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December 7, 1961

University of North Dakota

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MINUTES OF THE UNIVERSITY SENATE MEETING

December 7, 1961

(Not for Publication)

1.

There was a meeting of the University Senate at 4:00 p.m. on Thursday, December 7, 1961.

2.

The following members of the Senate were present:

| | | |
|----------------------|---------------------|-----------------------|
| Brumleve, Stanley | Kannowski, Paul B. | Reiten, Palmer J. |
| Bullard, Charles W. | Koenker, William E. | Robinson, Elwyn |
| Campbell, Robert B. | Koth, Arthur | Rowe, John L. |
| Curry, Myron M. | Lawson, Edward C. | Russell, LaVonne |
| Gillmor, Donald M. | MacKichan, Ruth J. | St. Clair, Foster |
| Harwood, Theodore H. | McKenzie, Ruby M. | Thormodsgard, Olaf H. |
| Henderson, J. Donald | Myers, Roger A. | Tomasek, Henry J. |
| Heyse, Margaret F. | Penn, John S. | Wheeler, George C. |
| Jorgensen, Roy H. | Reeves, Mary E. | White, James P. |

The following members were absent:

| | | |
|-----------------------|-------------------|---------------------|
| President Starcher | Kolstoe, Ralph H. | Riepe, Dale |
| Clifford, Thomas J. | Kulas, Ludwik | Robertson, D. J. |
| Cushman, Martelle L. | Lium, E. L. | Severson, Roland G. |
| Hamre, Christopher J. | Lewis, Charles L. | Wills, Bernt L. |
| Hatfield, Charles | Pearce, Donald J. | Witmer, R. B. |

3.

Mr. Gillmor spoke in support of the attached Policy Proposal on the Honors Program and moved that it be approved. Mr. Bullard seconded the motion. It carried.

4.

Mr. Wheeler presented the bylaws which were discussed and voted upon section by section through item IV on page 3. The bylaws as approved are attached.

R. M. McKenzie
Secretary

HONORS PROGRAMS POLICY PROPOSAL

Introduction:

The University of North Dakota instituted an Honors Program in the fall of 1961 under the direction of a coordinator and a faculty committee. Despite the necessity for haste in organizing the program, setting up relevant courses and selecting the participants, it is working well and shows every promise of providing the kind of educational experience which is idealized for the unusually capable student. Certain concessions will be necessary, however, in order that the participants can maximize the benefits of such a program. We request, therefore, that the following proposal be accepted by the Deans of the colleges and by the University Senate.

I. Purpose

The Honors Program is provided for the purpose of allowing a limited number of unusually capable volunteers: to pursue ideas beyond the ordinary limits of academic discipline, and course assignment; to achieve a sensitivity to and appreciation of scholarly thought; to discuss with others of similar capacity the implications of new outlooks and the meanings of old outlooks. In short, the purpose of the program is to provide to the exceptionally capable students an educational experience in breadth and depth which will stimulate them to accomplish much and to seek even more.

II. Administration

The Honors Program is supervised by the Honors Program Coordinator and the Honors Program Committee. The Coordinator and the members of the Committee are appointed by the President of the University.

The Committee assists the Coordinator in formulating policy and in proposing courses of study, seminars, special lectures, colloquia and symposia; it advises and assists the students who are enrolled in the Program; and it assists colleges and departments in the development of special programs of honors study which fall outside the Honors Program.

The Coordinator and the Committee will select the Honors Students and Honors Faculty; work with department Chairmen and Deans in making suitable adjustments in curricula and faculty loads; determine the students' class status equivalence; and recommend to the Deans their graduation on the basis of the Coordinator's and Committee's evaluation.

