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University of North Dakota

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MINUTES OF THE UNIVERSITY SENATE MEETING

April 5, 1962

(NOT TO BE MADE AVAILABLE TO NON-FACULTY MEMBERS)

1.

A meeting of the University Senate was held at 4 p.m. on Thursday, April 5, 1962, in the Memorial Room of the Student Union. Professor Koenker presided.

2.

The following members of the Senate were present:

President Starcher	Koenker, William E.	Reiten, Palmer J.
Brumleve, Stanley	Kolstoe, Ralph H.	Robertson, D. J.
Bullard, Charles W.	Koth, Arthur	Robinson, Elwyn B.
Campbell, Robert B.	Kulas, Ludwik	Rowe, John L.
Curry, Myron M.	Lawson, Edward C.	Russell, LaVonne K.
Cushman, Martelle L.	Lium, E. L.	St. Clair, Foster Y.
Gillmor, Donald M.	Lewis, Charles	Severson, Roland G.
Hamre, Christopher J.	MacKichan, Ruth J.	Tomasek, Henry
Harwood, Theodore H.	McKenzie, Ruby M.	Wheeler, George C.
Heyse, Margaret F.	Myers, Roger A.	Wills, Bernt L.
Jorgensen, Roy J.	Pearce, Donald J.	Witmer, R. B.
Kannowski, Paul B.	Reeves, Mary Elizabeth	

The following members were absent:

Clifford, Thomas J.	Riepe, Dale
Hatfield, Charles	Thormodsgard, O. H.
Henderson, J. Donald	White, James P.
Penn, John S.	

3.

The Committee on Committees submitted the following nominations for one Senate member to the Executive Committee: Dean Heyse, Dean Lewis, and Mr. Gillmor. Dean Lewis withdrew his name. A vote was taken and Dean Heyse was declared elected.

4.

Professor St. Clair moved that notices and agenda of Senate meetings and minutes of Senate meetings be distributed to all members of the University Council. The motion was seconded and carried.

5.

Dean Robertson, upon recommendation of the Administrative Procedures Committee, requested approval of the Senate for admission of high-school juniors to attend summer sessions and earn college credit. Such students would return to their high schools to complete the senior year. The motion was seconded and carried.

6.

Professor Kannowski moved to limit the summer school teaching of faculty members to not more than two summers in succession unless the Dean certifies to the Director of the Summer Session that no other qualified person is available or procurable to teach courses essential for a particular summer session. The motion was seconded and discussion followed. The motion lost.

Professor Kannowski then withdrew the motion that summer session teaching obligations within a department be rotated among those members who have completed their terminal degrees and/or who have tenure.

Professor Lawson moved that summer session teaching obligations within a department be rotated among those members applying to their college dean and who are certified by their dean as qualified for the courses involved. The motion was seconded and carried.

7.

Professor St. Clair moved that the Senate make a study of the role of the University faculty in determining the program of graduate study, the proper status and functions of the Graduate Committee and the proper status and functions of the graduate staff in determining educational policies. The motion was seconded and carried.

Professor St. Clair then moved that the Executive Committee meet and take whatever steps are necessary to implement this proposal. The motion was seconded and carried.

8.

Professor Tomasek asked for an expression from the Senate as to the order of priority of fringe benefits. A vote was taken which established the following priority:

1. Major medical insurance
2. Disability insurance
3. Supplementary pension benefit
4. Group life insurance

9.

Professor Kolstoe presented the attached Report on University Committee Structure and stated that he would welcome any comments. The report will be presented at the next meeting of the Senate for approval.

10.

The recommendation from Professor St. Clair that no student may repeat a failed course more than twice was deferred until the next regular Senate meeting.

11.

Dean Hamre moved that the Faculty Senate approve the program of non-thesis plans for the Master of Arts and Master of Science degrees, and that the Faculty Senate delegate to the Graduate Committee the authority to approve or disapprove non-thesis curricula proposed for those degrees in the future. The motion was seconded and carried.

12.

The meeting adjourned at 5:30 p.m.

