 1850-1900	Title change
→ History 317	History of England to 1701	Number change from 217 to 317
→ History 318	History of Modern Britain	Number change
→ History 501	Introduction to Research and Historiography	Title change
→ History 406	The United States, 1815-1865	Title change
→ History 405	Revolutionary America, 1760-1815	Title change
→ History 305	Europe, 1815-1918	Title change
→ History 503	Readings in American History	Title change and increase credit from 2 to 3
→ History 511	Seminar in American History	Title change
→ History 302	Social and Political History of Europe, 1648-1815	Title change
→ History 331	Social and Intellectual History of the United States since the Civil War	Title change
→ History 502	Themes and Interpretations in American History	Change number from 532 to 502
→ Mathematics 431	Advanced Calculus I	Title change, change number from 331 to 431
→ Mathematics 432	Advanced Calculus II	Title change
→ Mathematics 441	Algebraic Structures	Change number from 341 to 441
→ Mathematics 442	Linear Algebra	Change number from 342 to 442
→ Philosophy 205	Logic and Scientific Method	Change number from 308 to 205
→ Philosophy 306	Medieval Philosophy	Title change
→ Philosophy 407	Recent Trends in British and American Philosophy	Title change
→ Religion 405 H	Contemporary Religious Thought	To be made an Honors Course
→ Social Work 420	Psychiatric Information	Title change
→ Speech 505-506	Research Problems in Speech	Sub-dividing listing to indicate specific areas of study
→ Speech 501-502	Seminar in Speech	Sub-dividing listing to indicate specific areas of study

COURSE CHANGES (continued)LawNature of
Change

→ Law 485

Taxation
(spring semester 1963)Increase hours
and credits
from 3 to 4

→ Law 483

Trial Practice

Decrease hours
and credits
from 3 to 2Medicine

→ Biochemistry 508

Enzyme Chemistry

Course descrip-
tion change

→ Microbiology (Bact.) 302

General Microbiology

Change two
courses into
one

→ Medicine 404

Medicine

Change course
from 1 hour each
of 2 semesters to
2 credit hour
course, second
semester only

Psychiatry 303-304

Introduction to Human
BehaviorTitle change,
increase credit
for each semest.
from $\frac{1}{2}$ to 1

Psychiatry 423-424

Introduction to Psychiatry;
Neurology and NeurosurgeryTitle change,
increase credit
for each semest.
from $\frac{1}{2}$ to 1