BYLAWS OF THE UNIVERSITY SENATE

MEMBERSHIP

1. The total number of Senate members elected by the faculties and at large shall be two times the number of ex officio members. The faculty of each school or college shall each elect one Senate member; the balance of the Senate shall be elected at large by the Council.
2. The procedure for electing members at large shall be as follows:
 - (a) During the first week of October each year the Registrar shall distribute to members of the Council a nominating list of those eligible to serve on the Senate and shall state the number to be elected at large according to the provisions of the Constitution and this legislation.
 - (b) Each member of the Council may indicate his choices for nomination by choosing from the list exactly as many persons (neither more nor less) as are to be elected; any nominating list choosing fewer or more than the number to be elected at large shall be void.
 - (c) Those equal in number to twice the number to be elected who shall have received the most nominating votes shall be declared nominees.
 - (d) A list of these nominees shall be printed as the ballot and distributed to all members of the Council, each member shall vote for exactly as many nominees (neither more nor less) as are to be elected; any ballot choosing fewer or more than the number to be elected at large shall be void.
 - (e) The Registrar shall prescribe the time and method for returning marked ballots and nominating lists and shall count and tabulate the same, provided that all nominating and balloting shall be secret, and these election procedures shall be completed before the end of the third week of October.
3. The procedure for electing one Senate member by each school or college faculty and the term of office thereof shall be as follows:
 - (a) During the fourth week of October of each year the dean of each school or college shall provide for the nomination and election by the faculty of his school or college to the Senate one of the members of such faculty who shall have been listed by the Registrar as eligible to serve on the Senate in accordance with Section 2 (a), in such a manner as the dean shall prescribe, provided that the voting for the nominated candidates shall be by secret ballot.
 - (b) Only those of the respective faculties who are qualified to be members of the Council shall be entitled to vote.
 - (c) Such Senate members shall hold office for one year and shall not serve consecutively for more than three terms. In the event of a vacancy in such Senate seat, the faculty concerned may at any time hold a special election, in the same manner as provided in Section 3 (a), to fill the vacancy.
 - (d) In the event the faculty of a school or college should desire to waive its right to elect one of its members to the Senate, it shall so notify the Council prior to the regular October elections held by the Council, and the Council shall then nominate and elect one of its members to serve for the one-year term of the seat involved along with the regular members at large elected by the Council.

4. Members-at-large shall hold office for two years, and shall not serve consecutively for more than two terms. Representatives of schools or colleges shall hold office for one year and shall not serve consecutively for more than three. No elected member, however, shall serve consecutively for more than four years.
5. November 1 of each year shall be the date upon which all terms due to expire in a particular year shall expire, and upon which new terms of those elected earlier in the calendar year at regular elections shall commence.

OFFICERS

At the first meeting following the election of the new members of the Senate a Chairman and Vice-Chairman shall be elected from among the elected members. They shall serve terms of one year. Nominations shall be made from the floor and the balloting shall be secret.

MEETINGS

1. Items for the agenda shall be in the hands of the Registrar not later than 72 hours (exclusive of holidays) before a Senate meeting. The Registrar will distribute the agenda to the Senate members not later than 48 hours (not including holidays) before a meeting. Items not included in the agenda may not be considered at a meeting except with the special consent of the Senate.
Only members of the Senate may submit items for the agenda.
2. The Senate's official guide for parliamentary procedure shall be the "Standard Code of Parliamentary Procedure" by Alice F. Sturgis.
3. Only members may attend meetings of the Senate, except that the Senate may at any meeting vote to invite others to appear before it for special purposes.
4. The minutes of all Senate meetings shall be distributed to the members of the Senate and shall be available to all members of the faculty.

STANDING COMMITTEES

The following shall be the standing committees of the Senate:

- I. Committee on Committees
This committee shall consist of the Chairman of the Senate and four Senate members elected by the Senate. Its function shall be (1) to study and report on committee structure and (2) to nominate personnel for Senate committees.
- II. Administrative Procedures Committee
This committee shall consist of two deans to be elected by the Advisory Council and three Senate members to be appointed by the Senate. This committee shall deal with those functions so delegated to it by the Senate.

III. Codification Committee

1. This committee shall be charged with the general care of the University Constitution and shall attend specifically to publication, distribution, amendment, and interpretation.
2. This committee shall be charged with the general care of the Senate Bylaws. It shall keep the bylaws current and shall see to it that a currently codified copy is available to the Chairman at every meeting of the Senate. It shall publish codified bylaws for the Senate members as often as it deems advisable.
3. This committee shall be charged with the care of the Standing Rules, exercising the sort of supervision directed for the bylaws.
4. This committee shall be charged with the codification of Council and Senate legislation. It shall publish the codified legislation at the direction of the Senate.

IV. Educational Policies Committee

AMENDMENTS

Amendments to the Senate bylaws may be submitted in the agenda at any regular meeting but shall not be acted upon until the next regular meeting.

STANDING RULES OF THE SENATE

The Senate shall meet at 4:05 p.m. on the first Thursday of each month for October to June inclusive.

The regular place of meeting shall be the Memorial Room in the Student Union.

No member shall speak more than two consecutive minutes, except by a majority vote of the Senate.