R. M. McKenzie
Secretary

Report on University Committee Structure
Committee on Committees

The Senate of the University recognizes that the effective cooperation between the faculty and administration in furthering the educational objectives of the University can be thwarted or enhanced by the nature of faculty participation in the administration of the University. An important aspect of such cooperation lies in the committee structure of the University. Even more important than structure per se is the degree and type of participation of the individual faculty member in the necessary committee functions of the University.

To achieve the optimum degree of faculty participation in University administration the following recommendations are made:

1. The Committee on Committees of the Senate shall be charged with a continuous review and analysis of the committee structure of the University and shall make recommendations to the Senate concerning any modifications which seem desirable.

2. The following committees of the University shall be discontinued:

Foreign Student Committee

Registration Committee

3. The members of the following committees shall be elected by the Senate:

Curriculum

Graduate

Student Academic Standards

Tenure

University College

4. A portion of the membership of the following committees shall be elected by the Senate and the remainder appointed by the Office of the President:

Athletics

Buildings and Grounds

Campus Planning

Extension

Library

Summer Session

Student Scholarships

5. The members of the following committees shall be appointed by the Office of the President after recommendations have been made by the Committee on Committees of the Senate. These recommendations shall be considered advisory only.

- Catalog
- Faculty Lectures
- Faculty Research
- History, Government and Citizenship Contest
- Honors
- Housing, Health and Sanitation
- Public Events (all sub-committees)
- Quarterly Journal
- Recruitment for College Teaching
- Student Activities
- Student Loans
- Student Relations
- University Teacher Education

6. Election (or appointment) to a committee will normally be for a three-year period with approximately one-third of the membership elected (appointed) each year.

7. The above recommendations shall not apply to the following committees which are established either by the constitution or the bylaws of the Senate:

- Administrative Procedures Committee
- Advisory Committee
- Codification Committee
- Committee on Committees
- Senate Executive Committee

- Myron M. Curry
- J. Donald Henderson
- Roy H. Jorgensen
- William E. Koenker
- Ralph H. Kolstoe, Chairman

MEMORANDUM TO: Faculty Senate
 FROM: Graduate Committee
 DATE: April 2, 1962
 RE: Master of Arts and Master of Science Degree
 Non-thesis Plan for Area of Counseling and Guidance.

By Faculty Council legislation of March 6, 1952, a thesis is required for both the Master of Arts degree and the Master of Science degree. To the present time that requirement for those degrees has not been removed or altered.

The Graduate Committee recommends that a non-thesis plan for the Master of Arts and Master of Science degrees be approved for the following program in Counseling and Guidance.

Admission to Program.

Broad undergraduate preparation in the behavioral and social sciences. This requirement may be met by those holding a Bachelor's degree and who present (1) the two courses Introduction to Psychology (Psych. 101) and Educational Psychology (Psych. 213) or equivalents and (2) an additional eighteen credits in no less than three of the following subjects (fields):

- | | |
|--------------|-------------------|
| Anthropology | Management |
| Economics | Philosophy |
| Geography | Political Science |
| History | Sociology |

Requirements of Non-Thesis Plan for Degrees.

1. Thirty-two semester credits of approved graduate work.
2. Twenty credits of work to compose major (area of concentration) in Counseling and Guidance selected from the following:

Education 505.	Guidance Principles and Practices,	2 credits
Psychology 450.	Psychology of the Exceptional Child,	2 credits
" 501.	Advanced Educational Psychology: Learning,	2 credits
" 510.	Advanced Educational Psychology: Dynamics of Self,	3 credits
" 517.	Individual Appraisal,	3 credits
" 518.	Group Guidance,	2 credits
" 519.	Occupational and Educational Information,	2 credits
" 521.	Counseling,	3 credits
" 522.	Organization and Administration of Guidance and Personnel Program,	2 credits
" 570.	Clinical Appraisal I: Individual Intelligence Testing.	3 credits
" 577.	Supervised Field Work,	3 credits
" 593.	Psychological Readings,	2 credits
" 596.	Individual Research,	2 credits
or		
Education 528.	Individual Research in Education,	2 credits

3. Ten credits in minor area selected from Behavioral Sciences of the following list:

Economics	401.	Labor Problems,	3 credits
Psychology	405.	History and Systems of Psychology,	3 credits
"	461.	Personality Theory,	3 credits
"	541,		
"	542.	Advanced Statistical Techniques in Psychology	6 credits
"	571.	Clinical Appraisal II, Introductory Personality Assessment,	3 credits
"	592.	Seminar in Psychology,	2 credits
Sociology	428.	Social Change,	3 credits
"	432.	Culture and Personality,	3 credits
"	528.	Readings in Cultural Anthropology,	3 credits
Social Work	440.	Social Case Work,	3 credits

Courses may be selected from other areas, excepting Education which, with a major in Counseling and Guidance forms a program for the M. Ed. degree.

4. One-half of courses to be numbered 500 or higher.
5. Final written comprehensive examinations over both major area of concentration and minor areas.
6. Submit, in lieu of a thesis, a report of a research project (Education 528 or Psychology 596) 2 credits, the report to be prepared in the manner of a thesis and filed in the Library in the usual manner.

MEMORANDUM TO: Faculty Senate
 FROM: Graduate Committee
 DATE: April 2, 1962
 RE: Master of Arts and Master of Science Degree
 Non-thesis Plan for Area of Business Education.

By Faculty Council legislation of March 6, 1952, a thesis is required for both the Master of Arts and the Master of Science degrees. To the present time that requirement for those degrees has not been removed or altered.

The Graduate Committee recommends that a non-thesis plan for the Master of Arts and Master of Science degrees be approved for the following program in Business Education.

Admission to Program.

Undergraduate preparation prerequisite to admission to this program (1) Bachelor's degree, (2) twenty-five semester hours, or equivalent in quarter credits, in Business Education, Business Administration and Economics courses.

Requirements of Non-thesis Plan for Master of Arts and Master of Science Degrees.

1. Thirty-two semester credits of approved graduate work.
2. Twenty or more semester credits of work to compose major (area of concentration) in Business Education.

Required Courses.

Business Educ.	524.	Business Education in the Secondary School: Theories and Practices,	2 credits
" "	527.	Evaluation and Measurement in Business Education,	2 credits
" "	535.	Introduction to Research in Business Education	2 credits
" "	536.	Seminar in Business Education,	2 credits
" "	538.	Research in Business Education,	
		or	
" "	539.	Research in Business Education,	2 credits

Electives in Business Education

Business Educ.	415.	Improvement of Instruction in Typewriting,	2 credits
" "	517.	Improvement of Instruction in Shorthand and Transcription,	2 credits
" "	520.	Improvement of Instruction in Basic Business Subjects	2 credits
" "	521.	Practicum in Secretarial, Clerical and Office Practice,	2 credits
" "	522.	Improvement of Instruction in Office Machines,	2 credits
" "	525.	Improvement of Instruction in Bookkeeping,	2 credits
" "	526.	Supervision of Business Education,	2 credits
" "	537.	Business Education in Post-Secondary School,	2 credits

3. Ten credits of work in minor in related areas selected from the following list.

Accounting	301.	Intermediate Accounting,	3 credits
"	302.	Intermediate Accounting,	3 credits
"	306.	Standard Costs,	2 credits
"	312.	Municipal Accounting,	2 credits
"	315.	Business Law,	3 credits
"	405.	Auditing,	2 credits
"	410.	Income Tax Procedure,	3 credits
"	415.	Advanced Business Law	3 credits
Management	302.	Personnel Management,	3 credits
"	401.	Corporation Finance,	3 credits
"	404.	Business Policies and Management,	3 credits
Marketing	311.	Principles of Marketing	3 credits
"	412.	Credits and Collections,	2 credits
"	426.	Buying for Retail Stores,	2 credits

Courses may also be selected from other fields, History, Economics, and Political Science. Because a major in Business Education and a minor in Education forms a program for the M. Ed. degree, courses may not be selected from Education.

4. One-half of courses counted toward degree to be numbered 500 or higher.
5. Final written examination over major and minor areas.
6. In lieu of thesis submit research report (Bus. Educ. 538 or 539), 2 credits, of high standard to be prepared in the manner of a thesis and filed in the Library.